

**MINUTES**  
**CSCIA BOARD OF GOVERNORS MONTHLY MEETING**  
**JANUARY 8, 2018**

President Breeden called the meeting to order in the Cox Meeting Room of the Clubhouse at 7:31 P.M. He thanked all for coming and wished all a Happy New Year. He noted that this is the 69th year of Cape St. Claire and the CSCIA, and we have grown to a community of 2,300 homes and over 8,000 residents. He said this will be a year of transition and improvement. Tonight's agenda will include hiring a firm to search for Town Manager candidates in the hope of having a hire by April. He reminded all that yearly maintenance bills have gone out and are to be paid by March 1st to avoid late fees. He noted that Governor Myers will be stepping down after 6 years on the Board, and thanked her for her service.

Guests included Bob Bishop, Doug Norton, Becky Benner of the Garden Club, Steve Miller of the LMRA, and representatives from Biohabitats, Greenvest, and Sustainable Science.

**December 11, 2017 Monthly BOG meeting minutes:** Governor Szczytko moved that the minutes be accepted. The motion was seconded by Governor Zadera and was approved unanimously.

**November 30, 2017 Final Profit and Loss Statement:** Governor Roche moved that this P&L statement be approved. The motion was seconded by Governor Szczytko and was approved unanimously. There was some follow-up discussion about a line item mistake regarding the beach attendant overspending due to more attendants and more hours. We will need to watch the account until the next fiscal year starts.

**Presentation on Capital Improvement Projects by Biohabitats and Greenvest**

Sustainable Science led off with a presentation regarding our ongoing beach restoration project. There were slides and charts documenting the beach loss over the past century and more; the shifting shape, size, and outlet of Lake Claire; and the impacts of normal and storm-related wave action on our beaches. Proposed remedies were shown, including the placement of submerged and above water rock structures at the Main Beach, and a wood jetty and underwater reef balls and barriers at Lake Claire. The structures at the Main Beach would consist of two headland points, one at each end, to shape the beach and another submerged at mid-beach to break the waves. The projected cost for the work at the Main Beach is about \$630,000 and at Lake Claire about \$200,000 – \$250,000. There was discussion of permitting for the project as well as recurring permits for dredging and replenishment, and the placement of any jetty at Lake Claire.

Our next step will be to get our final plans before the regulatory agencies for approval, which could take up to 9 months.

Brett Berkley, of Greenvest, led the next phase of the presentation. Greenvest develops saleable environmental credits which the county can buy to satisfy its environmental restoration requirements. He said there is considerable competition but that our project looks good, based on the scope of the work and the price per credit. Greenvest is proposing to work with us on both our beach restoration areas and 5 other areas that need work. Sites one and two, the Main Beach and Lake Claire, are the most expensive, with the possibility of entering into a cost-sharing arrangement. The work on the other five sites would be paid for by Greenvest, with the county reimbursing them after five years. There was more discussion of the costs and cost sharing, the fact that continuing maintenance on any work would be a County responsibility, and the competitiveness of our Greenvest proposal. It was noted that community support in the form of

letters from the various community organizations would be extremely helpful, as would commitments of help from Schools and Scouts in constructing reef balls.

It was discussed that the board needed to make a commitment with Greenvest, so they can submit their proposal to the County by the January 26 deadline. The County will then award the proposals within 3 to 4 months. Permitting could take another 9 to 12 months, meaning our projects could be shovel-ready in the spring or summer of 2019.

## **COMMITTEE REPORTS**

The following Committee Reports were submitted electronically prior to the meeting. All others were tabled until the next meeting.

**Building:** Governor Zadera noted there were no variance requests at this time. He is waiting on several permits and drawings. There were 62 application submitted to close out 2017.

**Piers:** Governor Breeden said contracts for 2018 will go out February 1. We are awaiting permits for Lake Claire and Little Magothy pier projects, with construction scheduled for March, and also waiting for permits for bulkhead repair at Deep Creek.

**Security:** Governor Breeden reported December was a relatively quiet month.

**Roads:** Governor Breeden noted the new stop sign at Latrobe and Lake Claire, with traffic coming down Latrobe being forced to stop. He said work has started on the step pools by the fire station, with final plantings coming in the spring. And he is working with state highways to try and get Cape St. Claire road paved from the island to the stop light.

**Sign Board:** Governor Lamb is now working with Apple Signs in her quest for a perfect sign board. They will be making a site visit.

**Caper:** Governor Lamb said there were a lot of positive comments about the December/January issue.

**Clubhouse:** Governor Lamb said rentals are steady and the renovations are moving along.

**Breakfast with Santa:** Governor Lamb said it was a huge success. The next event is the Easter egg hunt.

## **OLD BUSINESS**

Governor Breeden said that 4 Board members met with Aerotek regarding beginning a town manager search in early February with a possible hire by April. Their fee for the search is 25% of the annual salary, payable over 13 weeks. He will get the contract so we can vote on it. He also said that our attorney is preparing our submission to establish an SECD.

## **COMMENTS**

Budget chair Buchet reminded all about the reef ball building that went on at Goshen Farm last year.

Becky Benner noted that the February 6 Garden Club meeting will feature a presentation on "Baywise" gardening.

Governor Breeden wished Governor Lamb a happy birthday.

**ADJOURNMENT**

Governor Myers moved that the meeting be adjourned. The motion was seconded by Governor Szczytko and the January 8, 2016 Board of Governors meeting was adjourned at 9:06 P.M.

**MEMBERS PRESENT**

Governors Breeden, Lamb, Macindoe, Myers, Roche, Szczytko, and Zadera were present, as was Budget Committee chair Buchet and Administrator Coble. Governor Fairchild was absent, as were Budget Committee members Toy and Facciponti.