

MINUTES
CSCIA BOARD OF GOVERNORS MONTHLY MEETING
APRIL 8, 2019

President Szczytko called the meeting to order in the Cox Meeting Room of the Clubhouse at 7:30 P.M. He welcomed all and mentioned it's been a busy month. He congratulated Governor Breeden and Town Manager Anderson on their success at securing \$25,000 at the bond bill hearing for our beach project. He said the playground permits are in hand, and he has a summary of the bylaw revisions for us to go over.

Guests were Becky Benner, Brad Knopf, Stacey Wildberger, and Marita Roos.

March 11, 2019 Monthly BOG meeting minutes: Governor Fairchild moved that the minutes be accepted. The motion was seconded by Governor Layman and passed unanimously with one correction.

February 28, 2019 Final Profit and Loss Statement: Governor Zadera moved that this P&L statement be approved. The motion was seconded by Governor Breeden and passed unanimously.

COMMITTEE REPORTS

Beaches and Parks: Governor Breeden mentioned the playground permits and last week's plantings done by the CCC. He said more will be coming near the Youth Sailing shed at Lake Claire, with the CCC providing plants and the Girl Scouts doing the planting.

Piers: Governor Breeden said that over 200 contracts have been returned, with about 25 slips left to offer. The Piers Committee met in March and April and had a workday this past weekend removing bubblers and thermostats. Wait list offers are out.

Security: Governor Breeden was in court on an old trespassing case in which the person was re-banned from our properties.

Broadneck Council of Communities: Governor Breeden said the legislative session was generally successful. The BCC is working on the revamping of the General Development Plan and will hold a general meeting in May.

Roads: Governor Breeden noted the state work on Cape St. Claire Road and East College Parkway.

Covenants: Governor Layman said it's been busy with 4 outstanding issues; two involving derelict property, one involving a property line dispute, and one involving parking.

Events: Governor Fairchild said that the recent Cape Swap was a success with positive feedback, and she is hoping to do it again. All of the leftover items were taken as donations.

Membership: Governor Fairchild reminded all of the April 23 Quarterly Membership Meeting.

Caper: Governor Lamb said address and mailing issues have been worked out.

Clubhouse: Governor Lamb said the third bathroom should be finished this week.

Strawberry Festival: Governor Lamb said plans are moving along.

Easter Egg Hunt: Governor Lamb said 2000 eggs have been filled to date.

Community Cleanup: Governor Lamb said it is scheduled for July 26-27.

Budget: Budget Committee chair said the first meeting was held. He suggested Board members prioritize their requests by submitting their needs first, then their wants, and then their suggestions. He will be handing out a revised schedule for dealing with the budget.

Building: Governor Roche said there are two new permits and no new variance requests, bringing this year's permit total to 22. He asked people to read the applications carefully and make sure everything is filled in.

Treasurer: Governor Zadera said the first Budget Committee meeting was March 25. There will be another on May 1, followed by one on July 11. He mentioned needing to fill out a 2017 IRS form 1120H dealing with an HOA and tax-exempt income. He mentioned receiving a quote to have a company clean up and standardize and trademark our logo. He is looking at pricing to have the clubhouse air vents cleaned. He mentioned that we got \$25,000 in funding from the Consolidated Capital Fund. We received a check from the BLOA for its share of insurance. The Executive Committee met a few weeks ago and decided we need to discuss where we want to go with the budget – raise fees or scale back projects.

Town Manager: Town Manager Anderson mentioned the playground permits having been received. He has solidified an April 18 meeting with Constituent Services. He mentioned ongoing Beaches and Parks maintenance and repairs, and said Beach Attendant recruitment and training is coming up. The port-a-pots have arrived and the mowing contract has been renewed. He has one quote so far for repaving the Lower Deep Creek lot. The Deep Creek boat ramp has been cleared of debris. There is a quote coming for Clubhouse sidewalk repair. Pilings are being replaced at Deep Creek. There is a Piers Committee meeting on May 7. The permit for a Lake Claire pier sign is being processed. Water is on at the piers. There is a signboard on the shed at Deep Creek. Action is being taken by the county on several of our covenant issues. Security camera hardware issues have been fixed. He attended the town hall meeting in Severna Park, where issues such as budget, income and property taxes, schools, infrastructure, public safety, and traffic were discussed.

Technology: Governor Szczytko has worked on the usual updates and Caper work. We will be buying a new office computer.

DISCUSSION REGARDING THE CLUBHOUSE RAIN GARDEN

Brad Knopf, Stacey Wildberger, and Marita Roos were here to discuss why the rain garden was pulled out and what plans there were for its future. There was discussion of lack of maintenance, its general appearance, and a lack of communication between the Board and the CCC regarding those issues. The CCC folks mentioned that the developed root system was now gone. There had been a 2 year maintenance agreement with Katie Scott Kelley, but nothing had been taken care of for quite some time. A February 25 meeting between the CCC and the Garden Club attempted to deal with maintenance issues. Brad Knopf noted that the CCC is a new player in this issue and would like to take part in moving forward. Governor Breeden said it would be a good idea if the CCC represented itself at Board meetings to keep the lines of communication open. There was discussion of the unkempt appearance during winter dormancy and what kinds of plants might counter that, including getting plants that bloom at different times. Governor Lamb said there were complaints from people about the look of it. The CCC would like plants repurchased, similar to the originals, along with new ideas to control the wire grass, and the CCC would take on the maintenance chores. There was discussion of whether anything could be done before Strawberry Festival, even something temporary for aesthetics with a full planting scheduled for fall. The CCC will get back to Governor Lamb for a Quarterly Meeting update for the public.

OLD BUSINESS

Governor Szczytko presented a summary of the bylaw changes he received from our attorney. The summary will be presented at the Quarterly Meeting and will be in the Caper, along with posting the full set of bylaws on the website. There was discussion of the big items we should highlight at the meeting so we don't get bogged down in minutiae, and the necessity of explaining just why we are doing this revision. Governor Layman pointed out that we should have a separate code of conduct ready to go if we are removing it from the bylaws, and we need to explain to the membership just why we are doing these revisions. Governor Fairchild thought we ought to highlight the things we need to change. There will be a 90 day period for public review before the changes can be voted on at the July Quarterly Meeting, where they will need a two-thirds majority of a quorum to pass. We can table the issue if there is negative feedback at the July meeting.

Governor Breeden and Town Manger Anderson met with the Alliance for the Chesapeake Bay last month to discuss our shoreline projects. We are focusing on the \$900,000 Main Beach project at this point. We may have a \$260,000 grant through CBT and are submitting a \$600,000 request to DNR this month. We are more competitive with CBT than with DNR. Our senators and representatives have been on top of DNR on our behalf. If that request does not come through, we will have to decide by summer if we want to look into funding it ourselves with a loan, which the county would need to approve. Governor Breeden mentioned that if the DNR does come through with funding for the Main Beach, we can look into using our \$41,000 a year set-aside to borrow for working on Lake Claire. Governor Breeden showed the latest set of Main Beach plans from Biohabitats and said they will be available at the Quarterly Meeting. Governor Roche asked whether our insurance would cover any of the new breakwaters and the answer, from Governor Breeden, was that the county would have an interest, but insurability is unclear at this point. Governor Breeden aid the Alliance will be running all aspects of the project and added that there are restrictions on how we spend our \$25,000 in bond money, but that we have 2 to 3 years to spend it.

NEW BUSINESS

Governor Szczytko said that accepting online payments is just not a viable option at this point. He also mentioned talking with a company about the branding, standardization, and trademarking, along with getting the files we'd need, of our logo and accompanying materials. The cost would be about \$1,000.

COMMENTS

Becky Benner said that Yard of the Month judging begins on April 7 through 12. The Garden Club work at the Green Holly Island is completed and work continues on the CSC Road Island. The Clubhouse garden is being cleaned up. There will be potting parties every weekend in preparation for the plant sale which takes place in the Clubhouse field on May 18 from 8 A.M. until 2 P.M. She added that people come from all over to the sale.

Becky Benner said that the Goshen Farm open house will be on April 13 from 10 A.M. until 4 P.M. There will be an 11:30 dedication of a memorial tree to Orlando Rideout, IV, who was an early advocate for preserving the Farm. There will also be birds of prey and children dressed as early residents.

ADJOURNMENT

Governor Fairchild moved that the meeting be adjourned to a Closed Session. The motion was seconded by Governor Macindoe and passed unanimously. The April 8, 2019 meeting of the Board of Governors was adjourned at 9:05 P.M.

CLOSED SESSION

A Closed Session was convened at 9:07 PM and was adjourned at 9:32 PM

MEMBERS PRESENT

Governors Breeden, Fairchild, Lamb, Layman, Macindoe, Roche, Schmidt, Szczytko, and Zadera were present, as was Town Manager Anderson and Budget Committee Chair Buchet.