

**CSCIA BOARD OF GOVERNORS MONTHLY MEETING MINUTES
JUNE 11, 2018**

President Breeden called the meeting to order in the Cox Meeting Room of the Clubhouse at 7:33 P.M. He thanked the Governors for their help on the Strawberry Festival parade float, noting that it was the Association's first float in 25 years. He also thanked the beach attendants and the groundskeepers for their help, along with our town manager and Governor Lamb and the entire Strawberry Festival committee. He noted there has been a lot of activity at the beaches and parks. He also noted that things are working out well with our new Town Manager, Ryan Anderson. Budget Committee member Dave Toy mentioned that he will be moving and President Breeden thanked him for his service and wished him well. He welcomed our guest, Becky Benner.

May 14, 2018 Monthly BOG meeting minutes: Governor Roche moved that the minutes be accepted. The motion was seconded by Governor Fairchild and the minutes were approved unanimously.

April 30, 2018 Final Profit and Loss Statement: Governor Zadera moved that this P&L statement be approved. The motion was seconded by Governor Lamb and approved unanimously. It was noted that our money market accounts now hold \$218,000 in Maintenance, \$164,000 in Piers, and \$229,000 in SCBD. It was also noted that the Beach Attendant and possibly the Community Administrator accounts may end up over budget.

COMMITTEE REPORTS

Treasurer: Governor Zadera noted that invoices that need to be paid before June 30 need to be sent in. Specific items include the invoice for the Clubhouse ceiling, the last installment for the Little Magothy Pier contract and the standpipe bill, the Little Magothy Pier parking lot, the down payment on the playground equipment, and Strawberry Festival receipts. The issue with the Comptroller's office over our improper FEIN number is being resolved. The next budget meeting is scheduled for July 17.

Membership: Governor Fairchild said the volunteer opportunity page, www.cscia.org/volunteer, is up and running with a list of opportunities for residents to volunteer to help with Cape activities.

Events: Governor Fairchild said planning for July 4 is in full swing and there are lots of opportunities for volunteers to help.

Building: Governor Roche said there are 25 building applications as of now, with 2 under review and 3 pending county approval, and no variance requests. He said there will be a hearing on Wednesday appealing the county's denial of a request to fill in a stream on Poplar Tree, and he would like the Board to show our opposition to the appeal of that decision.

Budget: Committee member Toy said that requests for next year's funding need to start coming in.

Beaches & Parks: Governor Macindoe said that Boy Scouts are looking for possible Eagle Scout projects. Bat houses and replacing the fence at Deep Creek were mentioned.

Town Manager: Town Manager Anderson said he has been dealing with drainage and overgrown grass issues, along with a lot of pier work. He hired another beach attendant and mentioned that a member of the grounds crew might be leaving.

Covenants: Governor Layman said the grass at the house on Chestnut Tree Dr. has been mowed and he has made 5 3-1-1 grass reports and a grading report.

Technology: Governor Szczytko created a playground poll on the website and compiled the results, updated the mosquito spraying schedule and exempt areas, updated the Strawberry Festival web page and its relevant links and information, and posted the new Caper.

Clubhouse: Governor Lamb said work is proceeding to make the bathrooms handicap accessible, at which point they will become 2 family bathrooms rather than men's and women's. The urinal in the men's room has been removed and capped, and the vanity in the women's room will need to be replaced with something forward facing to accommodate wheelchairs. Midway Plumbing has provided an estimate and Governor Lamb has asked them to proceed as soon as possible.

Caper: Governor Lamb said June Capers are on the way and ad contracts for FY 19 have been mailed and are being returned.

Signboard: Governor Lamb is still working with Sign Crafters in Annapolis. There was discussion regarding the design and cost, along with the BLOA contribution.

Strawberry Festival: Governor Lamb noted the 60th Anniversary Festival was a huge success and thanked the Board members and their families for their help and support.

Community Clean-up: Governor Lamb reminded all it is scheduled for September 7 and 8, and there are volunteer opportunities on www.cscia.org/volunteer. She said volunteers from the Board will be needed to help staff the event.

Administrator: Administrator Coble noted that it's been quite busy in the office.

Broadneck Council of Communities (BCC): Governor Breeden said the last of our 3 candidate nights will be Thursday, June 14 at 7:30 P.M. We have had over 100 people each event, which is the largest turnout in the county, and it has impressed the candidates.

Business Men and Lot Owners Association (BLOA): The petition for their SCBD is in its final stages.

Beaches & Parks: Governor Breeden said the season is in full swing and beach attendants are now working daily. They did a good job during the Strawberry Festival. Groundskeepers have been very busy in May getting ready for Memorial Day and the Strawberry Festival. We are in the final stages of selecting new playground equipment this month for the Main Beach and Deep Creek.

Personnel: Governor Breeden said we have been able to hand over a lot of the day to day oversight of various projects to the town manager. He also said we will begin using a new updated employee handbook, which will make our policies in line with new laws and codes passed by the General Assembly this year.

Piers: Governor Breeden said we are still placing new slip offers and have moved through the move list. Lake Claire pier and Deep Creek bulkhead both passed inspection. Lake Claire pier has new ladders and life rings and will be getting a new gate later this summer. Work on Little Magothy pier continues and we hope to have slip holders back in by the week of June 25.

Roads: Governor Breeden said we are meeting with traffic engineering and police about several problematic intersections and streets. He said we should look for more enforcement and awareness campaigns throughout the summer.

Security: Governor Breeden said that activity has picked up with the summer hours. There have been some trespassing and after-hours issues. He reminded all to lock vehicles and homes and keep an eye out for each other. He added that almost all fireworks are illegal in Maryland and cannot be used if they leave the ground. And he noted that noise ordinance laws limit loud noises, such as construction, chain saws, etc. to the hours between 7 A.M. and 10 P.M.

OLD BUSINESS

Town Manager Anderson is working with the town accountant to get penalties related to our EIN issue dismissed.

Governor Breeden said mosquito spraying will begin soon. All information, including exempt areas, is on the CSCIA website. He noted that residents can petition the county to remove exempt areas.

Governor Breeden had no update from Biohabitats or Greenvest.

Governor Breeden noted the winners of the playground poll. The Main Beach winner was number 12 in that poll, and the deep Creek winner was number 5 in that poll. Both are from Playground Specialists and will cost around \$70,000 installed. There was discussion of permits and the timeline for installation. We will be in touch with the company this week.

Governor Breeden said the work at the Graul's Park stream area is moving along.

Governor Breeden mentioned that the 20 year old pump out machine at Deep Creek is no longer operational. A new one will cost about \$6,600 and we will look into getting one later in the summer.

The tree planting that's part of the Cape St. Claire road project has been delayed. There was some discussion regarding the work on the Broadneck Trail.

COMMENTS

Becky Benner said that, even with the rain, the Garden Club grossed over \$12,000 at the plant sale. She thanked the Board for allowing the club to use the field. She said the next club meeting will be September 4.

She also reminded us that the Goshen Farm summer concert series starts June 22 at 6:30 P.M. and will take place every 2 weeks through September 7. Bring dinner and enjoy the music.

ADJOURNMENT

Governor Fairchild moved that the meeting be adjourned. The motion was seconded by Governor Zadera and was approved unanimously. The June 11, 2018 meeting of the Board of Governors was adjourned at 8:29 P.M.

MEMBERS PRESENT

Governors Breeden, Fairchild, Lamb, Layman, Macindoe, Roche, Schmidt, Szczytko and Zadera were present. Also present were Budget Committee member Toy, Town Manager Anderson, and Administrator Coble.