

MINUTES OF THE CSCIA BOARD OF GOVERNORS MONTHLY MEETING SEPTEMBER 10, 2018

President Breeden called the meeting to order in the Cox Meeting Room of the Clubhouse at 7:30 P.M. He noted that it was the end of the beach season and the beach attendants were done for the season. He thanked them for doing a good job, and thanked the office staff, the Town Manager and the groundskeeping crew, as well as volunteers who pitched in. He said Cape Clean-up went well with 12 dumpsters being filled. He thanked Governors Layman, Macindoe and Lamb for their help. He said that a busy fall is coming up, with continuing budget work, two candidates' nights, and a quarterly meeting. He stressed that anyone wishing to run for the Board of Governors needs to let us know before November 1. Governors Zadera, Lamb, and Breeden are up for re-election, but the Board can consist of up to 12 members. We are also looking at least one open spot on the Budget Committee. Guests were Bob Bishop and Becky Benner.

August 13, 2018 Monthly BOG meeting minutes: Governor Roche moved that the minutes be accepted. The motion was seconded by Governor Fairchild and passed unanimously.

July 31, 2018 Final Profit and Loss Statement: Governor Breeden noted that this was the first month of FY19. Governor Fairchild moved that this P&L statement be approved. The motion was seconded by Governor Roche and passed unanimously.

COMMITTEE REPORTS

Treasurer: Governor Zadera said there was a budget meeting on July 17 and the next will be September 18. He added that we were waiting on the Office of Finance to provide us a spreadsheet showing FY 2018 transactions. This was the last piece of paperwork needed for our financial report with the county. This is required for all SCBDs.

Town Manager: Ryan Anderson said that Governor Lamb is working on getting permits for playground installation, which is still scheduled for mid-October. He said the Little Magothy pier is waiting to pass the electrical inspection, which it failed earlier, and then the gate will be replaced. He is looking into Deep Creek boat ramp replacement. He mentioned the new state sick leave act, which pertains to employers with fewer than 15 employees, and what affect it might have on us. Although we are under that threshold, he is looking to give the benefits to our full time employees. He's also thinking ahead to possible winter indoor projects.

Beaches and Parks: Governor Macindoe noted the grounds crew has been doing what they can to keep up with beach debris. PDK has been spraying Lake Claire to eradicate bush killer vines, a highly invasive and destructive plant that is found in other places in Maryland. We did eradicate it once, but it has come back. Spraying is the only way to deal with it, but a neighbor has voiced concerns. We are hoping to get the state involved so we can continue to deal with it and assure PDK that spraying can continue.

Budget Committee: Chairman Buchet noted the next meeting at 7:30 on September 18, and mentioned revising the article for the Caper. He will send the latest draft of the budget to the Board members so they can look at it and add input. He noted that we need to have something ready to present at the October quarterly meeting.

Building: Governor Roche said we are up to 40 building applications for the year with one still outstanding, and there are no new variance requests.

Events: Governor Fairchild said the committee will be working on Halloween Happenings and is looking into bringing back the haunted trail.

Membership: Governor Fairchild noted the quarterly meeting on October 23.

Clubhouse: Governor Lamb will be meeting with Brian from Creative Contractors in the next two weeks to determine the best time to begin the bathroom renovations, after reviewing the Clubhouse schedule. She thanked Administrator Coble for distributing the forms to Cape recognized organizations for scheduling purposes.

Caper: Governor Lamb continues to struggle with timely submissions and continues to receive requests for advertising space.

Community Clean-Up: Governor Lamb said it was a huge success despite the weather and thanked Governors Breeden, Layman, and Macindoe for their help.

Signboard: Governor Lamb and Town Manager Anderson met with Virgil from Signcrafters and marked the location for the new sign. He is waiting on Miss Utility to clear the area so he can pour the foundation.

Halloween Happenings: Governor Lamb said trick or treating at the shopping center will be Thursday, October 25 from 5:30 until 6:30 P.M. and Halloween Happenings will take place at the Clubhouse lot and corral area on Saturday, October 27, beginning at 10:00 A.M. Further details can be found in the September Caper.

Piers: Governor Breeden said that Jen Williams has done a great job of filling slips. He noted that a mooring pole at Deep Creek fell apart this week, and mentioned pulling boats prior to the storm and securing those at Lake Claire with double and triple lines. He also said that boat owners should arrange to have their boats monitored in their absence, noting that failure to properly secure and monitor could lead to loss of future contracts. He said there is a Piers Committee meeting tomorrow night. He mentioned the Little Magothy electrical inspection failure and hoped it would be dealt with as soon as possible. He also mentioned working on the bamboo at Lake Claire.

Security: Governor Breeden mentioned one instance of theft from a boat and noted that there is a new DVR at the Deep Creek cameras.

OLD BUSINESS

Governor Breeden mentioned Biohabitats and permits submission and said that the letters that need to go out to abutters should be coming from MDE. There is still no word on the county awards and Governor Breeden will bring up the delay with the County Executive. He said that we will soon begin getting ready for bond bill requests and contacting the Alliance for the Chesapeake Bay for grant writing assistance.

In response to a question from Governor Roche, Governor Breeden said the county has been out to deal with the drainage problem on Mt. Pleasant, digging out the drain and cleaning it.

It was noted that drains on Cape St. Claire Road and Little Magothy View are filling up.

NEW BUSINESS

Governor Breeden forwarded to all an email regarding updating our by-laws. Our attorney has rewritten them for review before presenting them at the October quarterly meeting for discussion and a possible January vote. We may need to have a working session before the October meeting to go over the proposed revisions. The attorney is also drafting a response to remove covenant #6, which a new state law requires removal of without a vote prior to September 30, 2019.

Governor Breeden noted that it had been suggested that Ryan Anderson apply to the Watershed Academy to become a watershed steward. The course is 70 hours at a cost of \$250, and the contacts and knowledge gained from his becoming a watershed steward would benefit us greatly. A motion to approve authorizing that expenditure was made by Governor Fairchild, seconded by Governor Zadera, and passed unanimously.

Governor Breeden said we have received another request from Brad Knopf to sign onto a letter to the state and county dealing with having developers better deal with runoff. After some discussion a motion to have Governor Breeden sign for the Board was made by Governor Macindoe, seconded by Governor Fairchild, and passed with 3 aye votes and 1 nay vote.

Town Manager Anderson attended a meeting about the Cat Branch Creek restoration project, which has started. It's a multi-million dollar project that will last quite a while, making use of our stormwater money. Details can be found on the county website, https://www.aacounty.org/departments/public-works/wprp/restoration/WPRP_Projects/cat-branch-stream-and-outfall-restoration.

Governor Breeden said we've received a request for a donation to the Cape St. Claire Volunteer Fire Company and we will send them \$250, as we did last year.

Governor Szczytko said he is still looking into software companies for a business program that meets our needs.

COMMENTS

Becky Benner said the Goshen Farm Open House this weekend has been cancelled. She added that the Harvest Dinner is at Gloria Dei on Saturday, October 13 from 5 to 7:30 P.M.

She also said the Garden Club meeting on October 2 will feature a presentation by Michael Judd on growing edible fungi. Sunday, October 21 is yard of the month thank-you dinner. And lastly, the Cape Conservation Corps plant sale is Saturday, September 22 in the Clubhouse field.

Governor Breeden noted there is a lot of work on budget and bylaws to deal with before the October meeting.

ADJOURNMENT

Governor Fairchild moved that the meeting be adjourned. The motion was seconded by Governor Roche and approved unanimously. The September 10, 2018 meeting of the Board of Governors was adjourned at 8:30 P.M.

MEMBERS PRESENT

Governors Breeden, Fairchild, Macindoe, Roche, Szczytko, and Zadera were present, as were Town Manager Anderson, Budget Committee chair Buchet, and Administrator Coble. Governors Lamb, Layman, and Schmidt were absent.