

**MINUTES**  
**CSCIA BOARD OF GOVERNORS MONTHLY MEETING**  
**NOVEMBER 11, 2019**

President Szczytko called the meeting to order in the Cox Meeting Room of the Club house at 7:30. He asked for a moment of silence to honor our veterans. He said there has been quite a bit of excitement regarding the upcoming first annual Cape Christmas tree lighting. He said this year's Bond Bill meeting will be Thursday at 5 P.M.P.M.

Guests were Becky Benner from the garden Club and Goshen Farm, and Stacy Wildberger from the CCC.

**October 14, 2019 Monthly BOG meeting minutes:** Governor Layman moved that the minutes be accepted. The motion was seconded by Governor Breeden and passed with 3 abstentions.

**September 30, 2019 Final Profit and Loss Statement:** Governor Roche moved that these P&Ls be approved. The motion was seconded by Governor Breeden and passed unanimously.

**COMMITTEE REPORTS**

**Town Manger:** Ryan Anderson reported on the following: Our outstanding Vegetation Management Plans are awaiting inspection by the County Forester. Our relationship with Richards Tree Service is working out well with fair prices, and they donated the new Christmas tree by the guardhouse. We have a lot of trees yet to deal with, both planting and taking down. A future project is adding a yardarm to the flagpole for additional flags. We are still looking into a Clubhouse deck, and we have permits in hand for the new entrance sign. The cleaning contract with Vanguard Cleaning is going great. The Piers Committee met on November 5. There will be a Piers work day installing ice eaters and pumping out on November 16. The paving at the Deep Creek lower area will probably take place this spring. This will be about 6,000 square feet for \$11,000. The Little Magothy gate lock bar has been repaired, as have the security cameras. Portapots will be leaving on November 14 and pier water will be shut off on November 25. We are dealing with standard covenant issues. Major work was done to the Summit and Lake Claire storm drain. He will take a lot at the drain on Little Magothy View. We are down to 3 security personnel and need to look into hiring another. The SCBD audit is good to go. His Watershed Stewards Academy capstone project will be leaf and debris removal along Chestnut Tree and Blue Ridge at 9 A.M. on November 23. Volunteer help would be appreciated. He went to Critical Area mapping training and a Living Shoreline workshop.

**Beaches and Parks:** Governor Macindoe said there has been positive feedback regarding the new swings.

**Buildings:** Governor Roche said there have been 54 permit applications so far this year.

**Halloween Happenings:** Governor Lamb said it went well and thanked local businesses for their participation.

**Breakfast with Santa:** Governor Lamb said that the 8 A.M. sitting has 30 seats left, and the 10:30 sitting is full. She has a waiting list for a third sitting if enough people are interested.

**Clubhouse:** Governor Lamb is waiting for a third estimate on a deck.

**Caper:** Governor Lamb needs bios from anyone interested in running for the Board. She also needs the ballot, and the budget and its letter. She is also looking for photos for the “Year in Pictures” section.

**Christmas tree Lighting:** Governor Lamb has received much positive feedback regarding the event. The lights this year are solar but we are looking into getting power to the Guardhouse for the future. Carolers are interested in attending and WaWa is donating hot chocolate. She is working on Santa’s visit. The Business Lot Owners’ Association has asked about future tree plans and staying open late and parking issues.

**Entrance Sign:** Governor Lamb said we have the permit and need to decide on the brick and mortar and cap type.

**Covenants:** Governor Layman said that a property line dispute has gone to the County.

**Events:** Governor Fairchild said the Cape Swap went well. She is working on dates for the community sing-along. We need to deal with a Graul’s bill that we owe.

**Treasurer:** Governor Zadera said the County has confirmed our SCBD audit. He said we have received next year’s budget request form from the County and he is busy correcting lots of errors in it. We made a second transfer from our Maintenance Money Market account to our SCBD account to cover expenses. When we get the next County check we will reimburse the Maintenance Money Market account.

**Broadneck Council of Communities (BCC):** Governor Breeden said the quarterly meeting last month dealt mainly with Bay Bridge issues. There was a presentation by the director of operations at Sandy Point where it was pointed out that the bridge badly needs a lot of work. They are spending \$40,000,000 to get it done as quickly as possible, but concrete cannot be poured when the temperature is below 40. Bill Neville educated the public on the process of dealing with placement of a new span. The BCC is asking the state look into statewide options rather than just options to relieve traffic on the current spans, which is the least politicized option. If the new span is built here it will mean rebuilding both the Severn River Bridge and the Kent Narrows Bridge.

**Piers:** Governor Breeden noted the Piers work day on Saturday.

**Security:** Governor Breeden said we need to look into hiring another officer or two.

**Communication and Technology:** Governor Szczytko put the latest Caper on the website and got a new computer for Administrator Coble. We are moving to QuickBooks online next week.

## **OLD BUSINESS**

We chose a brick, mortar, and cap style for the new entrance sign. There was some discussion of how much was still owed the company. We paid them \$5,277 last June 30 and need to appropriate \$6,181 to complete payment. Governor Breeden moved that we appropriate that money to complete the contract for the community entrance sign. The motion was seconded by Governor Roche and passed unanimously.

Governor Breeden said we have received a contract from the CCC to maintain the Serene Ravine and the Clubhouse rain garden. We should sign it annually and give the Town Manager the authority to do so in coordination with Beaches and Parks. Spraying will no longer take place at Lake Claire.

Governor Breeden gave an update on the beach restoration project. He said we have completed necessary items for the Chesapeake Bay Trust (CBT) and are working on additional items for Biohabitats. He mentioned a recent meeting with Biohabitats, resident abutters, and attorneys and said ours and the abutter's attorneys are dealing with some issues. He went over the funds available, who's paying for what and what might be left over for the Lake Claire project. In the worst case scenario, the Main Beach project could cost \$973,000. Senator Reilly recommended that we ask for \$250,000 at Thursday's bond bill hearing. He said we are on the short list for highest priority and the County has become excited about the Lake Claire project. Based on funding and approvals, we are looking at a working timeline of January through April. We are still waiting for the County to approve our loan. The Alliance for the Chesapeake Bay, CBT, and Biohabitats are handling things for us.

## **NEW BUSINESS**

Governor Szczytko said we need to set up a schedule for turning on the Christmas tree lights.

## **COMMENTS**

Stacy Wildberger said the CCC is working on the Serene Ravine every week and is looking for volunteers. Olivia West has been watering the grasses planted at Lake Claire every week and is looking forward to her Gold Project next fall.

Bob Bishop asked if the new project maps and plans will be on the Cape website. The answer was "yes". He also mentioned that it would be a shame if three people could jeopardize the beach project.

Becky Benner said the Garden Club will be making wreaths on December 3, with 3 going to the Clubhouse, 1 to the guardhouse, and 2 to State Circle. She said Goshen Farm's next big event will be Java 'n' Jazz on March 8 in the Clubhouse.

## **ADJOURNMENT**

Governor Fairchild moved that the meeting be adjourned to a Closed Session. Governor Zadera seconded the motion and it was approved unanimously. The November 11, 2019 meeting of the CSCIA Board of Governors was adjourned to a Closed Session at 8:53 P.M.

## **CLOSED SESSION**

A Closed Session was convened at 8:55 P.M. and was adjourned at 9:15 P.M.

## **MEMBERS PRESENT**

Governors Breeden, Fairchild, Lamb, Layman, Macindoe, Roche, Szczytko, and Zadera were present, as was Town Manager Anderson. Governor Schmidt was absent.

