

MINUTES
CSCIA BOARD OF GOVERNORS MONTHLY MEETING
DECEMBER 9, 2019

President Szczytko called the meeting to order in the Cox Meeting Room of the Clubhouse at 7:30 P.M. He said the tree lighting was awesome and thanked Governor Lamb, Town Manager Anderson, and Richard's Tree Service among others. He said we will have electricity at the guardhouse next year. He said he thought a half hour to 45 minute ceremony was just right. He reminded all of the community sing-along at 6 PM Wednesday night at the Clubhouse.

Guests were Becky Benner, Phil Ourisson, and Bob Bishop.

November 11, 2019 Monthly BOG meeting minutes: Governor Breeden moved that the minutes be accepted. The motion was seconded by Governor Lamb and passed unanimously.

October 31, 2019 Final Profit and Loss Statement: Due to the recent move to Quickbooks online, the financials were not available for review and approval.

COMMITTEE REPORTS

Town Manager: Town Manager Anderson noted Vegetation Management Plans still in the works. We are getting three bids for renewal of our mowing contract. Projects in the works are carving the tree trunk by the Office and adding a yardarm to the flagpole. The County is starting work on the step pools at Lake Claire Drive and Poplar Tree. The Clubhouse floors have been "rejuvenated", something we plan to do bi-annually. Interior touch-up painting will take place this week. Rain garden discussion with the CCC is ongoing. The footers for the new entry sign are being worked on and the stump in front will be pulled. When there is enough sun, the Christmas tree lights are working well on solar power. Santa at the gatehouse went well. We are still waiting for a part for the Cape truck airbag recall. Initial notices to pier slipholders went out in late November. Paving the lower lot at Deep Creek may have to wait for spring weather. There was a Piers work day on November 16 that involved pump outs and installing ice eaters. The portapots were removed on November 13 and pier water was shut off on November 25, and the lines blown out. The last quarterly pumpout report was faxed to AA County DPW. There are the standard covenant issues of parking, yards, potholes, and drainage. We have temporarily hired someone to close the Main Beach gates at night while we look for a permanent solution to our security issues. We received our final SCBD check of \$267,000 from the County. We converted to online Quickbooks and are having some issues with lost data. We are working on insurance renewal. The office now has a color printer. We sent the BLOA a bill for lawyer's fees. He thanked all who helped with his Watershed Steward Capstone Project on November 23. He graduated as a Master Watershed Steward on November 19. He will be attending several conferences and classes on water monitoring and stormwater.

Buildings: Governor Roche said we are up to 58 permit applications so far this year.

Beaches and Parks: Governor Macindoe had nothing new to report.

Budget: Committee Chair Buchet said the committee is standing by for any budget changes.

Events: Governor Schmidt said the community sing-along will be 6 to 7:30 PM Wednesday, December 11 at the Clubhouse. Lyrics will be projected onto a screen.

Covenants: Governor Layman had nothing new to report.

Clubhouse: Governor Lamb is still waiting on one deck estimate.

Entrance Sign: Governor Lamb said it is being worked on.

Caper: The last issue is online and will be out this week.

Breakfast with Santa: Two sittings are full. There will not be a third.

Membership: Governor Fairchild reminded all of the Annual Membership Meeting on January 14, 2020.

Treasurer: Governor Zadera said we need to transfer our third \$25,000 from our Maintenance Money Market account to cover SCBD expenses. The total to pay back at this point is \$75,000. We received our check this week from the County. QuickBooks online is up and running. Governor Breeden is handling the bank loan with County Attorney Kinley Bray and all requirements seem to have been met. Town Manager Anderson is working on insurance renewals. Our accountant was at a conference last week causing the October final P&Ls to be unavailable tonight. We have received an updated SCBD budget request from the county, which still shows us at 2,308 taxable lots.

Piers: Governor Breeden said the committee has sent out 9 letters to people who did not move their boats this year. Three are being appealed. He said 10 to 15 slips have been given up. Subleases will be available after January 1. People can contact Governor Breeden for information. There should more than 20 slips available next year.

Broadneck Council of Communities: Governor Breeden said the BCC is working with our senators regarding the National Environmental Policy Act (NEPA) study with regard to placement of a third Bay Bridge. They are urging the Governor to look at statewide options rather than only the current location. It was noted that the costs of rebuilding the Severn River and Kent Narrows bridges need to be taken into account when considering a third span here. There will be more public hearings in the spring. The BCC is also working on the 2020 General Development Plan (GDP). There are more town hall meetings coming up to discuss this.

Security: Governor Breeden noted that recent retirements have left us shorthanded. We are looking into other options.

Town Manger Anderson said that Phase 3 (Cape St. Claire Rd. to Sandy Point) of the Broadneck trail is still in the design stage. There is discussion about trees and lighting.

Technology and Communications: Governor Szczytko said we have a new color printer, QuickBooks online, and he is up to 1997 scanning in old BOG minutes.

OLD BUSINESS

Governor Szczytko said we lost a lot of data converting to QuickBooks online and are looking at ways to recover it. We may need to re-enter up to 5,000 records manually.

Governor Breeden said the Budget Office and the Law Office are writing the bill for our loan and it will be read on December 18, and heard and voted on January 20. He and Town Manager Anderson have been in discussions with Biohabitats and other involved parties. He, Governor Zadera, and Town Manager Anderson asked for \$250,000 at the bond bill hearing. We may hear about our Fish & Wildlife grant by the end of the month, although we would not be getting any money until October 2020. There will be a walk through with the County on January 14. The WPRP (Watershed Project and Restoration Program) group is interested in giving us another \$300,000 towards Lake Claire. We are going to be working on a grant for that, which would hopefully take care of the Lake Claire project next winter. In response to a question, he noted that the Alliance for the Chesapeake Bay will be handling payments and monitoring grants.

NEW BUSINESS

Governor Szczytko noted the Annual Meeting, election and budget vote is next month on January 14, at 7:30 PM in the Clubhouse. If all 4 people running for the Board get at least 50% of the vote, the Board could consider expanding to 12 members.

COMMENTS

Becky Benner said Goshen Farm is in its winter hiatus; the Garden Club made wreaths for the Clubhouse, the guardhouse, and Lawyer's Mall, and noted road flooding to the Town Manager.

Phil Ourisson noted the step pool work being done on Lake Claire Drive. He wants to coordinate rain garden and deck work with Governor Lamb. He also asked about Scouts working on the trail along the Swim Club.

ADJOURNMENT

Governor Fairchild moved that the meeting be adjourned to a Closed Session. Governor Breeden seconded the motion and it was approved unanimously. The December 9, 2019 meeting of the CSCIA Board of Governors was adjourned to a Closed Session at 8:12 P.M.

CLOSED SESSION

A Closed Session was convened at 8:16 P.M. and was adjourned at 8:48 P.M. The meeting was adjourned at 8:53 P.M.

MEMBERS PRESENT

Governors Breeden, Fairchild, Lamb, Layman, Macindoe, Roche, Schmidt, Szczytko, and Zadera were present, as were Town Manager Anderson and Budget Committee Chair Buchet.