

MINUTES
CSCIA BOARD OF GOVERNORS MONTHLY MEETING
AUGUST 10, 2015

President Breeden called the meeting to order at 7:33 PM in the Cox Meeting Room of the Clubhouse. He said that it has been a busy month with the parks and pier activity as well as steady rentals of the Clubhouse. In addition, there was a meeting of the Green Holly Small Study Group and the Night Out event at the Earleigh Heights firehouse was very successful with a much larger than expected crowd.

MINUTES AND PROFIT AND LOSS STATEMENTS (P&Ls):

July 13, 2015 Monthly BOG meeting minutes: President Breeden noted that the minutes include a comment that the statement by Mr. Maurer, guest speaker at the Quarterly Membership Meeting, was to be appended with the final minutes and that while not a part of the packet given to the Board of Governors at this meeting, it is a part of the final minutes in the Minute Book in the CSCIA office. With no other discussion, Jennifer Vaccaro made a motion to accept the minutes as presented. The motion was seconded by Bill Szczytko and passed unanimously.

June 30, 2015 Final Profit and Loss Statement: President Breeden commented that the fiscal year 2015 ended under budget and that the amount is actually higher than reported in SCBD because the check from the county was not received until well after the end of the fiscal year. The accountant is to be asked whether an adjustment will be made so that this is reflected in the FY2015 reports or if it will remain income on the FY2016 reports. Governor Myers made a motion to approve this P&L statement. The motion was seconded by Governor Vaccaro and passed unanimously.

COMMITTEE REPORTS:

Treasurer: Governor Myers noted that the check received in August from the county for SCBD was approximately \$19,000 less than the projected \$34,000. Part of the large amount under budget was due to a large savings in insurance and the fact that capital projects expected to be paid under FY2015 ended in FY2016 instead.

Events: Governor Myers requested volunteers to help distribute the thank you hang tags for those who decorate for Halloween.

Beaches and Parks: Governor Dembowski was unable to attend and no report was presented.

Erosion Control: Governor Vaccaro reported that there are residents who would like the phragmites removed from the Little Magothy beach. She is creating a vegetation management plan to submit to the County in order to obtain the proper permits. There are also residents concerned about storm water runoff damaging their property and while Governor Vaccaro has attempted to work with the County to address the issue, there has been little response from them. The Lake Claire restoration group will be spraying against invasive species later. Volunteers will be working on August 15 to mulch the path at the Lake Claire ravine. She is investigating the possibility of adding a rain garden at the top of the ravine to slow runoff.

Membership: Governor Szczytko report the high attendance at the last Quarterly meeting.

Technology: Governor Szczytko reported that the mosquito community webpage is live. Weekly updates to the website from the county are ongoing. The Community Watch website has been launched. Yard of the Month page has been updated. A new printer has been installed in office.

Clubhouse: Governor Lamb has mailed out letters to the Cape Recognized Organizations to prepare for 2016 reservations. Rentals have been steady. A water cooler has been installed in the office.

Caper: Governor Lamb noted the August 12th deadline for the Caper and that it is a firm deadline. The Caper will not be delayed for late submissions.

Halloween Happenings: Governor Lamb reported that everything is ready and on schedule for Halloween Happenings and that it will be advertised in the Caper this month.

Cape Clean Up: Governor Lamb reported that the Cape Clean-up is still scheduled for October 2 and 3, verifying that the landfill employees do not work on Sunday.

Buildings – President Breeden reported that there are a few pending items but it has been quiet this month He has had several inquiries recently as to what needs to be done and therefore is expecting several in the future.

Covenants: Governor Snow thanked President Breeden for his assistance. President Breeden reported that there are 12 open issues with the County I&P Zoning Enforcement and is waiting to hear back on multiple properties what action can be taken. Many issues recently have been erosion related between homes and county roads and in some cases neighbors to neighbor water run off issues.

Security: President Breeden reported increased activity as expected for summer. There have been more non-resident issues at the beaches and parks. Issues have been addressed by either Beach Attendants or directly with the Security Committee, paid CSCIA Officers, paid BLOA Security Officers and the Anne Arundel Police Department. We have worked with paid CSCIA & BLOA Security Officers and Anne Arundel Police Department regarding a variety of issues in the community. There was an incident at Deep Creek Marina, requiring Police intervention, which resulted in the banning of a resident from all CSCIA property. The new CSC Neighborhood Watch website has been launched this past month thanks to Bill Szczytko.

Piers: President Breeden reported that piers are at capacity. Letters have been sent to inform multiple slip users for non-use/ wet storage and non-contract compliance. The committee is working with Walsh & Sons on the beginning the permit process for the Deep Creek Large Pier Project for this fall /winter. The online Wait and Move Lists have been updated as of August 2015.

Mosquito: President Breeden reported the Maryland Department of Agriculture sent representatives to the July Quarterly Membership Meeting. They educated 60 plus residents on the MDA Mosquito Control Policies and provided education on reducing breeding sites around one's property. He mentioned again the mosquito page on the CSCIA Website with easy to find information, links, tips and a mosquito exemption map of the community.

Roads: President Breeden continues to communicate regularly with the County regarding the Cape St. Claire Road Project. The County is providing regular updates to publish. CSCIA is doing this weekly through the Facebook Page. As of July 31, it was reported that the water installation was at about 40% complete and overall road project around 20% complete.

Budget: Chairman Buchet thanked Governors Lamb and Dembowski for submitting budget requests and informed the Board that requests need to be submitted as soon as possible. Committee met and reviewed budget and potential issue for 2015. They will meet next week to review the final June 30th, 2015 numbers and begin the FY2017 budget process.

OLD BUSINESS:

Governor Vaccaro reported that George Maurer sent a letter thanking the Board for allowing him to present at the Quarterly Membership meeting. It included a suggested action plan as well as an offer to write an article for the Cape educating residents on methods of reducing the tiger mosquito population. Governor Lamb commented that the article he previously submitted lacked proper citations for facts presented and could not be published as such. His action plan was to ask the MDA to 1) monitor mosquito activity throughout the Cape, 2) report where larvacide is being used, if at all, 3) to use the monitoring data to create a more effective plan for the varying needs within the Cape, and 4) to help educate the community on ways to reduce the issue. President Breeden will communicate with the County on this issue to maintain a consistent contact person.

President Breeden met with the Green Holly Small Study Group regarding traffic issues. Jim Schroll, Chief of the Traffic Engineering Division for Anne Arundel County, was in attendance and reviewed complaints and areas of the Cape that have different issues. It was decided that the Cape be divided into four sectors and volunteers be sought from each of those areas to organize local study groups. The groups can seek their own unique solutions instead of being told by the Board what will be done. It is hoped that this will aid in reaching agreed upon solutions that can be implemented. It was suggested that the Atlantis Community be included in these discussions and President Breeden agreed to invite them to participate.

NEW BUSINESS:

Governor Vaccaro reported a complaint by a resident on Mariner Circle of major storm water runoff and erosion. She investigated the damage and said that water runs off Rolling View from both directions into Mariner Circle and into Deep Creek. Governor Vaccaro had spoken with Jim Small of the County roads department who recommended a rip rap swale but she recommended a rain garden at the front of the circle and would like to apply for grants to install one. Governor Lamb suggested AACo be contacted relative to approval of the garden since it would be located in the County right-of-way. Governor Vaccaro is to contact right of way authority Scott Blizzard at the County and bring back more information to the Board at a future meeting for further discussion.

Governor Szczytko inquired about the signboard and possible replacement with an electronic one that still appears older. It was reported that nothing will be known until the guardhouse is moved, which is tentatively scheduled for October 19th.

Governor Vaccaro inquired about the status of the beach restoration at Lake Claire. President Breeden said that the Department of Natural Resources and AA County provided a list of six approved firms to which the Cape can send a Request for Proposal. The bank has also sent a note with their requirements. President Breeden and Governor Myer will follow up and Governor Vaccaro asked to be included.

ADJOURNMENT:

Governor Szczytko moved that the meeting be adjourned. The motion was seconded by Governor Vaccaro and passed unanimously. The August 10, 2015 meeting was adjourned at 8:12 PM.

MEMBERS PRESENT:

Governors Breeden, Lamb, Myers, Szczytko, Snow and Vaccaro were present. Also present were Budget Committee chairman Buchet and member Toy and Administrative Assistant Leslie Coble. Governors Dembowski and Small were absent.