

**CAPE ST. CLAIRE IMPROVEMENT ASSOCIATION  
ANNUAL MEMBERSHIP MEETING  
JANUARY 9, 2018**

The January Annual Membership Meeting was convened on January 9, 2018 in the Cape St. Claire Clubhouse. President Breeden called the meeting to order at 7:31 P.M., thanked all for attending, and wished all a happy new year. He noted that in 2018 our community and organization will be 69 years old and has grown to over 2,300 homes and more than 8,000 residents. He said 2018 will be a year of change and improvements, noting the Beaches and Parks improvement projects and the hiring of a town manager. He said that a lot has happened in the last three months and we need to move forward. He also noted that maintenance bills have been sent out and maintenance fees are starting to come in. They are due by March 1 to avoid late fees. He asked all to take a look at the improvements to the Clubhouse kitchen.

**INTRODUCTION OF CANDIDATES**

President Breeden introduced the candidates for Board of Governors: Bill Szczytko, running for re-election, and Matt Layman, a resident since 2015, and Lisa Schmidt. There are three openings on the Board. He also noted that Governor Dawn Myers is resigning after 6 years on the Board, and an unprecedented 6 years as Treasurer. He thanked her for her hard work and service.

**FY2019 BUDGET DISCUSSION**

President Breeden led a discussion of the proposed FY19 budget. He noted that most of the residents attending should be familiar with it by now. He explained the SCBD tax of \$175 per account, with a cap of \$200 per account and noted that the cap is what is being used for the FY2019 budget. He explained what SCBD funds can be used for and mentioned that non-SCBD money includes such things as Piers, clubhouse rentals, Caper income and expenditures and maintenance fees.

The SCBD money and carry-overs equal \$687,000 in total revenue. The total expenditures are \$531,000, of which \$335,000 are SCBD funds. There are capital expenditures, including playground and Clubhouse improvements, along with \$41,000 in debt retirement for the beach restoration project, all of which add up to a zero-sum balanced budget.

He introduced the new head of Cape security, Corporal Brian Connell, who is taking over after the retirement of Detective Jay Morgan.

There will be final voting on the budget and the Board of Governors.

**The Minutes of the October 24, 2017 Membership Meeting:** Pat McKay moved that these minutes be approved as written. The motion was seconded by David Toy, and was approved unanimously.

**TREASURER'S REPORT / APPROVAL OF PROFIT & LOSS (P&L) STATEMENTS:**

**The August 31, September 30, and October 31, 2017 P&Ls:** Bob Bishop moved that these P&L statements be approved as presented. The motion was seconded by Phil Ourrison and was approved unanimously.

**There was a break from 8:00 P.M. until 8:15 P.M.**

## **OLD BUSINESS**

Governor Macindoe acknowledged the recent Eagle Scout projects, including the construction of recycling can bins at the beaches and parks by David Nekula, and the clearing of brush and replanting at the Main Beach by Patrick Oliver.

Governor Lamb noted that this is the 60th anniversary of the Strawberry Festival and there will be special events, and the vehicle hang tag is special this year.

Governor Breeden discussed the town manager position. Noted that funding for half of 2018 was approved and, after research and discussion the funding for FY2019 has been included in the budget. The Board is hiring a search firm, Aerotek, to launch a search for candidates. They will interview 1-200 people and narrow that down to 2 to 3 that the Board could interview. We are using them for the expertise and to avoid any hints of favoritism. The yearly package for the position is \$75,000 in salary and benefits. Aerotek's fee would be 25% of the salary package, paid over 13 weeks, and refundable if the selection does not work out. This all fits within what we have budgeted for the position.

Lou Biondi commended the Board for choosing this direction.

President Breeden said the job description is being finalized and will be on our webpage and social media feeds.

President Breeden then began a discussion of the shoreline restoration project, noting that it has been under discussion since 2007 when Governor Frank Newman began looking into it. Things did not work out at that time, but a reinvigorated effort began about 6 years ago, and since 2014 we have had resolutions to raise money and spend it and hire Biohabitats to work with us. We now need to get to the plan and design phase to make the project shovel-ready.

The Board has met with Greenvest to take advantage of county money available to work on all 7 of our sites that have been identified. They are submitting proposals to the county on January 26. We are currently looking at \$585,000 for our part of this for all 7 sites, as opposed to the \$1.5 million originally proposed for just the Main Beach and Lake Claire. Monitoring and maintenance of the 5 sites will be county responsibility.

President Breeden discussed the presentation to the Board last night by Sustainable Science, Biohabitats, and Greenvest which noted the changes in our shoreline over the years and means of restoration. He showed slides of the proposals for the sites and noted that we could accomplish all of the work in about 2 years. He mentioned that we would be able to use sand from the Little Magothy River Association's dredging to replenish our beaches.

There was discussion of the types of structures planned at the Main Beach and at Lake Claire. President Breeden said that Greenvest was all in on this project and that is was unbelievably large, resulting in 150 credits for the county. He added that community support was vital and the Board can coordinate letters of support from other community groups.

He said that we have \$41,000 a year set aside for this and offers from banks for loans. We are also looking into setting up a Shore Erosion Control District to get interest-free loans from the state for up to 25 years,

and we are looking at funding through bonds from the legislature. Biohabitats is also looking into grant funding. The Board will need a commitment from the Community to pay all of this off in a timely fashion.

The 5 projects outside of the Main Beach and Lake Claire include the woods and stream at Deep Creek, the beach and step pools at Little Magothy Beach, the area near the pumping station on Little Magothy View where the county will be dealing with the stream on its property, the stream area on Cape St. Claire Road and the Park Avenue/Swan Drive area, and the shoreline and phragmites at Little Magothy Pier. The county has to maintain all the improvements or they stand to lose their \$40,000 per credit.

In response to a question, it was pointed out that Greenvest, Biohabitats, and Sustainable Science all have solid work records all up and down the coast.

Mike Buchet moved that there be a general resolution from the membership to say that we agree with this concept proposal and we would like to see the community move forward with it, which would be a good support mechanism to sign off on these papers and move forward. The motion was seconded by Phil Ourisson and passed unanimously.

President Breeden said he has letters ready to go out to local groups to get their written support.

Finally, he noted that the work on fixing the step pools off of Cape St. Claire Road has begun, with planting scheduled for the spring.

#### **NEW BUSINESS**

The election resulted in Bill Szczytko, Matt Layman, and Lisa Schmidt being elected to the Board of Governors, and Mike Buchet and David Toy being elected to the Budget Committee. There is still a need for a third Budget Committee member.

The FY2019 budget was passed by a wide margin.

#### **COMMENTS**

Lou Biondi mentioned that Goshen Farm's Java and Jazz is coming up on March 11 at the Clubhouse.

It was noted that both the CCC and the Garden Club have speakers coming up. Information is on their websites.

#### **ADJOURNMENT**

Lou Biondi moved that meeting be adjourned. The motion was seconded by Dawn Myers and passed unanimously. The January 8, 2018 Annual Meeting of the Cape St. Claire Improvement Association was adjourned at 9:22 P.M.

#### **MEMBERS PRESENT**

Governors Breeden, Lamb, Macindoe, Myers, Roche, and Szczytko were present, as was Budget Committee chair Buchet and Administrator Coble. Governors Fairchild and Zadera were absent, as were Budget Committee Members Toy and Facciponti.