

BOG Meeting April 13, 2020

President Szczytko called the meeting to order in an online session of GoToMeeting at 7:34 pm. The meeting was not held at the Cox meeting room in accordance with the social distance guidelines set by the state of Maryland and Anne Arundel County due to the COVID-19 pandemic.

He announced that due to ongoing litigation there would be no discussion of the pier issue on River Bay Rd. Questions can be asked at the end of the meeting but no answers will be given now.

He noted that this is a time of uncertainty and this is the first remote meeting of the CSCIA.

The minutes of March 9, 2020 were reviewed. A motion to approve was made by Governor Fairchild, seconded by Governor Breeden and unanimously approved.

The P&L statement of February 29, 2020 was reviewed. Governor Breeden asked if any of the refunded clubhouse rental deposits were included in the February financials and Town Manager Anderson noted that, because the books are on a cash basis, those refunds will not show on reports until the date the refund was made. A motion to approve was made by Governor Macindoe, seconded by Governor Zadera and unanimously approved.

COMMITTEE REPORTS

Town Manager- Town Manager Anderson reported that there are still outstanding vegetation management plans. Richards Tree Service has been dealing with downed trees well. Three bids have been received for the mowing of CSCIA properties and will be forwarded to the Beaches and Parks committee for review. The CSCIA work truck had \$750 in repairs and it will need a new radiator. Budgeted funds are available for that and the truck is still worth fixing. He hopes it will last at least another two years. There has been good response to the call for beach attendants with some returning from previous years. The Cape St Claire Road welcome sign solar lights have been adjusted and seem like they will work fine until electricity is run to the sign. A tree came down on the Deep Creek bulkhead on Saturday 4/11, taking out a section of walkway and cutting off access to several slips in the 500's slip numbers. Water was turned on March 23, paving of lower part of the Deep Creek lot was completed and looks good. Installation of the portable toilets has been postponed until after the COVID 19 threat is reduced and can be installed within 72 hours of request from the supplier. The piers workday was cancelled so bubblers were removed by grounds crew. Slip contracts were due March 20. Swim buoys will be put out soon. The new hiker biker path is open. New parking stickers were mailed out and are in use. Two requests for information regarding unemployment claims have been received from the state for employees who voluntarily left the employ of CSCIA. Two returning beach attendants came back early to help with grounds to cover the loss of those employees. Leslie thanks everyone for the condolences on the loss of the office mascot, Tugboat. Primary elections have been postponed until June 2. The business office closed in keeping with COVID-19 rules on March 16 and has remained closed since. Business is being conducted well while maintaining social distance rules. The BLOA paid the final quarter general liability bill and \$2500 toward the security expense.

Beaches and Parks: Governor Breeden thanked Governors Szczytko and Macindoe and Town Manager Anderson for their help securing the beaches during the lack of security officers. The playgrounds were closed when the state of Maryland recommended such action, a week prior to the county directive. He thanked Dave Edwards for pressure washing the playground at his own expense. He commented that people are doing a good job of maintaining proper social distance at the parks and that by not having port-o-pots seems to help keep people from staying long or having parties. While the usual Easter sunrise service was cancelled, CJ Timko set up the sound system and provided music for those few who came to enjoy the sunrise that day. Governor Breeden stayed to make sure that the social distance rules were followed and had no issues.

Piers: Governor Breeden mentioned the 20 ft section of pier damage announced by Town Manager Anderson. Allowances are going to be made for those slip holders with financial hardship due to COVID. A \$100 payment will hold their slip for this year and late fees are being waived for those who need it. Subleases are occurring and boats are being moved from the slips beyond the damaged section as possible. About 90% of the slip revenues have been collected.

BCC: Governor Breeden announced the cancellation of the April meeting of the Broadneck Council of Communities that was to feature the Board of Education representative. With shutdowns of the General Assembly and the county, all potential bills are on hold until they reopen.

Security: Governor Breeden said that the new officer is local and the son of another officer so he will get to know the area well.

Events: Governor Fairchild reported that the July 4th parade has been cancelled but that other planned July 4th events should be able to be organized quickly if gatherings are allowed then. Alternate dates are being considered for Zero Waste and the quarterly membership meeting.

Buildings: Governor Roche reported that with many more people at home with time to catch up on projects, he has received many building applications. He thanks those who are following the proper steps and applying.

Budget: Governor Zadera announced the online GoTo Meeting budget meeting scheduled for Thursday April 16 at 7:30 pm. Budget committee chair Buchet added that incomes will likely be lower than anticipated due to closures.

Clubhouse: Governor Lamb reported that the clubhouse has been closed and that has resulted in a loss of \$3185 in revenue. Another \$4170 worth of rentals may be rescheduled depending on when the clubhouse reopens.

Caper: Governor Lamb reported articles will be reduced to one page to keep costs down.

Strawberry Festival: Governor Lamb reported that the Strawberry Festival will be held, even if on a later date. Once restrictions on gatherings are lifted, a new date will be chosen.

Covenants: Governor Layman announced that 4 covenant complaints have been received. Three have been resolved and one is outstanding. He will work with Town Manager Anderson and President Szczytko on that one.

OLD BUSINESS

Governor Breeden gave an update on the beach restoration project, saying that he is working with Biohabitats on some aspects of the final drawings, is still in contact with the Alliance for the Chesapeake and federal permitting is proceeding. The Lake Claire site grant with Anne Arundel county has been applied for and we are awaiting an answer. The line of credit loan has been secured, but as no money has been borrowed yet, no interest is accruing. He is working to get another \$50,000 grant in matching federal funds to add to the county grant. That is in process for the 2020-2021 budget. The Lake Claire site has an anticipated installation of winter 2020/2021.

COMMENTS

Stacy Wildberger announced that the Cape Conservation Corps had a nice kickoff meeting to recruit volunteers but that their events, including the guest speaker, have been cancelled. She is keeping in contact with the volunteers.

Michael Buchet asked that anyone using the tools in the shed at Goshen Farm please use the disinfecting products provided there after use and that the minimum 6-foot social distance rules be followed.

NEW BUSINESS

Governor Szczytko announced that the April quarterly membership meeting is cancelled and will be rescheduled only if it can be within a reasonable amount of time before the already scheduled July meeting. If it is too close to that date, it will not occur. He pointed out that the GoToMeeting service has been useful and continue to be after the COVID threat has passed and recommended that CSCIA purchase the yearly service. Governor Breeden made a motion that \$192 be spent on GoToMeeting. Governor Roche seconded the motion and it passed unanimously.

ADJOURNMENT

Governor Fairchild moved that the meeting be adjourned to a closed session, it was seconded by Governor Lamb and unanimously approved. The April 13, 2020 meeting of the CSCIA Board of Governors was adjourned to a closed session at 8:11 pm.

CLOSED SESSION

A closed session was convened at 8:15 pm and adjourned at 10:02 pm.

MEMBERS PRESENT

In attendance were: Governors Bill Szczytko, Dawn Myers, Jeff Roche, Beau Breeden, Mary Lamb, Cheri Fairchild, Lisa Schmidt, Jerome Zadera. Matt Layman and Neil Macindoe, Town Manager Ryan Anderson, Budget Committee chair Michael Buchet, Budget Committee member Charlie Moore and guests Stacy Wildberger, Olivia West, Michele Shipley, Adam Keatts and Brad Medley.