

**AMENDED MINUTES
CSCIA BOARD OF GOVERNORS MONTHLY MEETING
APRIL 11, 2016**

Vice-President Breeden called the meeting to order at 7:32 P.M. in the Cox Meeting Room of the Clubhouse and thanked all for attending. He noted the pending resignation of Governor Dembowski, effective April 23, 2016, and noted that, as Vice-President, he would assume the Presidency and that he would name Governor Szczytko as Vice-President. He also noted that Governor Young has moved from the Cape and has resigned from the Board. He said that the Board will get into reorganization in the next few weeks. He also noted that the permits for Phase 3 of the Main Beach project and the Lake Claire fishing pier extension have been received.

MINUTES AND PROFIT AND LOSS STATEMENTS (P&Ls):

March 14, 2016 Monthly BOG meeting minutes: Governor Small moved that the minutes be accepted. The motion was seconded by Governor Myers and the minutes were approved unanimously.

February 29, 2016 Final Profit and Loss Statement: Governor Myers moved that this P&L statement be approved. The motion was seconded by Governor Szczytko and passed unanimously.

COMMITTEE REPORTS:

Technology: Governor Szczytko said the Strawberry Festival page is done and forma are on line, and that road and web updates continue.

Erosion Control: Governor Vaccaro said the CCC has a second grant for the Little Magothy Beach swale project, making the total so far \$6,000 of the \$25,000 needed. She is looking for more money.

Building: Governor Zadera said work continues dealing with sheds, fencing and additions, along with the issue of a divided double lot on St. Margaret's and Latrobe involving protected land and an undersized lot.

Clubhouse: Governor Lamb said the new flooring is in and she is looking forward to installation in the next week or so.

Caper: Governor Lamb said things are going well, with this month's issue featuring Easter Egg Hunt photos and Strawberry Festival forms and information.

Strawberry Festival: Governor Lamb said it is filling quickly, with lots of free stuff for the kids. New additions include a petting zoo, a pedal car track, crab races and crab painting, and Berry Bus Stops. The May Caper will include info on the bus route, parking and bus stops.

Piers: Governor Small said that 195 contracts are in and there are 25 slips that can be moved.

BCC: Governor Breeden said they worked hard on getting SB 56, allowing for an impact study for a new Bay Bridge, out of committee, and it passed the Senate but failed in the House due to larger transportation issues. He was elected as President of the BCC for remaining part of 2016.

Beaches and Parks: Governor Breeden said we have secured building permits for both Main Beach Project Phase III and the extension of the Fishing Pier to make it handicap accessible in. Both projects should be done before Memorial Day. He added we are assembling our Beach Attendants Team, most of who are returning from last year.

BLOA: Governor Breeden said that SB 141 and HB 602 both passed and should be signed by the Governor soon. These bills will allow the business owners to form an SCBD for self assessment to finance the water connection with the County along with other general property improvements.

Covenants: Governor Breeden said 2016 remains busy and we have had to include Constituent Services to help push some cleanup efforts on a few properties that have fallen into disrepair. We have 27 open cases.

Mosquito Control: Governor Breeden noted that we remain in the Maryland Department of Environment Mosquito Program for 2016. We will be issuing information in the Caper when we receive it from the State along with updating our website regarding the matter and we urge residents to monitor all personal property for mosquito habitats and take measures to reduce breeding sites. We have included some tips on our website in helping to identify and minimize breeding sites on your property.

Roads: Governor Breeden said CSC Road milling and paving work has begun and is expected to be done this month (April). Expect longer delays during this time and consider alternative routes. Step Pond Construction is complete. Paving the hiker biker Path and sidewalks should be completed in May. Landscaping will commence afterwards. Updates are on the CSCIA Facebook page and website. He compiled a report for the County creating a to-do list for County Roads to address: 5 blocked or damaged storm drains that require immediate attention, 30 streets with a variety condition issues, including poor surfaces, pot holes and depressions, and 3 corners with recent complaints of blocked sight lines due to trees and bushes, and 5 active issues regarding flooding during heavy storms. He said the County has fixed most of the storm drain issues and has begun assessing road concerns. He added the County continues to conduct additional studies of Green Holly and is hoping to meet with the Green Holly Study group later this month to discuss its findings with the residents of that group.

Security: Governor Breeden said the weather has been cooler than usual, meaning activity at the parks have been light so far. He said our security personnel have removed non-residents from out of our parks twice after 10 P.M. in the last month. We remain active through participation in the Eastern District Police Community Relations Council to advocate for residents and their concerns concerning a variety of issues and help connect the concerned residents and the Eastern District Officers where possible.

Budget Committee: Chairman Buchet said there was a meeting on the 7th with all 3 members. The budget process was discussed along with a timeframe for getting information from the BOG.

OLD BUSINESS:

Governor Szczytko brought up the issue of scanning our old documents. He felt it made more sense to have a company do the job on a one-time basis for \$3300 or so, rather than our trying to do it and paying for a scanner that would see little use after the job. He will pass cost estimates on to the Budget Committee so it can be budgeted for next year.

Governor Vaccaro brought up purchasing floating gardens for Deep Creek. She has discussed the idea with Governors Breeden and Small. She will arrange for the purchase of 2 sets of 3.

Governor Lamb discussed the lighting the County is proposing for Cape St. Road along the new construction. Lights will be a nice old style and be an attractive entryway into the Cape.

Governor Lamb led a discussion of the “Berry Buses” which will circulate in the Cape during Strawberry Festival to carry people to and from the Festival. This is being done to minimize traffic. Additional roads will be shut down to allow access for emergency vehicles. The 2 buses will run all day and there will be a map of the stops on the Cape web site as well as in the Caper, and there will be “Berry Bus” signs at stop locations. It’s hoped that the buses get a lot of use to cut down on the traffic and parking issues.

Governor Lamb mentioned that the Ski Haus wants to do the bike show again this year at the Festival but is having trouble finding funding.

Governor Breeden brought up a request from Broadneck Grill to use the sidewalk and parking lot again this year for Cinco de Mayo. Governor Vacarro moved that we approve the request. The motion was seconded by Governor Myers and was approved unanimously. He also said that they want to put 5 2-person tables in front of the Cantina for the summer months. They will be 24”x24”. It was noted that there were outdoor tables there when the Cantina first opened but the Board at that time put a stop to it. Governor Lamb and Governor Breeden will look into ADA concerns about altering the sidewalk width and whether tables would make the walkway too narrow. The request was tabled until next month.

Governor Breeden brought up a request from the Girl Scouts to erect a sign near the road for the oyster nursery at Little Magothy pier. Governor Vacarro moved that they be allowed to construct a sign. The motion was seconded by Governor Szczytko and was approved unanimously, as long as all County rules regarding signs were followed.

NEW BUSINESS:

There is a request from the Magothy River Association to use the Deep Creek boat ramp 5 or 6 times over the summer to launch their river monitoring boat. We cannot officially give them a parking sticker to do so, but a local resident will help them by using his stickered truck.

There has been an abandoned vehicle in the shopping center lot for 3 weeks. The Police have no authority to tow it and we have no contract or posted signs for our towing company to tow it. We will have our company put signs up and give executive committee the authority to request towing when needed.

We have a proposal in hand from Biohabitats for doing the design work on our beach erosion projects. They are the only company that responded to the 6 requests we sent out. Their proposals consist of one for about \$30,000 to deal with 5 sites and one for about \$38,000 to deal with all 7 sites, which include the Main Beach, Lake Claire, Deep Creek, Little Magothy Park, Little Magothy Pier, 2 acres at the Little Magothy pumping station, and 6 acres at the end of Park Circle.. The Board discussed all the tasks involved in planning and all the agencies that would need to be involved, as well as a timeline for getting the preliminary design work done and all of the information presented to the community. It was noted that Biohabitats is a nationally recognized company with a superb track record. Governor Vacarro moved that the Board approve a contract with Biohabitats to create a conceptual design for the work at all 7 locations. The motion was seconded by Governor Myers. After some discussion regarding the addition of a timeline to the contract, and noting that Biohabitats could act as general contractor for actual construction, the motion was revised to include timeline stipulations and passed unanimously. The entire executive committee will sign it.

Governor Breeden noted that there is no guest speaker lined up for the April quarterly meeting. Governor Lamb will take care of refreshments.

ADJOURNMENT:

Governor Small moved that the meeting be adjourned. The motion was seconded by Governor Myers and the April 11, 2016 Board of Governors' meeting was adjourned at 8:45 P.M.

The meeting was adjourned at 8:45 P.M.

MEMBERS PRESENT:

Governors Breeden, Lamb, Myers, Small, Szczytko, Vaccaro, and Zadera. Governor Dembowski was absent and Governor Young had submitted his resignation. Also present were Budget Committee chairman Buchet and member Toy, along with Administrative Assistant Coble.