

**MINUTES
CSCIA BOARD OF GOVERNORS MONTHLY MEETING
JUNE 13, 2016**

President Breeden called the meeting to order at 7:30 P.M. in the Cox Meeting Room of the Clubhouse and thanked all for attending. He noted that over 5,000 people attended a very good Strawberry Festival and that the Berry Buses got rave reviews. He thanked Chesapeake Charters for donating the service to the Cape. He said that the road closures helped with traffic control and thanked the beach attendants and others for their help with trash and parking. The Festival raised over \$30,000 for local non-profits. He said that the beach attendants will be starting full-time shortly, and that Sandy Point has already been closing on weekends. He said there is a lot coming up in the future, including our Fourth of July activities.

A homeowner from 1086 River Bay Rd. and his builder were present to discuss revised plans having to do with garage placement, size, and setbacks, and whether the revisions would comply with Cape building codes. The revisions included making the garage smaller and attaching it to the house to avoid the need for a variance there. They did ask about a variance for placing a small shed within the County 7 foot side setback rather than the Cape's 10 foot setback, noting that it would be near their fence. There was discussion of fencing, pool enclosures, and sheds. In the end, the Board said they would go into closed sessions to discuss a request for a setback variance for a small shed.

MINUTES AND PROFIT AND LOSS STATEMENTS (P&Ls):

May 9, 2016 Monthly BOG meeting minutes: Governor Szczytko moved that the minutes be accepted. The motion was seconded by Governor Myers and the minutes were approved unanimously.

April 30, 2016 Final Profit and Loss Statement: Governor Myers moved that this P&L statement be approved. The motion was seconded by Governor Zadera and passed unanimously.

COMMITTEE REPORTS:

Treasurer: Governor Myers said we are on track for ending in the black in all accounts.

Events: Governor Myers said the 4th of July committee will be meeting tomorrow night.

Building: Governor Zadera said there is still an issue at 1222 River Bay Road regarding building without a permit. He suggested we should let the MDE know that beach topography has changed since the old maps they are relying on, and he noted that the stairs in question are on our property. There was some discussion regarding the situation.

Budget: Committee Chair Buchet said they will be meeting Thursday at 7:30 P.M.

Technology: Governor Szczytko talked to Stewart Signs last month about replacing the signboard and the entry sign, and thought it might cost 5,000 to 10,000 dollars for both. There was some discussion of combining the two signs. He noted that he removed a virus from the office computer last week, and that the printer has been repaired. He said there is still a lot of work to do on the Piers database to get it right, which led to discussion about maintaining it in the future. There was also discussion regarding buying some ready-made program that might not do everything we need it to do versus creating one of our own.

Piers: Governor Breeden said the finances are good and that all but maybe 1 slip has been taken. He said there is quite a bit of subleasing going on.

Clubhouse: Governor Lamb reported the flooring and renovations are nearly complete (painting needs to be finished) and there are many positive comments relative to the improvements. Rentals are steady.

Caper: Governor Lamb reported that advertising is great, but she is still struggling with submission deadlines.

Strawberry Festival: Governor Lamb reported that the festival was a huge success. The Berry Bus Transportation was well received by all. Special thanks to Chesapeake Charters for donating the service to the festival and adding a 3rd bus to accommodate our needs. Thanks to everyone who helped with set-up and clean-up. Mark your calendars: next year's festival is June 3rd.

Cape Clean-up: Governor Lamb was able to secure a weekend in August for our Community Clean-up. The dates are August 26th and 27th.

Signboard: Governor Lamb reported that with the new placement of the guard shack she will begin the process of replacing the signboard, with Governor Szczytko's help.

Erosion Control: Governor Breeden said there was planting of grasses around the gabion stones at the new beach wall before the Strawberry Festival, and that vines and brush were cleared from an area on the beach, with replanting of native species scheduled for the fall. The picnic tables that were moved from the in front of the old concrete wall were replanted over in the picnic area, with help and a backhoe donated by Joe Hicks.

Beaches and Parks: Governor Breeden said the beach attendants are on duty and that towing has begun.

BCC: Governor Breeden said there was a legislative review last week with representatives and our councilman. Tomorrow night there will be a meeting at the Clubhouse to discuss the proposed development down on East College Parkway near Sandy Point. The developer is looking to change the zoning from R1 to R2 so he can put in 100, rather than 50 homes, to increase his profit after having to pay for infrastructure. The land is mostly tidal wetlands.

BLOA: Governor Breeden said they are working on setting up an SCBD to finance water hookup.

Covenants: Governor Breeden said he is still busy.

Mosquito Control: Governor Breeden said spraying has begun.

Roads: Governor Breeden said they are still finishing up Cape St. Claire Road and looking over the storm water management ponds. He said the Cape has requested trimming from the County at several intersections in the Cape where bushes block the view.

Security: Governor Breeden said things have been quiet, and that we have 4 officers again, and they will all be working on the night of July 4th.

OLD BUSINESS:

Governor Breeden said there was good feedback from residents at the Strawberry Festival regarding the display boards about the erosion control project. After the Fourth is over we should start using our web page and the Cape Facebook pages to push for attendance at the July quarterly meeting to go over all of this.

There was some discussion over the way we write off fixed assets and depreciate things, based on input from our auditor and accountant. We have been depreciating SCBD accounts on a cash basis and others on a long term basis. Governor Myers moved that we change our depreciation basis from a long term to a cash basis on all our non-SCBD accounts, including piers, maintenance, clubhouse, Caper and all non-SCBD accounts to make them consistent with the way we treat SCBD accounts. The motion was seconded by Governor Szczytko and passed unanimously.

NEW BUSINESS:

Governor Szczytko again addressed the issue of the Piers database, noting that it needs to be finished and it will be. There was discussion of long-term plans for a database, possibly financed by the slip-holders and suggestions of what sort of ready-made databases might be available. The Budget Committee asked that the Piers Committee let them know what kind of money they might be requesting for a system. It was noted that commercial marina programs can be expensive to purchase and maintain, and that there might be programs more suited to our needs.

Governor Myers said she is looking for help with the July 4th activities, as well as barbecue judges.

Budget chairman Buchet noted that Russ Harada is listed as a BOG member and not a Budget Committee member on the website and in the Caper.

Governor Zadera asked if the county was looking into issues at 984 Hillendale and mentioned the need for a community meeting due to county code modifications, which the builder is resisting.

ADJOURNMENT:

Governor Szczytko moved that the meeting be adjourned to a Closed Session. The motion was seconded by Governor Zadera and the meeting was adjourned to a Closed Session at 8:23 P.M.

CLOSED SESSION:

A Closed Session was convened at 8:23 P.M. and adjourned at 8:44 P.M.

MEMBERS PRESENT:

Governors Breeden, Myers, Szczytko, and Zadera were present. Governors Lamb, Small, and Vaccaro were absent. Also present were Budget Committee chairman Buchet and member Toy, along with Administrative Assistant Coble.