

**MINUTES**  
**CSCIA BOARD OF GOVERNORS MONTHLY MEETING**  
**MARCH 13, 2017**

President Breeden called the meeting to order at 7:31 P.M. in the Cox Meeting Room of the Clubhouse. He mentioned that March has been busy with Piers contracts and maintenance bills coming in and preparing for the upcoming beach season. Things are getting busy with Buildings and Covenants and there are several events coming up. He added that we will be talking about the bond bill and Biohabitats tonight.

**February 13, 2017 Monthly BOG meeting minutes:** Governor Roche moved that the minutes be accepted. The motion was seconded by Governor Myers and the minutes were approved with 1 abstention.

**January 31, 2017 Final Profit and Loss Statement:** Governor Szczytko moved that this P&L statement be approved. The motion was seconded by Governor Vaccaro and passed unanimously. There was some discussion and explanation of where certain items fall in the statements and how funds get moved around when necessary.

## **COMMITTEE REPORTS**

**Caper:** Governor Lamb said that there is lot of interest in advertising and she is trying to balance articles with ads. She is still struggling with timely submissions.

**Clubhouse:** Governor Lamb met with the Garden Club to discuss Clubhouse landscaping. They will be submitting plans and have estimated \$5,000 as a cost. The Board wants to know what that money covers, as the labor is volunteer. Governor Lamb also said that Clubhouse rentals are steady.

**Signboard:** Governor Lamb is still searching for a new signboard and will be discussing options with Governor Szczytko.

**Strawberry Festival:** Governor Lamb said planning is in full swing. Pedal cars, ponies, and a Volkswagen Beetle photo booth are our latest additions. She will be working with Governor Szczytko to update the website.

**Easter Egg Hunt:** Governor Lamb said Whimsicality is collecting eggs and handing out tickets for the Easter Egg hunt. There are many new families with children and lots of interest in the event.

**Technology:** Governor Szczytko is making updates to CSCIA.org., including WordPress version changes as well as theme and plug-in updates. He has posted The Caper and meeting minutes and set up a nightly backup which saves a copy of the site to our Google Drive. He has worked with Piers to finish work on the piers database, which is almost complete. He will be giving the Garden Club hosting space.

**Erosion Control:** Governor Vaccaro said the CCC hopes to deal with the swale at Little Magothy Beach this spring with a combination of grant money and capital expense funds. Invasive species will be monitored and pulled at the rain garden there.

**Building:** Governor Zadera has checked with Annapolis Copy and Print about digitizing old plans and will be getting estimates for digitizing and storing the plans. He also wants to digitize the building forms to make them easier to fill out. He said there is a lot of work coming in.

**Budget:** Committee Member Toy had nothing new to report.

**Events:** Governor Fairchild said there is a meeting this week to work on the July 4 plans.

**Beaches & Parks:** Governor Macindoe has been working with Governor Breeden on security issues and possible Eagle Scout projects. There was some discussion of what we might be looking for in the way of Scout projects. Some ideas mentioned were solar lights along the Main Beach walkway, wooden bins to secure the recycling cans on the beach, the addition of a doggy bag box near the restoration by 1036 Lake Claire Drive.

**Covenants:** Governor Roche mentioned that a few fence complaints have come in.

**Treasurer:** Governor Myers said we got the SCBD check from the county. She has been dealing with them regarding erosion control districts and loans.

**BCC:** Governor Breeden said the next meeting is April 20. There will be more discussion regarding Sandy Point and summer traffic, as well as bills before the legislature affecting the county.

**BLOA:** Governor Breeden said a recent water main break has been dealt with. Connecting to county water is still a work in progress, although several residents on Cape St. Claire Road are now hooked up.

**Piers:** Governor Breeden said contracts are coming in and are due by March 31. Moving slip renters among the slips will begin on April 1. There are some known plumbing repairs to make before water goes back on, but we hope that blowing out the lines in the fall prevented major damage. The Piers Committee has met to plan for spring.

**Security:** Governor Breeden said there are a few minor things going on. Detective Morgan will be retiring this spring and we will be working with someone new.

Governor Macindoe discussed the kayak racks at the beaches and said there is a 70 person waiting list. There was some discussion of cutting bamboo at Lake Claire and the need for permits and discussion with Fairwinds Marina.

## **OLD BUSINESS**

Governor Zadera said he is still awaiting official pricing for document scanning. He and Governor Roche discussed a fence issue at 1093 Skyway. The county granted a variance for an 8 foot fence and our window of opportunity to comment has passed.

Governor Macindoe mentioned 3 trees in our right of way near 1045 St. Margaret's that a resident has been complaining about for some time. Our arborist has said that one is dying and should come down but that the other two are okay for now.

There was discussion about taking down live and healthy trees, along with other options, including allowing homeowners to cut them and getting input from other neighbors before action is taken. The end result was that we should leave decisions regarding trees up to our arborist and should not get into the habit of cutting down healthy trees. Governor Roche moved that we have our arborist take down the unhealthy tree at this property and leave the other two. The motion was seconded by Governor Vaccaro and passed unanimously.

Governor Myers mentioned Governor Breeden's and her appearance at the State House to argue for our beach project funding. She said our House delegates have not backed our bill and it looks like Severna Park work will take precedence over ours, but that we can reapply next year.

Governor Breeden mentioned that our insurance coverage and costs will be increasing to cover Clubhouse improvements and the addition of new sheds.

Governor Breeden said that Cape St. Claire Road striping continues. Governor Lamb said the highway department will meet with Governor Breeden to discuss turn lanes and other issues. One dead tree along the road has been cut down.

Governor Breeden said we will be hiring beach attendants this year and that anyone over 18 can email [parks@cscia.org](mailto:parks@cscia.org) through April 3 to apply. We will also be hiring some additional part time groundskeeping people.

There was lengthy discussion regarding the Biohabitats technical memo and the beach restoration project. The memo has been on our website for some time. Governor Breeden mentioned that he feels it's lacking in some details. He also mentioned that he's gotten estimates for the surveying that will need to be done. Estimates range from \$15,000 for dealing with just the beaches to \$30,000 for dealing with all the area along River Bay Road.

There was much discussion of the costs mentioned in the technical memo and what is included. Governor Zadera mentioned that the cost doesn't seem to include engineering and design which, it was noted, could cost \$40,000. Governor Breeden mentioned 2 companies that might be interested in taking on engineering and design as a turnkey operation. Governor Breeden said the Biohabitats portion of the contract is done and we need to act on their recommendations. He said he would like to see more recommendations from them for our options on the type, location, and size of the groins. Governor Vaccaro added that she also wants to see more analysis and detail considering the money we paid for this memo. Governor Breeden said he will get in touch with Biohabitats for further discussion and clarification.

Governor Breeden noted that we only have basic recommendations for the other 5 sites outside of the Main Beach and Lake Claire. He noted that Biohabitats is calling this a "draft" report and wants to see more detail. He also pointed out that this process started 10 years ago and got nowhere until the community finally approved the process at the January, 2015 Annual Meeting and voted to save the beaches. We are further along than we've ever been.

Governor Vaccaro brought up the issues involved in trying to get permits to get replenishment sand from the LMRA and/or Fairwinds dredging before this project begins.

## **NEW BUSINESS**

Governor Breeden said there has been a request from Trish Martin for a community yard sale in our field. Clubhouse and Beaches & Parks can work out the details.

The Cape Fun Run has upped its sponsorship donation from \$150 to \$250. After some discussion, Governor Vaccaro moved that we up our contributions to the 3 schools to \$250, if asked to do so. Governor Myers seconded the motion and it passed with one abstention.

Governor Lamb noted that there will be a Cape Clean-up on October 20 and 21 of this year.

## **ADJOURNMENT**

Governor Vaccaro moved that the meeting be adjourned. The motion was seconded by Governor Myers and the March 13, 2017 monthly Board of Governors meeting was adjourned at 8:47 P.M.

## **MEMBERS PRESENT**

Governors Breeden, Fairchild, Lamb, Macindoe, Myers, Roche, Szczytko, Vaccaro, and Zadera were present, as was Budget Committee member Toy and Administrator Coble.