

**MINUTES
CSCIA BOARD OF GOVERNORS MONTHLY MEETING
MARCH 14, 2016**

President Dembowski called the meeting to order at 7:30 P.M. in the Cox Meeting Room of the Clubhouse and thanked members and guests for attending.

A resident, Amy Seigel, presented plans and photos in support of her request for a variance to erect a small shed. It would be within 3 to 4 feet of her property line, due to the narrowness of her lot. The shed is 40 square feet and would be between two trees near her neighbor's large outbuilding. She added that the neighbor had no objections. The Board thanked her for coming and assured her they would take the matter up this evening in a closed session.

Members of the Garden Club, Kari Banares and Maryelle LaVerdiere, were present to ask permission to erect a small (approximately 8x8') storage shed on CSCIA property in the Clubhouse field. The plan would be to store tables, bins and other items used in their yearly plant sale. There was some discussion of the CSCIA's own need for increased storage, and insurance, permitting fees, and watershed mitigation fees. The Board thanked the members for coming and said they would discuss the matter.

MINUTES AND PROFIT AND LOSS STATEMENTS (P&Ls):

February 8, 2016 monthly BOG meeting minutes: Governor Breeden moved that the minutes be accepted. The motion was seconded by Governor Lamb. Governor Vaccaro requested a change of wording to the Erosion Control committee report, and the minutes were approved unanimously with that change.

January 31, 2015 Final Profit and Loss Statement: Governor Breeden moved that this P&L statement be approved. The motion was seconded by Governor Szczytko and passed unanimously.

COMMITTEE REPORTS:

BCC: Governor Breeden commented that there was good turnout at the transportation forum in February, where SB 56 and Bay Bridge studies were discussed.

BLOA: Governor Breeden noted that at the quarterly luncheon it was reported that SB 141 had passed on the floor and that HB 602 was out of committee. These are two of the bills that will allow the BLOA to create an SCBD to pay for the new county water connections.

Covenants: Governor Breeden said there are lots of small issues, mostly dealing with junk and debris. He noted that the county has issued a warning to one house and the county inspectors have been more responsive than in the past.

Security: Governor Breeden said things have been quiet except for some late night party trash.

Roads: Governor Breeden and Governor Small have looked at potholes and other problems in the Cape and are putting together a list of problem streets. Governor Breeden said that Cape St. Claire Road should be done by early summer and that sidewalks are supposed to be in before the Strawberry Festival. He noted that work on the step pools behind the firehouse is progressing and that photos of the work are on line. Anne Arundel County is monitoring the work regularly. The grooves in the road should be smoothed in the next week or so.

Communication and Technology: Governor Szczytko has made some minor changes and tweaks to the Cape web site and is working on the Strawberry Festival page. He is also working on the Piers data base.

Erosion Control: Governor Vaccaro has been trying to connect with Fairwinds Marina to discuss bamboo and drainage. She, along with Governor Breeden, toured our beaches with Joe Berg of Biohabitats and Larry Jennings.

Clubhouse: Governor Lamb said rentals are good, and she is getting ready to install the new flooring. She is considering bead board for wainscoting and is looking into getting new chairs.

Caper: Governor Lamb said advertising is going well. She would like to see more articles submitted.

Strawberry Festival: Governor Lamb said plans are moving along.

Buildings: Governor Zedara said there have been a lot of requests for sheds and fences and he is trying to maintain a 7-day turn-around.

Piers: Governor Small said the new contracts have all been mailed and payments are coming in. The Deep Creek large pier project is done and electrical work is proceeding. He said that the new ice eaters probably saved us \$500 to \$1,000 month in electricity costs over the winter. There is a lot of slip movement and he is hoping to get people off the wait list. He said that one slip holder was not re-offered a contract due to unsafe boat maintenance in the past. He is trying to work something out with the slip holder, such as perhaps a probationary contract, to avoid potential costly arbitration. He also noted that there are now two mooring buoys at Deep Creek

Treasurer: Governor Myers said things are going well and that we received our second county check of \$137,000 on March 1st.

Events: Governor Myers is going to be getting the permit for the Fourth of July parade.

Beaches and Parks: Governor Dembowski said there was a request from the Yacht Club for a bonfire on the beach. He is planning one for Earth Day, April 22nd. He noted that a lot of our playground equipment is starting to show its age and it might be time to think about some replacements.

Budget: Chairman Buchet said the committee is planning to meet the first week of April. He noted that new chairs, storage expansion, beach work, piers, and playground replacements might be topics to consider.

OLD BUSINESS:

Governor Vaccaro described recent meetings with various people regarding the beach restoration work, including the possibility of combining the restoration work with oyster aquaculture. Joe Berg of Biohabitats is an expert in oyster aquaculture and restoration work, and Larry Jennings, who lives in the Cape and is involved in the CCA, is trying to introduce us to people who can help fund our projects. We have asked 6 companies to submit proposals for design and construction, and only one has responded. It was thought we might get Biohabitats to design the project and then move to get actual building proposals. There was some discussion of floating oyster cages working as breakwaters as well as hardscape. It was hoped that we can get options submitted that we can show at the Strawberry Festival and the July quarterly meeting, and then move ahead with the work by the October quarterly meeting. It was noted that we will

need to coordinate with Fairwinds Marina and the Little Magothy River Association with regards to sand replacement. It was also noted that floating oyster cages as breakwaters could actually be an income source for the Cape. Governor Myers said that she will get back in contact with a company that said they could design a project for us.

A copy of an email from Joe Berg of Biohabitats to Governors Breeden and Vaccaro is attached as addendum 1.

Governor Szczytko discussed scanning our old documents. He said that he has an estimate of \$3300 for scanning 18 boxes, indexing all, reassembling the files and returning them, along with all the digital files. There was some discussion of our doing the work in-house by buying a scanner and having staff do the work. Governor Szczytko will get more details from the scanning company.

Governor Szczytko also mentioned getting a PA system for the Clubhouse. He said we could get a decent wireless Mike system for about \$300. He and Governor Lamb will work on that, as well as look into getting a new projection screen.

OLD BUSINESS:

Governor Dembnowski mentioned that the sidewalks in front of Cape Elementary were not being shoveled this winter. He said that the school has admitted that it's their responsibility and they will take care of it in the future. A copy of an email exchange between the school and Governor Dembnowski is attached as addendum 2.

Governor Dembnowski said new swim area marking buoys are here and it will take a couple of good sized boats to get them in, as they are quite large. He might ask slip holders to volunteer with their help.

Governor Dembnowski said phase 3 of the Main Beach walkway will be starting soon. The concrete wall will be replaced with a new sitting wall with LED lights and new steps will replace the concrete walkway part way down to the beach. Permitting for the project will start tomorrow.

Governor Dembnowski said that Governor Breeden will be getting the permits to extend the Lake Claire fishing pier to the parking lot, which will make it ADA compliant. He said it will be a one-day job.

NEW BUSINESS:

Governor Dembnowski has a letter from a Boy Scout asking to build picnic tables at Lake Claire for his Eagle Scout project.

Governor Dembnowski said the Yacht Club wants to hold its annual picnic on the beach this summer, with 60 or more people attending. There were concerns about it clashing with a Clubhouse rental, overloading the parking lot, and setting a precedent for allowing larger than normal groups to use the beach. It was suggested they hold the event in the Clubhouse.

Governors Dembnowski and Breeden brought up the possibility of the CSCIA buying its own vehicle to deal with maintenance and trash, rather than continuing to rely on staff vehicles.

Governor Lamb has an application from the CSC REC Council to become a Cape-recognized organization. It is still comprised of 80% Cape residents. Governor Vaccaro moved that we recognize the CSC Rec Council as a community-recognized organization. Governor Lamb seconded the motion and it passed unanimously.

Governor Dembowski said that 2 of last year's beach attendants are returning this summer and he expects more to do so. He has also filled out the paperwork for the county to test our water at the Main Beach and Lake Claire.

ADJOURNMENT:

Governor Vaccaro moved that the meeting be adjourned to a closed session. The motion was seconded by Governor Breeden and the March 14, 2016 Board of Governors' meeting was adjourned at 9:03 P.M.

CLOSED SESSION:

A closed session was convened at 9:08 P.M. and adjourned at 9:29 P.M.

MEMBERS PRESENT:

Governors Breeden, Dembowski, Lamb, Myers, Small, Szczytko, Vaccaro, and Zedara were present. Governor Young was absent. Also present were Budget Committee chair Buchet and Member Toy, along with Administrative Assistant Coble.

Addendum 1

From: Joe Berg <jberg@biohabitats.com>

Date: February 29, 2016 at 8:22:41 AM EST

To: Beau Breeden <gbbreeden2@gmail.com>, Larry Jennings <larryjennings@comcast.net>

Cc: Jennifer Klug Vaccaro <ondogirls@comcast.net>, Scott Dembowski <scott.dembowski@yahoo.com>

Subject: RE: Tentative Meeting with Biohabitats

It was a pleasure to meet you and I'm hopeful that the community will select Biohabitats to help prioritize and implement Cape St. Claire's Capital Improvement Projects for your Beaches & Parks.

I will take advantage of Larry's offer to help me to get the locations and boundaries of each of the sites we visited and/or discussed this past Friday down on paper.

As I understand the Community's needs at this time, Biohabitats will provide a proposal for working with you, Larry, and Jennifer to

- prepare a schematic concept plan and supporting information,
- co-presenting/supporting the presentation of the plan to community stakeholders,
- incorporate feedback in the schematic plan,
- coordinate a pre-application site visit with the Corps and MDE,
- review the plan in the field with these agencies,
- summarize the feedback of the reviewers, and
- recommend next steps.

Let me know if I've missed anything and when you need this proposal.

Again, thanks for the opportunity to help with this very exciting project.

Joe

Joe Berg, PWS, CSE

Senior Restoration Ecologist

Practice Lead for Ecological Restoration

410.554.0156

www.biohabitats.com

Addendum 2

From: "Seaman-Crawford, Lisa A" <LSEAMAN-CRAWFORD@AACPS.org>

Date: February 16, 2016 at 7:56:01 AM EST

To: Scott Dembowski <scott.dembowski@yahoo.com>

Cc: "Granofsky, Felicia" <FGRANOFSKY@AACPS.org>

Subject: RE: Sidewalks at Cape St. Claire ES

Mr. Dembowski – We had a change in personnel due to retirement and the bobcat team leader is now familiar with the area so it will not be overlooked in future snowstorms. This area will be closely monitored but please do not hesitate to contact me at any time with your observations. Also, I want to thank you for working with the Cape St. Claire residents to clear the sidewalks on their property, it takes everyone when we have a historic snowstorm. Lisa

Lisa Seaman-Crawford, AIA, LEED AP
Anne Arundel County Public Schools
Director of Facilities
9034 Ft. Smallwood Road
Pasadena, MD 21122
lseaman-crawford@aacps.org
410-439-5658 (Office)
410-271-8823 (Cell)

From: Scott Dembowski [<mailto:scott.dembowski@yahoo.com>]

Sent: Sunday, February 14, 2016 3:35 PM

To: Seaman-Crawford, Lisa A <LSEAMAN-CRAWFORD@AACPS.org>

Subject: Fwd: Sidewalks at Cape St. Claire ES

Ms Seaman-Crawford,

Below is an email exchange between you, Diane Jennings (assistant to former Councilman Ladd) and myself regarding the sidewalks along County Board of Education property.

The sidewalks did NOT get cleared after the last snow storm. The Cape St Claire Improvement Association received many complaints about this. Not only is the sidewalk obviously a route for elementary and Broadneck High students to walk to and from school, but it is along a major route for many in the community to walk to the shopping center.

CSCIA has spent considerable time working with residents to ensure they have fulfilled their responsibility to clear the walks along their properties after snow storms. We are asking the county to clear and maintain the sidewalks along county property as well.

I appreciate your attention to this matter.

Scott Dembowski
President, Cape St Claire Improvement Association

443-938-3561

President@cscia.org

From: "Dembowski, Scott" <Scott.Dembowski@dlapiper.com>

Date: January 24, 2014 at 11:37:06 AM EST

To: "president@cscia.org" <president@cscia.org>

Subject: FW: Sidewalks at Cape St. Claire ES

Beau – Looks like the BoE admits they should have done it and will do it in the future.

Scott

From: Diane Jennings [<mailto:ccjenn00@aacounty.org>]

Sent: Friday, January 24, 2014 11:33 AM

To: Dembowski, Scott

Subject: Fwd: Sidewalks at Cape St. Claire ES

Scott, here is the reply I received from the School Board. Glad you brought it to our attention.

Diane

----- Forwarded message -----

From: Seaman-Crawford, Lisa A <LSEAMAN-CRAWFORD@aacps.org>

Date: Fri, Jan 24, 2014 at 8:36 AM

Subject: Sidewalks at Cape St. Claire ES

To: Diane Jennings <ccjenn00@aacounty.org>

Cc: "Granofsky, Felicia" <FGRANOFSKY@aacps.org>

Diane – I apologize Cape St. Claire ES school staff did not shovel the sidewalk adjacent to the Recreation and Parks field, it is and has been our responsibility. The Operations Area manager spoke to the custodians and they are aware of their duties. Thank you for bring this issue to our attention.

Lisa Seaman-Crawford, LEED, AP, AIA

Director of Facilities

Anne Arundel County Public Schools

9034 Fort Smallwood Road

Pasadena, MD 21122

(410) 439-5658

lseaman-crawford@aacps.org