

## BOG Meeting January 11, 2021

In attendance were: Governors Bill Szczytko, Dawn Myers, Jeff Roche, Beau Breeden, Mary Lamb, Cheri Fairchild, Lisa Schmidt, Jerome Zadera and Neil Macindoe, Town Manager Ryan Anderson, Budget Committee members Michael Buchet and Charlie Moore, and guests Michele Shipley, Bob Bishop, Stacey Wildberger, and Becky Benner.

President Szczytko called the meeting to order in an online session of GoToMeeting at 7:31 pm. He commented that 2021 has started with the nation hurting and said he hopes we can find ways to move forward. He announced the Annual Membership Meeting for January 12. There will be the election of board members and voting on the proposed budget.

Minutes of the December 14, 2020 BOG meeting were reviewed. A motion to approve was made by Governor Fairchild, seconded by Governor Breeden and unanimously approved.

The P&L statement of November 30, 2020 was reviewed. A motion to approve was made by Governor Roche. Governor Breeden seconded the motion and it passed unanimously.

## COMMITTEE REPORTS

**Town Manager-** Town Manager Anderson reported there are no vegetation management plans. The tree company submitted outstanding invoices. A plaque for the Josephine Gardner memorial bench is to be ordered. The first principal payment (\$44,000) for the beach restoration project loan will be drafted from the bank account in February. Aerobics started back on October 1 for Thursdays only. The clubhouse is still operating with the conditions of 25% capacity, no one-day liquor licenses and therefore no alcohol, masks, the modified cleaning contract, and all contracts for December were canceled. There has been one request for a weekend rental to be charged at the hourly rate instead of the usual daily weekend rate. The guard shack is to have the final electrical inspection on January 13, 2021 because the final building inspection was never done after the road project. Caper articles are due January 12, 2021. There have been billing and mail issues with the dumpster company, Republic Services, not receiving the last payment. The total owed will be sent with the idea that if the first check arrives at Republic we will have a credit to apply to the next bill. The piers committee will meet in March and water may be turned on that month as well. Piers contracts will be mailed Feb 1 and are due with payment and all paperwork in mid-March. One ice eater needs to be repaired. The gate codes will be changed in the spring. There will be a dredge of Deep Creek by the county, in October. Permit and fee payment were submitted, and we are waiting on the estimated costs. The 1312 Breezeway issue appeal was received December 16, 2020. Alley boundary survey estimates are being collected. Building plan submittals will now start with the Town Manager doing an initial review and then final review by the committee chairperson. We have 3 of 4 security officer positions filled and 19 of 31 days of January covered, with Mr. Anderson and Governor Macindoe filling in the remaining open slots. Mr. Anderson requested permission to reach out to the Cape Swim Club for an official update on COVID plans. The attorney continues to address the inquiries prompted by the triennial riparian rights and land use letters. The 2022 Budget Request Form is in the office for the next treasurer. The insurance coverage renewal paperwork has been submitted and the policy paid as needed. The Worker's Compensation audit will start on January 13, 2021. The yellow maintenance fee postcards were sent in late December and are coming in but with several issues with mailing. There have been numerous calls regarding the calendar that was mailed weeks ago not being received.

**Beaches and Parks:** Governor Breeden said that the beaches have been quiet overall and that the Conowingo Dam had been opened in the fall, leading to more debris than normal now. He invited everyone to take a bag and help pick it up whenever walking the beaches. Governor Macindoe reported the Eagle Scout projects will begin in the spring.

**Budget:** Governor Zadera said that he wants to ensure a smooth transition to the next treasurer by helping them understand the budget form and the process with the county.

**Buildings:** Governor Roche reported that that 2020 had more building permit requests than any other year he has been involved. He reiterated the plan for the Town Manager to review building applications before the building committee.

**Caper:** Governor Lamb asks for Caper articles by January 12 and said that some cost cutting measures have been taken, such as not having a color edition.

**Clubhouse:** Governor Lamb reported that she has no issue with hourly rental of the clubhouse if all other rules are followed, and the COVID-19 cleaning fee paid. She also commented that the final building inspection of the guardhouse had not occurred because of the open electrical permit. Once that was closed, the inspection could occur.

**Covenants:** Governor Myers reported that there are bills in process with the General Assembly to address permitting issues such as those that led to the unauthorized pier construction on River Bay Rd last summer. She will email links to the proposed bills from Senators Bagnall and Reilly. She had originally intended that the bills focus on fixing the permit process and some legislators have taken the idea further, attempting to establish rules about the change in sea level and its effect on riparian rights.

**Events:** Governor Lamb is hoping that the Easter Egg Hunt will be possible this year.

**Piers:** Governor Breeden reported that he and Piers Administrator Williams have worked to have slip contracts ready to mail mid-January instead of February 1 to help avoid issues caused by postal delays. There are 6-8 slip renewals being reviewed because of non-use last year.

**Security:** Governor Breeden explained that the 4<sup>th</sup> security officer is a new police officer is still awaiting paperwork allowing him to do supplemental work.

**Technology:** President Szczytko reported that he is doing the normal website updates.

#### **OLD BUSINESS**

Governor Breeden reported that Biohabitats submitted paperwork for the permit at Lake Claire and that another document was requested that will be submitted January 12. With groundbreaking at Site #1 – Main Beach expected in 6-7 weeks, team calls with CSCIA, Alliance for the Chesapeake and Biohabitats will continue to be held to finalize plans. CSCIA has paid about half of what it is expected to pay, with the remainder to come from the various grants, and he is waiting to see how those grants will be paid out. He asked for anyone interested in helping consult on behalf of CSCIA to notify him, though he is glad that Alliance will be overseeing the project and making recommendations as experts on the subject. He noted that Alliance of the Chesapeake will want to publicize this and use it as a model for future projects in Maryland, Virginia, Pennsylvania and DC as it is a first for collaboration between a community and all levels of government. There was an article published in the Bay Journal in December regarding the project. Site #2 - Lake Claire is to start immediately after Site #1 if the funding comes through as expected. He should know in February if the \$100,000 federal grant is awarded to CSCIA. The dredge of the Little Magothy River will not coincide with the initial construction and using those spoils will not be feasible with the timeline planned. The October dredge might provide some sand to be used for maintenance and backfilling.

#### **NEW BUSINESS**

No new business.

#### **COMMENTS**

Becky Benner reported Goshen Farm usually holds their annual meeting on the 3<sup>rd</sup> Wednesday in January but is Inauguration Day this year. They will have a virtual meeting on January 27 instead and anyone interested in joining should contact Barb Morgan via [www.goshenfarm.org](http://www.goshenfarm.org) to receive a link. Five major events have been planned pending COVID-19 rules at that time.

Mrs. Benner also reported for the Garden Club, saying that instead of a guest speaker at the February meeting, there will be a car caravan trip to Northwest DC to visit gardens there and be outside for a change.

Stacey Wildberger reported the Cape Conservation Corps (CCC) is applying for grants and will be looking for places to plant trees and shrubs. She hopes that some can be used for the Eagle Scout project to take place behind the shopping center. She and Jeanne Martin will be starting the Watershed Steward classes January 12 and will be looking for projects.

#### **ADJOURNMENT**

A motion was made by Governor Roche to adjourn and move to a closed session. It was seconded by Governor Fairchild and approved unanimously. The January 11, 2021 meeting of the CSCIA Board of Governors was adjourned to a closed session at 8:06 pm.

#### **CLOSED SESSION**

A closed session was convened at 8:07 pm and adjourned at 8:52 pm.