

## BOG Meeting November 14, 2022

In attendance in person: President Beau Breeden, Governors Neil Macindoe, Mary Lamb, Cheri Fairchild, Michele Shipley and Kim Pollack, and guests, Stacey Wildberger, Steve Arnold, Becky Benner, Cathy Gazzo, Jerome Zadera, Ed Hayes, Olivia West, Jennifer Connor and Brad Knopf.

President Breeden called the meeting to order at 7:30 pm and gave a brief overview of the agenda. A motion was made by Governor Fairchild to amend the agenda to include a presentation by Olivia West. The motion was seconded by Governor Lamb and passed unanimously.

### PRESENTATION

Broadneck student and Cape resident Olivia West presented a detailed plan for a People's Garden to be installed at Broadneck High School by the Environmental Literacy II class. She answered questions and asked for financial support from CSCIA. President Breeden said the board would discuss it later in the meeting and contact her via email with an answer.

### MINUTES AND FINANCIAL STATEMENTS

Minutes of the October 10, 2022 BOG meeting were reviewed. A motion to approve the minutes was made by Governor Lamb, seconded by Governor Pollack and approved unanimously.

The financial statements for September 30, 2022 were reviewed. A motion to accept the financials was made by Governor Lamb and seconded by Governor Macindoe. President Breeden noted that some line items are seasonal and therefore may seem high or low but are on track. Governor Fairchild asked about the large expenditure in Volunteer Appreciation, and it was determined that the projector system had been misclassified. The motion was amended to accept the financials with a request for a journal entry to correct the error and passed unanimously.

### COMMITTEE REPORTS

**Beaches and Parks:** Governor Macindoe thanked all who helped at the workday to clear rocks from the beach that had been displaced from a resident lot by storms. About 40 volunteers, including a Scout troop, came out to help on November 13.

**Business Lot Owners Association:** No report

**Broadneck Council of Communities:** President Breeden said the last public meeting was an update from the State Highway Administration options to mitigate bridge traffic based on studies completed. The county will be doing minor traffic modifications on College Parkway. The regional Stakeholders Advisory Committee has online surveys for residents to participate and make their opinions on future development of the area known. President Breeden encouraged all to complete the surveys.

**Budget:** President Breeden stated the 2022 audit was approved by the county and we are eligible to receive our first SCBD check.

**Building:** Governor Shipley reported that after a flurry of applications, there is one pending.

**Caper:** Governor Lamb said the next issue for December/January will feature coupons. Timely mail delivery continues to be an issue.

**Clubhouse:** Governor Lamb reported steady rentals. Issues with the dumpster company are being addressed.

**Covenants:** No report.

**Events:** Governor Lamb announced the Tree Lighting will be November 27 at 6 pm with hot chocolate and Mr. & Mrs. Claus. For safety reasons, the first block of Little Magothy View will be closed to traffic during the event. A movie night is still being planned.

**Legislative:** No report.

**Piers:** President Breeden reported the contractor for the dredge at Deep Creek is waiting on the notice to proceed, but all permits have been approved. Our subaquatic vegetation management plan was accepted to allow a spur dredge without mitigation fees. Volunteers would harvest seeds in the spring to be stored at Anne Arundel Community College for later planting near the Lake Claire Oyster balls. This would occur each of five years, with 50% plant coverage in the area after that time required to be considered a success.

**Security:** President Breeden said only 8 shifts for the month are covered by police, and thanked Governor Macindoe for covering the remainder. He noted that with a large shortage of officers for the county, off-duty police are allowed to work overtime at rates of \$90-120/hr. The typical rate for security shifts is \$50/hr. and CSCIA is offering \$38.50.

**Strawberry Festival:** No report.

**Technology:** No report.

**Town Manager:** President Breeden read a document by the former Town Manager listing specific administrative and maintenance duties (attached) to be done. He noted trees that were marked by the county for removal but on Cape property at Swan Dr/Little Magothy View in the critical area. Six replacement trees, or 18 shrubs, will need to be planted if they are removed.

#### **OLD BUSINESS**

Governor Lamb presented a modified plan for reconfiguring office spaces. Funding is not available for the full renovation originally planned and she would like to take the opportunity to create an office for a town manager before one is hired. The Cox meeting room was not rented during the pandemic because of size and was used by the town manager though not configured as an office. The new plan moves the business office to the Cox meeting room with a customer service counter facing the parking lot and two workspaces separated by a partition. The current office would be renovated to include a town manager office, meeting space and a more efficient filing system. Discussion followed regarding electronic storage and retention of hard copies. A motion was made by Governor Fairchild to approve the modified conceptual drawing and move forward with the office changes, seconded by Governor Pollack and passed unanimously.

President Breeden announced the formation of a grant writing committee. Currently he, Stacy Wildberger, Christina Ryder, Brad Knopf, Larry Jennings and Robert Corletta are working to apply for a large grant through US Fish & Wildlife to continue addressing erosion and runoff issues on Cape properties. BioHabitats updated the 2017 technical memo to include work completed at Sites 1 & 2 of the original 7 site plan. Final assessments of sand retention and loss will be included in the grant request due April 21, 2023. There are watershed grants for planting up to \$75,000 and construction grants up to \$500,000. Smaller Chesapeake Wild grants, county grants, etc. will also be sought. Alliance of the Chesapeake has agreed to continue to partner with CSCIA. The next grant meeting will be December 6 at 7-8 pm.

President Breeden and Governor Shipley met with AeroTek regarding the search for a town manager. The attorney is reviewing their contract. The fee has changed from 25% of the expected annual salary to a flat fee of \$15,500. The job description has been reviewed and will be updated, and a salary needs to be set. A motion was made by Governor Lamb to approve the contract with AeroTek, pending approval by the attorney, seconded by Governor Macindoe and passed with one abstention (Shipley) to avoid conflict of interest.

Last month, Scout Connor Keating made a presentation requesting permission to install fishing line disposal tubes at the inlet to the Little Magothy and on the crabbing/fishing pier at Lake Claire. It would be a trial program with Connor cleaning and maintaining the tubes for one year. Governor Macindoe made a motion to approve the request, Governor Shipley seconded the motion and it passed unanimously.

#### **NEW BUSINESS**

Governor Lamb made a motion to approve up to \$500 to support the People's Garden as presented by Olivia West. It was seconded by Governor Fairchild. There was discussion about historical amounts used to support other groups. The motion passed unanimously.

The Little Magothy River Association (LMRA) will hold their annual meeting at the clubhouse on November 22. They cannot apply to be a Cape Recognized Organization per their bylaws and therefore are subject to the \$35/hr rental fee. They have asked to have the rental fee waived for this meeting which will be before they can change their bylaws. Governor Macindoe made a motion to waive the fee. It was seconded by Governor Shipley, who clarified that it is a one-time waiver and LMRA must apply to be a recognized organization for future use of the clubhouse. The motion passed unanimously.

President Breeden listed the term end dates for the governors. The board can have up to twelve members. With two governors having stepped down from the Board before the end of their terms, there are two open partial term positions. Jerome Zadera and Ed Hayes introduced themselves and offered to fill those vacancies for the 14 months remaining. There are two new residents interested in running for the Board but must meet the 6-month residency requirement to be considered. A motion to approve Mr. Zadera and Mr. Hayes as governors was made by Governor Lamb, seconded by Governor Shipley and passed unanimously.

#### **COMMENTS**

Resident Steve Arnold thanked those who helped to move rocks and said his friends were impressed with the community effort. He is concerned about the rocks that remain in the water, visible at low tide. Representatives from the county came to investigate the storm drain that runs under his property from Riverbay Rd to the water. They will replace or reline it, but it is not expected to happen soon. He was told there would be no cost to him for the repair/replacement. He spoke about negative comments made to him during the rock workday, which President Breeden addressed, saying he thinks people are mistaken about the facts and are still upset about the unauthorized pier issue from before. He is still concerned about erosion in his area of the beach. There was discussion about what paperwork he needs to file with his building application.

Cathy Gazzo thanked the board for their hard work.

Jennifer Connor was introduced as a new resident.

Becky Benner invited all to the Garden Club wreath making event at the clubhouse on November 29 at 7 pm. All garden clubs in the state were invited to create wreaths for display on light posts at Lawyer's Mall. Plans for spring 2023 include workshops on growing plant and a plant sale in May.

Mrs. Benner also noted that Goshen Farm will have items for sale on Small Business Saturday, November 26. All items are made from ingredients harvested at the farm and include honey, loofah sponges, lip balm, sauces, marinades, and gourds from the slave garden. Goshen Farm will hold their volunteer appreciation Java & Jazz/Tea & Tunes event at the clubhouse to thank the community.

Stacey Wildberger announced the Cape Conservation Corps (CCC) spread wood chips at the Serene Ravine and Little Magothy Beach with the help from scouts. There are more invasive plants to remove and native plants to install. The Nature Conservancy speaker event was well attended and provided interesting information on good practices for controlling erosion. CCC and the Watershed Steward Academy will be selling calendars featuring cartoons by Brad Knopf and monthly to-do tips. Email [president@capeconservatiocorps.org](mailto:president@capeconservatiocorps.org) or see their website for more info. President Breeden complimented the work done at Little Magothy beach.

#### **ADJOURNMENT**

A motion was made by Governor Lamb to adjourn, seconded by Governor Fairchild and approved unanimously. The November 14, 2022 CSCIA Board of Governors meeting was adjourned at 9:04 pm.

**CLOSED SESSION:** No closed session.