

BOG Meeting May 10, 2021

In attendance were: Governors Jeff Roche, Bill Szczytko, Dawn Myers, Beau Breeden, Mary Lamb, Lisa Schmidt, Neil Macindoe, Michele Shipley, Town Manager Ryan Anderson, Budget committee member Charlie Moore and guests Becky Benner, Bob Bishop and Stacy Wildberger.

President Roche called the meeting to order in an online session of GoToMeeting at 7:33 pm and thanked all for attending.

Minutes of the April 12, 2021 BOG meeting were reviewed. A motion to approve was made by Governor Shipley, seconded by Governor Macindoe and unanimously approved.

The P&L statement for February was reviewed. A motion to approve was made by Governor Szczytko, seconded by Governor Shipley and unanimously approved.

COMMITTEE REPORTS

Beaches and Parks: Governor Macindoe said that the beaches are getting busier and beach attendants will be on duty for weekends only starting May 15 and then all week starting Memorial Day. Governor Breeden added that there has been an uptick in party requests with several days having 2 parties in the same day. Anyone interested in requesting a party at the beach should submit their application now as days are filling fast.

Business Lot Owners Association: The entire shopping center will be closed May 11, 2021 so that it can be hooked up to city water as has been discussed for 47 years. The BLOA selected the date. The county will connect and flush the lines that were originally available in 2015 but due to changes in laws and funding, is just happening now. He added that if anyone wants to argue for city water or sidewalk availability, they should note that city water for the shopping center was approved in 1999, so expect a 20-year turn-around time.

Broadneck Council of Communities: Governor Breeden announced that comments on the National Environmental Policy Act study regarding a new span of the Chesapeake Bay Bridge are due tonight. Articles about the study and how it was conducted have been in the Capital newspaper. The next step is the Record of Decision. The county General Development Plan passed. Regional planning will begin soon and CSCIA will have to work with other organizations to influence regional plans. Governor Myers added that the development plans are only guidelines for the county and that the county council is not required to have their zoning legislation consistent with them. Bills can be approved for non-conforming building. She feels it is important to allow people to weigh in on the plans, but she would like it to be a document that controls more than it does.

Budget: Governor Myers reported issues with the county budget. CSCIA was shorted about \$20,000 for fiscal year 2020 (FY2020). It was then paid to the Cape in FY2021 but had not been in the FY2021 budget. The accountant is working to resolve the issue. We have the money so the question is when will the county have the capacity in their appropriations to officially include it. It will probably be included in the FY2022 budget. Charlie Moore announced that the budget committee met a couple of weeks ago and their next meeting will be in June.

Building: President Roche reported an eventful month with several building applications, and that Town Manager Anderson has had to do a lot of communicating with the residents to get the proper documentation submitted. He added that it was a huge help to have Mr. Anderson available to follow up and to help review submissions. There was a lengthy building committee meeting regarding one application where the homeowner did not seem to be forthcoming with information. President Roche had to speak with the homeowner's attorney and appreciated the attorney's straightforward answers.

Caper: Governor Lamb reported the Caper will have a color center spread featuring the beach project ribbon cutting.

Clubhouse: Governor Lamb said rentals are increasing as restrictions are lifted and she expects drastic improvement soon. She thanked Town Manager Anderson for his help getting the weeping cherry tree planted. The Cape Clean Up will be May 14 and 15 and volunteers are needed. There will be dumpsters but no loader, so people are needed to help direct loading and make the most use of the space available. She expects dumpsters to be delivered about 9 am Friday and removed by about 12:30 pm on Saturday.

Covenants: No report

Events: Governor Lamb announced that the Strawberry Festival is scheduled for August 28th. A stage has been reserved and she is waiting for approval on the parade permit. There has been a lot of interest and she hopes it brings some normalcy to the Cape. It has sparked the most phone calls she has received from an online issue of the Caper. She has been asked by the police department about coverage for the 4th of July parade and for fireworks. Governor Schmidt said she will start to plan for July 4th.

Legislative: Governor Myers explained that regarding the state beach restoration project money, typically a member of the House will enter a bill and a member of the Senate will also. Usually, one of those bills will pass but the other will be caught by staff and taken out. That did not happen this time and both were approved. Senator Reilly had also asked for funds from Capital

funds and the Governor approved that as well, effectively giving us 3 times what we asked for and thus not funding other projects. The additional \$250K approved by the Governor might be given to us or re-appropriated. It does present an opportunity to do more with the beach project. The money is reimbursed to us after the fact, so cash must be paid out first and can cause cash flow issues. Any money paid out qualifies, so it can be what was spent from grants, not just CSCIA funds. The \$500K has been signed and thus should be available. When CSCIA submits a request for the other \$250K, it will either be approved or denied. There is not really a way to know for certain that it will be available. Governor Breeden added that there will be a meeting later this month to determine what to do with those funds.

Piers: Governor Breeden reported that about 95% of projected piers revenue has been received. Most moves have been completed and wait list offers sent, adding that Piers Administrator Williams has done well with them. Boats must be in slips by June 1 or notice given to the piers committee on any delays. Subleases will be offered for any slips with a valid reason for delay.

Security: No report

Technology: Governor Szczytko reported the usual updates to social media are occurring.

Town Manager- Town Manager Anderson reported that the final draw on the loan has been taken, maxing out the \$650,000 borrowed. The last check for Site #1 is ready for approval and signatures after we receive a breakdown of the costs. There have been issues with the goose netting being knocked over. If no geese are seen in the area for a while, the netting may be able to come down before the original 2 years expected. The 7,000 plants are being monitored by Bio Habitats and the subcontractor. We are to receive regular reports on the status of sand accretion. Invoices received from Richard's Tree Service were less than expected for Deep Creek and the Bay View Vista alleyway but there are two outstanding jobs on Little Magothy View and Rolling View. The goal is still to have them completed and paid in this fiscal year. An estimator for supplying engineered wood chips for the playgrounds will meet with Mr. Anderson on the 13th or 14th. Two grills are to be ordered for the Main Beach and will be installed by the maintenance crew. One of the watershed steward candidates will be planting on the 15th at the Serene Ravine. There are 10 beach attendants currently and two more to interview, with shifts starting on weekends only from now until Memorial Day when it changes to every day. Mr. Anderson will train in shifts on both Friday and Saturday. He has ordered staff t-shirts and scheduled delivery of more portable toilets. With most of the attendants being high school students, covering the shifts will be a struggle until school is out for the summer. The seasonal maintenance crew member will be returning from college for the summer on the 17th. Mr. Anderson has proposed a wage change for seasonal employees and will discuss in closed session. Application paperwork for the county Mosquito Control program has been submitted and the program will continue to be advertised in the Caper, on the website and at meetings. Spraying is to start as needed at the end of May. The county Water Quality testing will be conducted at the main beach and Lake Claire starting at the end of the month also. Swim buoys should be out by Memorial Day. Aerobics continues at the clubhouse on Thursdays. The clubhouse is operating with the conditions of 50% capacity and the modified cleaning contract. The process to obtain a one-day liquor license has changed. Applications can be done online but payment is done by appointment at the county offices. Caper articles are due on the 12th. The clubhouse security camera system is in the process of being replaced. The Cape Clean Up will be the 14th and 15th. Severna Park is advertising a July 4th parade so Mr. Anderson expects that our parade permit will be approved. There was a piers meeting held May 4 and the next one will be June 1, following the 1st Tuesday of the month schedule. Boats are to be in slips by June 1. Mr. Anderson will do a slip holders report that evening. Other communities, businesses and homeowners along Deep Creek are aware of the county dredging planned for October. CSCIA is included in the permit but the vegetation remediation fees for shallow areas is cost prohibitive. There is no update at this time, but progress will be tracked and there will be discussion about planning for the next opportunity (expected in 10 years). The piling replacement at Deep Creek should be done by Walsh & Son at the end of the month. We have 3 of 4 security positions filled and 24 of 31 dates in May are covered by off duty police, Governor Macindoe and Mr. Anderson will cover the rest. The Business Lot Owners Association and Cape St Claire Swim Club have paid their rent, insurance and security contributions. Green stickers are to be on vehicles parked on Cape properties now and towing procedures are in place. Mr. Anderson said that we were right by not doing anything with the 2020 SCBD funds in question for 2021, that the accountant has resolved it, email went out today.

OLD BUSINESS

Governor Breeden reported that the beach project ribbon cutting event went well and it will be covered in the Caper. Ongoing monitoring of the goose fence will be necessary due to wave and wind action as well as vandalism. He hopes that with beach attendants on duty, issues will be reported to them and resolved quickly. The project looks good in general, no major damage. We are to receive reports on sand accretion. There is to be signage with choices of permanent hard signage and a virtual option where anyone can upload photos. The financial plan for the project included funds for signage. He has the accounting of monies spent through April 30, but there are invoices to be paid in May now that the project is complete from a construction standpoint. The last of the loan money will be used to pay final bills. There was confusion with the \$25,000 grant from the state Department of General Services due to the state losing our paperwork. It was to be reimbursed and when the invoices submitted were over \$80,000, they questioned why when the grant was \$25,000. We should be able to submit reimbursables to be paid in the new fiscal year so that we can have cash to start the Site #2 project. He would like to have a team meeting at

the end of the month to determine where to go from here, how to use the most recent funds granted, how to pull the Little Magothy dredging back into the plan, moving to Site #2, revisiting the Site #1 wish list, ways to enhance what has been done, etc. and how to proceed in a timely fashion.

NEW BUSINESS

Governor Breeden said he agrees with the Alliance of the Chesapeake that there should be a permanent sign below the overlook so that it can be seen as people look in the direction of the inlet. He would also like to have the cloud-based sign with time lapse photos uploaded to show the progress over the next 1-2 years. Grant funds would cover it for the first 1-2 years and then it could be canceled if not relevant. He made a motion to inform Alliance of the Chesapeake to develop both the interpretive hard sign and the chronologic cloud-based sign, it was seconded by Governor Shipley and passed unanimously.

Governor Shipley inquired about an email database that could inform residents of meetings and other important information. After the lack of a quorum for the quarterly meeting, she thought that another way of informing the community besides Facebook might be helpful. Discussion followed about how it was tried before by Frank Newman and led to the I Live in Cape St Claire Facebook page. Maintenance of a database was discussed as impractical. After discussion, it was decided that Governor Szczytko would investigate an email database service where people would enter their own email address. He will report back to President Roche and Governor Shipley.

COMMENTS

Stacy Wildberger reported that her Watershed Steward Capstone Project was approved by Town Manager Anderson and plantings will be done at the Serene Ravine in two shifts by volunteers. The 400 plants for conservation landscape were funded by the Cape Conservation Corps and a Watershed Steward program grant. Weed Warriors have been weeding on Wednesday evenings for 4 weeks, putting in about 100 volunteer hours in that time. She noted that there has been dumping of yard waste and fireplace ashes by properties adjoining the Serene Ravine. It has caused dangerous terrain by obscuring holes. The ash has covered plants intentionally put on the hillside. Mrs. Wildberger asked what can be done to prevent the homeowners from doing this. Town Manager Anderson said that it would be discussed in closed session and that he would report back to her. Mrs. Wildberger also asked about getting approval to install a bat house and was asked to submit a plan via email. She asked about plans for mitigating phragmites at Lake Claire by spraying. She noted that in 2013 significant progress has been made against the phragmites, allowing native plants to return but that it has not been maintained. Governor Breeden asked her to submit a plan for that also but added that it will take a lot of coordination between agencies to approve and that it may need to wait until the current open permits for the Site 2 beach project are closed.

Benner announced that there will be no more fundraisers for Goshen Farm until August, potentially at the Strawberry Festival. They hope to have the annual wine tasting in person. The farm is being promoted as a place for organizations to hold events.

Mrs. Benner announced that the Garden Club plant sale is online and curbside contactless pickup will be on River Bay Road May 13, 14 and 15. Annuals, perennials, vegetable and herbs are all available. Featured are Red Cup plants, seedlings of native species that require little water, help prevent erosion and should grow well in this area. This is the Garden Club's only fundraiser. There is an interest in planting another memorial tree and installing a memorial bench at Deep Creek in honor of Kitty Donovan, and a bench in memory of Linda Droneburg at the Little Magothy pier. Governor Breeden said that there is a procedure and that she should email the Beaches and Parks committee and meet with the Town Manager to discuss plans, costs, restrictions, etc. She also asked about potentially moving the weeping cherry planted at the clubhouse to a spot more conducive to its space and sun requirements. Governor Macindoe asked for more information on the variety of tree planted.

ADJOURNMENT

A motion was made by Governor Lamb to adjourn and move to a closed session. It was seconded by Governor Macindoe and approved unanimously. The May 10, 2021 meeting of the CSCIA Board of Governors was adjourned to a closed session at 8:42 pm.

CLOSED SESSION

A closed session was convened at 8:43 pm and adjourned at 9:34 pm. The regular session of the May 10, 2021 meeting was adjourned at 9:35 pm.