

BOG Meeting June 12, 2023

In attendance in person: President Beau Breeden, Governors Jennifer Connor, Ed Hayes, Mary Lamb, Matt Layman, Marissa Mianti, Michele Shipley, and Jerome Zadera, Town Manager Frank Tewey, Budget Committee members Thor Harris and Charlie Shoul, and guests Steve Arnold, Becky Benner, and Brad Knopf. In attendance online: Governors Joe Angel and Cheri Fairchild, guest Peter Miller.

President Breeden called the meeting to order at 7:31 pm, thanked all for attending and praised the successful Strawberry Festival, thanking everyone for their help, particularly the beach attendants, maintenance crew Matt Cox and the town manager. He gave an overview of the unusual agenda, noting that a closed session would be held mid-meeting for a presentation regarding the reserve study.

VARIANCE REQUEST

Town Manager Tewey and resident Josh Bramucci of 1251 Riverbay Rd presented a request to add a 12x16 ft gazebo, of which 12x12 would be covered, lined up with the pre-existing deck which has a setback of only 9 feet. There is no encroachment on other property or wells, it is not in the 100 ft buffer, and meets all other construction criteria. County permits have not been issued, but it has passed all county departments. President Breeden explained the process of closed session discussion and notification.

MINUTES AND FINANCIAL STATEMENTS

Minutes of the May 8, 2023 BOG meeting were reviewed. A motion to approve the minutes was made by Governor Shipley, seconded by Governor Macindoe, and approved unanimously.

The financial statements for April 30, 2023 were reviewed. A motion to accept the financials was made by Governor Shipley and seconded by Governor Connor. President Breeden, as requested by the budget committee, pointed out the balances of the CSCIA bank balances at about \$172K in operating funds, \$203K in beach project grants and \$268K in piers operating/capital improvement funds, and the Special Community Benefits District (SCBD) funds of \$303K. The motion passed unanimously.

COMMENTS

Becky Benner announced the Garden Club will hold the next meeting September 5 after a summer break. They will focus on cleaning the community gardens at the library, clubhouse, and road islands on Cape St Claire Rd and Green Holly Dr. She noted concern over fast moving traffic around the islands.

Mrs. Benner also announced the Goshen Farm Preservation Society (GFPS) summer concerts begin Friday, June 16. Another will be held June 30, two more in July and the August 11 concert will be GFPS Member Appreciation night. The wine tasting event will be held at the farm on August 27.

Brad Knopf of the Cape Conservation Corps (CCC) said Wednesday Weed Warriors will continue throughout the summer at Little Magothy beach and the Serene Ravine. CCC will tour the yards of Habitat Heroes on June 17. He added that the CCC will spend \$1,000 to help plant oyster spat and that donations from other organizations or from individuals are welcome. The current reefs at Lake Claire are to be seeded in the next couple weeks. He represents the Little Magothy River Association (LMRA) which is working with the Severn River Association to obtain up to 30 million oysters, at a cost of about \$80,000. President Breeden suggested governors consider potentially having CSCIA help support that effort financially. He reported there have been several rays spotted near the Lake Claire reefs which may indicate the presence of oysters there.

CLOSED SESSION

A motion was made by Governor Layman to move into closed session for the presentation of the reserve study proposal by the consulting firm of Miller + Dodson. It was seconded by Governor Lamb and passed unanimously. The closed session convened at 7:50 pm and ended at 9:07 pm.

COMMITTEE REPORTS

Town Manager: Town Manager Tewey reported on several committees and those comments are in the committee reports below. In addition, he noted that the Mosquito Program continues and that a request for proposal for the reserve study was sent to Beck Engineering and there was no reply. Richard's Tree Service completed the tree removal on Cape St Claire Rd.

Broadneck Council of Communities (BCC): Feedback was given to the state regarding options to control traffic at the Bay Bridge. President Breeden said the Stakeholders Advisory Committee is reviewing, researching and voting on 70 individual properties that are up for rezoning.

Beaches & Parks: Mr. Tewey thanked beach attendants and office administrator Leslie for all her work "behind the scenes" to support the board and employees. There are eighteen beach attendants, with two lead attendants and shifts have been assigned for the entire summer. Any changes are to be handled by the leads. Additional portable toilets were installed. Governor Connor offered to be the liaison with CCC and will take over for Governor Macindoe in that role. The liaison position was created after issues in the past to keep open lines of communication with groups doing work on CSCIA property.

Business Lot Owners Association (BLOA): No report.

Building: Mr. Tewey reported the appeal to a denied variance request for 1080 Little Magothy View regarding a driveway was approved by the county with some restrictions. Another county variance was approved for Keith Hanson for an addition that would disturb a steep slope. His building does not violate any Cape building codes. Two applications were returned for more information, three were approved.

Budget: Mr. Tewey reported the next committee meeting will be held July 13 at 7pm.

Caper: Governor Lamb reported that the Caper was turned in a week earlier than usual and still was late to mailboxes.

Clubhouse: Mr. Tewey said final touches are being made in the new office.

Events: Governor Lamb announced the Cape Clean Up will be July 14 and 15 and volunteers are needed. She has permits for the July 4 parade. For movies on the beach, use licenses are required and can cost up to \$1,500.

Grants: No report.

Legislative: Mr. Tewey reported the Chesapeake National Recreational Area bill has not yet been introduced to Congress but is expected to include Whitehall as a site when it is.

Piers: Town Manager Tewey said lumber was ordered for plank replacement at the crabbing/fishing pier. A decision is needed regarding replacement of safety ladders and throw rings. A census of boats in slips by the June 1 deadline was conducted by Governor Hayes, with another today by Mr. Tewey. President Breeden said about 15 people attended the most recent pier meeting and it was decided that the monies not used when the spur dredge was canceled should be moved to the piers reserve fund line. Governor Layman made a motion to have the bookkeeping journal entry made to move \$75K from the operating funds line to the reserve funds line, which currently has about \$52K. That would leave about \$130K in the operating line to cover the budget of \$113K. President Breeden will email office admin Coble to make the entry.

Security: Mr. Tewey reported 11 of 30 shifts in June are covered as one officer is out on family leave and another on vacation. There is one scheduled officer and one potential officer for the evening of July 4. Mr. Tewey is looking to schedule two more. Governors are welcome to help officers and beach attendants with crowd control.

Strawberry Festival: President Breeden, Mr. Tewey and Governor Lamb thanked everyone who helped with the Strawberry Festival, especially the beach attendants and Matt Cox for their long shifts with crowd control, parking and trash removal. Governor Lamb says she continues to get compliments on the free, family friendly events. Proceeds from the festival will be donated to the Cape St Claire Volunteer Fire Dept.

Technology: No report.

OLD BUSINESS No old business.

NEW BUSINESS

Governor Lamb was approached regarding allowing tables to be set up at the beach on July 4. Several musical groups wish to perform throughout the day. Traditionally, there has been a parade and games for children, making for a 1–2-hour event. She does not have time to organize a large event and says any event requires oversight. It was decided that only Cape Recognized Organizations will be allowed to set up tables. She might serve popcorn and ask the Kona Ice truck to participate.

President Breeden said the repair/maintenance and beach attendant lines could go over budget for fiscal year 23 before the June 30 end. Governor Lamb made a motion to allow those lines to go over budget by up to a combined total of \$10K. It was seconded by Governor Layman and passed unanimously. Enough other lines, such as for police officers, are expected to come in under budget so the final bottom line should still be positive.

ADJOURNMENT

A motion was made by Governor Layman to adjourn to closed session, seconded by Governor Macindoe and approved unanimously. The meeting was adjourned to closed session at 9:33pm. The closed session occurred from 9:33pm to 9:48 pm. The June 11, 2023 CSCIA Board of Governors meeting was adjourned at 9:48 pm.