

**CSCIA BOARD OF GOVERNORS
MONTHLY MEETING MINUTES
NOVEMBER 10, 2014**

President Breeden called the meeting to order at 7:50 P.M in the Cox Meeting Room of the Clubhouse. He remarked that the presentation of the proposed budget and beach restoration went over well at the quarterly meeting. He is still looking for one or two people to run for the Board of Governors. He thanked the Marine Corps and all our veterans for their service.

Minutes and Profit and Loss Statements (P&Ls):

October 13, 2014 Monthly BOG meeting minutes: Governor Snow moved that the minutes be approved. The motion was seconded by Governor Biondi and the minutes were approved unanimously.

August 31, 2014 Final Profit and Loss Statement: Governor Vaccaro made a motion to approve these P&Ls. The motion was seconded by Governor Myers. Governor Biondi noted that the Piers income statement looks the way it does is because the income really doesn't start until March, and that cash reserves cover expenses. The P&L statement then passed unanimously.

COMMITTEE REPORTS:

Piers: Governor Biondi reported that the piers database has been cleaned up and stage 3 will be finished by year's end. Slip renter reminder letters will be sent out on December 1 and the bubbler system at Deep Creek will be installed on December 6.

Website: Governor Newman said that there is one person interested in taking over the website and email and that he would work with anyone during the transition.

Erosion Control: Governor Vaccaro said that the phragmite spraying is completed and that 200 trees and shrubs will be planted on Sunday. Some portion of the Friends of Lake Claire grant will be used to clear ivy from the hillside along the Deep Creek bulkhead.

Treasurer: Governor Myers said that Piers has expended its budget for handyman wages and should make sure to reduce other expenditures to be able to cover the overage elsewhere. The maintenance account appears to have some expenditure categories overspent, but the same accounts in SCBD are fairly underspent. She will work with Elaine and our new administrator Leslie to adjust the charging patterns to each account.

Events: Governor Myers reported that Halloween Happenings went smashingly and offered a big thank you to the Strawberry Festival for putting on such a well received event. For Halloween, the CSCIA distributed over 200 thank you hang tags to houses that decorated for the holiday. She said these tags were very well received and we intend to do the same for the upcoming Winter Holiday season. Another very big thank you was given to Governors Breeden, Lamb, Dembowski, and Vaccaro, and Kathleen Mooneyhan for helping to distribute the hang

tags. There were more than a few houses that were especially “spooktacular” and they were featured on our Facebook page.

Buildings: Governor Gardner had nothing new to report.

Communications: Governor Snow mentioned incorporating the website into an overall communications committee which would handle the website, the Caper, the Facebook page and all CSCIA social media. Governor Breeden mentioned that someone planning to run for the Board is very good with all of this.

Roads: Governor Breeden said that the new Cape St. Claire Road schedule went out today, which showed some longer days and Saturday work in the near future to wrap up before the weather changes. The recently discovered electric lines are still causing some delays.

BLOA: The Annual Meeting of the Business Owners will be November 11, 2014 at River Bay Roadhouse. Governor Breeden will be in attendance to update them on the Road & Water Project along with discussion of a Special Tax District for the Business Owners. He said the County will be coming up with an update regarding the special tax district for the shopping center, and that there was a possibility of the BLOA forming an SCBD under the aegis of the CSCIA SCBD.

BCC: Governor Breeden reported that the BCC & Arnold Preservation Society hosted a successful October 23 candidates’ forum at our Clubhouse with candidates from County Executive, State's Attorney, District 30A Senators and Delegates and County Council District 5.

Security: Governor Breeden reported that it has been mostly quiet after hours at the beaches and parks. The AAPD arrested two individuals for possession and distribution charges of controlled substances in the alley way behind the shopping center. The non-resident individual, who had multiple charges pending, has been banned from all CSCIA property including the parking lots at the Shopping Center, which CSCIA owns, and his ban is indefinite. Anytime he is on Community owned property, he is to be arrested and cited for trespassing. The resident individual, who was charged with possession, may be reinstated for use of the CSCIA property, including the shopping center, after at least 1 year, 16 hours of community service and a letter and appearance at a Board meeting asking for reinstatement privileges.

The CSCIA Security Committee worked with the CSCIA off-duty officers we employ, along with the BLOA off-duty officers employed by the BLOA, and the AAPD to ensure all groups have the letters and proper notification so we can enforce this ban to the fullest extent of the law when and if necessary in the future.

Beaches and Parks: Governor Dembowski said that the first "bonfire on the beach" was a success with about 70 people attending. He added that the shrubs planted at the main beach to comply with the county's permit to place the paver sidewalk all appear healthy and likely to survive. At the bonfire, several kids asked about new playground equipment. He suggested they research some things they might like and contact him via email to discuss further.

Caper: Governor Lamb said the Caper continues to struggle with timely submissions. Articles for the December – January edition need to be submitted by November 21.

Clubhouse: Governor Lamb said rentals continue to be average, and we will be exploring new flooring after the electrical work is complete.

Strawberry Festival: Governor Lamb said the Halloween Happenings and the Trick-or-Treating at the Shopping Center were a huge success. A big thank you is being sent to all who helped out. We are looking forward to our next event, Breakfast with Santa.

OLD BUSINESS:

Governor Breeden said that the County will come out with an updated schedule for the entire Cape St. Claire Road work schedule in the next week or two. Governor Gardener said the County should be responsible for clearing leaves and debris from its side of the silt fences. She also mentioned that she will be helping with the transition to the new Building Committee chairperson.

NEW BUSINESS:

Governor Biondi brought up the issue of using credit cards to pay for slip rentals, noting that we should not accept payment until all the proper rental paperwork is completed, as acceptance of payment without proper documents could be construed as a contract. There was also discussion of payment of the credit card convenience fee, which he thought should be the slip renters' responsibility.

Governor Breeden noted that the new administrative assistant, Leslie Coble, will be starting next Monday, November 17, to train with Elaine for the job.

Governor Breeden said that the elm tree outside the Clubhouse on St. Catherines is dying, with fungal growth and bark peeling off, and will need to come down. The Board concurred and the maintenance crew will make the necessary arrangements to get the job done.

Governor Breeden noted that we will need a motion to go from a 12 member board back down to a 9 member board. It was agreed that the motion will be made at the next regular Board meeting.

Governor Breeden said he'd gotten a letter from a resident as well as a number of phone calls with positive feedback about the President's Message in the last Caper.

ADJOURNMENT:

Governor Biondi moved to adjourn. Governor Newman seconded the motion and the regular October 13, 2014 Board of Governors meeting was adjourned at 8:24 P.M.

MEMBERS PRESENT:

Governors Biondi, Breeden, Gardner, Myers, Newman, Snow, and Vaccaro were present. Governors Dembowski, Hazen, and Lamb were absent.