

**MINUTES  
CSCIA BOARD OF GOVERNORS MONTHLY MEETING  
NOVEMBER 14, 2016**

President Breeden called the meeting to order at 7:31 P.M. in the Cox Meeting Room of the Clubhouse and thanked all for attending. He said that 27 residents were at the October quarterly meeting when the proposed budget was discussed and he has not had much follow-up about it. Halloween Happenings went well with quite a bit of food being donated to My Brother's Pantry. We reclaimed 100 cubic yards of our sand at Lake Claire, which had washed into Fairwinds during a storm. Tomorrow at 1 P.M. we will be meeting with Biohabitats and regulators to go over our beach restoration project. And lastly, there may be one or two names on the ballot for election to the Board in January.

New owner, Scott Patterson, of 1080 Little Magothy View appeared to ask for a variance. They are tearing down an existing house and building new on the same foundation, which currently does not comply with the side setback requirements. They have gotten county approval for all that they're doing. They will be limiting any disturbance as the entire parcel is in the 100' buffer zone. The Board thanked them for complying with all the rules and regulations and said the request would be taken up in closed session tonight.

**October 10, 2016 monthly BOG meeting minutes:** Governor Vaccaro moved that the minutes be accepted. The motion was seconded by Governor Myers and the minutes were approved unanimously.

**September 30, 2016 Final Profit and Loss Statement:** Governor Myers moved that this P&L statement be approved. The motion was seconded by Governor Szczytko and passed unanimously.

Governor Breeden gave a synopsis of the Executive Committee meeting that was held on November 3. The meeting was called to order at 8:31 P.M. Governors in attendance were Breeden, Szczytko, Lamb, and Myers. The meeting was called due to the urgency of making a motion to petition our state senator and delegates via an official letter and required petition paperwork for state general revenue bond money. The deadline was before the next regularly scheduled Board of Governors meeting. Governor Myers made the motion and it was seconded by Governor Lamb. Discussion occurred based on a letter that Governor Myers had pre-written to be sent. Some grammatical errors were pointed out and some points were clarified. The motion then passed unanimously. There was also some discussion of accounting issues, where we have discovered that reports are not being directed to us in a timely fashion, and on the need to possibly re-examine our relationship or bid out the services to ensure that the best service and pricing are being delivered. Cape St. Claire Road, and a possible new CSCIA signboard, was also discussed. Governor Lamb moved that the meeting be adjourned. The motion was seconded by Governor Szczytko and passed unanimously. The meeting was adjourned at 8:55 P.M.

**COMMITTEE REPORTS:**

**Technology:** Governor Szczytko said the Caper was put on the website last week. Our domain renews in January for \$200.

**Erosion Control:** Governor Vaccaro said the Cape Conservation Corps used grant money to hire out clean up of the rain garden at Little Magothy beach. She is looking at dates to plant grasses at Lake Claire.

**Building:** Governor Zadera said things have been quiet.

**Clubhouse:** Governor Lamb said there was a plumbing issue with the county side of a clean-out. That was dealt with by the county.

**Caper:** Governor Lamb said the next issue will be a double issue with color photos of our year in review. Governor Breeden will work on the budget and ballot to include in the issue. In response to a question from Mike Buchet, she said that Goshen Farm photos would be welcome if there were room, but she is mainly looking for Cape events and improvements.

**Breakfast with Santa:** Governor Lamb said plans are well underway.

**Budget:** Chairman Buchet is thankful for a great year.

**Treasurer:** Governor Myers noted that the accountant was late filing reports to the auditor, so we missed a deadline to access SCBD funds. There are other filing deadlines that have been missed that have left us no longer in good standing with the state. This is the accountant's fault. She has been with us for a long time but has dropped the ball several times this year. This led to some discussion regarding looking for an accountant who specializes in SCBDs, and whether a town manager might have caught some of the lapses. It was suggested that we might need to put reminders of these deadlines in our calendars. It was also noted that, in the past, the accountant has always paid whatever penalties we have incurred.

**Events:** Governor Myers will be taking photos of Cape Holiday decorations. Email her if you know of any that should be noted.

**BCC:** Governor Breeden said the group met last month and discussed Bay Bridge and Sandy Point issues, as well as storm water management problems with Eric Michaels. There is a problem with the Deep Creek Village storm water pond. There was also discussion of the problems the county has in turning over storm water management from developers to homeowners' associations.

**BLOA:** Governor Breeden said their attorneys have drafted an SCBD petition, and they are working on dividing up the payments. The CSCIA will not have any financial obligations.

**Covenants:** Governor Breeden said work continues with issues of apartments, unregistered vehicles, and dilapidated homes. He also stressed that homeowners are responsible for snow shoveling and maintenance of the sidewalks in front of their homes.

**Roads:** Governor Breeden said that work on Cape St. Claire Road is at a complete standstill while contractors sign off, and he has received no updates from the county.

**Beaches and Parks:** Governor Breeden noted the season is winding down and the last of the port-a-potties will be removed next week.

**Piers:** Governor Breeden will have a letter out to slipholders by December 1 and contracts out by January 1. He has received 2 bids for the work on Lake Claire pier, from the gate out to 180', which we hope to start and complete in March and April before boating season. The bids, of \$44,000 and \$47,000 from Walsh & Sons and B&S Marine, include replacing pilings, decking, and mooring posts. Awarding the bid may come down to who can guarantee that the work will be done on time.

**Security:** Governor Breeden said things have been relatively quiet save for some minor issues. He mentioned ongoing towing issues and noted that 12 companies have turned us down, and that most want a fee up front.

**Nominating Committee:** Governor Breeden said Governor Vaccaro is running for re-election and he may have one other person who wants to run for the Board.

**OLD BUSINESS:**

Governors Breeden, Myers, Vaccaro, and Szczytko will be meeting with Biohabitats and Larry Jennings.

Governor Breeden met yesterday with the Cape Conservation Corps about their plans and projects. Options for our beach restoration project depend in part on what the regulators will allow. There was talk of forming a steering committee of the CCC and Erosion Control to weigh in on our projects.

**NEW BUSINESS:**

There was none.

**COMMENTS:**

The Board wished Administrative Assistant Leslie Coble a happy birthday.

**ADJOURNMENT:**

Governor Vaccaro moved that the meeting be adjourned to a closed session. The motion was seconded by Governor Myers and the November 14, 2016 monthly Board of Governors meeting was adjourned at 8:28 P.M.

**CLOSED SESSION:**

A Closed Session was convened at 9:15 P.M. and was adjourned at 9:18 P.M.

**MEMBERS PRESENT:**

Governors Breeden, Lamb, Myers, Szczytko, Vaccaro and Zadera were present, as were Budget Committee chairman Buchet, and member Toy, along with Administrative Assistant Coble.