

Cape St. Claire

IMPROVEMENT ASSOCIATION

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Quarterly Membership Meeting

October 24, 2023

Agenda

President's Remarks

Approval of Minutes

Approval of Financials

Capital Reserve Study Summary

Budget FY 2025 Discussion

Break

Town Manager Report

Old Business

New Business

Comments from the Floor

Adjournment

Quarterly Meeting July 25, 2023

In attendance in person: President Beau Breeden, Governors Jennifer Connor, Ed Hayes, Mary Lamb, Neil Macindoe, Marissa Mirani, Kim Pollack, Michele Shipley, Jerome Zadera, Town Manager Frank Tewey, budget committee members Charlie Shoul and Adam Harris, residents Reg & Jane Barss, Lou Biondi, Suzanne Cosme, Todd Dallanegra, Ruby Degenhart, David Einstein, Cathy Gazzo, Larry & Margarette Jennings, Brad Knopf, John Lawther, Phil & Sandy Ourisson, Bill Rappoport, Mary Alice Ross, Bob Sledgeski, Rosemary Stocker, Jay Tester, Stacy Wildberger Pat Yargus, Dottie Ballard and guests County Councilwoman Amanda Fiedler and Owen Taylor.

President Breeden called the meeting to order at 7:33 pm and thanked all for attending. He introduced County Councilwoman Amanda Fiedler, reviewed the agenda, thanked Governors Lamb and Pollack for hard work that made a successful Strawberry Festival and Town Manager Tewey and the beach attendants for the smooth beginning of summer. He noted recent activities such as the great July 4 event, submission of grant applications, the start of the reserve study process, and hosting of Broadneck Council of Communities (BCC) meetings about the Chesapeake National Recreation Area, roads/traffic and a new fire station. Stacy Wildberger and Brad Knopf, along with others from the Cape Conservation Corps (CCC) were thanked for their work at Little Magothy Beach and Serene Ravine, the oyster nursery and reef. Fiscal year 23 (FY23) financial reports are being finalized and appear to have finished in the black, which will help the FY25 budget planning already underway. A draft budget will be presented at the October quarterly meeting, along with any reserve study report.

MINUTES AND FINANCIAL STATEMENTS

Minutes of the April 25, 2023 quarterly meeting were reviewed. A motion was made by Larry Jennings to approve the minutes, seconded by Todd Dallanegra and approved unanimously.

The financial statements for February through April 2023 were reviewed. A motion to approve was made by Charlie Shoul and seconded by Charlie Moore. President Breeden commented that the reports represent the 8th-10th months of the fiscal year. A question was asked about the \$44,000 "non-cash contribution" line. President Breeden explained that was the annual principal payment on the \$650K loan for the beach projects that would normally only show in a balance sheet and therefore entered by the accountant this way to appear in the profit and loss statement for transparency. The motion passed unanimously.

COUNTY COUNCILWOMAN

Amanda Fiedler introduced herself as the representative for our county district (#5 of 7), in the 1st year of her second term, noting that she grew up in the area and is a graduate of Broadneck High School. She explained that the county council is the legislative branch of the county government, creating legislation and approving budgets, and providing constituent services such as safety and infrastructure. She has endeavored to meet with communities and provide notice of legislation that may impact them.

She noted three new laws. In January of 2024, stores are to stop offering plastic bags with exemptions for some businesses such as laundry services and pet stores. Accessory dwellings may not encroach on setbacks, and at least one dwelling may not be used for rentals. If a school in a cluster reaches 95% capacity, the area is closed to new development for a period to allow for changes to the school or redistricting.

Mrs. Fiedler supported the proposed budget which provides for a new Cape St Claire fire station building, a sidewalk study in Arnold and increases to police and fire fighter positions and teacher salaries. She did not support tax increases as she felt the budget could be made without them. She thanked President Breeden for his work with the Stakeholders Advisory Committee (SAC) creating recommendations for the Plan 2040, a long-range comprehensive zoning plan, noting that one item approved was allowing the Earleigh Heights Fire Department to lease property owned by the station in order to generate revenue for building new stations. Grant funding will also be sought.

The council often receives requests from constituents asking for action or changes at other departments, but the council is prohibited from doing so. Mrs. Fiedler says they try to help by providing options available and by working closely with other departments to communicate requests. The council continues to work on updating county codes to maintain consistency and to make Anne Arundel County desirable for business. Discussion was held regarding motorized vehicles for disabilities now allowed on trails, what defines them as acceptable vehicles and the need for more signage to that effect. She was thanked for her involvement in getting the ball fields cleaned up.

BREAK - A break was taken at 8:05 pm, and the meeting restarted at 8:20 pm.

TOWN MANAGER

Town Manager Tewey announced that a reserve study contract with Miller+Dodson was signed, and a site visit is being scheduled.

The State Highway Administration will start the pilot road project using Option 3, closing entrance ramps to eastbound Rt 50 after Cape St Claire Rd on weekends about July 13. Vehicles may exit Rt 50 at all exits.

He commended Office Administrator Coble for being such an asset to the community and for her assistance.

The county Department of Public Works (DPW) on June 27, 2023 held a public input meeting regarding construction of the replacement CSC Volunteer Fire Department building. The new building will be built adjacent to the old building, the old building will then be demolished. Design and construction of Phase 1B and V of the Broadneck Peninsula Trail is expected to begin this summer and take a year to complete. DPW is hosting a zoom meeting on August 2, 2023 from 6 to 7:00 p.m. where public comments are welcome. This phase involves completion of the trail from Perego Park Place to Sandy Point Park.

FY25 Budget Committee meets next on July 13, 2023.

Nineteen of 31 security shifts in July are scheduled. One officer is still on leave.

1Marksman Technology has made two site visits to prepare a level of effort and proposal to provide internet service and camera upgrades for Deep Creek, Lake Claire and Little Magothy Pier. The proposal will also include Main Beach coverage as an option.

Numerous boards are being replaced at the Lake Claire fishing pier. New flags were installed at Main Beach.

Beach attendants are doing great. There are 18 total, 5 each site, 2 leads (Bridget Bisson and Teagan Hitchcock), 1 substitute.

The Strawberry Festival and July 4th events were successful. Blue Grass performances present challenges, so an extra attendant was added.

Bilingual (Spanish) rules and regulations have been posted at Lake Claire and Main Beach. Ladders and life rings need replacing/purchasing.

Richards Tree Service is to send invoice for trees addressed on CSC Rd. One tree removal is pending approval. Richards is also to provide fill dirt for the parking field at the clubhouse.

Completed Pier censuses on June 5, 15 and July 5.

Six standard building requests received with one variance for setbacks requested. One from previous month requires additional information.

The National Chesapeake Recreation Area bill has not yet been introduced as it is still in the comment period. Whitehall is a proposed site.

OLD BUSINESS

President Breeden reported a firm was hired to perform the reserve study required by a state law passed in 2022. The study must be done every 5 years. CSCIA has built up some cash reserves for regular operations but not enough to replace all assets as the law requires. Representatives from Miller + Dodson toured the 30+ acres of Cape property to inventory every asset belonging to CSCIA. While it is uncertain what the study will reveal, it is expected to be a large amount of money needed in savings, which may require a change to our Special Community Benefit District (SCBD) cap. The budget committee will look at options to start saving what could be millions of dollars. Many upgrades have been made in recent years, and a savings plan has begun for the piers, so it may lessen the immediate burden depending on the depreciation schedule. With inflation and increases to minimum wage, along with needing reserves, large increases to the SCBD tax may be necessary to follow the law. A plan must be implemented within 3 years. A question was asked about grant funding and President Breeden said that as a non-stock corporation, CSCIA is not eligible for many grants and that he has not heard of grants for such a need.

There was a presentation in June regarding the new CSC Volunteer Fire Department station to be built. The existing building will remain in use while a new pull-through station will be built in the current parking lot. New parking will be added, and water retention ponds redone.

The BCC will have a meeting in late September that will hopefully have updates from the State Highway Administration and any new information regarding the Chesapeake National Recreation Area legislation.

The Stakeholder Advisory Committee (SAC) will present their suggestions soon to be included in the draft recommendation.

NEW BUSINESS

President Breeden thanked the maintenance crew and piers administrator for their work during the busy summer season.

COMMENTS

Jon Lawther asked if beach hours apply also to those wishing to fish at night. President Breeden said that the hours apply to all, to limit the impact on those who live near the parks. A one-time exemption can be discussed for a special circumstance is appropriate.

Lou Biondi announced the Wine Down at the Farm event to be held August 27 at Goshen Farm, complete with silent auction.

Stacy Wildberger said the Cape Conservation Corps (CCC) thanks everyone for their support. They continue to remove invasive species and plant native species with Weed Warriors on Wednesday evenings. They will build oyster spat cages on Saturday July 29 to be placed at the piers. The plant sale will occur on September 23. There will be a speaker event in September discussing the benefits of plants available at the sale and a fundraiser night in November featuring local artists' work. Visit their website or Facebook page for more information.

Phil Ourisson reported for the Yacht Club, noting that the second session of Youth Sailing will finish this week and the third session will begin next week. The Friday night sailboat racing teams will be taking some of the youth sailors along in this week's race.

Bob Sledgeski asked about trees at Little Magothy beach. President Breeden said they are in the critical area and being checked by Richard's Tree Service. He also noted that there is little actual beach there. President Breeden explained that there are several groups working on the various beach site erosion issues. Permitting is a long process. Phragmite removal is only effective if done properly and replanted immediately. There is no money currently to work on that beach. That beach is included in the grant requests and plans for restoration. Discussions on the beach projects will be held after the reserve study is complete and we have an answer about the grant.

Lou Biondi asked the board to investigate parking stickers being allowed on vehicles, such as golf carts, that are not street legal. He is concerned it creates a liability issue for the association when those vehicles are on the public roads moving to and from Cape properties. He would like the board to take a stance on the issue and communicate that to the community. Others mentioned various issues with golf carts and President Breeden said that the HOA has no authority on the county roads and that the police should be called for problems on the roads. Some golf carts and offroad vehicles can be tagged and legally on the roads. No vehicles should be on the beaches, only in the parking lots.

ADJOURNMENT

A motion to adjourn was made by Larry Jennings, seconded by Lou Biondi and approved unanimously. The July 25, 2023 CSCIA Quarterly Membership Meeting was adjourned at 9:08 pm.

Cape St. Claire Improvement Association, Inc.

Profit & Loss - Piers

May 31, 2023 - Final

	May Actual	YTD Actual	Annual Budget	Variance Over(Under)	% of Budget
Ordinary Income/Expense					
Income					
Interest Income	2.25	19.69	0.00	19.69	
Late Fees	0.00	0.00	100.00	(100.00)	0%
Miscellaneous Income	0.00	234.00	100.00	134.00	234%
Piers - Capital Replacement Assessment	0.00	0.00	13,035.00	(13,035.00)	0%
Piers - Waitlist Fee	200.00	1,900.00	1,500.00	400.00	127%
Rentals/ Slips	1,730.00	98,478.00	92,595.00	5,883.00	106%
Total Income	1,932.25	100,631.69	107,330.00	(6,698.31)	
Expense					
General and Administrative					
1 Accounting Fees	95.70	1,042.96	1,000.00	42.96	104%
2 Audit Expenses	0.00	0.00	500.00	(500.00)	0%
3 Front Foot Assessment	0.00	1,170.00	1,170.00	0.00	100%
4 Insurance	0.00	4,442.10	6,000.00	(1,557.90)	74%
5 Legal Services	0.00	0.00	3,000.00	(3,000.00)	0%
6 Membrshp(Confrence/Training/Dues)	0.00	0.00	150.00	(150.00)	0%
7 Voluntr Apprec(Refreshments/Misc)	0.00	0.00	156.18	(156.18)	0%
8 Office Supplies/Expense	0.00	0.00	100.00	(100.00)	0%
9 Payroll Expenses & Benefits	444.80	866.69	2,637.25	(1,770.56)	33%
10 Permits	0.00	100.00	520.00	(420.00)	19%
11 Postage	0.00	244.20	500.00	(255.80)	49%
12 Printing	0.00	0.00	100.00	(100.00)	0%
13 Property Taxes	0.00	1,562.60	1,900.00	(337.40)	82%
14 Repairs/Maintenance	2,324.75	10,078.27	15,000.00	(4,921.73)	67%
15 Sanitary Services	0.00	0.00	100.00	(100.00)	0%
16 Sewer	0.00	0.00	100.00	(100.00)	0%
17 Signage	0.00	0.00	500.00	(500.00)	0%
18 Telecommunications & Internet	1,616.81	7,330.60	8,500.00	(1,169.40)	86%
19 Trash Collection	0.00	0.00	350.00	(350.00)	0%
20 Utilities	1,939.97	12,689.47	12,500.00	189.47	102%
21 Wages-Town Manager	1,753.93	1,753.93	5,712.17	(3,958.24)	31%
22 Wages-Administrator	1,702.75	1,702.75	5,608.37	(3,905.62)	30%
23 Wages-Asst. Administrator	408.00	3,002.75	4,000.00	(997.25)	75%
24 Wages-Handyman	420.75	2,155.51	4,000.00	(1,844.49)	54%
25 Wage/Salary Annual Defined Criteria Bonus	0.00	324.85	966.03	(641.18)	34%
26 Technology/Website	1.01	12.09	150.00	(137.91)	8%
Total General and Administrative	10,708.47	48,478.77	75,220.00	(26,741.23)	64%
Capital Expenditures					
Piers Replacement/Repair	0.00	0.00	13,035.00	(13,035.00)	0%
Pier Improvements	0.00	0.00	19,075.00	(19,075.00)	0%
Total Capital Expenditures	0.00	0.00	32,110.00	(32,110.00)	
Total Expenditures	10,708.47	48,478.77	107,330.00	(58,851.23)	
Net Income (Loss)	(8,776.22)	52,152.92	0.00	52,152.92	

Cape St. Claire Improvement Association, Inc.
Profit & Loss - Maintenance, Caper, Clubhouse
May 31, 2023 - Final

	May Actual	YTD Actual	Annual Budget	Variance Over(Under)	% of Budget
Ordinary Income/Expense					
Income					
Caper Advertising	1,870.00	35,920.00	40,000.00	(4,080.00)	90%
BLOA Contribution	2,500.00	11,883.39	11,500.00	383.39	103%
CSSC Contribution	0.00	2,002.29	2,000.00	2.29	100%
Maintenance Fees	1,115.00	23,933.00	25,000.00	(1,067.00)	96%
HOA Packets	450.00	7,500.00	11,000.00	(3,500.00)	68%
Interest Income	3.25	35.62	80.00	(44.38)	45%
Late Fees	1,081.67	4,870.00	5,500.00	(630.00)	89%
Miscellaneous Income	455.00	3,106.00	4,750.00	(1,644.00)	65%
Non Cash Contribution	0.00	44,000.00	0.00	44,000.00	0%
Clubhouse - Rental Income	3,715.00	45,854.72	35,000.00	10,854.72	131%
Stickers	188.33	2,095.00	2,000.00	95.00	105%
Total Income	11,378.25	181,200.02	136,830.00	44,370.02	
Expense					
General and Administrative					
1 Accounting Fees	118.80	1,294.70	1,500.00	(205.30)	86%
2 Audit Expenses	0.00	0.00	1,000.00	(1,000.00)	0%
3 Bank Charges	30.00	44.95	50.00	(5.05)	90%
4 Caper Print/Edit/Contract&Postage	4,715.34	19,698.04	15,000.00	4,698.04	131%
5 Clubhouse Custodial Svcs	1,609.08	12,699.88	15,000.00	(2,300.12)	85%
6 Insurance	2,102.75	4,464.29	9,000.00	(4,535.71)	50%
7 Legal Services	3,628.01	3,747.59	12,000.00	(8,252.41)	31%
8 Membrshp(Confernce/Training/Dues)	306.45	306.45	650.00	(343.55)	47%
9 Voluntr Apprec(Refreshments/Misc)	0.00	1,015.00	300.00	715.00	338%
10 Events	44.05	44.05	500.00	(455.95)	9%
11 Office Supplies/Expense	110.71	559.61	1,500.00	(940.39)	37%
12 Payroll Expenses & Benefits	1,262.34	4,141.82	7,524.95	(3,383.13)	55%
13 Permits	0.00	0.00	500.00	(500.00)	0%
14 Postage	0.00	1,500.00	1,500.00	0.00	100%
15 Printing	0.00	1,500.00	1,500.00	0.00	100%
16 Property Taxes	0.00	5,192.00	5,000.00	192.00	104%
17 Repairs/Maintenance	4,286.21	10,403.36	12,500.00	(2,096.64)	83%
18 Sanitary Services	800.08	800.08	1,000.00	(199.92)	80%
19 Security Mileage Reimbursement	0.00	0.00	0.00	0.00	
20 Signage	0.00	0.00	500.00	(500.00)	0%
21 Telecommunications & Internet	82.94	472.44	138.75	333.69	340%
22 Utilities	0.00	0.00	0.00	0.00	
23 Wages-Town Manager	4,823.00	15,233.70	15,233.70	0.00	100%
24 Wages-Administrator	3,011.38	10,034.36	10,043.74	(9.38)	100%
25 Wages-Asst. Administrator	0.00	0.00	2,500.00	(2,500.00)	0%
26 Wages-Beach Attendants	348.50	3,739.67	10,000.00	(6,260.33)	37%
27 Wages-Groundskeeper	0.00	0.00	10,000.00	(10,000.00)	0%
28 Wage/Salary Annual Defined Criteria Bonus	0.00	0.00	2,388.86	(2,388.86)	0%
Total General and Administrative	27,279.64	96,891.99	136,830.00	(39,938.01)	
Capital Expenditures					
Clubhouse Improvements	0.00	0.00	0.00	0.00	
Beaches and Park Improvements	0.00	0.00	0.00	0.00	
Total Capital Expenditures	0.00	0.00	0.00	0.00	
Total Expenditures	27,279.64	96,891.99	136,830.00	(39,938.01)	
Net Income (Loss)	(15,901.39)	84,308.03	0.00	84,308.03	

Cape St. Claire Improvement Association, Inc.
Profit Loss - Piers & Maintenance
May 31, 2023 - Final

	May Actual	YTD Actual	Annual Budget	Variance Over(Under)	% of Budget
Ordinary Income/Expense					
Income					
Caper Advertising	1,870.00	35,920.00	40,000.00	(4,080.00)	90%
BLOA Contribution	2,500.00	11,883.39	11,500.00	383.39	103%
CSSC Contribution	0.00	2,002.29	2,000.00	2.29	100%
Maintenance Fees	1,115.00	23,933.00	25,000.00	(1,067.00)	96%
HOA Packets	450.00	7,500.00	11,000.00	(3,500.00)	68%
Interest Income	5.50	55.31	80.00	(24.69)	69%
Late Fees	1,081.67	4,870.00	5,600.00	(730.00)	87%
Miscellaneous Income	455.00	3,340.00	4,850.00	(1,510.00)	69%
Clubhouse - Rental Income	3,715.00	45,854.72	35,000.00	10,854.72	131%
Rentals/ Slips	1,730.00	98,478.00	92,595.00	5,883.00	106%
Non Cash Contribution	0.00	44,000.00	0.00	44,000.00	
Piers - Capital Assessment	0.00	0.00	13,035.00	(13,035.00)	0%
Piers - Wait List Fee	200.00	1,900.00	1,500.00	400.00	127%
Stickers	188.33	2,095.00	2,000.00	95.00	105%
Total Income	13,310.50	281,831.71	244,160.00	37,671.71	
Expense					
General and Administrative					
1 Accounting Fees	214.50	2,337.66	2,500.00	(162.34)	94%
2 Audit Expenses	0.00	0.00	1,500.00	(1,500.00)	0%
3 Bank Charges	30.00	44.95	50.00	(5.05)	90%
4 Caper/Print/Contract&Postage	4,715.34	19,698.04	15,000.00	4,698.04	131%
5 Clubhouse Custodial Svcs	1,609.08	12,699.88	15,000.00	(2,300.12)	85%
6 Front Foot Assessment	0.00	1,170.00	1,170.00	0.00	100%
7 Insurance	2,102.75	8,906.39	15,000.00	(6,093.61)	59%
8 Legal Services	3,628.01	3,747.59	15,000.00	(11,252.41)	25%
9 Membrshp(Confrence/Training/Dues)	306.45	306.45	800.00	(493.55)	38%
10 Voluntr Apprec(Refreshments/Misc)	0.00	1,015.00	456.18	558.82	222%
11 Events	44.05	44.05	500.00	(455.95)	9%
12 Office Supplles/Expense	110.71	559.61	1,600.00	(1,040.39)	35%
13 Payroll Expenses & Benefits	1,707.14	5,008.51	10,162.20	(5,153.69)	49%
14 Permits	0.00	100.00	1,020.00	(920.00)	10%
15 Postage	0.00	1,744.20	2,000.00	(255.80)	87%
16 Printing	0.00	1,500.00	1,600.00	(100.00)	94%
17 Property Taxes	0.00	6,754.60	6,900.00	(145.40)	98%
18 Repairs/Maintenance	6,610.96	20,481.63	27,500.00	(7,018.37)	74%
19 Sanitary Services	800.08	800.08	1,100.00	(299.92)	73%
20 Security Milceage Reimbursement	0.00	0.00	0.00	0.00	
21 Sewer	0.00	0.00	100.00	(100.00)	0%
22 Signage	0.00	0.00	1,000.00	(1,000.00)	0%
23 Technology/Website	1.01	12.09	150.00	(137.91)	8%
24 Telecommunications & Internet	1,699.75	7,803.04	8,638.75	(835.71)	90%
25 Trash Collection	0.00	0.00	350.00	(350.00)	0%
26 Utilites	1,939.97	12,689.47	12,500.00	189.47	102%
27 Wages-Town Manager	6,576.93	16,987.63	20,945.87	(3,958.24)	81%
28 Wages-Administrator	4,714.13	11,737.11	15,652.11	(3,915.00)	75%
29 Wages-Asst. Administrator	408.00	3,002.75	6,500.00	(3,497.25)	46%
30 Wages-Boach Attendant	348.50	3,739.67	10,000.00	(6,260.33)	37%
31 Wages-Groundskeeper	0.00	0.00	10,000.00	(10,000.00)	0%
32 Wages-Handyman	420.75	2,155.51	4,000.00	(1,844.49)	54%
33 Wage/Salary Defined Criteria Bosun	0.00	324.85	3,354.89	(3,030.04)	10%
Total General and Administrative	37,988.11	145,370.76	212,050.00	(66,679.24)	
Capital Expenditures					
Beaches and Park Improvements	0.00	0.00	0.00	0.00	0%
Clubhouse Improvements	0.00	0.00	0.00	0.00	0%
Piers Replacement Project	0.00	0.00	13,035.00	(13,035.00)	0%
Piers Improvements	0.00	0.00	19,075.00	(19,075.00)	0%
Total Capital Expenditures	0.00	0.00	32,110.00	(32,110.00)	
Total Expenditures	37,988.11	145,370.76	244,160.00	(98,789.24)	
Net Income (Loss)	(24,677.61)	136,460.95	0.00	136,460.95	

Cape St. Claire Improvement Association, Inc.
Profit Loss - SCBD
May 31, 2023 - Final

	May Actual	YTD Actual	Annual Budget	Variance Over(Under)	% of Budget
Ordinary Income/Expense					
Income					
SCBD/Fees	0.00	443,787.72	464,000.00	-20,212.28	96%
Interest Income	0.00	0.00	20.00	-20.00	0%
Rollover from FY21	0.00	0.00	45,528.00	-45,528.00	0%
Total Income	0.00	443,787.72	509,548.00	-65,760.28	
Expense					
General and Administrative					
1 Accounting Fees	335.50	3,756.34	5,000.00	-1,243.66	75%
2 Audit Expenses	0.00	4,250.00	3,000.00	1,250.00	142%
3 Bank Charges	0.00	0.00	150.00	-150.00	0%
4 Caper Print/Edit/Contract&Postage	0.00	23,000.00	23,000.00	0.00	100%
5 Collection Fee-AA County	0.00	0.00	2,000.00	-2,000.00	0%
6 Contract Labor	0.00	0.00	1,000.00	-1,000.00	0%
7 Clubhouse Custodial Services	0.00	5,000.00	5,000.00	0.00	100%
8 Insurance	0.00	25,015.45	25,000.00	15.45	100%
9 Legal Services	0.00	13,000.00	13,000.00	0.00	100%
10 Membrshp(Confrence/Training/Dues)	0.00	1,005.83	1,300.00	-294.17	77%
11 Voluntr Apprec(Refreshments/Misc)	0.00	496.90	500.00	-3.10	99%
12 Events	331.65	1,500.00	1,500.00	0.00	100%
13 Mowing	2,100.00	13,125.00	17,000.00	-3,875.00	77%
14 Office Supplies/Expense	189.28	5,000.00	5,000.00	0.00	100%
15 Payroll Expenses & Benefits	443.76	17,865.50	29,634.31	-11,768.81	60%
16 Permits	0.00	0.00	500.00	-500.00	0%
17 Postage	0.00	1,304.08	3,500.00	-2,195.92	37%
18 Printing	0.00	2,542.78	3,500.00	-957.22	73%
19 Property Taxes	0.00	3,229.18	4,350.00	-1,120.82	74%
20 Repairs/Maintenance	0.00	31,440.34	31,440.34	0.00	100%
21 Sanitary Services	865.52	9,500.00	9,500.00	0.00	100%
22 Sewer	0.00	349.41	500.00	-150.59	70%
23 Signage	0.00	0.00	600.00	-600.00	0%
24 Telecommunications & Internet	234.23	1,334.22	3,911.25	-2,577.03	34%
25 Trash Collection	460.18	5,662.97	6,000.00	-337.03	94%
26 Utilities	1,528.83	11,046.31	10,200.00	846.31	108%
27 Vehicle Fuel & Maintenance	64.68	1,046.20	2,900.00	-1,853.80	36%
28 Wages-Town Manager	0.00	63,459.33	63,459.33	0.00	100%
29 Wages-Administrator	0.00	43,491.36	43,475.04	16.32	100%
30 Wages-Asst Administrator	49.50	2,503.00	3,000.00	-497.00	83%
31 Wages-Asst Admin (Mtg Spt)	300.00	2,250.00	2,400.00	-150.00	94%
32 Wages-Beach Attendant	0.00	16,500.52	16,500.00	0.52	100%
33 Wages-Custodial Services	0.00	757.01	2,080.00	-1,322.99	36%
34 Wages-Groundskeeper	1,039.25	11,146.51	15,000.00	-3,853.49	74%
35 Wages-Security Patrol	3,060.00	16,628.88	44,352.00	-27,723.12	37%
36 Wage/Salary Annual Def Criteria Bonus	0.00	1,407.69	7,295.73	-5,888.04	19%
37 Website/Technology	171.11	2,123.35	3,000.00	-876.65	71%
Total General and Administrative	11,173.49	340,738.16	409,548.00	-68,809.84	
Capital Expenditures					
Clubhouse Improvements	3,074.33	18,192.28	20,000.00	-1,807.72	91%
Beaches and Parks Improvements	0.00	0.00	5,000.00	-5,000.00	0%
Shoreline Erosion Restoration	1,982.52	67,428.61	75,000.00	-7,571.39	90%
Total Capital Expenditures	5,056.85	85,620.89	100,000.00	-14,379.11	
Total Expenditures	16,230.34	426,359.05	509,548.00	-83,188.95	
Net Income (Loss)	-16,230.34	17,428.67	0.00	17,428.67	0

CAPE ST. CLAIRE IMPROVEMENT ASSOC., INC.

Balance Sheet

As of May 31, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Checking Accounts	
General Checking - BB&T	19,419.01
Payroll Checking - BB&T	12,601.83
Total Checking Accounts	32,020.84
Money Market Accounts	
Maintenance MM - BB&T	140,014.80
Maintenance MM - Grants	203,003.09
Total Maintenance MM - BB&T	343,017.89
Piers MM - BB&T	210,020.62
Piers Capital Improvement - BB&T	52,140.00
Total Piers MM - BB&T	262,160.62
Total Money Market Accounts	605,178.51
Petty Cash	
Maintenance	250.00
Total Petty Cash	250.00
Total Bank Accounts	\$637,449.35
Accounts Receivable	
Accounts Receivable	1,410.33
Total Accounts Receivable	\$1,410.33
Other Current Assets	
Due From SCBD	-305.01
Undeposited Funds	1,432.37
Total Other Current Assets	\$1,127.36
Total Current Assets	\$639,987.04
Fixed Assets	
Maintenance	0.00
Accumulated Depreciation	-64,181.58
Equipment	25,570.51
Furniture & Fixtures	2,000.00
Improvements	4,707.00
Land	105,027.20
Paving/Walls	35,607.28
Total Maintenance	108,730.41

CAPE ST. CLAIRE IMPROVEMENT ASSOC., INC.

Balance Sheet

As of May 31, 2023

	TOTAL
Membership	
Accumulated Depreciation	-123,702.00
Buildings	145,853.43
Furniture & Fixtures	1,482.84
Total Membership	23,634.27
Piers	
Accumulated Depreciation	-168,424.00
Buildings & Piers	220,307.64
Total Piers	51,883.64
Total Fixed Assets	\$184,248.32
Other Assets	
WIP - Shoreline Restoration Project	1,042,172.50
Total Other Assets	\$1,042,172.50
TOTAL ASSETS	\$1,866,407.86
<hr/>	
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
A/P - State Income Tax	53.00
Grants	236.00
Payroll Liabilities	-2,071.47
Prepaid Advertising	1,147.12
Prepaid Maintenance Fees	685.00
Security Deposit Clubhouse	7,757.79
Total Other Current Liabilities	\$7,807.44
Total Current Liabilities	\$7,807.44
Long-Term Liabilities	
N/P - BB&T	525,172.50
Total Long-Term Liabilities	\$525,172.50
Total Liabilities	\$532,979.94
Equity	
Net Assets	
Net Assets-Piers & Maintenance	
Net Assets-Maintenance	280,614.21
Net Assets-Piers	168,038.88
Total Net Assets-Piers & Maintenance	448,653.09
Total Net Assets	448,653.09
Net Assets-Comm. Defense Fund	12,543.76
Net Assets-Old Clubhouse	11,500.24
Retained Earnings	724,269.88

CAPE ST. CLAIRE IMPROVEMENT ASSOC., INC.

Balance Sheet
As of May 31, 2023

	TOTAL
Net Income	136,460.95
Total Equity	\$1,333,427.92
TOTAL LIABILITIES AND EQUITY	\$1,866,407.86

SCBD - Cape St. Claire Improvement Association

Balance Sheet

As of May 31, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Cash Held by the County	1,282.93
Checking Accounts	
BB&T Checking -7627	5,116.15
SCBD Checking - BB&T	282,527.93
Total Checking Accounts	287,644.08
Total Bank Accounts	\$288,927.01
Total Current Assets	\$288,927.01
TOTAL ASSETS	\$288,927.01
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Due to Cape St. Claire	-419.21
Total Other Current Liabilities	\$ -419.21
Total Current Liabilities	\$ -419.21
Total Liabilities	\$ -419.21
Equity	
Net Assets-SCBD	263,630.70
Retained Earnings	8,286.85
Net Income	17,428.67
Total Equity	\$289,346.22
TOTAL LIABILITIES AND EQUITY	\$288,927.01

Cape St. Claire Improvement Association, Inc.
Profit & Loss - Piers
June 30, 2023 - Final

	June	YTD	Annual	Variance	
	Actual	Actual	Budget	Over(Under)	% of Budget
Ordinary Income/Expense					
Income					
Interest Income	2.10	21.79	0.00	21.79	
Late Fees	0.00	0.00	100.00	(100.00)	0%
Miscellaneous Income	0.00	234.00	100.00	134.00	234%
Piers - Capital Replacement Assessment	0.00	0.00	13,035.00	(13,035.00)	0%
Piers - Waitlist Fee	500.00	2,400.00	1,500.00	900.00	160%
Rentals/ Slips	1,290.00	99,768.00	92,595.00	7,173.00	108%
Total Income	1,792.10	102,423.79	107,330.00	(4,906.21)	
Expense					
General and Administrative					
1 Accounting Fees	95.70	1,138.66	1,000.00	138.66	114%
2 Audit Expenses	500.00	500.00	500.00	0.00	100%
3 Front Foot Assessment	0.00	1,170.00	1,170.00	0.00	100%
4 Insurance	0.00	4,442.10	6,000.00	(1,557.90)	74%
5 Legal Services	0.00	0.00	3,000.00	(3,000.00)	0%
6 Membrshp(Confrence/Training/Dues)	0.00	0.00	150.00	(150.00)	0%
7 Voluntr Apprec(Refreshments/Misc)	0.00	0.00	156.18	(156.18)	0%
8 Office Supplies/Expense	0.00	0.00	100.00	(100.00)	0%
9 Payroll Expenses & Benefits	869.57	1,736.26	2,637.25	(900.99)	66%
10 Permits	0.00	100.00	520.00	(420.00)	19%
11 Postage	0.00	244.20	500.00	(255.80)	49%
12 Printing	0.00	0.00	100.00	(100.00)	0%
13 Property Taxes	0.00	1,562.60	1,900.00	(337.40)	82%
14 Repairs/Maintenance	1,311.32	11,389.59	15,000.00	(3,610.41)	76%
15 Sanitary Services	100.00	100.00	100.00	0.00	100%
16 Sewer	0.00	0.00	100.00	(100.00)	0%
17 Signage	0.00	0.00	500.00	(500.00)	0%
18 Telecommunications & Internet	680.60	8,011.20	8,500.00	(488.80)	94%
19 Trash Collection	123.15	123.15	350.00	(226.85)	35%
20 Utilities	670.25	13,359.72	12,500.00	859.72	107%
21 Wages-Town Manager	3,958.24	5,712.17	5,712.17	0.00	100%
22 Wages-Administrator	3,899.86	5,602.61	5,608.37	(5.76)	100%
23 Wages-Asst. Administrator	440.00	3,442.75	4,000.00	(557.25)	86%
24 Wages-Handyman	236.50	2,392.01	4,000.00	(1,607.99)	60%
25 Wage/Salary Annual Defined Criteria Bonus	500.00	824.85	966.03	(141.18)	85%
26 Technology/Website	0.00	12.09	150.00	(137.91)	8%
Total General and Administrative	13,385.19	61,863.96	75,220.00	(13,356.04)	82%
Capital Expenditures					
Piers Replacement/Repair	0.00	0.00	13,035.00	(13,035.00)	0%
Pier Improvements	0.00	0.00	19,075.00	(19,075.00)	0%
Total Capital Expenditures	0.00	0.00	32,110.00	(32,110.00)	
Total Expenditures	13,385.19	61,863.96	107,330.00	(45,466.04)	
Net Income (Loss)	(11,593.09)	40,559.83	0.00	40,559.83	

Cape St. Claire Improvement Association, Inc.
Profit & Loss - Maintenance, Caper, Clubhouse
June 30, 2023 - Final

	June Actual	YTD Actual	Annual Budget	Variance Over(Under)	% of Budget
Ordinary Income/Expense					
Income					
Caper Advertising	3,405.00	39,325.00	40,000.00	(675.00)	98%
BLOA Contribution	0.00	11,883.39	11,500.00	383.39	103%
CSSC Contribution	0.00	2,002.29	2,000.00	2.29	100%
Maintenance Fees	936.01	24,869.01	25,000.00	(130.99)	99%
HOA Packets	600.00	8,100.00	11,000.00	(2,900.00)	74%
Interest Income	3.00	38.62	80.00	(41.38)	48%
Late Fees	609.99	5,479.99	5,500.00	(20.01)	100%
Miscellaneous Income	175.00	3,281.00	4,750.00	(1,469.00)	69%
Non Cash Contribution	0.00	44,000.00	0.00	44,000.00	0%
Clubhouse - Rental Income	3,182.50	49,037.22	35,000.00	14,037.22	140%
Stickers	135.00	2,230.00	2,000.00	230.00	112%
Total Income	9,046.50	190,246.52	136,830.00	53,416.52	
Expense					
General and Administrative					
1 Accounting Fees	118.80	1,413.50	1,500.00	(86.50)	94%
2 Audit Expenses	1,502.00	1,502.00	1,000.00	502.00	150%
3 Bank Charges	105.00	149.95	50.00	99.95	300%
4 Caper Print/Edit/Contract&Postage	4,048.27	23,746.31	15,000.00	8,746.31	158%
5 Clubhouse Custodial Svcs	1,609.08	14,308.96	15,000.00	(691.04)	95%
6 Insurance	1,940.90	6,405.19	9,000.00	(2,594.81)	71%
7 Legal Services	0.00	3,747.59	12,000.00	(8,252.41)	31%
8 Membrshp(Confrence/Training/Dues)	27.68	334.13	650.00	(315.87)	51%
9 Voluntr Apprec(Refreshments/Misc)	(649.73)	365.27	300.00	65.27	122%
10 Events	450.00	494.05	500.00	(5.95)	99%
11 Office Equipment/Agreements	170.00	170.00	0.00	170.00	
12 Office Supplies/Expense	76.60	636.21	1,500.00	(863.79)	42%
13 Payroll Expenses & Benefits	3,015.30	7,157.12	7,524.95	(367.83)	95%
14 Permits	0.00	0.00	500.00	(500.00)	0%
15 Postage	0.00	1,500.00	1,500.00	0.00	100%
16 Printing	0.00	1,500.00	1,500.00	0.00	100%
17 Property Taxes	0.00	5,192.00	5,000.00	192.00	104%
18 Repairs/Maintenance	4,992.49	15,395.85	12,500.00	2,895.85	123%
19 Sanitary Services	1,565.60	2,365.68	1,000.00	1,365.68	237%
20 Security Mileage Reimbursement	0.00	0.00	0.00	0.00	
21 Signage	0.00	0.00	500.00	(500.00)	0%
22 Telecommunications & Internet	37.99	510.43	138.75	371.68	368%
23 Utilities	0.00	0.00	0.00	0.00	
24 Wages-Town Manager	6,123.50	21,357.20	15,233.70	6,123.50	140%
25 Wages-Administrator	3,095.57	13,129.93	10,043.74	3,086.19	131%
26 Wages-Asst. Administrator	0.00	0.00	2,500.00	(2,500.00)	0%
27 Wages-Beach Attendants	9,515.76	13,255.43	10,000.00	3,255.43	133%
28 Wages-Groundskeeper	0.00	0.00	10,000.00	(10,000.00)	0%
29 Wage/Salary Annual Defined Criteria Bonus	1,795.67	1,795.67	2,388.86	(593.19)	75%
Total General and Administrative	39,540.48	136,432.47	136,830.00	(397.53)	
Capital Expenditures					
Clubhouse Improvements	0.00	0.00	0.00	0.00	
Beaches and Park Improvements	0.00	0.00	0.00	0.00	
Total Capital Expenditures	0.00	0.00	0.00	0.00	
Total Expenditures	39,540.48	136,432.47	136,830.00	(397.53)	
Net Income (Loss)	(30,493.98)	53,814.05	0.00	53,814.05	

Cape St. Claire Improvement Association, Inc.
Profit Loss - Piers & Maintenance
June 30, 2023 - Final

	June Actual	YTD Actual	Annual Budget	Variance Over(Under)	% of Budget
Ordinary Income/Expense					
Income					
Caper Advertising	3,405.00	39,325.00	40,000.00	(675.00)	98%
BLOA Contribution	0.00	11,883.39	11,500.00	383.39	103%
CSSC Contribution	0.00	2,002.29	2,000.00	2.29	100%
Maintenance Fees	936.01	24,869.01	25,000.00	(130.99)	99%
HOA Packets	600.00	8,100.00	11,000.00	(2,900.00)	74%
Interest Income	5.10	60.41	80.00	(19.59)	76%
Late Fees	609.99	5,479.99	5,600.00	(120.01)	98%
Miscellaneous Income	175.00	3,515.00	4,850.00	(1,335.00)	72%
Clubhouse - Rental Income	3,182.50	49,037.22	35,000.00	14,037.22	140%
Rentals/ Slips	1,290.00	99,768.00	92,595.00	7,173.00	108%
Non Cash Contribution	0.00	44,000.00	0.00	44,000.00	
Piers - Capital Assessment	0.00	0.00	13,035.00	(13,035.00)	0%
Piers - Wait List Fee	500.00	2,400.00	1,500.00	900.00	160%
Stickers	135.00	2,230.00	2,000.00	230.00	112%
Total Income	10,838.60	292,670.31	244,160.00	48,510.31	
Expense					
General and Administrative					
1 Accounting Fees	214.50	2,552.16	2,500.00	52.16	102%
2 Audit Expenses	2,002.00	2,002.00	1,500.00	502.00	133%
3 Bank Charges	105.00	149.95	50.00	99.95	300%
4 Caper/Print/Contract&Postage	4,048.27	23,746.31	15,000.00	8,746.31	158%
5 Clubhouse Custodial Svcs	1,609.08	14,308.96	15,000.00	(691.04)	95%
6 Front Foot Assessment	0.00	1,170.00	1,170.00	0.00	100%
7 Insurance	1,940.90	10,847.29	15,000.00	(4,152.71)	72%
8 Legal Services	0.00	3,747.59	15,000.00	(11,252.41)	25%
9 Membrshp(Confrence/Training/Dues)	27.68	334.13	800.00	(465.87)	42%
10 Voluntr Apprec(Refreshments/Misc)	(649.73)	365.27	456.18	(90.91)	80%
11 Events	450.00	494.05	500.00	(5.95)	99%
12 Office Equipment/Agreements	170.00	170.00	0.00	170.00	
13 Office Supplies/Expense	76.60	636.21	1,600.00	(963.79)	40%
14 Payroll Expenses & Benefits	3,884.87	8,893.38	10,162.20	(1,268.82)	88%
15 Permits	0.00	100.00	1,020.00	(920.00)	10%
16 Postage	0.00	1,744.20	2,000.00	(255.80)	87%
17 Printing	0.00	1,500.00	1,600.00	(100.00)	94%
18 Property Taxes	0.00	6,754.60	6,900.00	(145.40)	98%
19 Repairs/Maintenance	6,303.81	26,785.44	27,500.00	(714.56)	97%
20 Sanitary Services	1,665.60	2,465.68	1,100.00	1,365.68	224%
21 Security Mileage Reimbursement	0.00	0.00	0.00	0.00	
22 Sewer	0.00	0.00	100.00	(100.00)	0%
23 Signage	0.00	0.00	1,000.00	(1,000.00)	0%
24 Technology/Website	0.00	12.09	150.00	(137.91)	8%
25 Telecommunications & Internet	718.59	8,521.63	8,638.75	(117.12)	99%
26 Trash Collection	123.15	123.15	350.00	(226.85)	35%
27 Utilities	670.25	13,359.72	12,500.00	859.72	107%
28 Wages-Town Manager	10,081.74	27,069.37	20,945.87	6,123.50	129%
29 Wages-Administrator	6,995.43	18,732.54	15,652.11	3,080.43	120%
30 Wages-Asst. Administrator	440.00	3,442.75	6,500.00	(3,057.25)	53%
31 Wages-Beach Attendant	9,515.76	13,255.43	10,000.00	3,255.43	133%
32 Wages-Groundskeeper	0.00	0.00	10,000.00	(10,000.00)	0%
33 Wages-Handyman	236.50	2,392.01	4,000.00	(1,607.99)	60%
34 Wago/Salary Defined Criteria Bosun	2,295.67	2,620.52	3,354.89	(734.37)	78%
Total General and Administrative	52,925.67	198,296.43	212,050.00	(13,753.57)	
Capital Expenditures					
Beaches and Park Improvements	0.00	0.00	0.00	0.00	0%
Clubhouse Improvements	0.00	0.00	0.00	0.00	0%
Piers Replacement Project	0.00	0.00	13,035.00	(13,035.00)	0%
Piers Improvements	0.00	0.00	19,075.00	(19,075.00)	0%
Total Capital Expenditures	0.00	0.00	32,110.00	(32,110.00)	
Total Expenditures	52,925.67	198,296.43	244,160.00	(45,863.57)	
Net Income (Loss)	(42,087.07)	94,373.88	0.00	94,373.88	

Cape St. Claire Improvement Association, Inc.

Profit Loss - SCBD

June 30, 2023 - Final

	June Actual	YTD Actual	Annual Budget	Variance Over(Under)	% of Budget
Ordinary Income/Expense					
Income					
SCBD/Fees	15,881.79	459,669.51	464,000.00	-4,330.49	99%
Interest Income	0.00	0.00	20.00	-20.00	0%
Rollover from FY21	0.00	0.00	45,528.00	-45,528.00	0%
Total Income	15,881.79	459,669.51	509,548.00	-49,878.49	
Expense					
General and Administrative					
1 Accounting Fees	335.50	4,091.84	5,000.00	-908.16	82%
2 Audit Expenses	0.00	4,250.00	3,000.00	1,250.00	142%
Bank Charges	0.00	0.00	150.00	-150.00	0%
4 Caper Print/Edit/Contract&Postage	0.00	23,000.00	23,000.00	0.00	100%
5 Collection Fee-AA County	2,000.00	2,000.00	2,000.00	0.00	100%
6 Contract Labor	750.00	750.00	1,000.00	-250.00	75%
7 Clubhouse Custodial Services	0.00	5,000.00	5,000.00	0.00	100%
8 Insurance	0.00	25,015.45	25,000.00	15.45	100%
9 Legal Services	0.00	13,000.00	13,000.00	0.00	100%
10 Membrshp(Confernce/Training/Dues)	0.00	1,005.83	1,300.00	-294.17	77%
11 Voluntr Apprec(Refreshments/Misc)	0.00	496.90	500.00	-3.10	99%
12 Events	0.00	1,500.00	1,500.00	0.00	100%
13 Mowing	1,575.00	14,700.00	17,000.00	-2,300.00	86%
14 Office Supplies/Expense	0.00	5,000.00	5,000.00	0.00	100%
15 Payroll Expenses & Benefits	1,263.08	19,128.58	29,634.31	-10,505.73	65%
16 Permits	0.00	0.00	500.00	-500.00	0%
17 Postage	65.20	1,369.28	3,500.00	-2,130.72	39%
18 Printing	0.00	2,542.78	3,500.00	-957.22	73%
19 Property Taxes	0.00	3,229.18	4,350.00	-1,120.82	74%
20 Repairs/Maintenance	0.00	31,440.34	31,440.34	0.00	100%
21 Sanitary Services	0.00	9,500.00	9,500.00	0.00	100%
22 Sewer	116.47	465.88	500.00	-34.12	93%
23 Signage	0.00	0.00	600.00	-600.00	0%
24 Telecommunications & Internet	107.27	1,441.49	3,911.25	-2,469.76	37%
25 Trash Collection	337.03	6,000.00	6,000.00	0.00	100%
26 Utilities	813.63	11,859.94	10,200.00	1,659.94	116%
27 Vehicle Fuel & Maintenance	73.48	1,119.68	2,900.00	-1,780.32	39%
28 Wages-Town Manager	-1,795.67	61,663.66	63,459.33	-1,795.67	97%
29 Wages-Administrator	0.00	43,491.36	43,475.04	16.32	100%
30 Wages-Asst Administrator	317.00	2,820.00	3,000.00	-180.00	94%
31 Wages-Asst Admin (Mtg Spt)	150.00	2,400.00	2,400.00	0.00	100%
32 Wages-Beach Attendant	0.00	16,500.52	16,500.00	0.52	100%
34 Wages-Custodial Services	121.50	878.51	2,080.00	-1,201.49	42%
35 Wages-Groundskeeper	3,141.75	14,288.26	15,000.00	-711.74	95%
36 Wages-Security Patrol	3,960.00	20,588.88	44,352.00	-23,763.12	46%
37 Wage/Salary Annual Def Criteria Bonus	5,456.36	6,864.05	7,295.73	-431.68	94%
38 Website/Technology	277.10	2,400.45	3,000.00	-599.55	80%
Total General and Administrative	19,064.70	359,802.86	409,548.00	-49,745.14	
Capital Expenditures					
Clubhouse Improvements	1,798.68	19,990.96	20,000.00	-9.04	100%
Beaches and Parks Improvements	0.00	0.00	5,000.00	-5,000.00	0%
Shoreline Erosion Restoration	2,048.61	69,477.22	75,000.00	-5,522.78	93%
Total Capital Expenditures	3,847.29	89,468.18	100,000.00	-10,531.82	
Total Expenditures	22,911.99	449,271.04	509,548.00	-60,276.96	
Net Income (Loss)	-7,030.20	10,398.47	0.00	10,398.47	0

CAPE ST. CLAIRE IMPROVEMENT ASSOC., INC.

Balance Sheet

As of June 30, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Cash Held by the County	0.00
Checking Accounts	
General Checking - BB&T	13,825.22
Payroll Checking - BB&T	637.09
Transfer Account	0.00
Total Checking Accounts	14,462.31
Money Market Accounts	
Maintenance MM - BB&T	126,486.43
Maintenance MM - Grants	203,003.09
Total Maintenance MM - BB&T	329,489.52
Piers MM - BB&T	123,010.44
Piers Capital Improvement - BB&T	127,140.00
Total Piers MM - BB&T	250,150.44
Total Money Market Accounts	579,639.96
Petty Cash	
Maintenance	250.00
Piers	0.00
Total Petty Cash	250.00
Total Bank Accounts	\$594,352.27
Accounts Receivable	
Accounts Receivable	1,410.33
Total Accounts Receivable	\$1,410.33
Other Current Assets	
Due From Cape St. Claire	0.00
Due From SCBD	0.00
Receivable - SCBD	0.00
Undeposited Funds	1,187.37
Total Other Current Assets	\$1,187.37
Total Current Assets	\$596,949.97

CAPE ST. CLAIRE IMPROVEMENT ASSOC., INC.

Balance Sheet As of June 30, 2023

	TOTAL
Fixed Assets	
Maintenance	0.00
Accumulated Depreciation	-64,181.58
Equipment	25,570.51
Furniture & Fixtures	2,000.00
Improvements	4,707.00
Land	105,027.20
Paving/Walls	35,607.28
Software	0.00
Total Maintenance	108,730.41
Membership	
Accumulated Depreciation	-123,702.00
Buildings	145,853.43
Furniture & Fixtures	1,482.84
Total Membership	23,634.27
Piers	
Accumulated Depreciation	-168,424.00
Buildings & Piers	220,307.64
Equipment	0.00
Total Piers	51,883.64
SCBD	
Buildings	0.00
Equipment	0.00
Furniture & Fixtures	0.00
Land & Improvements	0.00
Roads & Piers	0.00
Total SCBD	0.00
Total Fixed Assets	\$184,248.32
Other Assets	
Prepaid Income Taxes	0.00
WIP - Shoreline Restoration Project	1,042,172.50
Total Other Assets	\$1,042,172.50
TOTAL ASSETS	\$1,823,370.79

CAPE ST. CLAIRE IMPROVEMENT ASSOC., INC.

Balance Sheet
As of June 30, 2023

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	0.00
Accounts Payable	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
A/P - Federal Income Tax	0.00
A/P - State Income Tax	53.00
Accounts Payable - Misc.	0.00
Accounts Payable - SCBD	0.00
Due to SCBD	0.00
Grants	236.00
Payroll Liabilities	-2,071.47
Prepaid Advertising	1,147.12
Prepaid Maintenance Fees	685.00
Security Deposit Clubhouse	6,807.79
Total Other Current Liabilities	\$6,857.44
Total Current Liabilities	\$6,857.44
Long-Term Liabilities	
N/P - BB&T	525,172.50
N/P - BB&T - 7864	0.00
Note Payable - Land	0.00
Note Payable - VA Escrow	0.00
Total Long-Term Liabilities	\$525,172.50
Total Liabilities	\$532,029.94
Equity	
Net Assets	
Net Assets-Piers & Maintenance	
Net Assets-Maintenance	280,614.21
Net Assets-Piers	168,038.88
Total Net Assets-Piers & Maintenance	448,653.09
Total Net Assets	448,653.09
Net Assets-Brady Memorial	0.00
Net Assets-Comm. Defense Fund	12,543.76
Net Assets-Old Clubhouse	11,500.24
Opening Bal Equity	0.00
Retained Earnings	724,269.88
Net Income	94,373.88
Total Equity	\$1,291,340.85
TOTAL LIABILITIES AND EQUITY	\$1,823,370.79

SCBD - Cape St. Claire Improvement Association

Balance Sheet

As of June 30, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Cash Held by the County	1,282.93
Checking Accounts	
BB&T Checking -7627	3,067.54
SCBD Checking - BB&T	277,965.55
Total Checking Accounts	281,033.09
Total Bank Accounts	\$282,316.02
Total Current Assets	\$282,316.02
TOTAL ASSETS	\$282,316.02
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
Net Assets-SCBD	271,917.55
Retained Earnings	0.00
Net Income	10,398.47
Total Equity	\$282,316.02
TOTAL LIABILITIES AND EQUITY	\$282,316.02

Cape St. Claire Improvement Association, Inc.
Profit & Loss - Piers
July 31, 2023 - Final

	July	YTD	Annual	Variance	
	Actual	Actual	Budget	Over(Under)	% of Budget
Ordinary Income/Expense					
Income					
Interest Income	2.12	2.12	0.00	2.12	
Late Fees	0.00	0.00	100.00	(100.00)	0%
Miscellaneous Income	0.00	0.00	100.00	(100.00)	0%
Piers - Capital Replacement Assessment	0.00	0.00	13,035.00	(13,035.00)	0%
Piers - Waitlist Fee	100.00	100.00	1,500.00	(1,400.00)	7%
Rentals/ Slips	255.00	255.00	103,055.00	(102,800.00)	0%
Total Income	357.12	357.12	117,790.00	(117,432.88)	
Expense					
General and Administrative					
1 Accounting Fees	95.70	95.70	1,000.00	(904.30)	10%
2 Audit Expenses	0.00	0.00	500.00	(500.00)	0%
3 Front Foot Assessment	0.00	0.00	1,170.00	(1,170.00)	0%
4 Insurance	0.00	0.00	6,000.00	(6,000.00)	0%
5 Legal Services	0.00	0.00	5,000.00	(5,000.00)	0%
6 Membrshp(Confernce/Training/Dues)	0.00	0.00	150.00	(150.00)	0%
7 Voluntr Apprec(Refreshments/Misc)	0.00	0.00	150.00	(150.00)	0%
8 Office Supplies/Expense	0.00	0.00	100.00	(100.00)	0%
9 Payroll Expenses & Benefits	6.86	6.86	3,114.30	(3,107.44)	0%
10 Permits	0.00	0.00	1,000.00	(1,000.00)	0%
11 Postage	0.00	0.00	500.00	(500.00)	0%
12 Printing	0.00	0.00	100.00	(100.00)	0%
13 Property Taxes	0.00	0.00	1,900.00	(1,900.00)	0%
14 Repairs/Maintenance	195.57	195.57	17,500.00	(17,304.43)	1%
15 Sanitary Services	0.00	0.00	100.00	(100.00)	0%
16 Sewer	0.00	0.00	100.00	(100.00)	0%
17 Signage	0.00	0.00	500.00	(500.00)	0%
18 Telecommunications & Internet	655.61	655.61	9,000.00	(8,344.39)	7%
19 Trash Collection	0.00	0.00	350.00	(350.00)	0%
20 Utilities	656.15	656.15	13,000.00	(12,343.85)	5%
21 Wages-Town Manager	0.00	0.00	5,940.66	(5,940.66)	0%
22 Wages-Administrator	0.00	0.00	5,832.70	(5,832.70)	0%
23 Wages-Asst. Administrator	74.26	74.26	4,000.00	(3,925.74)	2%
24 Wages-Handyman	0.00	0.00	4,000.00	(4,000.00)	0%
25 Wage/Salary Annual Defined Criteria Bonus	0.00	0.00	988.68	(988.68)	0%
26 Technology/Website	0.00	0.00	250.00	(250.00)	0%
Total General and Administrative	1,684.15	1,684.15	82,246.34	(80,562.19)	2%
Capital Expenditures					
Piers Replacement/Repair	0.00	0.00	13,035.00	(13,035.00)	0%
Pier Improvements	0.00	0.00	22,508.66	(22,508.66)	0%
Total Capital Expenditures	0.00	0.00	35,543.66	(35,543.66)	
Total Expenditures	1,684.15	1,684.15	117,790.00	(116,105.85)	
Net Income (Loss)	(1,327.03)	(1,327.03)	0.00	(1,327.03)	

Cape St. Claire Improvement Association, Inc.
Profit & Loss - Maintenance, Caper, Clubhouse
July 31, 2023 - Final

	July Actual	YTD Actual	Annual Budget	Variance Over(Under)	% of Budget
Ordinary Income/Expense					
Income					
Caper Advertising	5,900.00	5,900.00	42,000.00	(36,100.00)	14%
BLOA Contribution	0.00	0.00	12,000.00	(12,000.00)	0%
CSSC Contribution	0.00	0.00	2,050.00	(2,050.00)	0%
Maintenance Fees	145.00	145.00	25,000.00	(24,855.00)	1%
HOA Packets	450.00	450.00	11,000.00	(10,550.00)	4%
Interest Income	3.00	3.00	20.00	(17.00)	15%
Late Fees	310.00	310.00	5,500.00	(5,190.00)	6%
Miscellaneous Income	50.00	50.00	4,750.00	(4,700.00)	1%
Non Cash Contribution	0.00	0.00	0.00	0.00	0%
Clubhouse - Rental Income	7,915.00	7,915.00	45,000.00	(37,085.00)	18%
Stickers	95.00	95.00	2,000.00	(1,905.00)	5%
Total Income	14,868.00	14,868.00	149,320.00	(134,452.00)	
Expense					
General and Administrative					
1 Accounting Fees	118.80	118.80	2,000.00	(1,881.20)	6%
2 Audit Expenses	0.00	0.00	1,000.00	(1,000.00)	0%
3 Bank Charges	0.00	0.00	50.00	(50.00)	0%
4 Caper Print/Edit/Contract&Postage	0.00	0.00	15,000.00	(15,000.00)	0%
5 Clubhouse Custodial Svcs	0.00	0.00	16,500.00	(16,500.00)	0%
6 Insurance	0.00	0.00	9,000.00	(9,000.00)	0%
7 Legal Services	0.00	0.00	20,000.00	(20,000.00)	0%
8 Membrshp(Confrence/Training/Dues)	0.00	0.00	650.00	(650.00)	0%
9 Voluntr Apprec(Refreshments/Misc)	0.00	0.00	300.00	(300.00)	0%
10 Events	0.00	0.00	500.00	(500.00)	0%
11 Office Supplies/Expense	0.00	0.00	1,500.00	(1,500.00)	0%
12 Payroll Expenses & Benefits	0.00	0.00	7,684.19	(7,684.19)	0%
13 Permits	0.00	0.00	500.00	(500.00)	0%
14 Postage	0.00	0.00	1,500.00	(1,500.00)	0%
15 Printing	0.00	0.00	1,500.00	(1,500.00)	0%
16 Property Taxes	0.00	0.00	5,000.00	(5,000.00)	0%
17 Repairs/Maintenance	77.00	77.00	12,807.85	(12,730.85)	1%
18 Sanitary Services	0.00	0.00	1,100.00	(1,100.00)	0%
19 Security Mileage Reimbursement	0.00	0.00	0.00	0.00	
20 Signage	0.00	0.00	500.00	(500.00)	0%
21 Telecommunications & Internet	38.00	38.00	500.00	(462.00)	8%
22 Utilities	0.00	0.00	500.00	(500.00)	0%
23 Wages-Town Manager	0.00	0.00	15,843.05	(15,843.05)	0%
24 Wages-Administrator	0.00	0.00	10,445.49	(10,445.49)	0%
25 Wages-Asst. Administrator	0.00	0.00	2,500.00	(2,500.00)	0%
26 Wages-Beach Attendants	0.00	0.00	10,000.00	(10,000.00)	0%
27 Wages-Groundskeeper	0.00	0.00	10,000.00	(10,000.00)	0%
28 Wage/Salary Annual Defined Criteria Bonus	0.00	0.00	2,439.42	(2,439.42)	0%
Total General and Administrative	233.80	233.80	149,320.00	(149,086.20)	
Capital Expenditures					
Clubhouse Improvements	0.00	0.00	0.00	0.00	
Beaches and Park Improvements	0.00	0.00	0.00	0.00	
Total Capital Expenditures	0.00	0.00	0.00	0.00	
Total Expenditures	233.80	233.80	149,320.00	(149,086.20)	
Net Income (Loss)	14,634.20	14,634.20	0.00	14,634.20	

Cape St. Claire Improvement Association, Inc.
Profit Loss - Piers & Maintenance
July 31, 2023 - Final

	July Actual	YTD Actual	Annual Budget	Variance Over(Under)	% of Budget
Ordinary Income/Expense					
Income					
Caper Advertising	5,900.00	5,900.00	42,000.00	(36,100.00)	14%
BLOA Contribution	0.00	0.00	12,000.00	(12,000.00)	0%
CSSC Contribution	0.00	0.00	2,050.00	(2,050.00)	0%
Maintenance Fees	145.00	145.00	25,000.00	(24,855.00)	1%
HOA Packets	450.00	450.00	11,000.00	(10,550.00)	4%
Interest Income	5.12	5.12	20.00	(14.88)	26%
Late Fees	310.00	310.00	5,600.00	(5,290.00)	6%
Miscellaneous Income	50.00	50.00	4,850.00	(4,800.00)	1%
Clubhouse - Rental Income	7,915.00	7,915.00	45,000.00	(37,085.00)	18%
Rentals/ Slips	255.00	255.00	103,055.00	(102,800.00)	0%
Non Cash Contribution	0.00	0.00	0.00	0.00	
Piers - Capital Assessment	0.00	0.00	13,035.00	(13,035.00)	0%
Piers - Wait List Fee	100.00	100.00	1,500.00	(1,400.00)	7%
Stickers	95.00	95.00	2,000.00	(1,905.00)	5%
Total Income	15,225.12	15,225.12	267,110.00	(251,884.88)	
Expense					
General and Administrative					
1 Accounting Fees	214.50	214.50	3,000.00	(2,785.50)	7%
2 Audit Expenses	0.00	0.00	1,500.00	(1,500.00)	0%
3 Bank Charges	0.00	0.00	50.00	(50.00)	0%
4 Caper/Print/Contract&Postage	0.00	0.00	15,000.00	(15,000.00)	0%
5 Clubhouse Custodial Svcs	0.00	0.00	16,500.00	(16,500.00)	0%
6 Front Foot Assessment	0.00	0.00	1,170.00	(1,170.00)	0%
7 Insurance	0.00	0.00	15,000.00	(15,000.00)	0%
8 Legal Services	0.00	0.00	25,000.00	(25,000.00)	0%
9 Membrshp(Confrence/Training/Dues)	0.00	0.00	800.00	(800.00)	0%
10 Voluntr Apprec(Refreshments/Misc)	0.00	0.00	450.00	(450.00)	0%
11 Events	0.00	0.00	500.00	(500.00)	0%
13 Office Supplies/Expense	0.00	0.00	1,600.00	(1,600.00)	0%
14 Payroll Expenses & Benefits	6.86	6.86	10,798.50	(10,791.64)	0%
15 Permits	0.00	0.00	1,500.00	(1,500.00)	0%
16 Postage	0.00	0.00	2,000.00	(2,000.00)	0%
17 Printing	0.00	0.00	1,600.00	(1,600.00)	0%
18 Property Taxes	0.00	0.00	6,900.00	(6,900.00)	0%
19 Repairs/Maintenance	272.57	272.57	30,307.85	(30,035.28)	1%
20 Sanitary Services	0.00	0.00	1,200.00	(1,200.00)	0%
21 Security Mileage Reimbursement	0.00	0.00	0.00	0.00	
22 Sewer	0.00	0.00	100.00	(100.00)	0%
23 Signage	0.00	0.00	1,000.00	(1,000.00)	0%
24 Technology/Website	0.00	0.00	250.00	(250.00)	0%
25 Telecommunications & Internet	693.61	693.61	9,500.00	(8,806.39)	7%
26 Trash Collection	0.00	0.00	350.00	(350.00)	0%
27 Utilities	656.15	656.15	13,500.00	(12,843.85)	5%
28 Wages-Town Manager	0.00	0.00	21,783.70	(21,783.70)	0%
29 Wages-Administrator	0.00	0.00	16,278.19	(16,278.19)	0%
30 Wages-Asst. Administrator	74.26	74.26	6,500.00	(6,425.74)	1%
31 Wages-Beach Attendant	0.00	0.00	10,000.00	(10,000.00)	0%
32 Wages-Groundskeeper	0.00	0.00	10,000.00	(10,000.00)	0%
33 Wages-Handyman	0.00	0.00	4,000.00	(4,000.00)	0%
34 Wage/Salary Defined Criteria Bosun	0.00	0.00	3,428.10	(3,428.10)	0%
Total General and Administrative	1,917.95	1,917.95	231,566.34	(229,648.39)	
Capital Expenditures					
Beaches and Park Improvements	0.00	0.00	0.00	0.00	0%
Clubhouse Improvements	0.00	0.00	0.00	0.00	0%
Piers Replacement Project	0.00	0.00	22,508.66	(22,508.66)	0%
Piers Improvements	0.00	0.00	13,035.00	(13,035.00)	0%
Total Capital Expenditures	0.00	0.00	35,543.66	(35,543.66)	
Total Expenditures	1,917.95	1,917.95	267,110.00	(265,192.05)	
Net Income (Loss)	13,307.17	13,307.17	0.00	13,307.17	

Cape St. Claire Improvement Association, Inc.

Profit Loss - SCBD

July 31, 2023 - Final

	July Actual	YTD Actual	Annual Budget	Variance Over(Under)	% of Budget
Ordinary Income/Expense					
Income					
SCBD/Fees	0.00	0.00	487,200.00	-487,200.00	0%
Interest Income	0.00	0.00	20.00	-20.00	0%
Rollover from FY21	0.00	0.00	11,087.56	-11,087.56	0%
Total Income	0.00	0.00	498,307.56	-498,307.56	
Expense					
General and Administrative					
1 Accounting Fees	335.50	335.50	5,500.00	-5,164.50	6%
2 Audit Expenses	0.00	0.00	3,000.00	-3,000.00	0%
Bank Charges	0.00	0.00	150.00	-150.00	0%
4 Caper Print/Edit/Contract&Postage	0.00	0.00	30,000.00	-30,000.00	0%
5 Collection Fee-AA County	0.00	0.00	2,000.00	-2,000.00	0%
6 Contract Labor	0.00	0.00	1,000.00	-1,000.00	0%
7 Clubhouse Custodial Services	1,609.08	1,609.08	5,500.00	-3,890.92	29%
8 Insurance	1,940.90	1,940.90	25,000.00	-23,059.10	8%
9 Legal Services	0.00	0.00	20,000.00	-20,000.00	0%
10 Membrshp(Confernce/Training/Dues)	0.00	0.00	1,300.00	-1,300.00	0%
11 Voluntr Apprec(Refreshments/Misc)	0.00	0.00	500.00	-500.00	0%
12 Events	737.66	737.66	1,500.00	-762.34	49%
13 Mowing	2,100.00	2,100.00	18,700.00	-16,600.00	11%
14 Office Supplies/Expense	350.14	350.14	5,000.00	-4,649.86	7%
15 Payroll Expenses & Benefits	2,872.07	2,872.07	28,640.60	-25,768.53	10%
16 Permits	0.00	0.00	500.00	-500.00	0%
17 Postage	0.00	0.00	4,000.00	-4,000.00	0%
18 Printing	0.00	0.00	3,500.00	-3,500.00	0%
19 Property Taxes	0.00	0.00	4,350.00	-4,350.00	0%
20 Repairs/Maintenance	1,544.47	1,544.47	26,979.62	-25,435.15	6%
21 Sanitary Services	1,665.60	1,665.60	12,500.00	-10,834.40	13%
22 Sewer	0.00	0.00	500.00	-500.00	0%
23 Signage	0.00	0.00	600.00	-600.00	0%
24 Telecommunications & Internet	107.32	107.32	3,500.00	-3,392.68	3%
25 Trash Collection	460.18	460.18	6,650.00	-6,189.82	7%
26 Utilities	918.56	918.56	11,000.00	-10,081.44	8%
27 Vehicle Fuel & Maintenance	239.14	239.14	2,500.00	-2,260.86	10%
28 Wages-Town Manager	6,721.16	6,721.16	65,997.70	-59,276.54	10%
29 Wages-Administrator	4,697.83	4,697.83	45,214.05	-40,516.22	10%
30 Wages-Asst Administrator	0.00	0.00	3,000.00	-3,000.00	0%
31 Wages-Asst Admin (Mtg Spt)	0.00	0.00	2,800.00	-2,800.00	0%
32 Wages-Beach Attendant	9,994.41	9,994.41	16,500.00	-6,505.59	61%
34 Wages-Custodial Services	55.25	55.25	0.00	55.25	
35 Wages-Groundskeeper	1,695.63	1,695.63	15,000.00	-13,304.37	11%
36 Wages-Security Patrol	810.00	810.00	35,000.00	-34,190.00	2%
37 Wage/Salary Annual Def Criteria Bonus	0.00	0.00	7,425.59	-7,425.59	0%
38 Website/Technology	171.12	171.12	3,000.00	-2,828.88	6%
Total General and Administrative	39,026.02	39,026.02	418,307.56	-379,281.54	
Capital Expenditures					
Clubhouse Improvements	0.00	0.00	2,500.00	-2,500.00	0%
Beaches and Parks Improvements	0.00	0.00	2,500.00	-2,500.00	0%
Shoreline Erosion Restoration	1,982.53	1,982.53	75,000.00	-73,017.47	3%
Total Capital Expenditures	1,982.53	1,982.53	80,000.00	-78,017.47	
Total Expenditures	41,008.55	41,008.55	498,307.56	-457,299.01	
Net Income (Loss)	-41,008.55	-41,008.55	0.00	-41,008.55	0

CAPE ST. CLAIRE IMPROVEMENT ASSOC., INC.

Balance Sheet

As of July 31, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Checking Accounts	
General Checking - BB&T	13,191.21
Payroll Checking - BB&T	744.58
Total Checking Accounts	13,935.79
Money Market Accounts	
Maintenance MM - BB&T	139,998.11
Maintenance MM - Grants	203,003.09
Total Maintenance MM - BB&T	343,001.20
Piers MM - BB&T	122,169.56
Piers Capital Improvement - BB&T	127,140.00
Total Piers MM - BB&T	249,309.56
Total Money Market Accounts	592,310.76
Petty Cash	
Maintenance	250.00
Total Petty Cash	250.00
Total Bank Accounts	\$606,496.55
Accounts Receivable	
Accounts Receivable	1,410.33
Total Accounts Receivable	\$1,410.33
Other Current Assets	
Due From SCBD	-708.84
Undeposited Funds	2,227.37
Total Other Current Assets	\$1,518.53
Total Current Assets	\$609,425.41
Fixed Assets	
Maintenance	
Accumulated Depreciation	-64,181.58
Equipment	25,570.51
Furniture & Fixtures	2,000.00
Improvements	4,707.00
Land	105,027.20
Paving/Walls	35,607.28
Total Maintenance	108,730.41

CAPE ST. CLAIRE IMPROVEMENT ASSOC., INC.

Balance Sheet

As of July 31, 2023

	TOTAL
Membership	
Accumulated Depreciation	-123,702.00
Buildings	145,853.43
Furniture & Fixtures	1,482.84
Total Membership	23,634.27
Piers	
Accumulated Depreciation	-168,424.00
Buildings & Piers	220,307.64
Total Piers	51,883.64
Total Fixed Assets	\$184,248.32
Other Assets	
WIP - Shoreline Restoration Project	1,042,172.50
Total Other Assets	\$1,042,172.50
TOTAL ASSETS	\$1,835,846.23
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
A/P - State Income Tax	53.00
Grants	236.00
Payroll Liabilities	-2,071.47
Prepaid Advertising	1,147.12
Prepaid Maintenance Fees	685.00
Security Deposit Clubhouse	6,657.79
Total Other Current Liabilities	\$6,707.44
Total Current Liabilities	\$6,707.44
Long-Term Liabilities	
N/P - BB&T	525,172.50
Total Long-Term Liabilities	\$525,172.50
Total Liabilities	\$531,879.94
Equity	
Net Assets	
Net Assets-Piers & Maintenance	
Net Assets-Maintenance	280,614.21
Net Assets-Piers	168,038.88
Total Net Assets-Piers & Maintenance	448,653.09
Total Net Assets	448,653.09
Net Assets-Comm. Defense Fund	12,543.76
Net Assets-Old Clubhouse	11,500.24
Retained Earnings	817,962.03

CAPE ST. CLAIRE IMPROVEMENT ASSOC., INC.

Balance Sheet

As of July 31, 2023

	TOTAL
Net Income	13,307.17
Total Equity	\$1,303,966.29
TOTAL LIABILITIES AND EQUITY	\$1,835,846.23

SCBD - Cape St. Claire Improvement Association

Balance Sheet

As of July 31, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Cash Held by the County	700.00
Checking Accounts	
BB&T Checking -7627	13,085.01
SCBD Checking - BB&T	225,939.53
Total Checking Accounts	239,024.54
Total Bank Accounts	\$239,724.54
Total Current Assets	\$239,724.54
TOTAL ASSETS	\$239,724.54
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Due to Cape St. Claire	-1,000.00
Total Other Current Liabilities	\$ -1,000.00
Total Current Liabilities	\$ -1,000.00
Total Liabilities	\$ -1,000.00
Equity	
Net Assets-SCBD	271,917.55
Retained Earnings	9,815.54
Net Income	-41,008.55
Total Equity	\$240,724.54
TOTAL LIABILITIES AND EQUITY	\$239,724.54

Cape St. Claire Improvement Association, Inc.

Membership Meeting

Meeting Date: 10/24/2023

MEMBERS: SIGN-UP SHEET Property Owners - Last names A-J

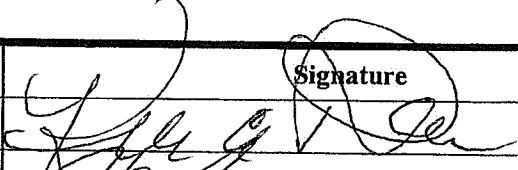
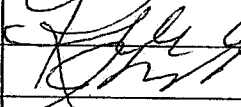
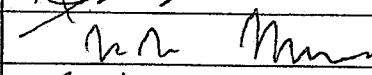
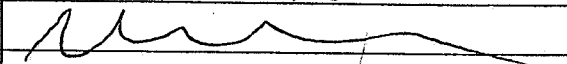
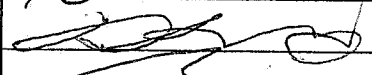
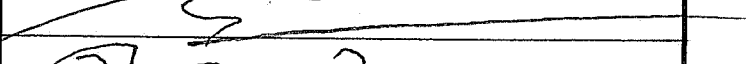
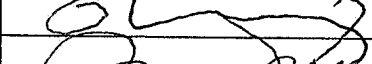
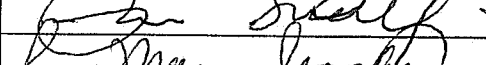
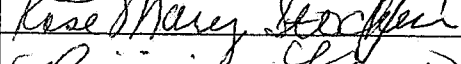

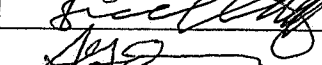
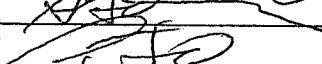
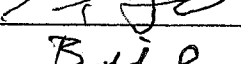


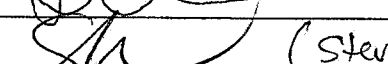
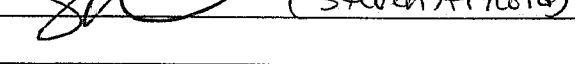
	Printed Name	Signature
1.	G. Beau Breda	
2.	Dottie Ballard	
3.	WILLIAM ARNOLD	
4.	Edward Hayes	
5.	Roy Benner	
6.	Rebecca Benner	
7.	William Adler	
8.	James W. Dismar	
9.	Iodd Dallanegra	
10.	Cathy Gaze	
11.	JOHN ANGELO	
12.	Larry Jennings	
13.	Leslie Coble	
14.	DAVID COBLE	
15.	LOUIS DIORPI	
16.	JENNIFER CREWS-CARY	
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Cape St. Claire Improvement Association, Inc.

Membership Meeting

Meeting Date: 10/24/2023

MEMBERS: SIGN-UP SHEET Property Owners - Last names K-Z

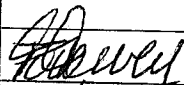
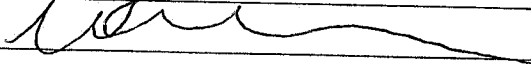
	Printed Name	Signature
1.	Kimberly Pollock	
2.	James Lams	
3.	Neil Macindoe	
4.	Geoff Schneider	
5.	Patrick McKay	
6.	Mary Lamb	
7.	Micken Shipley	
8.	Jon Malfi	
9.	Rose Mary Stacker	
10.	Virginia Klocko	
11.	BRAD KNOFF	
12.	SANDY DURISSON	
13.	Phil Durisson	
14.	Bill Rappoport	
15.	Merissa Mirani	
16.	Jennifer Williams	
17.	Joseph Ruth	
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Cape St. Claire Improvement Association, Inc.

Membership Meeting

Meeting Date: 10/24/2023

GUESTS: SIGN-UP SHEET - Non-Property Owners

	Printed Name	Signature
1.	Francis Tewey Town Mgr	
2.	Geoff Schneider	
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