

Quarterly Membership Meeting

October 27, 2020

Agenda

President's Remarks

Approval of Minutes

Approval of Financials

Budget FY 2022 Discussion

Old Business

New Business

Comments from the Floor

Adjournment

CAPE ST CLAIRE IMPROVEMENT ASSOCIATION QUARTERLY MEMBERSHIP MEETING July 28, 2020

The July Quarterly Membership Meeting was convened on July 28, 2020 in a virtual meeting via GoToMeeting. President Szczytko called the meeting to order at 7:34pm, thanking everyone for attending and pointing out the historical significance of the unprecedented online CSCIA membership meeting. He thanked the beach attendants for their work maintaining the security of the beaches.

PRESENTATION OF MINUTES and PROFIT & LOSS (P&L) STATEMENTS:

The Minutes of the January 30 Quarterly Meeting and the P&Ls for January 31, February 29 and March 31 were reviewed. The vote to approve will occur when an acceptable method to hold the vote online is obtained or an in-person meeting can be held.

OLD BUSINESS

Town Manager Ryan Anderson reported the following: Several vegetation management plans were satisfied, mostly regarding dead trees in critical area or on steep slopes. There have been a few issues with the beaches and parks including people in the parks after closing and beach attendants trying to stop non-residents entering being undermined by residents allowing strangers in as guests. Maintenance personnel were employed as parking lot attendants for a few weekends, increasing security and reducing issues at the main beach gate. Mosquito spraying resumed July 22 after a hiring freeze and shut down by the state. The PDK horticulturist has permits to continue phragmite spraying. CCC took over maintaining the Serene Ravine to more surgically remove weeds and Mr. Anderson thanked them for their Wednesday night weedings. The lower part of the parking lot at the Deep Creek boat ramp was paved. The mowing contract was rebid with little change, but a recent change was made to include the Green Holly entrance sign area because the volunteer who used to mow it moved. The playgrounds were closed for several weeks due to the pandemic, were sanitized and are now open. There was a July 4th firework viewing but no parade. CSCIA is sponsoring a duck blind off Lake Claire at the request of several residents in the area. As the owners of the riparian rights, CSCIA had first right of refusal. It cannot be rented. Portable restrooms were delivered to the beaches with one having to be reserved for the beach attendants at each location. Pier vacancy reports are being conducted and the piers budget is in process. The Deep Creek bulkhead pier was damaged by a fallen tree and repaired. Pump outs continue by request, contact Mr. Anderson or the piers committee for the service. The Cape Clean Up is scheduled for September. The clubhouse will reopen at 50% capacity which allows for just over 60 people in the clubhouse. The rental contract now includes a COVID clause and a cleaning fee has been added for all rentals. Primary election voting was not held in the clubhouse. A survey was received regarding the November 3 election and voting could potentially be allowed if an acceptable plan is presented. Recommendations have been made for modifying the office spaces to allow for an office for the Town Manager to be added in FY22. The CSCIA office remains open by appointment only and business is being conducted well via the drop box. Final fiscal year 2020 financial reports are expected soon. Two FY20 SCBD checks from the county were received after the end of the fiscal year and the auditor will be consulted regarding in which year to include those funds. The BLOA is up to date with all payments with one property tax bill due in September. Restaurants at the shopping center are successfully using tents in the parking lot for outdoor seating. CSCIA had to be included in their

insurance policies and all has been going well with minimal complaint. Road surfaces of the streets near the Graul's ball fields are being repaved with the tar and chip method used elsewhere in the Cape and those with questions are being directed to the county website. An effort with the Atlantis community to remove bamboo along the Southview Drive border between the communities is underway and we are awaiting word from Atlantis. Due to COVID, the county has half their usual zoning inspectors so complaints can be made but few are being addressed. Health inspections not related to COVID are not occurring. The Board is following up on some violations including Cape property paved by a resident, multiple dwellings on one lot and certain businesses being run out of homes. Pool building permits are required for any pool and more detailed policies regarding pools will be developed by next year. Our senior security office retired in November and there has been other officer turnover as well. Three of four officer positions are filled, and they are covering most of the budgeted shifts.

OLD BUSINESS

Governor Lamb reported that the 2020 Strawberry Festival will not happen and the next is scheduled for June 5, 2021. Halloween Happenings looks doubtful, but plans are being made for Breakfast with Santa. Power lines will be installed to the guard shack to provide electricity for the Christmas tree lighting. The Cape Clean Up is scheduled for September 18 and 19. The clubhouse opens for 50% capacity rentals August 1.

Governor Breeden presented an update on the beach restoration project. He showed the document tracking the progress of the project from conception in 2007 to the present and expected future milestones. This is a joint effort between the community, the federal, state and local governments, Alliance for the Chesapeake, the Chesapeake Bay Trust and the Little Magothy River Association. Funding has been secured through a loan and several grants. Permitting is well underway, with several in hand, and others should be received soon. The contractor had to move on to other scheduled projects while waiting for permits. There is a restriction on waterway projects during waterfowl hunting season (Nov 15 to March 15) and construction cannot be completed before November 15. The new goal is to start in March of 2021 and do both sites (Main Beach and Lake Claire) concurrently. Governor Breeden thanked and commended the current and past CSCIA boards, Town Manager Anderson, state Senator Reilly, Delegates Bagnall, Saab and Malone and others who were instrumental in making the idea a reality. There have been many challenges during the process and he expects more before it is finished. as well as ongoing maintenance after completion. President Szczytko stressed that the document presented was summarized in simple bullet points but that each of those bullets represented a lot of work, time and energy by many people over several years. He thanked the board and Town Manager Anderson for stepping up to deal with the many issues, extra meetings, calls and reviews that have arisen this year that would have been difficult even without the pandemic.

NEW BUSINESS

President Szczytko reported on the legal chain of events regarding the construction of a pier at 1224 Riverbay Road. Discussions with three homeowners began in the summer of 2019 trying to come to a resolution that would accommodate all parties. Before an agreement was made, construction on the pier began on April 7 and a temporary restraining order was issued on April 9 to halt construction and was extended while in litigation. The pier will not affect the beach restoration project. The process has been arduous, costing significant amounts to defend the rights of the Cape community, and is not over. A hearing was scheduled for August but was rescheduled for January. No further pier construction can occur before then.

COMMENTS FROM THE FLOOR

Mary Alice Ross thanked everyone for their hard work and dedication.

Brad Knopf announced the Cape Conservation Corps Native Plant Sale scheduled for Saturday Sept 26, with plants being sold at very low prices to encourage residents to use native species. He added that the oyster nursery is up and running and that he is hoping for approval for homeowner growers to have oysters on home and community piers.

Bob Bishop moved to adjourn and was seconded by Governor Breeden. The July 28, 2020 CSCIA Quarterly Membership meeting was adjourned at 8:33 pm.

ATTENDANCE

Bill Szczytko Ryan Anderson Beau Breeden Mary Lamb Jerome Zadera Jeff Roche Cheri Fairchild Matt Layman Sarah Layman Dawn Myers Neil Macindoe Jean Macindoe Michele Shipley **Dottie Ballard** Philippe Ourisson Sandy Ourisson **Bob Bishop** Brad Knopf Tanya Vander Kolk **Roy Benner** Becky Benner Duane Herr Jane Barss Barbara Breeden Mary Alice Ross Jonathan Seale Jeffrey Haines Pamela Smith

CAPE ST. CLAIRE IMPROVEMENT ASSOCIATION FY 2022 Budget, Assessment and Cap

Each year the Cape St. Claire Improvement Association, Inc. (CSCIA) Budget Committee develops a proposed consolidated budget for the community. The Committee is composed of up to three members elected by the community at large and two members appointed by vote of the CSCIA Board of Governors (BOG). The committee appreciates Beau Breeden's and Jerome Zadera's insights as well as those from other Board members and our Town Manager who attended Budget Committee meetings. Input from Community members is always welcome. The Committee presents a proposed draft budget to the BOG for review, comment, modification and recommendation. BOG presents the draft to CSCIA members for their approval. Once approved the budget is submitted to the County government. The BOG has reviewed and recommends the enclosed consolidated FY 2022 budget summary for CSCIA membership approval at the January 2021 annual membership meeting.

This summary includes the Cape Special Community Benefit District (SCBD) budget and two other budgets. SCBD revenues are from tax fees collected, appropriated and remitted to CSCIA by the County. The County retains an annual \$2,000 processing fee and monthly amounts for loan repayments. The CSCIA collects non-SCBD revenues from Maintenance (including Caper advertising and Clubhouse rental, other miscellaneous revenue sources) and Marina Pier slip rental and other fees. Each year, the community votes to approve these budgets. Maintenance and Marina Pier budget approval by the community is not required but has been for years as a best practice for transparency. At the annual January membership meeting Cape members can vote for, modify, reject or do nothing for all the budgets.

The attached consolidated budget spread sheet shows SCBD and non-SCBD revenues, expenses and totals by line item amount and dollar amount change. The Revenues & Expense sections of the Budget have been separated to make it easier to read. For comparison purposed separate columns show FY 2019, and FY 2020 actual amounts, as well as the county approved FY 2021 budget amounts.

The current SCBD assessment cap is \$200 per tax account. Based on 2,308 County counted tax accounts in Cape St. Claire, the Board of Governors recommends increasing the assessment cap by \$25.00. However, it recommends maintaining the actual assessment at \$195 for the FY 2022 budget year. The Budget Committee and Board of Governors have worked diligently to maintain the assessment by finding savings, addressing cost increases and priorities, while maintaining service levels, and finding financing for the Shoreline Restoration Project's Site 1 and Site 2. Cape members can only raise the SCBD assessment Cap every two years; this provides assessment flexibility in the interim year.

Your vote for or against the consolidated SCBD and Non-SCBD budget is by ballot. For your convenience a **Ballot is enclosed in the Caper's Dec/Jan Issue**. Under the CSCIA Bylaws and SCBD Rules **if lot owners fail to approve the proposed budget**, CSCIA will be required to operate at the previous level. Using the last county approved year numbers from FY 2021 could result in spending cuts as well as jeopardize assets and overall service levels.

Please plan on attending the January 2021 CSCIA Membership meeting. Your comments are welcomed. Vote for your Board of Governors recommended FY 2022 budget; it is vitally important to Cape St. Claire.

BACKGROUND: Community members petition their county government to form an SCBD. The County approves an SCBD and, then annually the SCBD budget. An SCBD provides community approved services, which are paid for collectively by community approved annual assessments. The benefits are NOT available to the County at large. Furthermore, Cape St. Claire SCBD funds may only be spent on the four major purposes approved by the County for our SCBD. The purposes are:

- Maintenance of community property (Beaches and Parks, Playground equipment, Fishing pier, Deep Creek bulkhead, shoreline restoration, and the 30 plus acres of CSCIA owned parcels of land in the Cape)
- Special security for community property (Off duty police security patrols, and Beach attendants)
- Acquisition, improvement and construction of real and personal property (Like: The Clubhouse, Sidewalks, main beach walkway/steps, parking lots, fishing pier)

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• Administrative expenses for these purposes (Wages, Benefits, Utilities, Sewer, Insurance, Legal fees)

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HOA Packets Interest Income - SCBD, Maintenance-Piers Late Fees Income - Maintenance/Piers Misc, Income - SCBD, Maint,/Piers+Signboard CL CL Clubhouse - Rental Income PM Piers - Capital Assessment SSS 237 slips PM Piers - Capital Assessment Sites Fees Additional Parking Sticker Fees Total Income EXPENSES General and Administrative S Accounting Fees S Note 3 Caper Print/Edit/ Contract&Postage Note 4 Collection Fee - AC county, PM Front Foot Assessments Until FY 2029 S Insurance S Legal Services BP Misc. (Refreshments, Volunteer Appreciation, CSCIA Misc. (Refreshments, Volunteer Appreciation, CSCIA	\$450,060.00	\$0.00	\$0.00	\$0.00	\$450,060.00	\$450,645.00	\$438,710.00	\$437,027.91	\$401,690.95	\$11,350.00
Interest Income - SCBD, Maintenance/Piers Late Fees Income - Maintenance/Piers Misc. Income - SCBD, Maint./Piers-Signboard CL Clubhouse - Rental Income PM Piers - Salpl Rental Fees for 237 Piers - Capital Assessment SS5 237 slips PM Piers Waitist (One Time \$100 for 1st Slip) From SCBD Piror Two-years or NonSCBD Reserves Additional Parking Sticker Fees Total income EXPENSES S Audit Expenses Bank Charges S Audit Expenses Bank Charges Note 3 Caper Pirit/Sdit/ Contract&Postage Note 4 Collection Fee - AA County, PM Front Foot Assessments Until FY 2029 S Insurance S Legal Services BP Membership/Confreence/Training (Dues & Fees) Misc. (Refreshments, Volunteer Appreciation, CSCIA S Mult Expenses BP Membership/Confreence/Training (Dues & Fees) Misc. (Refreshments, Volunteer Appreciation, CSCIA S Office Supplies/Scanning Files/QuickBooks subscriptin S Office Supplies/Scanning Files/QuickBooks subscriptin S Permits S Portage S Permits S Portage S Property Taxes S Repairs/Maintenance S S Repairs/Maintenance S S Singage S Trash Collection S Singage S Trash Collection S Singage S Trash Collection S Wages - Asst. Administrator Mises - Code Ent/Permit Acquiston Fund PM Wages - Asst. Administrator S Wages - Asst. Administrator S Wages - Asst. Administrator S Wages - Asst. Administrator S Wages - Seart. Administrator S Wages - Seart. Administrator S Wages - Seart. Administrator S Wages - Seart. Administrator S Wages - Asst. Administrator S Wages - Seart. Administrator S Wages - Beach Attendants PM Piers Improvements PM Piers Replacement Repair	\$4.00	\$11,000.00	\$0.00	\$11,000.00	\$11,000.00	\$10,500.00	\$10,500.00	\$11,850.00	\$13,500.00	\$11,330.00
Late Fees Income - Maintennec/Piers Misc. Income - SCBD, Maint./Piers-Signboard CL Clububouse - Rental Income PM Piers - Silp Rental Fees for 237 PM Piers - Capital Assessment \$55 237 slips PM Piers Watilist (One Time \$100 for 1st \$10) From SCBD Prior Two-years or NonSCBD Reserves Additional Parking Sticker Fees Total Income EXPENSES General and Administrative S Audit Expenses Bank Charges Note 3 Caper Print/Edit/ Contract&Postage Note 4 Collection Fee - AC County, PM Front Foot Assessments Until FY 2029 S Insurance BP Membership/Conference/Training (Dues & Fees) Mile 2ge Print/Edit/ Contract&Postage Note 4 Collection Fee - AC County, PM Front Foot Assessments Until FY 2029 S Insurance BP Membership/Conference/Training (Dues & Fees) Mile: (Refreshments, Volunteer Appreciation, CSCIA S Milleage, Penalties/Interest, etc.) EVents BP Mowing Contract Bid Out CL Clububouse Custodial Svcs (Contract) /Bid Out CContract Labor (Special Event Public Security) S Office Supplies/Scaning Files/QuickBooks subscriptn S Payroll Expenses & Benefits S Permits S Parting S Property Taxes S Repairs/Maintenance S S Signage S Telecommunication & Internet S Signage S Telecommunication & Internet S Signage S Teles - Administrator Wages - Asst. Administrator Mages - Asst. Administrator Mages - Coolection S Wages - Asst. Administrator Mages - Expland Administrator Mages - Coole End / Permit Acquistion Fund BP Wages - Gounds Keepers/Keeping CL Wages - Coole End / Permit Acquiston Fund BP Wages - Gounds Keepers/Keeping CL CL Clubhouse Improvements PM Piers Improvements PM Piers Replacement Repair (FY 16-21) Capital Reserve FM Piers Feins Capital Expenditures FERS PH Mages - Date Repairs/Maintenance FERS PH Mages - Date Repairs/Maintenance S Signage S Telecommunication & Internet S Signage S Signage S Signage S Signage S Signage S Signage S	\$20.00	\$80.00	\$0.00	\$80.00	\$100.00	\$10,500.00	\$120.00	\$66.24	\$13,300.00	(\$20.00)
Misc. Income - SCBD, Maint./Piers+Signboard CL Clubhouse - Rental Income PM Piers Sign Rental Fees for 237 PM Piers Waitist (One Time S100 for 1st Sip) From SCBD Prior Two-years or NonSCBD Reserves Additional Parking Sticker Fees Total Income EXPENSES General and Administrative S S Accounting Fees S Insurance Bank Charges Note 17 2029 S Insurance Misc. (Refreshments, Volunteer Appreciation, CSCIA S Milleage, Penaltics/Interest, etc.) Events Baryot Expenses & Benefits S Poring Expenses & Benefits	\$0.00	\$5,500.00	\$100.00	\$5,600.00	\$5,600.00	\$5,600.00	\$5,600.00	\$5,270.01	\$6,746.67	\$0.00
CL Clubhouse - Rental Income PM Piers - Silp Rental Fees for 237 Piers - Capital Assessment S55 237 slips PM Piers Waitlist (One Time \$100 for 1st Slip) From SCBD Prior Two-years or NonSCBD Reserves Additional Parking Sticker Fees Total Income EXPENSES General and Administrative S Accounting Fees S Accounting Fees S Accounting Fees Note 3 Caper Print/Edit/ Contract&Postage Note 4 Collection Fee - AA County, PM Front Foot Assessments Until FY 2029 S Insurance S Legal Services BP Membership/Conference/Training (Dues & Fees) Misc. (Refreshments, Volunteer Appreciation, CSCIA S Milleage, Penalties/Interest, etc.) EVents Event bubic Security) S Office Supplies/Scanning Files/QuickBooks subscriptn S Payroll Expenses & Benefits S Payroll Expenses & Benefits S Postage S Sanitary Services-PortaJohns S Signage	\$0.00	\$4,750.00	\$100.00	\$4,850.00	\$4,850.00	\$4,300.00	\$4,100.00	\$3,800.20	\$3,972.88	
PM Piers Slip Rental Fees for 237 Piers Capital Assessment SSS 237 slips PM Piers Wallisk (One Time 5300 for 1st Slip) From SCBD Prior Two-years or NonSCBD Reserves Additional Parking Sticker Fees Total Income EXPENSES General and Administrative S S Accounting Fees S Audit Expenses Bank Charges Note 3 Note 3 Caper Print/Edit/ Contract&Postage Note 4 Collection Fee - AA County, PM Front Foot Assessments Until FV 2029 S Insurance S Legal Services BP Membership/Conference/Training (Dues & Fees) Misc. (Refreshments, Volunteer Appreciation, CSCIA S Ubblouse Custodial Svcs (Contract) / Bid Out CL Colubhouse Custodial Svcs (Contract) / Bid Out CL Colubhouse Custodial Svcs (Contract) / Bid Out S Paryroll Expenses & Benefits S Portry Taxes S Portry services-PortaJohns S Sinatiatry Services-PortaJohns S	\$0.00	\$31,000.00	\$100.00	\$31,000.00	\$31,000.00	\$4,300.00	\$38,500.00	\$3,800.20	\$44,365.00	\$750.00
Piers - Capital Assessment \$55 237 slips PM Piers Waitist (One Time \$100 for 1st Slip) From SCBD Pior Two-years or NonSCBD Reserves Additional Parking Sticker Fees Total Income EXPENSES General and Administrative S Accounting Fees S Audit Expenses Bank Charges Note 3 Caper Print/Edit/Contract&Postage Note 4 Collection Fee - AA County, PM Front Foot Assessments Until PY 2029 S Legal Services BP Membership/Conference/Training (Dues & Fees) Mils: C. (Refreshments, Volunteer Appreciation, CSCIA S Legal Services BP Mowing Contract / Bid Out CL Clubhouse Custodial Svcs (Contract) /Bid Out CC Contract Labor (Special Event Public Security) S Parvoll Expenses & Benefits S Postage S Prostage S Postage S Trash Collection S Signage <t< td=""><td>\$0.00</td><td>\$0.00</td><td>\$92,595.00</td><td>\$92,595.00</td><td>\$92,595.00</td><td>\$99,040.00</td><td>\$99,040.00</td><td></td><td></td><td>(\$7,500.00)</td></t<>	\$0.00	\$0.00	\$92,595.00	\$92,595.00	\$92,595.00	\$99,040.00	\$99,040.00			(\$7,500.00)
PM Piers Waitlist (One Time \$100 for 1st Slip) From SCBD Prior Two-years or NonSCBD Reserves Additional Parking Sticker Fees EXPENSES Expenses General and Administrative S S Accounting Fees S Audit Expenses Bank Charges Note 3 Caper Print/Edit/ Contract&Postage Note 4 Note 4 Collection Fee - AA County, PM Front Foot Assessments Until FY 2029 S Insurance S Legal Services BP Membership/Conference/Training (Dues & Fees) Milic. (Refreshments, Volunteer Appreciation, CSCIA S Legal Services BP Mowing Contract / Bid Out CL Clubhouse Custodial Svcs (Contract) /Bid Out CL Clubhouse Custodial Svcs [Contract) /Bid Out CL Clubhouse Custodial Svcs [Contract] S Prostage S Prostage S Prostage S Prostage S Trash Collection S Signage	\$0.00	\$0.00	\$13,035.00	\$13,035.00				\$101,453.00	\$91,115.75	(\$6,445.00)
Fram SCBD Prior Two-years or NonSCBD Reserves Additional Parking Sticker Fees Total Income EXPENSES General and Administrative S Accounting Fees S Audit Expenses Bank Charges Note 3 Caper Print/Edit/Contract&Postage Note 4 Collection Fee - AA County, PM Front Foot Assessments Until FY 2029 S Insurance S BP Membership/Conference/Training (Dues & Fees) Misc. (Refreshments, Volunteer Appreciation, CSCIA S Membership/Conference/Training (Dues & Fees) Misc. (Refreshments, Volunteer Appreciation, CSCIA S Membership/Conference/Training (Dues & Fees) S Permits S Office Supplies/Scanning Files/QuickBooks subscriptin S S Permits S Postage S S S Signage	\$0.00	\$0.00	\$1,500.00	\$1,500.00	\$13,035.00	\$13,035.00	\$13,035.00	\$0.00	\$0.00	\$0.00
Additional Parking Sticker Fees Total Income EXPENSES General and Administrative S Accounting Fees S Bank Charges Note 3 Caper Print/Edit/ Contract&Postage Note 4 Collection Fee - AA County, PM Front Foot Assessments Until FY 2029 S Legal Services BP Membership/Conference/Training (Dues & Fees) Misc. (Refreshments, Volunteer Appreciation, CSCIA S Misc. (Refreshments, Volunteer Appreciation, CSCIA S PM Mowing Contract / Bid Out CL Clubhouse Custodial Svcs (Contract) /Bid Out CL Clubhouse Custodial Svcs (Contract) /Bid Out S Payroll Expenses & Benefits S Postage S Postage S Property Taxes S S S Sigrage S	\$56,419.70	\$0.00			\$1,500.00	\$1,500.00	\$1,500.00	\$1,900.00	\$2,400.00	\$0.00
Total Income EXPENSES General and Administrative S Accounting Fees S Audit Expenses Bank Charges Note 3 Caper Print/Edit/ Contract&Postage Note 4 Collection Fee - AA County, PM PM Front Foot Assessments Until FY 2029 S Insurance S Legal Services BP Membership/Conference/Training (Dues & Fees) Misc. (Refreshments, Volunteer Appreciation, CSCIA S Milleage, Penalties/Interest, etc.) Events BP Mowing Contract / Bid Out CL Clubhouse Custodial Sves (Contract) / Bid Out CL Clubnouse Custodial Sves (Contract) / Bid Out COntract Labor (Special Event Public Security) S S Payroll Expenses & Benefits S Postage S Postage S Porperty Taxes S Repairs/Maintenance S Signage S Telecommunication & Internet S Trash Collectio			\$0.00	\$0.00	\$56,419.70		\$11,333.90	\$0.00	\$0.00	\$45,085.80
EXPENSES General and Administrative S Accounting Fees S Audit Expenses Bank Charges Bank Charges Note 3 Caper Print/Edit/ Contract&Postage Note 4 Collection Fee - AA County, PM Front Foot Assessments Until FY 2029 S Legal Services BP Membership/Conference/Training (Dues & Fees) Misc. (Refreshments, Volunteer Appreciation, CSCIA S Membership/Conference/Training (Dues & Fees) Misc. (Refreshments, Volunteer Appreciation, CSCIA S Membership/Conference/Training (Dues & Fees) Misc. (Refreshments, Volunteer Appreciation, CSCIA S Membership/Conference/Training (Dues & Fees) BP Mowing Contract / Bid Out CL Clubhouse Custodial Sves (Contract) /Bid Out CL Clubhouse Custodial Sves (Contract) S Office Supplies/Scanning Files/QuickBooks subscriptin S Permits S Postage S Postage S Postage S Repairs/Maintenance S Signage <td< td=""><td>\$0.00 \$506,499,70</td><td>\$2,000.00</td><td>\$0.00 \$107,330.00</td><td>\$2,000.00 \$240,160.00</td><td>\$2,000.00</td><td>\$2,000.00</td><td>\$2,000.00</td><td>\$1,960.00</td><td>\$1,927.33</td><td>\$0.00</td></td<>	\$0.00 \$506,499,70	\$2,000.00	\$0.00 \$107,330.00	\$2,000.00 \$240,160.00	\$2,000.00	\$2,000.00	\$2,000.00	\$1,960.00	\$1,927.33	\$0.00
General and Administrative S Accounting Fees S Audit Expenses Bank Charges Bank Charges Note 3 Caper Print/Cit/ Contract&Postage Note 4 Collection Fee - AA County, PM Front Foot Assessments Until FY 2029 S Legal Services BP Membership/Conference/Training (Dues & Fees) Mile. (Refreshments, Volunteer Appreciation, CSCIA S Willeage, Penalties/Interest, etc.) Events BP Mowing Contract / Bid Out CL Clubhouse Custodial Sves (Contract) /Bid Out S Office Supplies/Scanning Files/QuickBooks subscriptin S Permits S Postage S Printing S Postage S Trash Collection S Telecommunication & Internet S Sugaes - Aoministrator	2300,499.70	\$132,630.00	\$107,330.0U	\$240,100.00	\$746,659.70	\$719,930.46	\$697,569.90	\$659,706.85	\$627,107.09	\$49,089.80
S Accounting Fees S Audit Expenses Bank Charges Note 3 Note 4 Collection Fee - AA County, PM Front Foot Assessments Until FY 2029 S Insurance S Legal Services BP Membership/Conference/Training (Dues & Fees) Misc. (Refreshments, Volunteer Appreciation, CSCIA S Events BP Mowing Contract / Bid Out CL Clubhouse Custodial Sves (Contract) /Bid Out CL Clubnouse Custodial Sves (Contract) /Bid Out Contract Labor (Special Event Public Security) S S Payroll Expenses & Benefits S Postage S Postage S Porgerty Taxes S Repairs/Maintenance S Signage S Telecommunication & Internet S Trash Collection S Wages - Asst. Administrator S Wages - Asst. Administrator S Wages - Cole Cif./Permit Acquistion Fund BP Wages - Counds Keepers/Keeping CL Wages - Sec										
S Audit Expenses Bank Charges Bank Charges Note 3 Caper Print/Edit/ Contract&Postage Note 4 Collection Fee - AA County, PM Front Foot Assessments Until FY 2029 S Insurance S Legal Services BP Membership/Conference/Training (Dues & Fees) Misc. (Refreshments, Volunteer Appreciation, CSCIA S Events BP Mowing Contract / Bid Out CL Clubhouse Custodial Sves (Contract) /Bid Out CL Contract Labor (Special Event Public Security) S Office Supplies/Scanning Files/QuickBooks subscriptin S Postage S Portinitig S Postage S Postage S Sanitary Services-Portalohns S Signage S Trash Collection S Utilities Note 5 Wages - Asst. Administrator S Wages - Code Enf./ Permit Acquistion Fund BP Wages - Code Enf./ Permit Acquistion Fund S Utilities Note 5 Wag	\$5,500.00	\$2,000.00	\$1,500.00	\$3,500.00	\$9,000.00	\$9,000.00	\$9,000.00	\$7.759.54	\$11,012,25	60.00
Bank Charges Note 3 Caper Print/Edit/ Contract&Postage Note 4 Collection Fee - AA County, PM Front Foot Assessments Until FY 2029 S Insurance S Legal Services BP Membership/Conference/Training (Dues & Fees) Milc. (Refreshments, Volunteer Appreciation, CSCIA S Milleage, Penalties/Interest, etc.) Events BP Mowing Contract / Bid Out CL Clubhouse Custodial Svcs (Contract) /Bid Out CL Clubhouse Custodial Svcs (Contract) /Bid Out C. Clubhouse Custodial Svcs (Contract) /Bid Out Contract Labor (Special Event Public Security) S Office Supplies/Scanning Files/QuickBooks subscriptin S Permits S Postage S Property Taxes S Sanitary Services-PortaJohns S Signage S Trelecommunication & Internet S Trelecommunication & Internet S Trash Collection S Wages - Asst. Administrator S Wages - Sound	\$5,300.00	\$2,000.00	\$1,500.00	\$3,500.00	\$9,000.00	\$9,000.00	\$9,000.00	\$7,268.51 \$3,750.00	\$11,013.25 \$3,750.00	\$0.00 (\$500.00)
Note 3 Caper Print/Edit/ Contract&Postage Note 4 Collection Fee - AA County, PM Front Foot Assessments Until FY 2029 S Legal Services BP Membership/Conference/Training (Dues & Fees) Misc. (Refreshments, Volunteer Appreciation, CSCIA S Legal Services BP Membership/Conference/Training (Dues & Fees) Misc. (Refreshments, Volunteer Appreciation, CSCIA S Milleage, Penalties/Interest, etc.) Events BP Mowing Contract / Bid Out CL Clubnouse Custodial Svcs (Contract) /Bid Out C.Cotract Labor (Special Event Public Security) S Parroll Expenses & Benefits S Postage S Postage S Postage S Repairs/Maintenance S Sanitary Services-PortaJohns S Sewer S Signage S Telecommunication & Internet S Trash Collection S Wages - Asst. Administrator S Wages - Cole Enf.	\$150.00	\$1,500.00	\$1,000.00	\$2,500.00	\$7,800.00	\$8,300.00	\$8,300.00	\$3,750.00	\$3,750.00	(\$500.00) \$150.00
Note 4 Collection Fee - AA County, PM Front Foot Assessments Until FY 2029 S Insurance S Legal Services BP Membership/Conference/Training (Dues & Fees) Misc. (Refreshments, Volunteer Appreciation, CSCIA S Events BP Mowing Contract / Bid Out CL Clubhouse Custodial Sves (Contract) /Bid Out CL Clubhouse Custodial Sves (Contract) /Bid Out C Contract Labor (Special Event Public Security) S Office Supplies/Scanning Files/QuickBooks subscriptin S Pavroll Expenses & Benefits S Postage S Property Taxes S Property Taxes S Sanitary Services-PortaJohns S Signage S Trash Collection S Utilities Note 5 Wages - Administrator S Wages - Administrator S Utilities Note 5 Wages - Goue Chr./Permit Acquistion Fund BP Wages - Goue Chr./Permit Acquistion Fund	\$150.00	\$20,600.00	\$0.00	\$20,600.00	\$51,500.00	\$51,500.00	\$50,000.00	\$45,355.46	\$161.40	\$1,500.00
PM Front Foot Assessments Until FY 2029 S Insurance S Legal Services BP Membership/Conference/Training (Dues & Fees) Milc. (Refreshments, Volunteer Appreciation, CSCIA S Events BP Mowing Contract / Bid Out CL Clubhouse Custodial Sves (Contract) /Bid Out S Office Supplies/Scanning Files/QuickBooks subscriptin S Permits S Postage S Property Taxes S Repairs/Maintenance S Saintary Services-PortaJohns S Server S Telecommunication & Internet S Trash Collection S Utilities Note 5 Wages - Town Manager S Wages - Administrator S Wages - Grounds Keepers/Keeping <td>\$2,000.00</td> <td>\$20,800.00</td> <td>\$0.00</td> <td>\$20,800.00</td> <td>\$2,000.00</td> <td>\$2,000.00</td> <td>\$2,000.00</td> <td>\$45,355.46</td> <td>\$0.00</td> <td>\$1,500.00</td>	\$2,000.00	\$20,800.00	\$0.00	\$20,800.00	\$2,000.00	\$2,000.00	\$2,000.00	\$45,355.46	\$0.00	\$1,500.00
S Insurance S Legal Services BP Membership/Conference/Training (Dues & Fees) Misc. (Refreshments, Volunteer Appreciation, CSCIA S Misc. (Refreshments, Volunteer Appreciation, CSCIA S Misc. (Refreshments, Volunteer Appreciation, CSCIA S Events BP Mowing Contract / Bid Out CL Clubhouse Custodial Sves (Contract) / Bid Out C. Contract Labor (Special Event Public Security) S Office Supplies/Scanning Files/QuickBooks subscriptin S Permits S Permits S Permits S Permits S Permits S Permits S Repairs/Maintenance S Sanitary Services-Portalohns S Sewer S Signage S Telecommunication & Internet S Trash Collection S Wages - Asst. Administrator S Wages - Code Enf. / Permit Acquistion Fund BP Wages - Code Enf. / Permit Acquistion Fund BP Wages - Code Enf. / Perm	\$2,000.00	\$0.00	\$1,170.00	\$1.170.00	\$1,170.00	\$1,170.00	\$1,700.00	\$1,170.00	\$1,170.00	(\$530.00)
S Legal Services BP Membership/Conference/Training (Dues & Fees) Misc. (Refreshments, Volunteer Appreciation, CSCIA S Misc. (Refreshments, Volunteer Appreciation, CSCIA EVents BP Moming Contract / Bid Out CL Clubhouse Custadial Svcs (Contract) /Bid Out CL Clubhouse Custadial Svcs (Contract) /Bid Out S Office Supplies/Scanning Files/QuickBooks subscriptin S Payroll Expenses & Benefits S Postage S Postage S Primits S Postage S Property Taxes S Repairs/Maintenance S Signage S Trash Collection S Utilities Note 5 Wages - Town Manager S Wages - Asst. Administrator S Wages - Cound Nager S Wages - Counds Reopers/Keeping CL Wages - Security Partol BP Wages - Custodial Svcs PM Wages - Security Partol BP Wages - Security Partol	\$25,000.00	\$9,000.00	\$6,000.00	\$15,000.00	\$40,000.00	\$40,000.00	\$35,800.00	\$34,085.32	\$30,382.57	\$4,200.00
BP Membership/Conference/Training (Dues & Fees) Misc. (Refreshments, Volunteer Appreciation, CSCIA S Milleage, Penalties/Interest, etc.) Events Events BP Mowing Contract / Bid Out CL Clubouse Custodial Sves (Contract) / Bid Out CL Clubouse Custodial Sves (Contract) / Bid Out CL Clubouse Custodial Sves (Contract) / Bid Out S Office Supplies/Scanning Files/QuickBooks subscriptn S Parmits S Permits S Postage S Property Taxes S Repairs/Maintenance S Saintary Services-PortaJohns S Sewer S Trash Collection S Trash Collection S Utilities Note 5 Wages- Administrator S Wages - Administrator S Wages - Custodial Svcs PM Wag	\$10,000.00	\$2,000.00	\$3,000.00	\$5,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$45,779.29	\$8,171.00	\$0.00
Misc. (Refreshments, Volunteer Appreciation, CSCIA S Milleage, Penalties/Interest, etc.) Events BP Mowing Contract / Bid Out CL CL Olubhouse Custodial Svcs (Contract) / Bid Out Contract Labor (Special Event Public Security) S Office Supplies/Scanning Files/QuickBooks subscriptint S Paroll Expenses & Benefits S Paroll Expenses & Benefits S Postage S Postage S Postage S Postage S Proty Taxes S Repairs/Maintenance S Sanitary Services-PortaJohns S Sewer S Signage S Trelecommunication & Internet S Utilities Note 5 Wages-Administrator S Wages - Administrator S Wages - Code Enf./Permit Acquistion Fund BP Wages - Code Enf./Permit Acquistion Fund BP Wages - Code Enf./Permit Acquistion Fund BP Wages - Code Enf./Permit Acquistion Fund	\$1,300.00	\$650.00	\$150.00	\$800.00	\$2,100.00	\$2,100.00	\$2,100.00	\$571.00	\$500.00	\$0.00
S Milleage, Penalties/Interest, etc.) Events Events BP Mowing Contract / Bid Out CL Clubhouse Custodial Sves (Contract) /Bid Out Contract Labor (Special Event Public Security) S S Office Supplies/Scanning Files/QuickBooks subscriptin S Pavroll Expenses & Benefits S Permits S Postage S Property Taxes S Repairs/Maintenance S Signage S Telecommunication & Internet S Trash Collection S Utilities Note 5 Wages - Administrator S Wages - Administrator S Wages - Code Enf./Permit Acquistion Fund BP Wages - Guod Keepers/Keeping CL Wages - Security Patrol BP Wages - Security Patrol BP Wages - Mark Improvements PM Wages - Devental Annual Defined Criteria Bonus Vehide Fuel & Maintenance Technology/ Website Tti Gnrl&Admin Expr Total General and Admin Capital Expns BP Beaches and	\$1,500.00	\$030.00	\$150.00	2000.00	\$2,100.00	92,200.00	\$2,100.00	\$571.00	\$500.00	
Events BP Mowing Contract / Bid Out CL Clubiouse Custodial Sves (Contract) / Bid Out C Contract Labor (Special Event Public Security) S Office Supplies/Scanning Files/QuickBooks subscriptn S Parvall Expenses & Benefits S Postage S Portining S Postage S Property Taxes S Repairs/Maintenance S Signage S Treash Collection S Treash Collection S Wages - Town Manager S Wages - Administrator S Wages - Administrator S Wages - Code Enf./Permit Accusistion Fund BP Wages - Costodial Sves PM Wages - Custodial Sves PM Wages - Security Partol BP Wages - Beach Attendants Wages - Security Partol BP BP Wages - Beach Attendants Wages - Beach Attendants Wages/ Englacement Repair (FY 16-21) Capital Reserve F Note 6	\$528.20	\$392.21	\$250.00	\$642.21	\$1,170.41	\$1,100.00	\$1,100.00	\$682.21	\$2,921.31	\$70.41
BP Mowing Contract / Bid Out CL Clubhouse Custodial Sves (Contract) /Bid Out Contract Labor (Special Event Public Security) S Office Supplies/Scanning Files/QuickBooks subscriptin S Parroll Expenses & Benefits S Permits S Postage S Postage S Protry Taxes S Repairs/Maintenance S Sanitary Services-Portalohns S Sever S Signage S Trelecommunication & Internet S Utilities Note S Wages - Administrator S Wages - Administrator S Wages - Code Enf./Permit Acquistion Fund BP Wages - Landyman for piers PM Wages - Security Patrol BP Wages - Purp-out attendant	\$1,525.00	\$500.00	\$2.00	\$500.00	\$2,025.00	\$2,025.00	\$2,025.00	\$1,038.58	\$0.00	\$70.41
CL Clubhouse Custodial Sves (Contract) /Bid Out Contract Labor (Special Event Public Security) S Office Supplicy/Scanning Files/QuickBooks subscriptin S Payroll Expenses & Benefits S Portinits S Portining S Property Taxes S Property Taxes S Sanitary Services-PortaJohns S Signage S Telecommunication & Internet S Trash Collection S Utilities Note 5 Wages-Town Manager S Wages - Asst. Administrator S Wages - Asst. Administrator S Wages - Goode Enf./Permit Acquistion Fund BP Wages - Custodial Svcs PM Wages - Security Patrol BP Wages - Security Patrol BP Wages - Security Patrol BP Wages- Seach Attendants Wage/Salary Potential Annual Defined Criteria Bonus Vehicle Fuel & Maintanence Technology/ Website Technology/ Website Ttl Gnri&Admin Expr Total General and Admin Capital Expns CL Club	\$16,500.00	\$0.00	\$0.00	\$0.00	\$16,500.00	\$15,000.00	\$15,000.00	\$13,920.00	\$15,050.00	\$1,500.00
Contract Labor (Special Event Public Security) S Office Supplies/Scanning Files/QuickBooks subscriptn Payroll Expenses & Benefits S Permits S Portage S Property Taxes S Property Taxes S Repairs/Maintenance S Sanitary Services-PortaJohns S Sewer S Signage S Telecommunication & Internet S Trash Collection S Utilities Note 5 Wages - Administrator S Wages - Administrator S Wages - Administrator S Wages - Administrator S Wages - Code Enf./Permit Accusition Fund BP Wages - Custodial Sves PM Wages - Beach Attendants Wage(Salary Potential Annual Defined Criteria Bonus Vehicle Fuel & Maintennee T technology/ Website Tti Gnrl&Admin Expr Total General and Admin CL Ubdouse Improvements PM Piers Improvements PM Piers Replacement Repair (FY 16-21) Capital Reserve F Note 6 Shoreline Forsion Restoration PM Piers Replacement Repair (FY 16-21) Capital Reserve F Note 6 Shoreline Forsion Restoration PM Piers Replacement Repair (FY 16-21) Capital Reserve F Note 6 Shoreline Forsion Restoration PM Piers Replacement Repair (FY 16-21) Capital Reserve F Note 6 Shoreline Forsion Restoration Note 1: Membership Maintenance Fee Revenues up to \$10.00 per pi Note 2: SCED Revenue for 2030 Baxed Iots in Cape that are assee Note3: Contract to Edit/Print/Distribute/Mail Caper. Note 4: AA County Tax Collection Fee. Deducted before moneys rem Note 5: Town Manager for 2000 Far Pars. Note 6: Membership Approved dedicated annual shoreline restoration Note 3: Comments Pars. Note 6: Membership Approved dedicated annual shoreline restoration Note 6: Shoreline Forsion Restoration Note 6: AA County Tax Collection Fee. Deducted before moneys rem Note 8: Town Manager For 2000 State Pars. Note 6: Membership Approved dedicated annual shoreline restoration Note 6: Membership Approved dedicated annual s	\$5,000.00	\$15,000.00	\$0.00	\$15,000.00	\$20,000.00	\$16,500.00	\$13,000.00	\$17,774.67	\$14,622.08	\$1,500.00
S Office Supplies/Scanning Files/QuickBooks subscriptn S Parroll Expenses & Benefits S Permits S Postage S Printing S Postage S Printing S Prostage S Printing S Prostage S Repairs/Maintenance S Sanitary Services-PortaJohns S Sewer S Signage S Telecommunication & Internet S Trash Collection S Wages - Administrator S Wages - Administrator S Wages - Code Enf./Permit Acquistion Fund BP Wages - Landyman for piers PM Wages - Security Patrol BP Wages - Bach Attendants Wages'Salary Potential Annual Defined Criteria Bonus Vehide Fuel	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$1,500.00	\$800.00	\$800.00	(\$500.00)
S Payroll Expenses & Benefits S Permits S Postage S Printing S Property Taxes S Repairs/Maintenance S Sanitary Services-PortaJohns S Sanitary Services-PortaJohns S Signage S Telecommunication & Internet S Trash Collection S Utilities Note 5 Wages-Town Manager S Wages- Asst. Administrator S Wages - Asst. Administrator S Wages - Goode Enf./Permit Acquistion Fund BP Wages - Gounds Keepers/Keeping CL Wages - Custodial Svcs PM Wages - Pump-out attendant Wages - Security Patrol BP BP Wages - Beach Attendants Wage/Salary Potential Annual Defined Criteria Bonus Vehicle Fuel & Maintanence Technology/ Website Ttl Ttl Gnrl&Admin Expir Total General and Admin Capital Expins CL Clubhouse Improvements PM Piers Improvments PM Piers	\$5,000.00	\$1,500.00	\$100.00	\$1,600.00	\$5,600.00	\$7,000.00	\$7,000.00	\$3,791.28	\$2,984.89	(\$400.00)
S Permits S Postage S Property Taxes S Seprinting S Seprinting S Seprinting S Sanitary Services-PortaJohns S Sewer S Sever S Telecommunication & Internet S Trash Collection S Utilities Note 5 Wages - Administrator S Wages - Administrator S Wages - Asst. Administrator (Ntg. Spt.) Wages - Cold Enf./Permit Accusition Fund BP Wages - Custodial Svcs PM Wages - Custodial Svcs PM Wages - Security Partol BP Wages - Beach Attendants Wages - Security Partol BP BP Wages - Beach Attendants Wage/Salary Potential Annual Defined Criteria Bonus Vehicle Fuel & Maintanence Technology/ Website Tti Gnrl&Admin Expr Total General and Admin Capital Expns Beaches and Parks Improvements PM Piers Replacement Repair (FY 16-21) Capital Reserve F	\$19,454.73	\$6,179.16	\$2,405.00	\$8,584.16	\$28,038.89	\$32,180.20	\$32,240.00	\$29,421.80	\$21,549.27	(\$4,201.11)
S Postage S Printing S Printing S Property Taxes S Repairs/Maintenance S Sanitary Services-PortaJohns S Sewer S Signage S Trash Collection S Utilities Note 5 Wages - Administrator S Wages - Administrator S Wages - Code Enf./Permit Acquistion Fund BP Wages - Cutodial Svcs PM Wages - Pump-out attendant Wages - Security Patrol BP BP Wages - Bach Attendants Wages/Salary Potential Annual Defined Criteria Bonus Vehicle Fuel & Maintanence Technology/ Website Tti Gnrl&Admin Expr Total General and Admin Capital Expns Deta Stage Iacement Repair (FY 16-21) Capital Reserve F Note 6 Shoreline Erosion Restoration Total Capital Expns Total Capital Expnstor Fortion Fortor or Capital Capital Reserve	\$500.00	\$500.00	\$520.00	\$1,020.00	\$1,520.00	\$1,250.00	\$1,250.00	\$743.99	\$2,074.33	\$270.00
S Printing S Property Taxes S Repairs/Maintenance S Sanitary Services-PortaJohns S Sanitary Services-PortaJohns S Signage S Telecommunication & Internet S Trash Collection S Utilities Note 5 Wages-Town Manager S Utilities Note 5 Wages-Asst. Administrator S Wages - Asst. Administrator S Wages - Asst. Administrator S Wages - Goode Enf./Permit Acquistion Fund BP Wages - Goode Enf./Permit Acquistion Fund BP Wages - Custodial Svcs PM Wages - Security Patrol BP Wages - Security Patrol BP Wages - Beach Attendants Wage/Salary Potential Annual Defined Criteria Bonus Vehicle Fuel & Maintanence Technology/ Website Ttl Gnri&Admin Expr Total General and Admin Capital Expns PM Piers Improvements PM Piers Improvements PM Piers Replacement Repair (FY 16-21)	\$3,500.00	\$1,500.00	\$500.00	\$2,000.00	\$5,500.00	\$5,500.00	\$1,250.00	\$2,915.60	\$2,636.38	\$1,500.00
5 Property Taxes 5 Repairs/Maintenance 5 Sanitary Services-Portalohns 5 Sewer 5 Sever 5 Telecommunication & Internet 5 Trash Collection 5 Trash Collection 5 Trash Collection 5 Trash Collection 5 Wages - Administrator S Wages - Administrator S Wages - Asst. Administrator (Ntg. Spt.) Wages - Conde Enf./Permit Acquistion Fund BP Wages - Custodial Svcs PM Wages - Custodial Svcs PM Wages - Security Partol BP Beaches and Parks Improvements CL Clubhouse Improvements PM Piers Replacement Repair (FY 16-21) Capital Reserve F <	\$4,000.00	\$2,000.00	\$100.00	\$2,100.00	\$6,100.00	\$6,100.00	\$6,100.00	\$3,400.67	\$2,524.43	\$1,500.00
S Repairs/Maintenance S Sanitary Services-PortaJohns S Sever S Signage S Trash Collection S Utilities Note 5 Wages-Administrator S Wages - Administrator S Wages - Administrator S Wages - Code Enf./Permit Acquistion Fund BP Wages - Landyman for piers PM Wages - Handyman for piers PM Wages - Security Patrol BP Wages - Barch Attendants Wages/Salary Potential Annual Defined Criteria Bonus Vehide Fuel & Maintanence Technology/ Website Tti Gnrl&Admin Expr Tti Gnrl&Admin Expr Total General and Admin Capital Expns Total General and Admin Capital Expns Fors Replacement Repair (FY 16-21) Capital Reserve F Note 6	\$4,350.00	\$5,000.00	\$1,900.00	\$6,900.00	\$11,250.00	\$6,350.00	\$6,350.00	\$4,828.90	\$3,218.16	\$4,900.00
S Sanitary Services-PortaJohns S Sewer S Signage S Telecommunication & Internet S Trash Collection S Utilities Note 5 Wages-Town Manager S Wages-Town Manager S Wages-Asst. Administrator S Wages - Asst. Administrator S Wages - Asst. Administrator (Mtg. Spt.) Wages - Goode Enf./Permit Acquistion Fund BP Wages - Custodial Svcs PM Wages - Custodial Svcs PM Wages - Beach Attendants Wages'salary Potential Annual Defined Criteria Bonus Vehicle Fuel & Maintanence Technology/ Website Ttl Gnri&Admin Expir Total General and Admin Capital Expns BP Beaches and Parks Improvements PM Piers Improvements PM Piers Replacement Repair (PY 16-21) Capital Reserve F Note 6 Shoreline Erosion Restoration Total Capital Expins Total Capital Expins PM Piers Replacement Repair (PY 16-21) Capital Reserve F Note 6 Shoreline Erosion Res	\$31,000.00	\$12,500.00	\$15,000.00	\$27,500.00	\$58,500.00	\$61,224.00	\$65,590.00	\$34,000.95	\$37,758.68	(\$7,090.00)
S Sewer S Signage S Telecommunication & Internet S Trash Collection S Utilities Note 5 Wages - Administrator S Wages - Administrator S Wages - Administrator S Wages - Administrator S Wages - Asst. Administrator (Ntg. Spt.) Wages - Asst. Administrator (Ntg. Spt.) Wages - Carbodial Svcs PM Wages - Custodial Svcs PM Wages - Landyman for piers PM Wages - Security Partol BP Beaches and Parks Improvements CL Clubhouse Improvements PM Piers Replacement Repair (FY 16-21) Capital Reserve F Note 6 Shoreline Erosion Restoration Total Capital Expns Total Capital Expneditures Total Expenditures Total Capital Expnet for	\$8,000.00	\$1,000.00	\$100.00	\$1,100.00	\$9,100.00	\$9,250.00	\$9,250.00	\$7,044.20	\$7,468.13	(\$150.00)
S Signage S Telecommunication & Internet S Trask Collection S Utilities Note 5 Wages - Town Manager S Wages - Administrator S Wages - Administrator S Wages - Administrator S Wages - Code Enf./Permit Acquistion Fund BP Wages - Control & Keepers/Keeping CL Wages - Custodial Svcs PM Wages - Landyman for piers PM Wages - Security Patrol BP Wages - Beach Attendants Wages - Security Patrol BP BP Wages - Beach Attendants Wages - Security Patrol BP BP Wages - Beach Attendants Wages - Total General and Admin Capital Expns CL Clubhouse Improvements PM Piers Replacement Repair (FY 16-21) Capital Reserve F Note 6 Shoreline Erosion Restoration Total Capital Expns Total Capital Expns PM Piers Replacement Repair (FY 16-21) Capital Reserve F Note 6 Shoreline Erosion Restoration Total Expenditure	\$500.00	\$1,000.00	\$100.00	\$1,100.00	\$600.00	\$750.00	\$750.00	\$539.64	\$439.18	(\$150.00)
S Telecommunication & Internet S Trash Collection S Utilities Note 5 Wages - Town Manager S Wages - Asst. Administrator S Wages - Asst. Administrator S Wages - Asst. Administrator S Wages - Asst. Administrator (Mtg. Spt.) Wages - Code Enf./Permit Acquisition Fund BP Wages - Costod Enf./Permit Acquisition Fund BP Wages - Costod Is Svcs PM Wages - Custodial Svcs PM Wages - Beach Attendant Wages - Security Patrol BP BP Wages - Beach Attendants Wages/Salary Potential Annual Defined Criteria Bonus Vehicle Fuel & Maintanence Technology/Website Tti Gnrl&Admin Expir Total General and Admin Capital Expns BP BP Beaches and Parks Improvements PM Piers Improvements PM Piers Replacement Repair (FY 16-21) Capital Reserve F Note 6 Shoreline Erosion Restoration Total Capital Expenditures Total Capital Expenditures Total Capital Expenditures Total Capital Expenditures	\$600.00	\$500.00	\$100.00	\$1,000.00	\$1,600.00	\$2,100.00	\$750.00			
S Trash Collection S Utilities Note 5 Wages - Town Manager S Wages - Administrator S Wages - Administrator S Wages - Asst. Administrator S Wages - Asst. Administrator BP Wages - Code Enf./Permit Acquistion Fund BP Wages - Custodial Svcs PM Wages - Custodial Svcs PM Wages - Handyman for piers PM Wages - Security Parol BP Baches and Parks Improvements CL Clubhouse Improvements PM Piers Replacement Repair (FY 16-21) Capital Reserve F Note 6 Shoreline Erosion Restoration Total Cap	\$3,700.00	\$350.00	\$8,500.00	\$8,850.00	\$12,550.00	\$12,050.00	\$12,050.00	\$0.00 \$10,481.51	\$0.00	(\$500.00)
S Utilities Note 5 Wages - Administrator S Wages - Administrator S Wages - Administrator S Wages - Administrator S Wages - Administrator Wages - Code Enf./Pernit Acquistion Fund BP Wages - Control S Keepers/Keeping CL Wages - Custodial Svcs PM Wages - Landyman for piers PM Wages - Handyman for piers PM Wages - Security Patrol BP Wages - Security Patrol BP Wages - Beach Attendants Wages / Security Patrol BP BP Wages - Beach Attendants Wages / Detential Annual Defined Criteria Bonus Vehicle Fuel & Maintanence Technology/ Website Ttl Gnrit&Admin Expt Total General and Admin Capital Expns Descheral and Admin CL Clubhouse Improvements PM Piers Replacement Repair (FY 16-21) Capital Reserve F Note 6 Shoreline Erosion Restoration Total Capital Expns Total Capital Expns Note 1: Membership Maintenance Fee Revenues up to \$10.00 per pi Note 2: SCBD Revenue for 2308 taxed lots in Cape that are asses Note 3: Contract to Edit/Print/Distribute/Mail Caper. Note 4: AA County Tax Collection Fee. Deducted b	\$6,000.00	\$350.00	\$350.00	\$350.00	\$6,350.00			\$5,298.57	\$8,914.31	\$500.00
Note 5 Wages-Town Manager S Wages - Asst. Administrator S Wages - Asst. Administrator S Wages - Asst. Administrator Wages - Asst. Administrator (Mtg. Spt.) Wages - Code Enf./Permit Acquisition Fund BP Wages - Counds Keepers/Keeping CL Wages - Custodial Svcs PM Wages - Landyman for piers PM Wages - Security Patrol BP Wages - Beach Attendants Wages - Security Patrol BP BP Wages - Seach Attendants Wages - Seach Attendants Wage/Salary Potential Annual Defined Criteria Bonus Vehicle Fuel & Maintanence Technology/ Website Tti Gnrl&Admin Expr Total General and Admin Capital Expns BP Beaches and Parks Improvements PM Piers Improvements PM Piers Replacement Repair (FY 16-21) Capital Reserve F Note 6 Shoreline Erosion Restoration Total Capital Expenditures Total Capital Expenditures Note 1: Membership Maintenance Fee Revenues up to \$10.00 per pi Note 2: SCBD Revenue for 2308 taxed lots in Cape that are asse	\$10,000.00	\$200.00	\$12,500.00	\$12,700.00	\$22,700.00	\$5,250.00	\$5,250.00	\$21,440.48	\$4,534.00	\$1,100.00
S Wages - Administrator S Wages - Asst. Administrator (Ntg. Spt.) Wages - Asst. Administrator (Ntg. Spt.) Wages - Code Enf./Permit Acquistion Fund BP Wages - Conduct Reopers/Keeping CL Wages - Custodial Svcs PM Wages - Latodial Svcs PM Wages - Handyman for piers PM Wages - Nump-out attendant Wages - Security Partol BP BP Wages - Beach Attendants Wage/Salary Potential Annual Defined Criteria Bonus Vehicle Fuel & Maintanence Ttl Gnri&Admin Expr Total General and Admin Capital Expns CL Clubhouse Improvements PM Piers Replacement Repair (FY 16-21) Capital Reserve F Note 6 Shoreline Erosion Restoration Total Capital Expns Total Capital Expns Note 1: Membership Maintenance Fee Revenues up to \$10.00 per pi Note 2: SCBD Revenue for 2308 taxed lots in Cape that are asses Note3: Contract to Edit/Print/Distribute/Mail Caper. Note 4: AA County Tax Collection Fee. Deducted before moneys rem Note 5: Towm Manager partial first year. Note 6: St owm Manager partial first year. Note 6: Membership	\$61,611.00	\$15,085.80	\$5,250.00		\$81,946.80	\$24,200.00	\$24,200.00		\$21,472.49	(\$1,500.00)
S Wages - Asst. Administrator Wages - Asst. Administrator (Mtg. Spt.) Wages - Code Enf./Permit Acquistion Fund BP Wages - Code Enf./Permit Acquistion Fund BP Wages - Counds Keepers/Keeping CL Wages - Custodial Svcs PM Wages - Landyman for piers PM Wages - Pump-out attendant Wages - Security Patrol BP BP Wages - Beach Attendants Wages - Beach Attendants Wages/Salary Potential Annual Defined Criteria Bonus Vehicle Fuel & Maintanence Technology/ Website Ttl Gnrl&Admin Expt Total General and Admin Capital Expns BP Beaches and Parks Improvements PM Piers Replacement Repair (FY 16-21) Capital Reserve F Note 6 Shoreline Erosion Restoration Total Capital Expns Total Capital Expns Total Expenditures Total Capital Expns I for Hort or Cappon Sci Ordenaco, Hort Sci Ordenaco, Hort Sci Scolard, Hort S	\$42,208.78	\$9,946.22	\$5,250.00	\$20,335.80 \$15,196.22	\$57,405.00	\$79,560.00 \$51,000.00	\$78,000.00 \$49,920.00	\$78,958.07 \$48,382.62	\$74,275.64 \$50,809.96	\$3,946.80 \$7,485.00
Wages - Asst. Administrator (Mtg. Spt.) Wages - Code Enf./Permit Acquistion Fund BP Wages - Grounds Keepers/Keeping CL Wages - Custodial Svcs PM Wages - Landyman for piers PM Wages - Security Patrol BP Wages - Back Attendant Wages - Security Patrol BP BP Wages - Back Attendants Wages - Seach Attendants Wages/Salary Potential Annual Defined Criteria Bonus Vehicle Fuel & Maintanence Technology/Website Tti Gnrl&Admin Expir Total General and Admin Capital Expns BP Beaches and Parks Improvements PM Piers Improvements PM Piers Replacement Repair (FY 16-21) Capital Reserve F Note 6 Shoreline Erosion Restoration Total Capital Expins Total Capital Expenditures Total Capital Expins For Store of Ca308 taxed lots in Cape that are asses Note 1: Membership Maintenance Fee Revenues up to \$10.00 per pir Note 3: COntract to Edit/Print/Distribute/Mail Caper. Note 3: Contract to Edit/Print/Distribute/Mail Caper. Note 4: AA County Tax Collection Fee. Deducted before moneys rem Note 3:	\$3,000.00	\$2,500.00	\$4,000.00	\$6,500.00	\$9,500.00	\$8,500.00	\$11,500.00	\$6,699.04	\$4,574.25	(\$2,000.00)
Wages - Code Enf./Permit Acquistion Fund BP Wages - Grounds Keepers/Keeping CL Wages - Custodial Svcs PM Wages - Landyman for piers PM Wages - Pump-out attendant Wages - Security Partol BP BP Wages - Beach Attendants Wage/Salary Potential Annual Defined Criteria Bonus Vehicle Fuel & Maintanence Total Capital Expns Total General and Admin Capital Expns Total Capital Expns PM Piers Replacement Repair (FY 16-21) Capital Reserve F Note 6 Shoreline Erosion Restoration Total Capital Expns Total Capital Expns Note 1: Membership Maintenance Fee Revenues up to \$10.00 per pi Note 2: SCBD Revenue for 2308 taxed Iots in Cape that are asses Note 3: Contract to Edit/Print/Distribute/Mail Caper. Note 4: AA County Tax Collection Fee. Deducted before moneys rem Note 5: Town Manager partial first year. Note 6: Kan County Tax Collection Fee. Deducted before moneys rem	\$2,400.00	\$2,500.00	\$4,000.00	\$6,500.00	\$9,500.00	\$2,400.00	\$11,500.00	\$6,699.04	\$4,574.25	(\$2,000.00) \$0.00
BP Wages - Grounds Keepers/Keeping CL Wages - Custodial Svcs PM Wages - Handyman for piers PM Wages - Neury-out attendant Wages - Security Patrol BP Wages - Beach Attendants Wages - Beach Attendants Wages - Beach Attendants Wages - Beach Attendants Wages - Beach Attendants Wages - Beach Attendants Wages - Beach Attendants Vehide Fuel & Maintanence Technology/ Website Tti Gnrt&Admin Expit Total General and Admin Capital Expits Description BP Beaches and Parks Improvements PM Piers Replacement Repair (FY 16-21) Capital Reserve F Note 6 Shoreline Erosion Restoration Total Capital Expits Total Capital Expits PM Piers Replacement Repair (FY 16-21) Capital Reserve F Note 6 Shoreline Erosion Restoration Total Capital Expits Total Capital Expits Total Expits Parks Total Capital Expits Note 1: Membership Maintenance Fee Revenues up to \$10.00 per pl Note 2: SCBD Revenue for 2308 taxed lots in Cape that are assea Note 3: Cou	\$0.00	\$0.00	\$0.00	\$0.00	\$2,400.00	\$2,400.00	\$2,600.00	\$0.00	\$2,400.00	(\$2,600.00)
CL Wages - Custodial Svcs PM Wages - Handyman for piers PM Wages - Pump-out tetendant Wages - Security Patrol BP BP Wages - Seach Attendants Wages - Seach Attendants Wages - Seach Attendants Usages - Back - Attendants Wages - Seach Attendants Vages - Back - Staten Yotential Annual Defined Criteria Bonus Vehicle Fuel & Maintanence Tchnology/ Website Tti GnrtRAdmin Expr Total General and Admin Capital Expns Be Beaches and Parks Improvements PM Piers Improvements PM Piers Replacement Repair (FY 16-21) Capital Reserve F Note 6 Shoreline Erosion Restoration Total Capital Expns Total Capital Expenditures Total Capital Expenditures Total Capital Expenditures Note 1: Membership Maintenance Fee Revenues up to \$10.00 per pi Note 2: SCB Devenue for 2308 taxed lots in Cape that are asses Note3: Contract to Edit/Print/Distribute/Mail Caper. Note 4: AC County Tax Collection Fee. Deducted before moneys rem Note 5: Town Manager partial first year. Note 6: Kembership approved dedicated annual shoreline restoration	\$15,000.00	\$10,000.00	\$0.00	\$10,000.00	\$25,000.00	\$27,500.00	\$25,000.00	\$17,726.86	\$24,448.94	\$0.00
PM Wages - Handyman for piers PM Wages - Pump-out attendant Wages - Security Partol BP BP Wages - Beach Attendants Wage/Salary Potential Annual Defined Criteria Bonus Vehicle Fuel & Maintanence Technology/ Website Technology/ Website Ttl Gnrl&Admin Expr Total General and Admin Capital Expns BP Beaches and Parks Improvements PM Piers Improvements PM Piers Replacement Repair (FY 16-21) Capital Reserve F Note 6 Shoreline Erosion Restoration Total Capital Expns Total Capital Expns Note 1: Membership Maintenance Fee Revenues up to \$10.00 per pi Note 2: SCB Devenue for 2308 taxed Iots in Cape that are asses Note3: Contract to Edit/Print/Distribute/Mail Caper. Note 4: AC ounty Tax Collection Fee. Deducted before moneys rem Note 5: Town Manager partial first year. Note 6: Notenship approved dedicated annual shoreline restoration	\$2,080.00	\$10,000.00	\$0.00	\$0.00	\$2,080.00	\$2,080.00	\$2,080.00	\$1,485.00	\$1,768.40	\$0.00
PM Wages - Pump-out attendant Wages - Security Patrol BP BP Wages - Beach Attendants Wages - Beach Attendants Wages - Beach Attendants Wages - Beach Attendants Wages - Beach Attendants Vehide Fuel & Maintanence Technology/ Website Tti Gnrt8Admin Expr Total General and Admin Capital Expns Capital Expns Beaches and Parks Improvements PM Piers Replacement Repair (FY 16-21) Capital Reserve F Note 6 Shoreline Erosion Restoration Total Capital Expns Total Capital Expns Net Income (Loss) Net Income for 2008 taxed lots in Cape that are asses Note 1: Membership Maintenance Fee Revenues up to \$10.00 per pl Note 2: SCBD Revenue for 2008 taxed lots in Cape that are asses Note 3: Country Tax Collection Fee. Deducted before moneys rem Note 4: AC county Tax Collection Fee. Deducted before moneys rem Note 5: Towm Manager partial first year. Note 6: Membership approved dedicated annual shoreline restoration	\$2,080.00	\$0.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$3,500.00	\$1,485.00	\$3,599.50	\$500.00
Wages - Security Patrol BP Wages - Beach Attendants Wages - Security Patrol Wage/Salary Potential Annual Defined Criteria Bonus Vehicle Fuel & Maintanence Technology/ Website Tti Gnrt&Admin Expr Total General and Admin Capital Exprs BP Beaches and Parks Improvements CL Clubhouse Improvements PM Piers Replacement Repair (FY 16-21) Capital Reserve F Note 6 Shoreline Erosion Restoration Total Capital Expns Total Capital Expenditures Total Capital Expns Total Capital Expenditures Net Income (Loss) Note 1: Membership Maintenance Fee Revenues up to \$10.00 per pl Note 2: SCBD Revenue for 2308 taxed lots in Cape that are asses Note3: Contract to Edit/Print/Distribute/Mail Caper. Note 4: AA County Tax Collection Fee. Deducted before moneys rem Note 5: Town Manager partial first year. Note 6: Kombership approved dedicated annual shoreline restoration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$3,399.30	(\$500.00)
BP Wages - Beach Attendants Wage/Salary Potential Annual Defined Criteria Bonus Vehicle Fuel & Minitanence Technology/ Website T Ttl Gnri&Admin Expl Total General and Admin Capital Expns BP Beaches and Parks Improvements CL Clubhouse Improvements PM Piers Replacement Repair (FY 16-21) Capital Reserve F Note 6 Shoreline Erosion Restoration Total Capital Expns Total Capital Expns Note 1: Membership Maintenance Fee Revenues up to \$10.00 per pi Note 2: SCB Devenue for 2308 taxed Iots in Cape that are asses Note3: Contract to Edit/Print/Distribute/Mail Caper. Note 4: AC County Tax Collection Fee. Deducted before moneys rem Note 5: Town Manager partial first year. Note 6: Town Manager partial first year.	\$44,352.00	\$0.00	\$0.00	\$0.00	\$44,352.00	\$46,000.00	\$46,000.00	\$23,367.00	\$39,410.00	(\$1,648.00)
Wage/Salary Potential Annual Defined Criteria Bonus Vehicle Fuel & Maintanence Technology/ Website Ttl Gnrl&Admin Expl Total General and Admin Capital Expns BP Beaches and Parks Improvements CL Clubhouse Improvements PM Piers Improvements PM Piers Replacement Repair (FY 16-21) Capital Reserve F Note 5 Shoreline Erosion Restoration Total Capital Expns Total Capital Expenditures Total Capital Expenditures Net Income (Loss) Note 1: Membership Maintenance Fee Revenues up to \$10.00 per pl Note 2: SCBD Revenue for 2308 taxed lots in Cape that are asses Note 3: Contract to Edit/Print/Distribute/Mail Caper. Note 4: AC ounty Tax Collection Fee. Deducted before moneys rem Note 4: AC ounty Tax Collection Fee. Note 5: Town Manager partial first year. Note 6: Membership approved dedicated annual shoreline restoration	\$16,500.00	\$10,000.00	\$0.00	\$10,000.00	\$26,500.00	\$26,500.00	\$26,500.00	\$19,879.76		\$0.00
Vehicle Fuel & Maintanence Technology/ Website Ttl GnrtRAdmin Expr Total General and Admin Capital Expns BP Beaches and Parks Improvements CL Clubhouse Improvements PM Piers Improvements PM Piers Replacement Repair (FY 16-21) Capital Reserve F Note 6 Shoreline Erosion Restoration Total Capital Expns Total Capital Expns Note 1: Membership Maintenance Fee Revenues up to \$10.00 per pl Note 2: SCBD Revenue for 2308 taxed lots in Cape that are asses Note 3: Contract to Edit/Print/Distribute/Mail Caper. Note 4: AC County Tax Collection Fee. Deducted before moneys rem Note 5: Town Manager partial first year. Note 7: Membership approved dedicated annual shoreline restoration	\$7,139.99	\$2,376.60	\$925.00	\$3,301.60	\$10,441.59	\$10,077.00	\$0.00	\$0.00		\$10,441.59
Technology/ Website Tti Gnri&Admin Expr Total General and Admin Capital Expns BP Beaches and Parks Improvements CL Clubhouse Improvements PM Piers Improvements PM Piers Replacement Repair (FY 16-21) Capital Reserve F Note 6 Shoreline Erosion Restoration Total Capital Expns Total Capital Expenditures Note 1: Membership Maintenance Fee Revenues up to \$10.00 per pl Note 2: SCB Devenue for 2308 taxed lots in Cape that are asses Note3: Contract to Edit/Print/Distribute/Mail Caper. Note 4: AC county Tax Collection Fee. Deducted before moneys rem Note 5: Tow Manager partial first year. Note 6: Theory approved dedicated annual shoreline restoration	\$2,900.00	\$0.00	\$0.00	\$0.00	\$2,900.00	\$2,000.00	\$4,000.00	\$1,346.12	\$514.12	(\$1,100.00)
Ttl Gnri&Admin Expr Total General and Admin Capital Expns BP Beaches and Parks Improvements CL Clubhouse Improvements PM Piers Improvements PM Piers Replacement Repair (FY 16-21) Capital Reserve F Note 5 Shoreline Erosion Restoration Total Capital Expns Total Capital Expenditures Total Capital Expns Total Capital Expenditures Note 1: Membership Maintenance Fee Revenues up to \$10.00 per pl Note 2: SCBD Revenue for 2308 taxed lots in Cape that are asses Note 4: AC Countract to Edit/Print/Distribute/Mail Caper. Note 4: AC Country Tax Collection Fee. Deducted before moneys rem Note 5: Town Manager partial first year. Note 8: Town Manager partial first year.	\$3,000.00	\$0.00	\$150.00	\$150.00	\$3,150.00	\$3,000.00	\$10,000.00	\$4,852.92	\$2,793.00	(\$6,850.00)
Capital Expns BP Beaches and Parks Improvements CL Clubhouse Improvements PM Piers Improvements PM Piers Replacement Repair (FY 16-21) Capital Reserve F Note 5 Shoreline Erosion Restoration Total Capital Expns Total Capital Expenditures Interference Interference Note 1: Membership Maintenance Fee Revenues up to \$10.00 per pl Note 2: SCBD Revenue for 2308 taxed lots in Cape that are asses Note 3: Contract to Edit/Print/Distribute/Mail Caper. Note 4: AC county Tax Collection Fee. Deducted before moneys rem Note 5: Town Manager partial first year. Note 6: Membership approved dedicated annual shoreline restoration	\$401,499.70	\$132,830.00	\$75,220.00	\$208,050.00	\$609,549.70	\$600,566.20	\$595,705.00	\$507,145.83		\$13,844.70
BP Beaches and Parks Improvements CL Clubhouse Improvements PM Piers Improvements PM Piers Replacement Repair (FY 16-21) Capital Reserve F Note 6 Shoreline Erosion Restoration Total Capital Expns Total Capital Expenditures Net Income (Loss) Net Income (Loss) Note 1: Membership Maintenance Fee Revenues up to \$10.00 per pl Note 2: SCBD Revenue for 2308 taxed lots in Cape that are asses Note3: Contract to Edit/Print/Distribute/Mail Caper. Note 4: AC County Tax Collection Fee. Deducted before moneys rem Note 5: Tow Manager partial first year. Note 6: Tow Manager partial first year.			,		1		,			,
CL Clubhouse Improvements PM Piers Improvements PM Piers Replacement Repair (FY 16-21) Capital Reserve F Note 6 Shoreline Erosion Restoration Total Capital Expns. Total Capital Expns. Note 10 Shoreline Erosion Restoration Total Expenditures Total Expenditures Note 11 Membership Maintenance Fee Revenues up to \$10.00 per pl Note 2: SCBD Revenue for 2308 taxed lots in Cape that are asses Note 3: Contract to Edit/Print/Distribute/Mail Caper. Note 4: AC county Tax Collection Fee. Note 4: AC county Tay Note 5: Town Manager partial first year. Note 6: Membership approved dedicated annual shoreline restoration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,400.00	\$12,500.00	\$15,395.01	\$62,889.28	(\$12,500.00)
PM Piers Improvments PM Piers Replacement Repair (FY 16-21) Capital Reserve F Note 5 Shoreline Erosion Restoration Total Capital Expens Total Capital Expenditures Total Capital Expensitives Interference Note 1: Membership Maintenance Fee Revenues up to \$10.00 per pl Note 2: SCBD Revenue for 2308 taxed lots in Cape that are asses Note 3: Contract to Edit/Print/Distribute/Mail Caper. Note 4: AC County Tax Collection Fee. Deducted before moneys rem Note 5: Tow Manager partial first year. Note 6: Membership approved dedicated annual shoreline restoration	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	\$5,929.26	\$15,000.00	\$8,636.10		\$15,000.00
PM Piers Replacement Repair (FY 16-21) Capital Reserve F Note 6 Shoreline Erosion Restoration Total Capital Expns Total Capital Expenditures Total Capital Expenditures Intervention Net Erosen Restoration Erosen Restoration Note 1: Membership Maintenance Fee Revenues up to \$10.00 per pl Note 1: ScBD Revenue for 2308 taxed lots in Cape that are asses Note3: Contract to Edit/Print/Distribute/Mail Caper. Note 4: AC County Tax Collection Fee. Deducted before moneys rem Note 5: Tow Manager partial first year. Note 6: Membership approved dedicated annual shoreline restoration	\$0.00	\$0.00	\$19,075.00	\$19,075.00	\$19,075.00	\$20,000.00	\$20,000.00	\$0.00	\$8,619.11	(\$925.00)
Note 6 Shoreline Erosion Restoration Total Capital Expns Total Capital Expns Ital Expenditures Ital Expenditures Net Income (Loss) Ital Expns Note 1: Membership Maintenance Fee Revenues up to \$10.00 per pl Note 2: SCBD Revenue for 2308 taxed lots in Cape that are asses Note 3: Contract to Edit/Print/Distribute/Mail Caper. Note 4: AC county Tax Collection Fee. Deducted before moneys rem Note 6: Membership approved dedicated annual shoreline restoration	\$0.00	\$0.00	\$13,035.00	\$13,035.00	\$13,035.00	\$13,035.00	\$13,035.00	\$0.00		\$0.00
Total Capital Expenditures Total Capital Expenditures Total Expenditures Net Income (Loss) Note 1: Membership Maintenance Fee Revenues up to \$10.00 per pl Note 2: SCBD Revenue for 2308 taxed lots in Cape that are asses Note3: Contract to Edit/Print/Distribute/Mail Caper. Note 4: AA County Tax Collection Fee. Deducted before moneys rem Note 5: Town Manager partial first year. Note 6: Membership approved dedicated annual shoreline restoration	\$75,000.00	\$0.00	\$0.00	\$0.00	\$75,000.00	\$75,000.00	\$41,000.00	\$41,377.51		\$34,000.00
Total Expenditures Net Income (Loss) Note 1: Membership Maintenance Fee Revenues up to \$10.00 per pi Note 2: SCBD Revenue for 2308 taxed lots in Cape that are asses Note3: Contract to Edit/Print/Distribute/Mail Caper. Note 4: AA County Tax Collection Fee. Deducted before moneys rem Note 5: Town Manager partial first year. Note 6: Membership approved dedicated annual shoreline restoration	\$105,000.00	\$0.00	\$32,110.00	\$32,110.00	\$137,110.00	\$119,364.26	\$101,535.00	\$65,408.62		\$35,575.00
Net Income (Loss) Note 1: Membership Maintenance Fee Revenues up to \$10.00 per pl Note 2: SCBD Revenue for 2308 taxed lots in Cape that are asses Note3: Contract to Edit/Print/Distribute/Mail Caper. Note 4: AA County Tax Collection Fee. Deducted before moneys rem Note 5: Town Manager partial first year. Note 6: Membership approved dedicated annual shoreline restoration	\$506,499.70	\$132,830.00	\$107,330.00	\$240,160.00	\$746,659.70	\$719,930.46	\$697,240.00	\$572,554.45		\$49,419.70
Note 1: Membership Maintenance Fee Revenues up to \$10.00 per pl Note 2: SCBD Revenue for 2308 taxed lots in Cape that are asses Note3: Contract to Edit/Print/Distribute/Mail Caper. Note 4: AA County Tax Collection Fee. Deducted before moneys rem Note 5: Town Manager partial first year. Note 6: Membership approved dedicated annual shoreline restoration	(\$0.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$329.90	\$87,152.40		
Note 2: SCBD Revenue for 2308 taxed lots in Cape that are asses Note3: Contract to Edit/Print/Distribute/Mail Caper. Note 4: AA County Tax Collection Fee. Deducted before moneys rem Note 5: Town Manager partial first year. Note 6: Membership approved dedicated annual shoreline restoration	T IOIO Marine;	- Ondroa	<u></u>	1 30.00	\$0.00	\$0.00	\$529.90	207,132.40	(37,101.10)	1,201,152.40
Note3: Contract to Edit/Pnnt/Distribute/Mail Caper. Note 4: AA County Tax Collection Fee. Deducted before moneys rem Note 5: Town Manager partial first year. Note 6: Membership approved dedicated annual shoreline restoration										
Note 4: AA County Tax Collection Fee. Deducted before moneys rem Note 5: Town Manager partial first year. Note 6: Membership approved dedicated annual shoreline restoration	sed at \$195 j	oer lot.								
Note 5: Town Manager partial first year. Note 6: Membership approved dedicated annual shoreline restoration										
Note 5: Town Manager partial first year. Note 6: Membership approved dedicated annual shoreline restoration	itted to CSCI	۹.								
Note 6: Membership approved dedicated annual shoreline restoration										
	assessment.	Zeroed								
Beaches-Parks Clubhouse \$30,000 plus Took \$6,500 from Maintenar										
Line Restoration										

Cape St. Claire Improvement Association, Inc. Profit & Loss - Piers November 30, 2019 - Final

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		November	YTD	Annual	Variance	
		Actual	Actual	Budget	Over(Under)	% of Budget
Ordinary I	income/Expense					
Incon	ne					
1	nterest Income	1.38	7.38	0.00	1.59	
L	ate Fees	0.00	0.00	100.00	(100.00)	09
N	liscellaneous Income	0.00	0.00	100.00	(100.00)	0
P	Piers - Capital Replacement Assessment	0.00	0.00	13,035.00	(13,035.00)	0
F	Piers - Waitlist Fee	100.00	1,000.00	1,500.00	(500.00)	67
F	Rentals/ Slips	100.00	668.00	99,040.00	(98,372.00)	1
Total	Income	201.38	1,675.38	113,775.00	(112,105.41)	
Ехреі	nse					
G	General and Administrative					
1	Accounting Fees	95.70	478.50	1,500.00	(1,021.50)	32
2	Audit Expenses	0.00	0.00	1,500.00	(1,500.00)	0
3	Front Foot Assessment	0.00	0.00	1,700.00	(1,700.00)	0
4	Insurance	0.00	0.00	7,200.00	(7,200.00)	0
5	Legal Services	0.00	0.00	3,000.00	(3,000.00)	0
6	Membrshp(Confernce/Training/Dues)	0.00	0.00	150.00	(150.00)	0
7	Voluntr Apprec(Refreshments/Misc)	0.00	0.00	500.00	(500.00)	0'
8	Office Supplies/Expense	0.00	0.00	500.00	(500.00)	0
9	Payroll Expenses & Benefits	18.31	167.59	2,600.00	(2,432.41)	6
10	Permits	0.00	0.00	250.00	(250.00)	0
11	Postage	0.00	0.00	500.00	(500.00)	0'
12	Printing	0.00	0.00	100.00	(100.00)	0
13	Property Taxes	0.00	1,611.38	1,900.00	(288.62)	85
14	Repairs/Maintenance	817.98	3,189.84	15,590.00	(12,400.16)	20
15	Sanitary Services	0.00	0.00	250.00	(250.00)	0
16	Sewer	0.00	0.00	250.00	(250.00)	0
17	Signage	0.00	0.00	1,000.00	(1,000.00)	0
18	Telecommunications & Internet	634.31	3,170.46	8,000.00	(4,829.54)	40
19	Trash Collection	0.00	0.00	250.00	(250.00)	0'
20	Utilities	0.00	2,858.69	14,000.00	(11,141.31)	209
21	Wages-Town Manager	0.00	0.00	5,000.00	(5,000.00)	0'
22	Wages-Administrator	0.00	0.00	5,000.00	(5,000.00)	09
23	Wages-Asst. Administrator	154.00	487.50	6,000.00	(5,512.50)	80
24	Wages-Handyman	85.50	1,691.00	3,500.00	(1,809.00)	489
25	Wages-Pumpout Attendant	0.00	0.00	500.00	(500.00)	09
т	otal General and Administrative	1,805.80	13,654.96	80,740.00	(67,085.04)	179
с	apital Expenditures					
	Piers Replacement/Repair	0.00	0.00	13,035.00	(13,035.00)	0
	Pier Improvements	0.00	0.00	20,000.00	(20,000.00)	09
т	otal Capital Expenditures	0.00	0.00	33,035.00	(33,035.00)	
Total	Expenditures	1,805.80	13,654.96	113,775.00	(100,120.04)	
ncome (Lo		(1,604.42)	(11,979.58)	0.00	(11,985.37)	

Cape St. Claire Improvement Association, Inc. Profit & Loss - Maintenance, Caper, Clubhouse November 30, 2019 - Final

	November Actual	YTD Actual	Annual Budget	Variance Over(Under)	% of Budg
Ordinary Income/Expense					
income					
Caper Advertising	3,023,25	18,913.00	40.000.00	(04 007 00)	
BLOA Contribution	0.00	, -	40,000.00 5,079.00	(21,087.00)	4
CSSC Contribution		0.00		(5,079.00)	
Maintenance Fees	0.00	0.00	3,052.00	(3,052.00)	
HOA Packets	50.00	930.00	25,000.00	(24,070.00)	
Interest Income	900.00	4,950.00	10,500.00	(5,550.00)	4
	1.77	11.97	100.00	(88.03)	1
Miscellaneous Income	40.00	795.00	5,500.00	(4,705.00)	1
	125.00	1,725.00	4,000.00	(2,275.00)	4
Clubhouse - Rental Income Stickers	5,250.00	21,277.50	38,500.00	(17,222.50)	Į,
Total Income	<u> </u>	265.00 48,867.47	2,000.00	(1,735.00) (84,863.53)	. 1
Expense					
General and Administrative					
1 Accounting Fees	118.80	594.00	2,000.00	(1,406.00)	;
2 Audit Expenses	0.00	0.00	1,500.00	(1,500.00)	
3 Bank Charges	0.00	0.00	50.00	(50.00)	
4 Caper Print/Edit/Contract&Postage 5 Clubhouse Custodial Sycs	0.00	0.00	20,000.00	(20,000.00)	
5 Clubhouse Custodial Svcs 6 Insurance	1,609.08	6,511.11	11,500.00	(4,988.89)	
7 Legal Services	0.00 0.00	0.00 0.00	11,000.00 2,000.00	(11,000.00)	
8 Membrshp(Confernce/Training/Dues)	0.00	0.00	2,000.00 650.00	(2,000.00) (650.00)	
9 Voluntr Apprec (Refreshments/Misc)	0.00	146.17	100.00	46.17	1
10 Events	0.00	0.00	500.00	(500.00)	
11 Mowing	0.00	0.00	1,000.00	(1,000.00)	
12 Office Supplies/Expense	0.00	626.07	1,500.00	(873.93)	
13 Payroll Expenses & Benefits	0.00	61.04	6,648.20	(6,587.16)	
14 Permits	0.00	0.00	500.00	(500.00)	
15 Postage	0.00	0.00	1,000.00	(1,000.00)	
16 Printing	179.41	179.41	2,000.00	(1,820.59)	
17 Property Taxes	0.00	0.00	100.00	(100.00)	
18 Repairs/Maintenance 19 Sanitary Services	430.25	1,602.42	12,500.00	(10,897.58)	
19 Sanitary Services 20 Signage	0.00	0.00 0.00	1,000.00 500.00	(1,000.00) (500.00)	
21 Telecommunications & Internet	42.59	211.61	350.00	(138.39)	
22 Utilities	0.00	147.58	200.00	(52.42)	
23 Wages-Town Manager 24 Wages-Administrator	0.00	0.00	14,500.00	(14,500.00)	
24 Wages-Administrator 25 Wages-Asst. Administrator	0.00 0.00	0.00 0.00	9,560.00	(9,560.00)	
26 Wages-Beach Attendants	0.00	798.00	2,500.00 13,000,00	(2,500.00)	
27 Wages-Code Enforcement	0.00	0.00	2,080.00	(12,202.00) (2,080.00)	
28 Wages-Groundskeeper	0.00	0.00	9,500.00	(9,500.00)	
29 Vehicle Fuel & Maintenance	0.00	0.00	2,000.00	(2,000.00)	
30 Website/Technology	0.00	0.00	3,900.00	(3,900.00)	
Total General and Administrative	2,380.13	10,877.41	133,638.20	(122,760.79)	•
Capital Expenditures					
Clubhouse Improvements	0.00	0.00	0.00	0.00	
	0.00	0.00	0.00	0.00	-
Beaches and Park Improvements					
•	0.00	0.00	0.00	0.00	-
Beaches and Park Improvements		0.00 10,877.41	0.00	0.00 (122,760.79)	

Cape St. Claire Improvement Association, Inc. Profit Loss - Piers & Maintenance November 30, 2019 - Final

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		November Actual	YTD Actual	Annual Budget	Variance Over(Under)	% of Budg
Ordinary Income	Expense	riotadi	, 10 (0.17			
Income						
Caper A	dvertising	3,023.25	18,913.00	40,000.00	(21,087.00)	47
BLOA C	Contribution	0.00	0.00	5,079.00	(5,079.00)	(
	ontribution	0.00	0.00	3,052.00	(3,052.00)	(
	ance Fees	50.00	930.00	25,000.00	(24,070.00)	4
HOA Pa		900.00	4,950.00	10,500.00	(5,550.00)	4
Late Fe	Income	3.15	19.35	100.00	(80.65)	11
	aneous income	40.00 125.00	795.00 1,725.00	5,600.00 4,100.00	(4,805.00) (2,375.00)	4
	use - Rental Income	5,250.00	21,277.50	38,500.00	(17,222.50)	5
Rentals		100.00	668.00	99,040.00	(98,372.00)	0
	Capital Assessment	0.00	0.00	13,035.00	(13,035.00)	
	Nait List Fee	100.00	1,000.00	1,500.00	(500.00)	6
Stickers	5	30,00	265.00	2,000.00	(1,735.00)	1
Total Incom	e	9,621.40	50,542.85	247,506.00	(198,963.15)	
Expense						
Genera	and Administrative					
	counting Fees	214.50	1,072.50	3,500.00	(2,427.50)	3
	dit Expenses	0.00	0.00	3,000.00	(3,000.00)	
	sk Charges	0.00	0.00	50.00	(50.00)	
	per/Print/Contract&Postage	0.00	0.00	20,000.00	(20,000.00)	-
	bhouse Custodial Svcs	1,609.08	6,511.11	11,500.00	(4,988.89)	5
	nt Foot Assessment	0.00	0.00	1,700.00	(1,700.00)	
	urance Jal Services	0.00 0.00	0.00 0.00	18,200.00 5,000.00	(18,200.00)	
	mbrshp(Confernce/Training/Dues)	0.00	0.00	5,000.00 800.00	(5,000.00) (800.00)	
	untr Apprec (Refreshments/Misc)	0.00	146.17	600.00	(453.83)	2
	anta Approcincentestimentarianelle	0.00	0.00	500.00	(500.00)	-
	wing	0.00	0.00	1,000.00	(1,000.00)	
13 Off	ice Supplies/Expense	0.00	626.07	2,000.00	(1,373.93)	3
	roll Expenses & Benefits	18.31	228.63	9,248.20	(9,019.57)	
	mits	0.00	0.00	750.00	(750.00)	
	stage	0.00	0.00	1,500.00	(1,500.00)	
	nting	179.41	179.41	2,100.00	(1,920.59)	
	perty Taxes bairs/Maintenance	0.00 1.248.23	1,611.38 4,792.26	2,000.00	(388.62)	8
	hitary Services	0.00	4,792.20	28,090.00 1,250.00	(23,297.74) (1,250.00)	1
21 Sev		0.00	0.00	250.00	(250.00)	
22 Sig	nage	0.00	0.00	1,500.00	(1,500.00)	
	acommunications & Internet	676.90	3,382.07	8,350.00	(4,967.93)	4
	sh Collection	0.00	0.00	250.00	(250.00)	
	ities	0.00	3,006.27	14,200.00	(11,193.73)	2
	hicle Fuel & Maintenance	0.00	0.00	2,000.00	(2,000.00)	
	ges-Town Manager ges-Administrator	0.00	0.00	19,500.00	(19,500.00)	
	ges-Asst. Administrator	154.00	0.00 487,50	14,560.00 8,500.00	(14,560.00) (8,012.50)	
	ges-Beach Attendant	0.00	798.00	13,000.00	(12,202.00)	
	ges-Code Enforcement	0.00	0.00	2,080.00	(2,080.00)	
32 Wa	ges-Groundskeeper	0.00	0.00	9,500.00	(9,500.00)	
	ges-Handyman	85.50	1,691.00	3,500.00	(1,809.00)	4
	ges-Pumpout Attendant	0.00	0.00	500.00	(500.00)	
	bsite/Technology	0.00	0.00	3,900.00	(3,900.00)	
Total G	eneral and Administrative	4,185.93	24,532.37	214,378.20	(189,845.83)	
Canital	Expenditures					
	iches and Park Improvements	0.00	0.00	0.00	0.00	
	bhouse Improvements	0.00	0.00	0.00	0.00	
	rs Replacement Project	0.00	0.00	13,035.00	(13,035.00)	
	rs Improvements	0.00	0.00	20,000.00	(20,000.00)	
	pital Expenditures	0.00	0.00	33,035.00	(33,035.00)	
Total Expen		4,185.93	24,532.37	247,413.20	(222,880.83)	
ncome (Loss)		5,435,47		92.80		
noome (L088)		0,430,47	26,010.48	92.80	25,917.68	

Cape St. Claire Improvement Association, Inc. Profit & Loss - SCBD November 30, 2019 - Final

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		November Actual	YTD Actual	Annual Budget	Variance Over(Under)	% of Budget
•	ncome/Expense					
lncom						
S	CBD/Fees	0.00	0.00	438,710.00	-438,710.00	(
	iterest Income	0.00	0.00	20.00	-20.00	(
R	ollover from FY18	0.00	0.00	11,333.90	-11,333.90	(
Total	Income	0.00	0.00	450,063.90	-450,063.90	
Exper						
	eneral and Administrative					
1	Accounting Fees	335.50	2,346.01	5,500.00	-3,153.99	43
2	Audit Expenses	0.00	3,750.00	5,300.00	-1,550.00	7
3	Bank Charges	20.97	102.89	0.00	102.89	
4	Caper Print/Edit/Contract&Postage	4,234.64	19,299.76	30,000.00	-10,700.24	6
5	Collection Fee-AA County	0.00	0.00	2,000.00	-2,000.00	
6	Contract Labor	0.00	800.00	1,500.00	-700.00	5
7	Clubhouse Custodial Services	0.00	0.00	2,500.00	-2,500.00	I
8	Insurance	1,654.00	12,695.00	17,600.00	-4,905.00	7:
9	Legal Services	3,049.27	7,016.17	10,000.00	-2,983.83	7
10	Membrshp(Confernce/Training/Dues)	400.00	476.00	1,300.00	-824.00	3
11	Voluntr Apprec (Refreshments/Misc)	0.00	510.03	500.00	10.03	10:
12	Events	73.11	555.35	1,525.00	-969.65	31
13	Mowing	1,440.00	6,720.00	14,000.00	-7,280.00	4
14	Office Supplies/Expense	502.45	1,597.62	5,000.00	-3,402.38	3
15	Payroll Expenses & Benefits	1,861.87	10,268.39	22,991.80	-12,723.41	4
16	Permits	93.99	93.99	500.00	-406.01	1
17	Postage	295.65	405.65	2,500.00	-2,094.35	1
18	Printing	6.99	6,99	4,000.00	-3,993.01	-
19	Property Taxes	0.00	2,963.49	4,350.00	-1,386.51	6
20	Repairs/Maintenance	5,356.56	7,967.92	37,500.00	-29,532.08	2
21	Sanitary Services	0.00	5,022.50	8,000.00	-2,977.50	6
22	Sewer	0.00	219.51	500.00	-280.49	4
23	Signage	0.00	0.00	600.00	-600.00	
24	Telecommunications & Internet	120.29	597.61	3,700.00	-3,102.39	1
25	Trash Collection	417.76	2,374.25	5,000.00	-2,625.75	4
26	Utilities	0.00	3,310.32	10,000.00	-6,689.68	3
27	Vehicle Fuel & Maintenance	61.87	385.90	2,000.00	-1,614.10	1
28	Wages-Town Manager	6,000.02	32,884.72	58,500.00	-25,615.28	5
29	Wages-Administrator	3,982.32	21,852.65	35,360.00	-13,507.35	6
30	Wages-Asst Administrator	111.00	692.88	3,000.00	-2,307.12	2
31	Wages-Asst Admin (Mtg Spt)	300.00	1,050.00	2,400.00	-1,350.00	4
32	Wages-Beach Attendant	0.00	13,453.76	13,500.00	-46.24	10
33	Wages-Code Enforcement	0.00	0.00	520.00	-520.00	
34	Wages-Custodial Services	220.50	426.50	2,080.00	-1,653.50	2
35	Wages-Groundskeeper	1,737.00	8,718.39	15,500.00	-6,781.61	50
36	Wages-Security Patrol	924.00	11,844.00	46,000.00	-34,156.00	26
37	Website/Technology	0.00	1,581.57	6,100.00	-4,518.43	26
Те	otal General and Administrative	33,199.76	181,989.82	381,326.80	-199,336.98	
C	apital Expenditures					
	Beaches & Parks Improvements	0.00	0.00	12,500.00	-12,500.00	(
	Clubhouse Improvements	0.00	1,531.74	15,000.00	-13,468.26	10
	Shoreline Erosion Restoration	0.00	32,877.83	41,000.00	-8,122.17	80
Тс	otal Capital Expenditures	0.00	34,409.57	68,500.00	-34,090.43	
	Expenditures	33,199.76	216,399.39	449,826.80	-233,427.41	
ncome (Lo		-33,199.76				
	,	-33,199.70	-216,399.39	237.10	-216,636.49	

BALANCE SHEET

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As of November 30, 2019

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Checking Accounts	
General Checking - BB&T	46,728.95
Payroll Checking - BB&T	1,187.69
Total Checking Accounts	47,916.64
Money Market Accounts	
Maintenance MM - BB&T	89,422.22
Piers MM - BB&T	83,548.11
Total Money Market Accounts	172,970.33
Petty Cash	
Maintenance	250.00
Total Petty Cash	250.00
Total Bank Accounts	\$221,136.97
Accounts Receivable	
Accounts Receivable	1,556.00
Total Accounts Receivable	\$1,556.00
Other Current Assets	
Due From SCBD	75,254.81
Undeposited Funds	1,662.37
Total Other Current Assets	\$76,917.18
Total Current Assets	\$299,610.15
Fixed Assets	
Maintenance	0.00
Accumulated Depreciation	-64,181.58
Equipment	25,570.51
Furniture & Fixtures	2,000.00
Improvements	4,707.00
Land	105,027.20
Paving/Walls	35,607.28
Total Maintenance	108,730.41
Membership	
Accumulated Depreciation	-123,702.00
Buildings	145,853.43
Furniture & Fixtures	1,482.84
Total Membership	23,634.27
Piers	
Accumulated Depreciation	-168,424.00
Buildings & Piers	220,307.64
Total Piers	51,883.64
Total Fixed Assets	\$184,248.32

	TOTAL
TOTAL ASSETS	\$483,858.47
ABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
A/P - State Income Tax	53.00
Grants	236.00
Payroll Liabilities	-2,071.47
Prepaid Advertising	1,147.12
Prepaid Maintenance Fees	685.00
Security Deposit Clubhouse	3,285.01
Total Other Current Liabilities	\$3,334.66
Total Current Llabilities	\$3,334.66
Total Liabilities	\$3,334.66
Equity	
Net Assets	
Net Assets-Piers & Maintenance	
Net Assets-Maintenance	280,614.21
Net Assets-Piers	168,038.88
Total Net Assets-Piers & Maintenance	448,653.09
Total Net Assets	448,653.09
Net Assets-Comm. Defense Fund	12,543.76
Net Assets-Old Clubhouse	11,500.24
Retained Earnings	-18,183.76
Net Income	26,010.48
Total Equity	\$480,523.81
TOTAL LIABILITIES AND EQUITY	\$483,858.47

SCBD - Cape St. Claire Improvement Association

BALANCE SHEET

As of November 30, 2019

	TOTAL
ASSETS	
Current Assets Bank Accounts	
Cash Held by the County	54.98
Checking Accounts	54.98
SCBD Checking - BB&T	19,515.72
Total Checking Accounts	19,515.72
Money Market Accounts	10,010.12
SCBD MM - BB&T	705.51
Total Money Market Accounts	705.51
Petty Cash	
SCBD	0.00
Total Petty Cash	0.00
Total Bank Accounts	\$20,276.21
Accounts Receivable	ψευ _μ ει υ.ε.
Accounts Receivable	607.50
Total Accounts Receivable	\$607.50 \$607.50
Other Current Assets	ψ07.00
*Undeposited Funds	0.00
Due from Cape St. Claire	-40.00
Total Other Current Assets	\$ -40.00
Total Current Assets	\$20,843.71
TOTAL ASSETS	\$20,843.71
LIABILITIES AND EQUITY	an a
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
Due to Cape St. Claire	75,189.13
Payroll Liabilities	
SCBD	0.00
Total Payroll Liabilities	0.00
SCBD Rainy Day Fund	0.00
Total Other Current Liabilities	\$75,189.13
Total Current Liabilities	\$75,189.13
Total Liabilities	\$75,189.13
Equity	
Net Assets-SCBD	170,531.03
Net Assets-Caper	0.00

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TOTAL
0.00
0.00
170,531.03
-8,477.06
-216,399.39
\$ -54,345.42
\$20,843.71

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Cape St. Claire Improvement Association, Inc. Profit & Loss - Piers December 31, 2019 - Final

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		December	YTD	Annual	Variance	
		Actual	Actual	Budget	Over(Under)	% of Budge
Ordinary l	ncome/Expense					
Incom	Ð					
in	iterest Income	1.35	8.73	0.00	1.59	
L	ate Fees	0.00	0.00	100.00	(100.00)	0
N	liscellaneous Income	0.00	0.00	100.00	(100.00)	0
P	iers - Capital Replacement Assessment	0.00	0,00	13,035.00	(13,035.00)	0
Р	iers - Waltlist Fee	0.00	1,000.00	1,500.00	(500.00)	67
R	entals/ Slips	0.00	668.00	99,040.00	(98,372.00)	. 1
Totai	Income	1.35	1,676.73	113,775.00	(112,105.41)	
Exper	150					
	eneral and Administrative					
1	Accounting Fees	95.70	574.20	1,500.00	(925.80)	38
2	Audit Expenses	0.00	0.00	1,500.00	(1,500.00)	(
3	Front Foot Assessment	0.00	0.00	1,700.00	(1,700.00)	(
4	Insurance	3,472.50	3,472.50	7,200.00	(3,727.50)	4
5	Legal Services	0.00	0.00	3,000.00	(3,000.00)	(
6	Membrshp(Confernce/Training/Dues)	0.00	0.00	150.00	(150.00)	(
7	Voluntr Apprec(Refreshments/Misc)	0.00	0.00	500.00	(500.00)	(
8	Office Supplies/Expense	0.00	0.00	500.00	(500.00)	
9	Payroll Expenses & Benefits	50.57	218.16	2,600.00	(2,381.84)	
10	Permits	0.00	0.00	250.00	(250.00)	
11	Postage	182.65	182.65	500.00	(317.35)	3
12	Printing	0.00	0.00	100.00	(100.00)	
13	Property Taxes	0.00	1,611.38	1,900.00	(288.62)	8
14	Repairs/Maintenance	772.61	3,962.45	15,590.00	(11,627.55)	2
15	Sanitary Services	0.00	0.00	250.00	(250.00)	
16	Sewer	0.00	0.00	250.00	(250.00)	
17	Signage	0.00	0.00	1,000.00	(1,000.00)	
18	Telecommunications & Internet	1,268.72	4,439.18	8,000.00	(3,560.82)	5
19	Trash Collection	0.00	0.00	250,00	(250.00)	1
20	Utilities	1,477.23	4,335.92	14,000.00	(9,664.08)	3
21	Wages-Town Manager	0.00	0.00	5,000.00	(5,000.00)	1
22	Wages-Administrator	0.00	0.00	5,000,00	(5,000.00)	1
23	Wages-Asst. Administrator	432.00	919.50	6,000.00	(5,080.50)	1
24	Wages-Handyman	229.00	1,920.00	3,500.00	(1,580.00)	5
25	Wages-Pumpout Attendant	0.00	0.00	500.00	(500.00)	
т	otal General and Administrative	7,980.98	21,635.94	80,740.00	(59,104.06)	2
c	Capital Expenditures					
	Piers Replacement/Repair	0.00	0.00	13,035.00	(13,035.00)	1
	Pier Improvements	0.00	0.00	20,000.00	(20,000.00)	(
т	otal Capital Expenditures	0.00	0.00	33,035.00	(33,035.00)	•
Total	Expenditures	7,980.98	21,635.94	113,775.00	(92,139.06)	
Income (L		(7,979.63)	(19,959.21)	0.00	(19,966.35)	

Cape St. Claire Improvement Association, Inc. Profit & Loss - Maintenance, Caper, Clubhouse December 31, 2019 - Final

		December Actual	YTD Actual	Annual Budget	Variance Over(Under)	% of Budget
Ordinary I	Income/Expense				000 (000)	, e e e e e e e e e e e e e e e e e e e
Incon						
-	Caper Advertising	745.00	19,588.00	40,000.00	(20,412.00)	49%
	BLOA Contribution	0.00		5,079,00		
	CSSC Contribution		0.00		(5,079.00)	
		0.00	0.00	3,052.00	(3,052.00)	0%
	faintenance Fees	115.00	1,115.00	25,000.00	(23,885.00)	4%
	IOA Packets	300.00	5,250.00	10,500.00	(5,250.00)	50%
	nterest Income	2.14	14.11	100.00	(85.89)	14%
	ate Fees fiscellaneous Income	40.00	835.00	5,500.00	(4,665.00)	15%
		(199.80)	1,525.20	4,000.00	(2,474.80)	38%
	Clubhouse - Rental Income	4,815.00	26,092.50	38,500.00	(12,407.50)	68%
	tickers	10.00	275.00	2,000.00	(1,725.00)	14%
Total	Income	5,827.34	54,694.81	133,731.00	(79,036.19)	
Ехре	nse					
	Seneral and Administrative					
1	Accounting Fees	118.80	712.80	2,000.00	(1,287.20)	36%
2	Audit Expenses	0.00	0.00	1,500.00	(1,500.00)	0%
3	Bank Charges	0.00	0.00	50.00	(50.00)	0%
4	Caper Print/Edit/Contract&Postage	0.00	0.00	20,000.00	(20,000.00)	0%
5 6	Clubhouse Custodial Svcs	1,609.08	8,120.19	11,500.00	(3,379.81)	71%
7	Insurance	781.82	781.82	11,000.00	(10,218.18)	7%
8	Legal Services Membrshp(Confernce/Training/Dues)	0.00 0.00	0.00 0.00	2,000.00 650.00	(2,000.00)	0% 0%
9	Voluntr Apprec(Refreshments/Misc)	0.00	146.17	100.00	(650.00) 46.17	146%
10	Events	0.00	0.00	500.00	(500.00)	0%
11	Mowing	0.00	0.00	1,000.00	(1,000.00)	0%
12	Office Supplies/Expense	0.00	626.07	1,500.00	(873.93)	42%
13	Payroll Expenses & Benefits	0.00	61.04	6,648.20	(6,587.16)	1%
14	Permits	0.00	0.00	500.00	(500.00)	0%
15	Postage	910.00	910.00	1,000.00	(90.00)	91%
16	Printing	0.00	179.4 1	2,000.00	(1,820.59)	9%
17	Property Taxes	0.00	0.00	100.00	(100.00)	0%
18	Repairs/Maintenance	735.11	2,337.53	12,500.00	(10,162.47)	19%
19 20	Sanitary Services Signage	0.00	0.00	1,000.00	(1,000.00)	0%
20	Telecommunications & Internet	0.00 85,31	0.00 296.92	500.00 350.00	(500.00) (53.08)	0% 85%
22	Utilities	75.83	223.41	200.00	23.41	112%
23	Wages-Town Manager	0.00	0.00	14,500.00	(14,500.00)	0%
24	Wages-Administrator	0.00	0.00	9,560.00	(9,560.00)	0%
25	Wages-Asst. Administrator	0.00	0.00	2,500.00	(2,500.00)	0%
26	Wages-Beach Attendants	0.00	798.00	13,000.00	(12,202.00)	6%
27	Wages-Code Enforcement	0.00	0.00	2,080.00	(2,080.00)	0%
28	Wages-Groundskeeper	0.00	0.00	9,500.00	(9,500.00)	0%
29 30	Vehicle Fuel & Maintenance Website/Technology	0.00	0.00	2,000.00	(2,000.00)	0%
	otal General and Administrative	0.00	0.00	3,900.00 133,638.20	(3,900.00) (118,444.84)	0%
-						
C	apital Expenditures					
	Clubhouse Improvements	0.00	0.00	0.00	0.00	
	Beaches and Park Improvements	3,500.00	3,500.00	0.00	0.00	
Τ¢	otal Capital Expenditures	3,500.00	3,500.00	0.00	0.00	
Totai I	Expenditures	7,815.95	18,693.36	133,638.20	(118,444.84)	
ncome (Lo	oss)	(1,988.61)	36,001.45	92.80	39,408.65	
•	-				and the second	

Cape St. Claire Improvement Association, Inc. Profit Loss - Piers & Maintenance December 31, 2019 - Final

		December	YTD	Annual	Variance	
Ordinana		Actual	Actual	Budget	Over(Under)	% of Budg
Ordinary Inc. Income	ome/Expense					
	er Advertising	750.00	10 662 00	40,000,00	(20 227 00)	49
	A Contribution	0.00	19,663.00 0.00	40,000.00 5,079.00	(20,337.00) (5,079.00)	45
	C Contribution	0.00	0.00	3,079.00	(3,052.00)	
	ntenance Fees	110.00	1,040.00	25,000.00	(23,960.00)	4
	APackets	300.00	5,250.00	10,500.00	(5,250.00)	50
	rest income	3.49	22.84	100.00	(77.16)	23
Late	Fees	40.00	835.00	5,600.00	(4,765.00)	16
	cellaneous Income	(199.80)	1,525.20	4,100.00	(2,574.80)	37
	phouse - Rental Income	4,815.00	26,092.50	38,500.00	(12,407.50)	68
	tals/ Silps	0.00	668.00	99,040.00	(98,372.00)	
	s - Capital Assessment	0.00	0.00	13,035.00	(13,035.00)	(
	s - Wait List Fee	0.00	1,000.00	1,500.00	(500.00)	6
• • • •	kers	10.00	275.00	2,000.00	(1,725.00)	14
Total Inc	come	5,828.69	56,371.54	247,506.00	(191,134.46)	
Expense	,					
	eral and Administrative					
1	Accounting Fees	214.50	1,287.00	3,500.00	(2,213.00)	3
2	Audit Expenses	0.00	0.00	3,000.00	(3,000.00)	
3	Bank Charges	0.00	0,00	50.00	(50.00)	
4 5	Caper/Print/Contract&Postage Clubhouse Custodial Sycs	0.00 1,609.08	0.00	20,000.00	(20,000.00)	7
6	Front Foot Assessment	0.00	8,120.19 0.00	11,500.00 1,700.00	(3,379.81) (1,700.00)	7
7	Insurance	4,254.32	4,254.32	18,200.00	(13,945.68)	2
8	Legal Services	0.00	0.00	5,000.00	(5,000.00)	-
9	Membrshp(Confernce/Training/Dues)	0.00	0.00	800.00	(800.00)	
10	Voluntr Apprec(Refreshments/Misc)	0.00	146.17	600.00	(453.83)	2
11	Events	0.00	0.00	500.00	(500.00)	(
12	Mowing	0.00	0.00	1,000.00	(1,000.00)	(
13	Office Supplies/Expense	0.00	626.07	2,000.00	(1,373.93)	3
14	Payroli Expenses & Benefits	50.57	279.20	9,248.20	(8,969.00)	:
15	Permits	0.00	0.00	750,00	(750.00)	1
16	Postage	1,092.65	1,092.65	1,500.00	(407.35)	7
17 18	Printing	0.00	179.41	2,100.00	(1,920.59)	
19	Property Taxes Repairs/Maintenance	0.00 1,507.72	1,611.38 6,299.98	2,000.00 28,090.00	(388.62) (21,790.02)	8
	Sanitary Services	0.00	0.00	1,250.00	(1,250.00)	2.
	Sewer	0.00	0.00	250.00	(250.00)	
22	Signage	0.00	0.00	1,500.00	(1,500.00)	
23	Telecommunications & Internet	1,354.03	4,736.10	8,350.00	(3,613,90)	5
	Trash Collection	0.00	0.00	250.00	(250.00)	
	Utilities	1,553.06	4,559.33	14,200.00	(9,640.67)	3
	Vehicle Fuel & Maintenance	0.00	0.00	2,000.00	(2,000.00)	(
	Wages-Town Manager Wages Administrator	0.00	0.00	19,500.00	(19,500.00)	
	Wages-Administrator Wages-Asst. Administrator	0.00 432.00	0.00 919.50	14,560.00	(14,560.00)	(1)
	Wages-Beach Altendant	432.00	919.50 798.00	8,500.00 13,000.00	(7,580.50) (12,202.00)	11
	Wages-Code Enforcement	0.00	0.00	2,080.00	(2,080.00)	
	Wages-Groundskeeper	0.00	0.00	9,500.00	(9,500.00)	í
	Wages-Handyman	229.00	1,920.00	3,500.00	(1,580.00)	5
34	Wages-Pumpout Attendant	0.00	0.00	500.00	(500.00)	(
35	Website/Technology	0.00	0.00	3,900.00	(3,900.00)	(
Tota	General and Administrative	12,296.93	36,829.30	214,378.20	(177,548.90)	
	tal Expenditures			/	-	
	Beaches and Park Improvements	3,500.00	3,500.00	0.00	0.00	0
	Clubhouse Improvements	0.00	0.00	0.00	0.00	(
	Piers Replacement Project	0.00	0.00	13,035.00	(13,035.00)	(
	Piers Improvements	0.00	0.00	20,000.00	(20,000.00)	(
Tota	I Capital Expenditures	3,500.00	3,500.00	33,035.00	(33,035.00)	
Totai Exp	penditures	15,796.93	40,329.30	247,413.20	(210,583.90)	
come (Loss	1	(9,968.24)	16 042 24	92.80	19 449 44	
LUSS LUSS	1	(3,300.24)	16,042.24	92,00	19,449.44	

Cape St. Claire Improvement Association, Inc. Profit & Loss - SCBD December 31, 2019 - Final

		December Actual	YTD Actual	Annual Budget	Variance Over(Under)	% of Budget
Ordinary Inc	ome/Expense				الباري متناعد المجرد فالباد والاربية	
Income						
SCE	BD/Fees	267,000.00	267,000.00	438,710.00	-171,710.00	6
Inte	rest income	0.00	0.00	20.00	-20.00	
Rol	lover from FY18	0.00	0.00	11,333.90	-11,333.90	
Total Inc	come	267,000.00	267,000.00	450,063.90	-183,063.90	
Expense	e					
Ger	eral and Administrative					
1	Accounting Fees	335,50	2,681.51	5,500.00	-2,818.49	4
2	Audit Expenses	0.00	3,750.00	5,300.00	-1,550.00	7
3	Bank Charges	20.98	123.87	0.00	123.87	
4	Caper Print/Edit/Contract&Postage	6,898.92	26,198.68	30,000.00	-3,801.32	8
5	Collection Fee-AA County	0.00	0.00	2,000.00	-2,000.00	
6	Contract Labor	0.00	800.00	1,500.00	-700.00	5
7	Clubhouse Custodial Services	0.00	0.00	2,500.00	-2,500.00	
8	Insurance	4,905.00	17,600.00	17,600.00	0.00	10
9	Legal Services	880.00	7,896.17	10,000.00	-2,103.83	7
10	Membrshp(Confernce/Training/Dues)	90.00	566.00	1,300.00	-734.00	4
11	Voluntr Apprec (Refreshments/Misc)	0.00	510.03	500.00	10.03	10
12	Events	80.54	635.89	1,525.00	-889.11	4
13	Mowing	960.00	7,680.00	14,000.00	-6,320.00	5
14	Office Supplies/Expense	117.77	1,715.39	5,000.00	-3,284.61	3
15	Payroll Expenses & Benefits	1,822.24	12,090.63	22,991.80	-10,901.17	5
16	Permits	0.00	93,99	500.00	-406.01	1
17	Postage	0.00	405.65	2,500.00	-2,094.35	1
18	Printing	0.00	6.99	4,000.00	-3,993.01	
19	Property Taxes	0.00	2,963.49	4,350.00	-1,386.51	e
20	Repairs/Maintenance	1,968.47	9,936.39	37,500.00	-27,563.61	2
21	Sanitary Services	0.00	5,022.50	8,000.00	-2,977.50	e
22	Sewer	106.71	326.22	500.00	-173.78	6
23	Signage	0.00	0.00	600.00	-600.00	
24	Telecommunications & Internet	240.93	838.54	3,700.00	-2,861.46	2
25	Trash Collection	417.76	2,792.01	5,000.00	-2,207.99	-
26	Utilities	1,478.10	4,788.42	10,000.00	-5,211.58	4
27	Vehicle Fuel & Maintenance	0.00	385.90	2,000.00	-1,614.10	1
28	Wages-Town Manager	7,073.22	39,957.94	58,500.00	-18,542.06	6
29	Wages-Administrator	4,811.45	26,664.10	35,360.00	-8,695.90	1
30	Wages-Asst Administrator	505.40	1,198.28	3,000.00	-1,801.72	4
31	Wages-Asst Admin (Mtg Spt)	150.00	1,200.00	2,400.00	-1,200.00	6
32	Wages-Beach Attendant	0.00	13,453.76	13,500.00	-46.24	10
33	Wages-Code Enforcement	0.00	0.00	520.00	-520.00	
34	Wages-Custodial Services	595.00	1,021.50	2,080.00	-1,058.50	4
35	Wages-Groundskeeper	1,578.55	10,296.94	15,500.00	-5,203.06	e
36	Wages-Security Patrol	90.00	11,934.00	46,000.00	-34,066.00	2
37	Website/Technology	1,512.02	3,093.59	6,100.00	-3,006,41	5
	al General and Administrative	36,638.56	218,628.38	381,326.80	-162,698.42	-
~	14 - 1 - 19					
Cap	ital Expenditures	0.00	0.00	10 500 00	10 500 00	
	Beaches & Parks Improvements	0.00	0.00	12,500.00	-12,500.00	
	Clubhouse Improvements	0.00	1,531.74	15,000.00	-13,468.26	1
	Shoreline Erosion Restoration	8,122.17	41,000.00	41,000.00	0.00	10
	al Capital Expenditures	8,122.17	42,531.74	68,500.00	-25,968.26	
Total Ex	penditures	44,760.73	261,160.12	449,826.80	-188,666.68	
ncome (Loss		222,239.27	5,839.88	237.10	5,602.78	

BALANCE SHEET

As of December 31, 2019

ASSETS	TOTAL
Current Assets	
Bank Accounts	
Checking Accounts	
General Checking - BB&T	44,573.20
Payroll Checking - BB&T	8,348.29
Total Checking Accounts	52,921.49
Money Market Accounts	0,00,00,00
Maintenance MM - BB&T	164,424.36
Piers MM - BB&T	75,461.79
Total Money Market Accounts	239,886.15
Petty Cash	
Maintenance	250.00
Total Petty Cash	250.00
Total Bank Accounts	\$293,057.64
Accounts Receivable	• • • • •
Accounts Receivable	1,595.33
Total Accounts Receivable	\$1,595.33
Other Current Assets	
Due From SCBD	-6,699.10
Undeposited Funds	1,777.37
Total Other Current Assets	\$ -4,921.73
Total Current Assets	\$289,731.24
Fixed Assets	
Maintenance	0.00
Accumulated Depreciation	-64,181.58
Equipment	25,570.51
Furniture & Fixtures	2,000.00
Improvements	4,707.00
Land	105,027.20
Paving/Walls	35,607.28
Total Maintenance	108,730.41
Membership	
Accumulated Depreciation	-123,702.00
Buildings Furniture & Fixtures	145,853.43
	1,482.84
Total Membership	23,634.27
Piers	100 101 00
Accumulated Depreciation Buildings & Piers	-168,424.00 220,307.64
Total Piers	51,883.64
Total Fixed Assets	\$184,248.32

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	TOTAL
TOTAL ASSETS	\$473,979.56
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
A/P - State Income Tax	53.00
Grants	236.00
Payroll Liabilities	-2,071.47
Prepaid Advertising	1,147.12
Prepaid Maintenance Fees	685.00
Security Deposit Clubhouse	2,785.01
Total Other Current Liabilities	\$2,834.66
Total Current Liabilities	\$2,834-66
Total Liabilitios	\$2,834.66
Equity	
Net Assets	
Net Assets-Piers & Maintenance	
Net Assets-Maintenance	280,614.21
Net Assets-Piers	168,038.88
Total Net Assets-Piers & Maintenance	448,653.09
Total Net Assets	448,653.09
Net Assets-Comm. Defense Fund	12,543.76
Net Assets-Old Clubhouse	11,500.24
Retained Earnings	-17,594.43
Net income	16,042.24
Total Equity	\$471,144.90
TOTAL LIABILITIES AND EQUITY	\$473,979.56

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SCBD - Cape St. Claire Improvement Association

BALANCE SHEET

As of December 31, 2019

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Cash Held by the County	54.98
Checking Accounts	
SCBD Checking - BB&T	159,822.06
Total Checking Accounts	159,822.06
Money Market Accounts	
SCBD MM - BB&T	684.53
Total Money Market Accounts	684.53
Total Bank Accounts	\$160,561.57
Accounts Receivable	
Accounts Receivable	607.50
Total Accounts Receivable	\$607.50
Other Current Assets	
Due from Cape St. Claire	-40.00
Total Other Current Assets	\$ -40.00
Total Current Assets	\$161,129.07
TOTAL ASSETS	\$161,129.07
ABILITIES AND EQUITY	
Liabilities	
Current Llabilities	
Other Current Liabilities	0.704.70
Due to Cape St. Claire Total Other Current Liabilities	-6,764.78 \$ -6 ,7 64.78
Total Current Liabilities	
	\$ -6,764.78
Total Llabilities	\$ -6,764.78
Equity Net Assets-SCBD	
Retained Earnings	170,531.03 -8,477.06
Net Income	-8,477.06 5,839.88
Total Equity	\$167,893.85
OTAL LIABILITIES AND EQUITY	
	\$161,129.07

Cape St. Claire Improvement Association, Inc. Profit & Loss - Piers January 31, 2020 - Final

		January	YTD	Annual	Variance	
		Actual	Actual	Budget	Over(Under)	% of Budge
Ordinary I	ncome/Expense					
Incom	10					
tr	nterest Income	1.27	10.00	0.00	1.59	
L	ate Fees	0.00	0.00	100.00	(100.00)	0
	liscellaneous Income	0.00	0.00	1 00 .00	(100.00)	0
P	iers - Capital Replacement Assessment	0.00	0.00	13,035.00	(13,035.00)	0
P	lers - Waitlist Fee	100.00	1,100.00	1,5 00 .00	(400.00)	73
R	tentals/ Slips	0.00	668.00	99,040.00	(98,372.00)	1
Total	Income	101.27	1,778.00	113,775.00	(112,005.41)	
Ехрег	150					
G	eneral and Administrative					
1	Accounting Fees	95.70	669.90	1,500.00	(830.10)	45
2	Audit Expenses	0.00	0.00	1,500.00	(1,500.00)	C
3	Front Foot Assessment	1,170.00	1,170.00	1,700.00	(530.00)	69
4	Insurance	0.00	3,472.50	7,200.00	(3,727.50)	48
5	Legal Services	0.00	0.00	3,000.00	(3.000.00)	C
6	Membrshp(Confernce/Training/Dues)	0.00	0.00	150.00	(150.00)	C
7	Voluntr Apprec(Refreshments/Misc)	0.00	0.00	500.00	(500.00)	(
8	Office Supplies/Expense	0.00	0.00	500.00	(500.00)	(
9	Payroll Expenses & Benefits	37.43	255.59	2,600.00	(2,344.41)	10
10	Permits	0.00	0.00	250,00	(250.00)	(
11	Postago	150.50	333.15	500.00	(166.85)	67
12	Printing	0.00	0.00	100.00	(100.00)	C
13	Property Taxes	0.00	1,611.38	1,900.00	(288.62)	88
14	Repairs/Maintenance	16.43	3,978.88	15,590.00	(11,611.12)	26
15	Sanitary Services	0.00	0.00	250.00	(250.00)	C
16	Sewer	0.00	0.00	250.00	(250.00)	C
17	Signage	0.00	0.00	1,000.00	(1,000.00)	C
18	Telecommunications & Internet	785.70	5,224.88	8,000.00	(2,775.12)	65
19	Trash Collection	0.00	0.00	250.00	(250.00)	C
20	Utilities	1,542.94	5,878.86	14,000.00	(8,121.14)	42
21	Wages-Town Manager	0.00	0.00	5,000.00	(5,000.00)	C
22	Wages-Administrator	0.00	0.00	5,000.00	(5,000.00)	C
23	Wages-Asst. Administrator	332.50	1,252.00	6,000.00	(4,748.00)	21
24	Wages-Handyman	156.75	2,076.75	3,500.00	(1,423.25)	59
25	Wages-Pumpout Attendant	0.00	0.00	500.00	(500.00)	0
T	otal General and Administrative	4,287.95	25,923.89	80,740.00	(54,816.11)	32
С	apital Expenditures					
	Piers Replacement/Repair	0.00	0.00	13,035.00	(13,035.00)	0
	Pier Improvements	0.00	0.00	20,000.00	(20,000.00)	0
Т	otal Capital Expenditures	0.00	0.00	33,035.00	(33,035.00)	
Total	Expenditures	4,287.95	25,923.89	113,775.00	(87,851.11)	
ncome (Lo		(4,186.68)	(24,145.89)	0.00	(24,154.30)	

Cape St. Claire Improvement Association, Inc. Profit & Loss - Maintenance, Caper, Clubhouse January 31, 2020 - Final

		January	YTD	Annual	Variance Over(Under)	% of Budget
0		Actual	Actual	Budget	Over(Under)	% Of Budge
•	come/Expense					
Income				40,000,00	(40.740.00)	Edo
	per Advertising	600.00	20,258.00	40,000.00	(19,742.00)	519
BL	OA Contribution	0.00	0.00	5,079.00	(5,079.00)	0%
CS	SC Contribution	0.00	0.00	3,052.00	(3,052.00)	09
Ma	Intenance Fees	9,899.00	10,944.00	25,000.00	(14,056.00)	449
но	A Packets	750.00	6,000.00	10,500.00	(4,500.00)	579
Inte	erest Income	2.79	16.90	100.00	(83.10)	179
Lat	te Fees	150.00	985.00	5,500.00	(4,515.00)	18
Mis	scellaneous Income	75.00	1,600.20	4,000.00	(2,399.80)	40
Clu	ibhouse - Rental Income	4,345.00	30,437.50	38,500.00	(8,062.50)	79
Sti	ckers	455.00	730.00	2,000.00	(1.270.00)	37
Total In	come	16,276.79	70,971.60	133,731.00	(62,759.40)	
Expens	e					
Ge	neral and Administrative					
1	Accounting Fees	118.80	831.60	2,000.00	(1,168,40)	42
2	Audit Expenses	0.00	0.00	1,500.00	(1,500.00)	0
3	Bank Charges	0.00	0.00	50.00	(50.00)	0
4	Caper Print/Edit/Contract&Postage	0.00	0.00	20,000.00	(20,000.00)	0
5	Clubhouse Custodial Svcs	1,609.08	9,729.27	11,500.00	(1,770.73)	85
6	Insurance	2,421.00	3,202.82	11,000.00	(7,797.18)	29
7	Legal Services	0.00	0.00	2,000.00	(2,000.00)	0
8	Membrshp(Confernce/Training/Dues)	0.00	0.00	650.00	(650.00)	0
9	Voluntr Apprec (Refreshments/Misc)	25.00	171.17	100.00	71.17	171 0
10 11	Events Mowing	0.00 0.00	0.00	500.00 1,000.00	(500.00) (1,000.00)	0
12	Office Supplies/Expense	0.00	626.07	1,500.00	(873.93)	42
13	Payroil Expenses & Benefits	0.00	61,04	6,648.20	(6,587.16)	1
14	Permits	0.00	0.00	500.00	(500.00)	0
15	Postage	0.00	910.00	1,000.00	(90.00)	91
16	Printing	2,550.00	2,729.41	2,000.00	729.41	136
17	Property Taxes	0.00	0.00	100.00	(100.00)	0
18	Repairs/Maintenance	102.16	2,439.69	12,500.00	(10,060,31)	20
19	Sanitary Services	0.00	0.00	1,000.00	(1,000.00)	a
20	Signage	0.00	0.00	500.00	(500.00)	0
21 22	Telecommunications & Internet Utilities	42.82 0.00	339.74 223.41	350,00 200,00	(10.26) 23.41	97 112
22	Wages-Town Manager	0.00	223.41	14,500.00	(14,500.00)	0
24	Wages-Administrator	0.00	0.00	9,560.00	(9,560.00)	0
25	Wages-Asst. Administrator	0,00	0.00	2,500.00	(2,500.00)	a
26	Wages-Beach Attendants	0.00	798.00	13,000.00	(12,202.00)	6
27	Wages-Code Enforcement	0.00	0.00	2,080.00	(2,080.00)	0
28	Wages-Groundskeeper	0.00	0.00	9,500.00	(9,500.00)	0
29	Vehicle Fuel & Maintenance	0.00	0.00	2,000.00	(2,000.00)	0
30	Website/Technology	0.00	0.00	3,900.00	(3,900.00)	0
Tot	tal General and Administrative	6,868.86	22,062.22	133,638.20	(111,575.98)	
Ca	pital Expenditures					
	Clubhouse Improvements	0.00	0.00	0.00	0.00	
	Beaches and Park Improvements	0.00	3,500.00	0.00	0.00	
	tal Capital Expenditures	0.00	3,500.00	0.00	0,00	
To						
	xpenditures	6,868.86	25,562.22	133,638.20	(111,575.98)	

Cape St. Claire Improvement Association, Inc. Profit Loss - Piers & Maintenance January 31, 2020 - Final

		January	YTD	Annual	Variance	
	1	Actual	Actual	Budget	Over(Under)	% of Budget
Ordinary Income/Exp	penso					
Income						5404
Caper Adve	-	600.00	20,258.00	40,000.00	(19,742.00)	51% 0%
BLOA Cont		0.00 0.00	0.00 0.00	5,079.00 3,052.00	(5,079.00) (3,052.00)	0%
CSSC Conti Maintenanc		9,899.00	10,944.00	25,000.00	(14,056.00)	44%
HOA Packe		750.00	6,000.00	10,500.00	(4,500.00)	57%
Interest Inc.		4.06	26.90	100.00	(73.10)	27%
Late Fees		150.00	985.00	5,600.00	(4,615.00)	18%
Miscellaneo		75.00	1,600.20	4,100.00	(2,499.80)	39%
	- Rental Income	4,345.00	30,437.50	38,500.00	(8,062.50)	79%
Rentals/ Sli	ps ital Assessmont	0.00 0.00	668.00 0.00	99,040.00 13,035.00	(98,372.00) (13,035.00)	1% 0%
Piers - Wait		100.00	1,100.00	1,500.00	(400.00)	73%
Stickers		455.00	730.00	2,000.00	(1,270.00)	379
Total Income		16,378.06	72,749.60	247,506.00	(174,756.40)	
Expense						
•	d Administrative					
	nting Fees	214.50	1,501.50	3,500.00	(1,998.50)	43%
	xpenses	0.00	0.00	3,000.00	(3,000.00)	0%
	harges	0.00	0.00	50.00	(50.00)	0%
	Print/Contract&Postage	0.00	0.00	20,000.00	(20,000.00)	0%
	use Custodial Svcs oot Assessment	1,609.08 1,170.00	9,729.27 1,170.00	1,500.00 1,700.00	(1,770.73) (530.00)	85% 69%
7 Insurar		2,421.00	6,675.32	18,200.00	(11,524.68)	37%
	Services	0.00	0,00	5,000.00	(5,000.00)	0%
	shp(Confernce/Training/Dues)	0.00	0.00	800.00	(800.00)	0%
	r Apprec(Refreshments/Misc)	25.00	171.17	600,00	(428.83)	29%
11 Events		0.00	0.00	500.00	(500.00)	0%
12 Mowing 13 Office S	-	0.00	0.00	1,000.00	(1,000.00)	0%
	Supplies/Expense Expenses & Benefits	0.00 37.43	626.07 316.63	2,000.00 9,248.20	(1,373.93) (8,931.57)	31% 3%
15 Permit		0.00	0.00	750,00	(750.00)	0%
16 Postag		150.50	1,243.15	1,500.00	(256.85)	83%
17 Printing	-	2,550.00	2,729.41	2,100.00	629.41	130%
	ty Taxes	0.00	1,611.38	2,000.00	(388.62)	81%
	s/Maintenancø v Services	118.59 0.00	6,418.57 0.00	28,090.00	(21,671.43)	23% 0%
20 Samuar 21 Sewer	y Services	0.00	0.00	1,250.00 250.00	(1,250.00) (250.00)	0%
22 Signag	e	0.00	0.00	1,500.00	(1,500.00)	0%
	mmunications & Internet	677.32	5,413.42	8,350.00	(2,936.58)	65%
	Collection	0.00	0.00	250.00	(250,00)	0%
25 Utilities		1,542.94	6,102.27	14,200.00	(8,097.73)	43%
	Fuel & Maintenance	0.00	0.00	2,000.00 19,500.00	(2,000.00)	0% 0%
	-Town Manager -Administrator	0.00 0.00	0.00 0.00	14,560.00	(19,500.00) (14,560.00)	0%
	Asst. Administrator	332.50	1,252.00	8,500.00	(7,248.00)	15%
30 Wages	-Beach Attendant	0.00	798.00	13,000.00	(12,202.00)	6%
	-Code Enforcement	0.00 0.00	0.00	2,080.00	(2,080.00)	0% 0%
•	-Groundskeeper -Handvman	156.75	0.00 2,076,75	9,500.00 3,500.00	(9,500.00) (1,423.25)	59%
u · · ·	Pumpout Attendant	0.00	0.00	500.00	(500.00)	0%
	e/Technology	151,20	151.20	3,900.00	(3,748.80)	4%
	al and Administrative	11,156.81	47,986.11	214,378.20	(166,392.09)	,
Capital Exp	enditures					
	as and Park Improvements	0.00	3,500.00	0.00	0.00	0%
	use Improvements	0.00	0.00	0.00	0.00	0%
	leplacement Project	0.00	0.00	13,035.00	(13,035.00)	0%
	nprovements	0.00	0.00	20,000.00	(20,000.00)	. 0%
	al Expenditures	0.00	3,500.00	33,035.00	(33,035.00)	
Total Expenditu ncome (Loss)	res	<u>11,156.81</u> 5,221.25	51,486.11 21,263.49	247,413.20 92.80	(199,427.09) 24,670.69	
100110 (2035)		0,221.20	21,203,49	92.00	24,010.09	r

Cape St. Claire Improvement Association, Inc. Profit & Loss - SCBD January 31, 2020 - Final

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		January	YTD	Annual	Variance	
·	-	Actual	Actual	Budget	Over(Under)	% of Budget
Ordinary Incom	e/Expense					
Income		0.00	000 000	429 740 00	-171,710.00	6
SCBD/I	rees t Income	0.00 0.00	267,000.00 0.00	438,710.00 20.00	-20.00	0
	er from FY18	0.00	0.00	11,333.90	-11,333.90	
Total Incom	le	0.00	267,000.00	450,063.90	-183,063.90	
Expense						
	I and Administrative	225 50	2 017 01	E E00.00	-2,482.99	5
	counting Fees	335.50 0.00	3,017.01	5,500.00	-2,482.99 -1,550.00	7
	dit Expenses nk Charges	20.98	3,750.00 144.85	5,300.00 0.00	-1,550.00	,
	per Print/Edit/Contract&Postage	0.00	26,198.68	30,000,00	-3,801.32	8
	lection Fee-AA County	0.00	0.00	2,000.00	-2,000.00	ŭ
	intract Labor	0.00	800.00	1,500.00	-700.00	5
	ubhouse Custodial Services	0.00	0.00	2,500.00	-2,500.00	-
	surance	0.00	17,600.00	17,600.00	0.00	10
	gal Services	1,492.60	9,388.77	10,000.00	-611.23	9
	embrshp(Confernce/Training/Dues)	0.00	566.00	1,300.00	-734.00	4
11 Vo	luntr Apprec (Refreshments/Misc)	0.00	510.03	500.00	10.03	10
12 Ev	ents	402.69	1,038.58	1,525.00	-486.42	6
13 Mo	owing	0.00	7,680.00	14,000.00	-6,320.00	ŧ
	fice Supplies/Expense	63.94	1,779.33	5,000.00	-3,220.67	3
	yroll Expenses & Benefits	2,643.52	14,734.15	22,991.80	-8,257.65	e
-	rmits	0.00	93.99	500.00	-406.01	
	stage	55.00	460.65	2,500.00	-2,039.35	1
	inting	426.23	433.22	4,000.00	-3,566.78	1
	operty Taxes	0.00	2,963.49	4,350.00	-1,386.51	6
	pairs/Maintenance	1,184.39	11,120.78	37,500.00	-26,379.22	3
	nitary Services	0.00	5,022.50 326,22	8,000.00 500.00	-2,977.50 -173.78	6
	wer gnage	0.00 0.00	0.00	600.00	-600.00	, i
	lecommunications & Internet	120.95	959.49	3,700.00	-2,740.51	2
	ash Collection	417,76	3,209.77	5,000.00	-1,790.23	6
	lities	1,231.39	6,019.81	10,000.00	-3,980.19	6
	hicle Fuel & Maintenance	62.09	447.99	2,000.00	-1,552.01	2
	ages-Town Manager	9,000.03	48,957.97	58,500.00	-9,542.03	(
29 Wa	ages-Administrator	6,211.69	32,875.79	35,360.00	-2,484.21	9
30 Wa	ages-Asst Administrator	569,88	1,768.16	3,000.00	-1,231.84	ŧ
31 Wa	ages-Asst Admin (Mtg Spt)	300.00	1,500.00	2,400.00	-900.00	6
32 Wa	ages-Beach Attendant	0.00	13,453.76	13,500.00	-46.24	10
	ages-Code Enforcement	0.00	0.00	520,00	-520.00	
	ages-Custodial Services	320.00	1,341.50	2,080.00	-738.50	6
	ages-Groundskeeper	1,379.89	11,676.83	15,500.00	-3,823.17	Ĩ
	ages-Security Patrol	1,731.00	13,665.00	46,000.00	-32,335.00 -2,803.37	3 6
	ebsite/Technology eneral and Administrative	203.04 28,172.57	3,296.63	6,100.00 381,326.80	-134,525.85	·
i otal G		20,112.01	2.0,000.00	201,020.00		
Capital	Expenditures					
-	aches & Parks Improvements	0.00	0.00	12,500.00	-12,500.00	
	ubhouse Improvements	0.00	1,531.74	15,000.00	-13,468.26	1
	oreline Erosion Restoration	0.00	41,000.00	41,000.00	0.00	10
Total C	apital Expenditures	0.00	42,531.74	68,500.00	-25,968.26	
Total Exper	nditures	28,172.57	289,332.69	449,826.80	-160,494.11	
ncome (Loss)		-28,172.57	-22,332.69	237.10	-22,569.79	

BALANCE SHEET

As of January 31, 2020

ACCETC	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Checking Accounts General Checking - BB&T	55,505.28
Payroll Checking - BB&T	1,376.6
Total Checking Accounts	56,881.90
	00,001,00
Money Market Accounts	164,427.1
Maintenance MM - BB&T	71,544.8
Piers MM - BB&T	235,972.0
Total Money Market Accounts	200,972.0
Petty Cash Maintenance	050.00
Maintenance	250.0 250.0
Total Petty Cash	
Total Bank Accounts	\$293,103.9
Accounts Receivable	
Accounts Receivable	1,605.33
Total Accounts Receivable	\$1,605.33
Other Current Assots	
Due From Cape St. Claire	14,863.10
Due From SCBD	-14,415.44
Undeposited Funds	1,187.3
Total Other Current Assets	\$1,635.03
Total Current Assets	\$296,344.27
Fixed Assets	
Maintenance	0.00
Accumulated Depreciation	-64,181.5
Equipment	25,570.5
Furniture & Fixtures	2,000.00
Improvements	4,707.0
Land	105,027.20
Paving/Walis	35,607.28
Total Maintenance	108,730.4
Membership	
Accumulated Depreciation	-123,702.00
Buildings	145,853.43
Furniture & Fixtures	1,482.84
Total Membership	23,634.27

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Piers	
Accumulated Depreciation	-168,424.00
Buildings & Piers	220,307.64
Total Piers	51,883.64
Total Fixed Assets	\$184,248.32
TOTAL ASSETS	\$480,592.59
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
A/P - State Income Tax	53.00
Grants	236.00
Payroll Liabilities	-1,689.69
Prepaid Advertising	1,147.12
Prepaid Maintenance Fees	685.00
Security Deposit Clubhouse	3,785.0
Total Other Current Liabilities	\$4,216.44
Total Current Liabilities	\$4,216.44
Total Liabilities	\$4,216.44
Equity	
Net Assets	
Net Assets-Piers & Maintenance	
Net Assets-Maintenance	280,614.21
Net Assets-Piers	168,038.88
Total Net Assets-Piers & Maintenance	448,653.09
Total Net Assets	448,653.09
Net Assets-Comm. Defense Fund	12,543.76
Net Assets-Old Clubhouse	11,500.24
Retained Earnings	-17,584.43
Net Income	21,263.49
Total Equity	\$476,376.15
TOTAL LIABILITIES AND EQUITY	\$480,592.59

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SCBD - Cape St. Claire Improvement Association

BALANCE SHEET

As of January 31, 2020

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Cash Held by the County	54.98
Checking Accounts SCBD Checking - BB&T	
Total Checking Accounts	138,435.45
Money Market Accounts	138,435.45
SCBD MM · BB&T	663.55
Total Money Market Accounts	663.55
Total Bank Accounts	\$139,153.98
Accounts Receivable	ψ103,100.80
Accounts Receivable	607.50
Total Accounts Receivable	\$607.50
Other Current Assets	0007.00
Due from Cape St. Claire	-40.00
Total Other Current Assets	\$ -40.00
Total Current Assets	\$139,721.48
TOTAL ASSETS	\$139,721.48
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Due to Cape St. Claire	0.20
Total Other Current Liabilities	\$0.20
Total Current Liabilities	\$0.20
Total Liabilities	\$0.20
Equity	
Net Assets-SCBD Retained Earnings	170,531.03
Net Income	-8,477.06
Fotal Equity	-22,332.69
TOTAL LIABILITIES AND EQUITY	\$139,721.28
	\$139,721.48

Cape St. Claire Improvement Association, Inc. Profit & Loss - Piers February 29, 2020 - Final

		February	YTD	Annual	Variance	
		Actual	Actual	Budget	Over(Under)	% of Budge
Ordinary I	ncome/Expense					
Incom	n 0					
It	nterest Income	1.20	11.20	0.00	1.59	
L	ate Fees	0.00	0.00	100.00	(100.00)	0
N	liscellaneous Income	0.00	0.00	100.00	(100.00)	0
P	Piers - Capital Replacement Assessment	0.00	0.00	13,035.00	(13,035.00)	0
	Piers - Waitlist Fee	200.00	1,300.00	1,500.00	(200.00)	87
R	Rentals/ Slips	24,745.00	25,413.00	99,040.00	(73,627.00)	26
Total	Income	24,946.20	26,724.20	113,775.00	(87,060.41)	
Exper	150					
G	Seneral and Administrative					
1	Accounting Fees	0.00	669.90	1,500.00	(830.10)	45
2	Audit Expenses	0.00	0.00	1,500.00	(1,500.00)	0
3	Front Foot Assessment	0.00	1,170.00	1,700.00	(530.00)	69
4	Insurance	0.00	3,472.50	7,200.00	(3,727.50)	48
5	Legal Services	0.00	0.00	3,000.00	(3,000.00)	0
6	Membrshp(Confernce/Training/Dues)	0.00	0.00	150.00	(150.00)	0
7	Voluntr Apprec(Refreshments/Misc)	0.00	0.00	500.00	(500.00)	0
8	Office Supplies/Expense	0.00	0.00	500.00	(500.00)	0
9	Payroll Expenses & Benefits	14.99	270.58	2,600.00	(2,329.42)	10
10	Permits	0.00	0.00	250.00	(250.00)	0
11	Postage	0.00	333.15	500.00	(166.85)	67
12	Printing	0.00	0.00	100.00	(100.00)	0
13	Property Taxes	0.00	1,611.38	1,900.00	(288.62)	85
14	Repairs/Maintenance	0.00	3,978.88	15,590.00	(11,611.12)	26
15	Sanitary Services	0.00	0.00	250.00	(250.00)	0
16	Sewer	0.00	0.00	250.00	(250.00)	0
17	Signage	0.00	0.00	1,000.00	(1,000.00)	0
18	Telecommunications & Internet	633.97	5,707.65	8,000.00	(2,292.35)	71
19	Trash Collection	0.00	0.00	250.00	(250.00)	0
20	Utilities	1,601.79	7,480.65	14,000.00	(6,519.35)	53
21	Wages-Town Manager	0.00	0.00	5,000.00	(5,000.00)	0
22	Wages-Administrator	0.00	0.00	5,000.00	(5,000.00)	0
23	Wages-Asst. Administrator	196.00	1,448.00	6,000.00	(4,552.00)	24
24	Wages-Handyman	0.00	2,076.75	3,500.00	(1,423.25)	59
25	Wages-Pumpout Attendant	0.00	0.00	500,00	(500.00)	0
26	Web Site	0.00	151.20	0.00	151.20	
Т	otal General and Administrative	2,446.75	28,370.64	80,740.00	(52,369.36)	35
C	apital Expenditures					
	Piers Replacement/Repair	0.00	0.00	13,035.00	(13,035.00)	0
	Pier Improvements	0.00	0.00	20,000.00	(20,000.00)	01
Т	otal Capital Expenditures	0.00	0.00	33,035.00	(33,035.00)	
Total I	Expenditures	2,446.75	28,370.64	113,775.00	(85,404.36)	
	iss)	22,499.45	(1,646.44)	0.00	(1,656.05)	

Cape St. Claire Improvement Association, Inc. Profit & Loss - Maintenance, Caper, Clubhouse February 29, 2020 - Final

		February Actual	YTD Actual	Annual Budget	Variance Over(Under)	% of Budget
Ordinary I	ncome/Expense					
Incom						
	aper Advertising	5,080.00	25,338.00	40,000.00	(14,662.00)	639
	LOA Contribution	0.00	0.00	5,079.00	(5,079.00)	09
	SSC Contribution	0.00	0.00	3,052.00	(3,052.00)	09
	aintenance Fees	8,025.00	19,499.00	25,000.00	(5,501.00)	789
	OA Packets	1,200.00	7,200.00	10,500.00	(3,300.00)	699
	iterest Income	2.60	19.50	100.00	(80.50)	209
	ate Fees	435.00	1,430.00	5,500.00	(4,070.00)	269
	liscellaneous Income	1,325.00	2,925.20	4,000.00	(1,074.80)	73
	lubhouse - Rental Income	3,170.00	33,607.50	38,500,00	(4,892.50)	879
-	tickers	660.00	1,400.00	2,000.00	(600.00)	709
	Income	19,897.60	91,419.20	133,731.00	(42,311.80)	
Exper	1Se					
G	eneral and Administrative		-			
1	Accounting Fees	0.00	831.60	2,000.00	(1,168.40)	42
2	Audit Expenses	0.00	0.00	1,500.00	(1,500.00)	0'
3	Bank Charges	184.00	184.00	50.00	134.00	368
4	Caper Print/Edit/Contract&Postage	129.02	129.02	20,000.00	(19,870.9 8)	1
5	Clubhouse Custodial Sycs	1,609.08	11,338.35	11,500.00	(161.65)	99
6	Insurance	5,588.00	8,790.82	11,000.00	(2,209.18)	80
7	Legal Services	362.87	362.87	2,000.00	(1,637.13)	18
8 9	Membrshp(Confernce/Training/Dues)	0.00	0.00	650.00	(650.00)	0 167
10	Voluntr Apprec(Refreshments/Misc) Events	(3.99) 0.00	167.18 0.00	100.00 500.00	67.18 (500.00)	0
11	Mowing	0.00	0.00	1,000.00	(1,000.00)	0
12	Office Supplies/Expense	0.00	626.07	1,500.00	(873.93)	42
13	Payroll Expenses & Benefits	127.95	188.99	6,648.20	(6,459.21)	39
14	Permits	0.00	0.00	500.00	(500.00)	0'
15	Postage	0.00	910.00	1,000.00	(90.00)	91
16	Printing	0.00	2,729.41	2,000.00	729.41	136
17	Property Taxes	0.00	0.00	100.00	(100.00)	09
18	Repairs/Maintenance	185.00	2,624.69	12,500.00	(9,875.31)	21
19	Sanitary Services	0.00	0.00	1,000.00	(1,000.00)	0
20 21	Signage Telecommunications & Internet	0.00 42.16	0.00 381.90	500.00 350.00	(500.00) 31.90	0' 109'
22	Utilities	62.41	285.82	200.00	85.82	143
23	Wages-Town Manager	0.00	0.00	14,500.00	(14,500.00)	0
24	Wages-Administrator	1,672.50	1,672.50	9,560.00	(7,887.50)	17
25	Wages-Asst. Administrator	0.00	0.00	2,500.00	(2,500.00)	0
26	Wages-Beach Attendants	0.00	798.00	13,000.00	(12,202.00)	6
27	Wages-Code Enforcement	0.00	0.00	2,080.00	(2,080.00)	0'
28	Wages-Groundskeeper	0.00	0.00	9,500.00	(9,500.00)	0
29	Vehicle Fuel & Maintenance	0.00	0.00	2,000.00	(2,000.00)	09
30 T	Website/Technology otal General and Administrative	0.00	0.00 32,021,22	3,900.00	(3,900.00) (101,616.98)	0
~	anital Expandituran					
C	apital Expenditures	0.00	0.00	0.00	0.00	
	Clubhouse Improvements	0.00	0.00	0.00	0.00	
	Beaches and Park Improvements	0.00	3,500.00	0.00	0.00	
T	otal Capital Expenditures	0.00	3,500.00	0.00	0.00	
Total	Expenditures	9,959.00	35,521.22	133,638.20	(101,616.98)	

Cape St. Claire Improvement Association, Inc. Profit Loss - Piers & Maintenance February 29, 2020 - Final

	February	YTD	Annual	Variance	
	Actual	Actual	Budget	Over(Under)	% of Bud
Ordinary Income/Expense					
Income					
Caper Advertising	5,080,00	25,338.00	40,000.00	(14,662.00)	6
BLOA Contribution	0.00	0.00	5,079.00	(5,079.00)	
CSSC Contribution	0.00	0.00	3,052.00	(3,052.00)	-
Maintenanco Fees	8,025.00	19,499.00	25,000.00	(5,501.00)	
HOA Packets	1,200.00	7,200.00	10,500.00	(3,300.00)	
Interest Income Late Fees	3.80 435.00	30.70 1,430.00	100.00 5,600.00	(69.30) (4,170.00)	
Miscellaneous Income	1,325.00	2,925.20	4,100.00	(1,174.80)	
Ciubhouse - Rental Income	3,170.00	33,607.50	38,500.00	(4,892.50)	
Rentals/ Slips	24,745.00	25,413.00	99,040.00	(73,627.00)	
Piers - Capital Assessment	0.00	0.00	13,035.00	(13,035.00)	
Piers - Wait List Fee	200.00	1,300.00	1,500.00	(200.00)	
Stickers	660.00	1,400.00	2,000.00	(600.00)	
Total Income	44,843.80	118,143.40	247,506.00	(129,362.60)	
Expanse					
General and Administrative					
1 Accounting Fees	0.00	1,501.50	3,500.00	(1,998.50)	
2 Audit Expenses	0.00	0.00	3,000.00	(3,000.00)	
3 Bank Charges	184.00	184.00	50.00	134.00	3
4 Caper/Print/Contract&Postage	129.02	129.02	20,000.00	(19,870.98)	
5 Clubhouse Custodial Svcs	1,609.08	11,338.35	11,500.00	(161.65)	
6 Front Foot Assessment	0.00	1,170.00	1,700.00	(530.00)	
7 Insurance	5,588.00	12,263.32	18,200.00	(5,936.68)	
8 Legal Services 9 Membrshp(Confernce/Training/Dues)	362.87	362.87	5,000.00 800.00	(4,637.13)	
9 Membrshp(Confernce/Training/Dues) 10 Voluntr Apprec(Refreshments/Misc)	0.00 (3.99)	0.00 167.18	600.00	(800.00)	
11 Events	0.00	0.00	500.00	(432.82) (500.00)	
12 Mowing	0.00	0.00	1,000.00	(1,000.00)	
13 Office Supplies/Expense	0.00	626.07	2,000.00	(1,373.93)	
14 Payroll Expenses & Benefits	142.94	459.57	9,248.20	(8,788.63)	
15 Permits	0.00	0.00	750.00	(750.00)	
16 Postage	0.00	1,243.15	1,500.00	(256.85)	
17 Printing	0.00	2,729.41	2,100.00	629.41	1
18 Property Taxes	0.00	1,611.38	2,000.00	(388.62)	
19 Repairs/Maintenance	185.00	6,603.57	28,090.00	(21,486.43)	
20 Sanitary Services 21 Sewer	0.00	0.00	1,250.00	(1,250.00)	
22 Signage	0.00	0.00 0,00	250.00 1,500.00	(250.00) (1,500.00)	
23 Telecommunications & Internet	676.13	6,089.55	8,350.00	(2,260.45)	
24 Trash Collection	0.00	0.00	250.00	(250.00)	
25 Utilities	1,664.20	7,766.47	14,200.00	(6,433.53)	
26 Vehicle Fuel & Maintenance	0.00	0.00	2,000.00	(2,000.00)	
27 Wages-Town Manager	0.00	0.00	19,500.00	(19,500.00)	
28 Wages-Administrator	1,672.50	1,672.50	14,560.00	(12,887.50)	
29 Wages-Asst. Administrator 30 Wages-Beach Attendant	196.00 0.00	1,448.00 798.00	8,500.00	(7,052.00)	
31 Wages-Code Enforcement	0.00	0.00	13,000.00 2,080.00	(12,202.00) (2,080.00)	
32 Wages-Groundskeeper	0.00	0.00	9,500.00	(9,500.00)	
33 Wages-Handyman	0.00	2,076,75	3,500.00	(1,423.25)	
34 Wages-Pumpout Attendant	0.00	0.00	500.00	(500.00)	
35 Website/Technology	0.00	151.20	3,900.00	(3,748.80)	
Total General and Administrative	12,405.75	60,391.86	214,378.20	(153,986.34)	
Capital Expenditures					
Beaches and Park improvements	0.00	3,500.00	0.00	0.00	
Clubhouse Improvements	0.00	0.00	0.00	0.00	
Piers Replacement Project	0.00	0.00	13,035.00	(13,035.00)	
Plers Improvements	0.00	0.00	20,000.00	(20,000.00)	
Total Capital Expenditures	0.00	3,500.00	33,035.00	(33,035.00)	
Total Expenditures	12,405.75	63,891.86	247,413.20	(187,021.34)	
come (Loss)	32,438.05	54,251.54	92.80	57,658.74	
noome (2000)	02,400.00	01,201.04	00.00	01,000.14	

Cape St. Claire Improvement Association, Inc. Profit & Loss - SCBD February 29, 2020 - Final

		February Actual	YTD Actual	Annual Budget	Variance Over(Under)	% of Budget
Ordinary I	acome/Expense			<u>,</u>		
Incom						
S	CBD/Fees	0.00	267,000.00	438,710.00	-171,710.00	61
In	terest Income	0.00	0.00	20.00	-20.00	0
R	ollover from FY18	0.00	0.00	11,333.90	-11,333.90	0
Total	ncome	0.00	267,000.00	450,063.90	-183,063.90	
		0.00	201,000.00	430,003.00	-100,000.00	
Exper	eneral and Administrative					
1		0.00	201701	5 500 00	2 482 00	
2	Accounting Fees	0.00	3,017.01	5,500.00	-2,482.99	55
3	Audit Expenses Bank Charges	0.00 20.98	3,750.00	5,300.00	-1,550.00	71
4	Caper Print/Edit/Contract&Postage	3,801.32	165.83 30,000.00	0.00	165.83	100
5	Collection Fee-AA County	0.00	0.00 D.00	30,000.00 2,000.00	0.00	
6	Contract Labor	0.00	800.00		-2,000.00 -700.00	0 53
7	Clubhouse Custodial Services	0.00	0.00	1,500.00		
8	Insurance	0.00		2,500.00	-2,500.00	0
9			17,600.00	17,600.00	0.00	100
10	Legal Services	181.43	9,570.20	10,000.00	-429.80	96
10	Membrshp(Confernce/Training/Dues)	0.00	566.00	1,300.00	-734.00	44
	Voluntr Apprec (Refreshments/Misc)	0.00	510.03	500.00	10.03	102
12 13	Events Mowing	0.00	1,038.58	1,525.00	-486.42	68
		0.00	7,680.00	14,000.00	-6,320.00	55
14	Office Supplies/Expense	0.00	1,779.33	5,000.00	-3,220.67	36
15	Payroll Expenses & Benefits	1,497.17	16,231.32	22,991.80	-6,760.48	71
16	Permits	0.00	93.99	500.00	-406.01	19
17	Postage	0.00	460.65	2,500.00	-2,039.35	18
18	Printing	0.00	433.22	4,000.00	-3,566.78	11
19	Property Taxes	254.03	3,217.52	4,350.00	-1,132.48	74
20	Repairs/Maintenance	679.12	11,799.90	37,500.00	-25,700.10	31
21	Sanitary Services	0.00	5,022.50	8,000.00	-2,977.50	63
22 23	Sewer	0.00	326.22	500.00	-173.78	65
23 24	Signage	0.00	0.00	600,00	-600.00	0
	Telecommunications & Internet	252.11	1,211.60	3,700.00	-2,488.40	33
25 26	Trash Collection	417.76	3,627.53	5,000.00	-1,372.47	73
26	Utilities Vehicle Fuel 8 Meinterner	1,307.83	7,327.64	10,000.00	-2,672.36	73
28	Vehicle Fuel & Maintenance	00.0	447.99	2,000.00	-1,552.01	22
29	Wages-Town Manager	3,000.01	51,957.98	58,500.00	-6,542.02	89
29 30	Wages-Administrator	2,476.88	35,352.67	35,360.00	-7.33	100
31	Wages-Asst Administrator	544.88	2,313.04	3,000.00	-686.96	77
32	Wages-Asst Admin (Mtg Spt)	0.00	1,500.00	2,400.00	-900.00	63
33	Wages-Beach Attendant Wages-Code Enforcement	0.00	13,453.76	13,500.00	-46.24	100
34	Wages-Custodial Services	0.00 66.50	0.00	520.00	-520.00	0
35	Wages-Groundskeeper	914.13	1,408.00	2,080.00	-672.00	68
36	Wages-Security Patrol	4.232.01	12,590.96	15,500.00	-2,909.04	81
37	Website/Technology		17,897.01	46,000.00	-28,102.99	39
	tal General and Administrative	0.00	3,296.63 266,447 11	6,100.00 381,326.80	-2,803.37 -114,879.69	54
Ca	ipital Expenditures					
	Beaches & Parks Improvements	0.00	0.00	12,500.00	-12,500.00	0
	Clubhouse Improvements	0.00	1,531.74	15,000.00	-13,468.26	10
	Shoreline Erosion Restoration	0.00	41,000.00	41,000.00	0.00	100
To	tal Capital Expenditures	0.00	42,531.74	68,500.00	-25,968.26	
Total E	xpenditures	19,646.16	308,978.85	449,826.80	-140,847.95	
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BALANCE SHEET

As of February 29, 2020

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Cash Held by the County	0.00
Checking Accounts	
General Checking - BB&T	74,266.75
Payroll Checking - BB&T	1,227.65
Transfer Account	0.00
Total Checking Accounts	75,494.42
Money Market Accounts	
Maintenance MM - BB&T	162,629.3
Piors MM - BB&T	86,729.3
Total Money Market Accounts	249,358.6
Petty Cash	
Maintenance	250.00
Piers	0.00
Total Petty Cash	250.00
Total Bank Accounts	\$325,103.03
Accounts Receivable	
Accounts Receivable	1,605.33
Total Accounts Receivable	\$1,605.33
Other Current Assets	
Due From Cape St. Claire	14,863.10
Due From SCBD	-14,266.51
Receivable - SCBD	0.00
Undeposited Funds	1,742.37
Total Other Current Assets	\$2,338.96
Total Current Assets	\$329,047.32

BALANCE SHEET

As of February 29, 2020

	TOTAL
Fixed Assets	
Maintenance	0.00
Accumulated Depreciation	-64,181.58
Equipment	25,570.51
Furniture & Fixtures	2,000.00
Improvements	4,707.00
Land	105,027.20
Paving/Walls	35,607.28
Software	0.00
Total Maintenance	108,730.41
Membership	
Accumulated Depreciation	-123,702.00
Buildings	145,853.43
Furniture & Fixtures	1,482.84
Total Membership	23,634.27
Piers	
Accumulated Depreciation	-168,424.00
Buildings & Piers	220,307.64
Equipment	0.00
Total Piers	51,883.64
SCBD	
Buildings	0.00
Equipment	0.00
Furniture & Fixtures	0.00
Land & Improvements	0.00
Roads & Piers	0.00
Total SCBD	0.00
Total Fixed Assets	\$184,248.32
Other Assets	
Prepaid Income Taxes	0.00
Total Other Assets	\$0.00
OTAL ASSETS	\$513,295.64

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BALANCE SHEET

As of February 29, 2020

	, TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
A/P - Federal Income Tax	0.00
A/P - State Income Tax	53.00
Accounts Payable - Misc.	0.00
Accounts Payable - SCBD	0.00
Due to SCBD	0.00
Grants	236.00
Payroll Liabilities	-1,689.69
Prepaid Advertising	1,147.12
Propaid Maintenance Fees	685.00
Security Deposit Clubhouse	4,050.01
Total Other Current Liabilities	\$4,481.44
Total Current Liabilities	\$4,481.44
Long-Term Liabilities	
Note Payable - Land	0.00
Note Payable - VA Escrow	0.00
Total Long-Term Liabilities	\$0.00
Total Liabilities	\$4,481.44
Equity	
Net Assets	
Net Assots-Piers & Maintenance	
Net Assets-Maintenance	280,614.21
Net Assets-Piers	1 68,03 8.88
Total Net Assets-Piers & Maintenance	448,653.09
Total Net Assets	448,653.09
Net Assets-Brady Memorial	0.00
Net Assets-Comm. Defense Fund	12,543.76
Net Assets-Old Clubhouse	11,500.24
Opening Bal Equity	0.00
Retained Earnings	-18,134.43
Net Income	54,251.54
Total Equity	\$508,814.20
TOTAL LIABILITIES AND EQUITY	\$513,295.64

SCBD - Cape St. Claire Improvement Association

BALANCE SHEET

As of February 29, 2020

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ASSETS	
Current Assets	
Bank Accounts	
Cash Held by the County	54.9
Checking Accounts	
SCBD Checking - BB&T	118,810.2
Total Checking Accounts	118,810.2
Money Market Accounts	040.5
SCBD MM - BB&T	642.5
Total Money Market Accounts	642.5
Petty Cash	
SCBD	0.0
Total Petty Cash	0.0
Total Bank Accounts	\$119,507.8
Accounts Receivable	
Accounts Receivable	607.5
Total Accounts Receivable	\$607.5
Other Current Assets	
*Undeposited Funds	0.0
Due from Cape St. Claire	-40.0
Total Other Current Assets	\$ -40.0
Total Current Assets	\$120,075.3
TOTAL ASSETS	\$120,075.3
IABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable Total Accounts Payable	0.0
	\$0.0
Other Current Liabilities	
Due to Cape St. Claire	0.2
Payroll Liabilities	
SCBD	0.0
Total Payroll Liabilities	0.0
SCBD Rainy Day Fund	0.0
Total Other Current Liabilities	\$0.2
Total Current Liabilities	\$0.20
Total Liabilities	\$0.20

Cash Basis Thursday, April 9, 2020 12:22 PM GMT-04:00

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SCBD - Cape St. Claire Improvement Association

BALANCE SHEET

As of February 29, 2020

	TOTAL
Equity	
Net Assets-SCBD	170,531.03
Net Assets-Caper	0.00
Net Assets-Clubhouse	0.00
Net Assets-Regular	0.00
Total Net Assets-SCBD	170,531.03
Retained Earnings	-8,477.06
Net Income	-41,978.85
Total Equity	\$120,075.12
OTAL LIABILITIES AND EQUITY	\$120,075.32

Cash Basis Thursday, April 9, 2020 12:22 PM GMT-04:00

Cape St. Claire Improvement Association, Inc. Profit & Loss - Piers March 31, 2020 - Final

		March	YTD	Annual	Variance	
		Actual	Actual	Budget	Over(Under)	% of Budge
	ncome/Expense					
Incom	-					
	aterest Income	1,90	13.10	0.00	1.59	
L	ate Fees	0.00	0.00	100.00	(100.00)	C
M	liscellaneous Income	200.00	200.00	100.00	100.00	200
P	iers - Capital Replacement Assessment	0.00	0.00	13,035.00	(13,035.00)	(
P	lers - Waitlist Fee	100.00	1,400.00	1,500.00	(100.00)	93
R	entals/ Slips	67,415.00	92,828.00	99,040.00	(6,212.00)	94
Total	Income	67,716.90	94,441.10	113,775.00	(19,345.41)	
Exper	150					
	eneral and Administrative					
1	Accounting Fees	95,70	765.60	1,500.00	(734.40)	51
2	Audit Expenses	0.00	0.00	1,500.00	(1,500.00)	
3	Front Foot Assessment	0.00	1,170.00	1,700.00	(530.00)	6
4	Insurance	0.00	3,472.50	7,200.00	(3,727.50)	4
5	Legal Services	0.00	0.00	3,000.00	(3,000.00)	
6	Membrshp(Confernce/Training/Dues)	0.00	0.00	150.00	(150.00)	1
7	Voluntr Apprec(Refreshments/Misc)	0.00	0.00	500.00	(500.00)	
8	Office Supplies/Expense	0.00	0.00	500.00	(500.00)	
9	Payroll Expenses & Benefits	89.98	360.56	2,600.00	(2,239.44)	1
10	Permits	0.00	0.00	2,000.00	(2,233.44)	
11	Postage	0.00	333.15	500.00	(166.85)	6
12	Printing	0.00	0.00	100.00		0
13	Property Taxes	0.00	1,611.38	1,900.00	(100.00) (288.62)	8
14	Repairs/Maintenance	27.55	4,006.43	15,590.00	(11,583.57)	2
15	Sanitary Services	0.00	0.00	250.00	(250.00)	-
16	Sewer	0.00	0.00	250.00	(250.00)	
17	Signage	0.00	0.00	1,000.00	(1,000.00)	
18	Telecommunications & Internet	600.00	6,307.65	8,000.00	(1,692.35)	7
19	Trash Collection	0.00	0.00	250.00	(250.00)	(
20	Utilities	1.400.73	8,881.38	14,000.00	(5,118.62)	6
21	Wages-Town Manager	0.00	0.00	5,000.00	(5,000.00)	0.
22	Wages-Administrator	0.00	0.00	5,000.00	(5,000.00)	
23	Wages-Asst. Administrator	567.00	2,015.00	6,000.00	(3,985.00)	34
24	Wages-Handyman	96.25	2,173.00	3,500.00	(1,327.00)	62
25	Wages-Pumpout Attendant	0.00	0.00	500.00	(500.00)	(
26	Web Site	0.00	151.20	0.00	151.20	
т	otal General and Administrative	2,877.21	31,247.85	80,740.00	(49,492.15)	3
С	apital Expenditures					
	Piers Replacement/Repair	0.00	0.00	13,035.00	(13,035.00)	(
	Pier Improvements	0.00	0.00	20,000.00	(20,000.00)	(
T	otal Capital Expenditures	0.00	0.00	33,035.00	(33,035.00)	
Total	Expenditures	2,877.21	31,247.85	113,775.00	(82,527.15)	
	oss)	64,839.69	63,193.25	0.00	63,181.74	

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Cape St. Claire Improvement Association, Inc. Profit & Loss - Maintenance, Caper, Clubhouse March 31, 2020 - Final

		March	YTD	Annual	Variance	
		Actual	Actual	Budget	Over(Under)	% of Budge
Ordinary (ncome/Expense					
Incorr	ne					
С	aper Advertising	1,155.00	26,493.00	40,000.00	(13,507.00)	66
В	ILOA Contribution	0.00	0.00	5,079.00	(5,079.00)	0
С	SSC Contribution	0.00	0.00	3,052.00	(3,052.00)	٥
N	laintenance Fees	2,630.00	22,129.00	25,000.00	(2,871.00)	89
н	IOA Packets	1,050.00	8,250.00	10,500.00	(2,250.00)	79
Ir	iterest Income	2.72	22.22	100.00	(77.78)	22
L	ate Fees	1,380.00	2,810.00	5,500.00	(2,690.00)	51
N	liscellaneous Income	100.00	3,025.20	4,000.00	(974.80)	76
С	lubhouse - Rental Income	1,715.00	35,322.50	38,500.00	(3,177.50)	93
s	itickers	130.00	1,530.00	2,000.00	(470.00)	7
Total	Income	8,162.72	99,581.92	133,731.00	(34,149.08)	•
Exper	กรษ					
G	eneral and Administrative					
1	Accounting Fees	118.80	950.40	2,000.00	(1,049.60)	4
2	Audit Expenses	0.00	0.00	1,500.00	(1,500.00)	
3	Bank Charges	71.50	255.50	50.00	205.50	51
4	Caper Print/Edit/Contract&Postage	3,966.30	4,095.32	20,000.00	(15,904.68)	2
5	Clubhouse Custodial Svcs	1,609.08	12,947.43	11,500.00	1,447.43	11
6	Insurance	2,269.00	11,059.82	11,000.00	59.82	10
7	Legal Services	477.70	840.57	2,000.00	(1,159.43)	4
8	Membrshp(Confernce/Training/Dues)	0.00	0.00	650.00	(650.00)	10
9 10	Voluntr Apprec(Refreshments/Misc) Events	0.00 0.00	167.18 0.00	100.00 500.00	67.18	16
11	Mowing	0.00	0.00	1,000.00	(500.00)	
12	Office Supplies/Expense	0.00	626.07	1,500.00	(1,000.00) (873.93)	4
13	Payroll Expenses & Benefits	633.21	822,20	6,648.20	(5,826.00)	1
14	Permits	0.00	0.00	500.00	(500.00)	
15	Postage	0.00	910.00	1,000.00	(90.00)	9
16	Printing	0.00	2,729.41	2,000.00	729.41	13
17	Property Taxes	0.00	0.00	100.00	(100.00)	
18	Repairs/Maintenance	102.71	2,727.40	12,500.00	(9,772.60)	2
19	Sanitary Services	0.00	0.00	1,000.00	(1,000.00)	
20	Signage	0.00	0.00	500.00	(500.00)	
21	Telecommunications & Internet Utilities	0.00	381.90	350.00	31.90	10
22 23	Wages-Town Manager	47.33 0.00	333.15 0.00	200.00 14,500.00	133.15 (14,500.00)	16
24	Wages-Administrator	4,223.63	5,896.13	9,560.00	(3,663.87)	6
25	Wages-Asst. Administrator	0.00	0.00	2,500.00	(2,500.00)	
26	Wages-Beach Attendants	0.00	798.00	13,000.00	(12,202.00)	
27	Wages-Code Enforcement	0.00	0.00	2,080.00	(2,080.00)	
28	Wages-Groundskeeper	0.00	0.00	9,500.00	(9,500.00)	
29	Vehicle Fuel & Maintenance	0.00	0.00	2,000.00	(2,000.00)	
30	Website/Technology	0.00	0.00	3,900.00	(3,900.00)	
т	otal General and Administrative	13,519.26	45,540.48	133,638.20	(88,097.72)	
С	Capital Expenditures					
	Clubhouse Improvements	0.00	0.00	0.00	0.00	
	Beaches and Park Improvements	0.00	3,500.00	0.00	0.00	
Т	otal Capital Expenditures	0.00	3,500.00	0.00	0.00	
Total	Expenditures	13,519.26	49,040.48	133,638.20	(88,097.72)	

Cape St. Claire Improvement Association, Inc. Profit Loss - Piers & Maintenance March 31, 2020 - Final

		March	YTD	Annual	Variance	
Ordinanalar	molExponse	Actual	Actual	Budget	Over(Under)	% of Budg
Ordinary Inco Income	me/Expense					
	or Advertising	1,155.00	26.493.00	40,000,00	(13,507.00)	66
•	A Contribution	0,00	20,493,00	5,079.00	(5,079.00)	(
	C Contribution	0.00	0.00	3,052.00	(3,052.00)	(
	tenance Fees	2,630.00	22,129.00	25,000.00	(2,871.00)	8
	Packets	1,050.00	8,250.00	10,500.00	(2,250.00)	79
inter	est income	4.62	35.32	100.00	(64.68)	3
	Fees	1,380.00	2,810.00	5,600.00	(2,790.00)	5
	elfaneous Income	300.00	3,225.20	4,100.00	(874.80)	7
	house - Rental Income	1,715.00	35,322.50	38,500.00	(3,177.50)	9
	als/ Slips	67,415.00	92,828.00	99,040.00	(6,212.00)	9
	s - Capital Assessment 5 - Wait List Fee	0.00 100.00	0.00 1,400.00	13,035.00	(13,035.00)	9
Stic		130.00	1,530.00	1,500.00 2,000.00	(100.00) (470.00)	5
Total Inc		75,879.62	194,023.02	247,506.00	(53,482.98)	· · · ·
	Sille	15,679.02	194,023.02	247,500.00	(55,462.80)	
Expense						
	eral and Administrative	214 50	1 716 00	3 600 00	(1 704 00)	4
	Accounting Fees Audit Expensos	214.50 0.00	1,716.00 0.00	3,500.00 3,000.00	(1,784.00) (3,000.00)	4
	Bank Charges	71.50	255.50	50.00	205.50	51
	Caper/Print/Contract&Postage	3,966.30	4,095.32	20,000.00	(15,904.68)	2
	Clubhouse Custodial Svcs	1,609.08	12,947.43	11,500.00	1,447.43	11
6	Front Foot Assessment	0.00	1,170.00	1,700.00	(530.00)	6
	Insurance	2,269.00	14,532.32	18,200.00	(3,667.68)	8
	Legal Services	477.70	840.57	5,000.00	(4,159.43)	1
	Membrshp(Confernce/Training/Dues)	0.00	0.00	800,00	(800.00)	
	Voluntr Apprec(Refreshments/Misc) Events	0.00	167.18	600.00	(432.82)	2
	Lvents	0.00	0.00 0.00	500.00 1,000.00	(500.00) (1,000.00)	
	Office Supplies/Expense	0.00	626.07	2,000.00	(1,373.93)	3
	Payroll Expenses & Benefits	723.19	1,182.76	9,248.20	(8,065.44)	1
	Permits	0.00	0.00	750.00	(750.00)	
16	Postage	0.00	1,243.15	1,500.00	(256.85)	8
	Printing	0.00	2,729.41	2,100.00	629.41	13
	Property Taxes	0.00	1,611.38	2,000.00	(388.62)	8
	Repairs/Maintenance	130.26	6,733.83	28,090.00	(21,356.17)	2
	Sanitary Services Sewer	0.00	0.00	1,250.00	(1,250.00)	
	Signage	0.00 0.00	0.00 0.00	250.00 1,500.00	(250.00) (1,500.00)	
	Telecommunications & Internet	600.00	6,689.55	8,350.00	(1,660.45)	8
	Trash Collection	0.00	0.00	250.00	(250.00)	
	Utilities	1,448.06	9,214.53	14,200.00	(4,985.47)	6
	Vehicle Fuel & Maintenance	0.00	0.00	2,000.00	(2,000.00)	
	Wages-Town Manager	0.00	0.00	19,500.00	(19,500.00)	
	Wages-Administrator	4,223.63	5,896.13	14,560.00	(8,663.87)	4
	Wages-Asst. Administrator Wages-Beach Attendant	567.00 0.00	2,015.00 798.00	8,500.00 13,000.00	(6,485.00) (12,202.00)	2
	Wages-Code Enforcement	0.00	0.00	2,080.00	(2,080.00)	
	Wages-Groundskeeper	0.00	0.00	9,500.00	(9,500.00)	
33	Wages-Handyman	96.25	2,173.00	3,500.00	(1,327.00)	6
	Wages-Pumpout Attendant	0.00	0.00	500.00	(500.00)	
	Website/Technology	0.00	151.20	3,900.00	(3,748.80)	
Tota	General and Administrative	16,396.47	76,788.33	214,378.20	(137,589.87)	
0	tal Expondituros					
	tal Expenditures Beaches and Park improvements	0.00	3 500 00	0.00	0.00	
	Clubhouse Improvements	0.00 0.00	3,500.00 0.00	0.00 0.00	0.00	
	Piers Replacement Project	0.00	0.00	13,035.00	(13,035.00)	1
	Piers Replacement Project Piers Improvements	0.00	0.00	20,000.00		1
	Capital Expenditures	0.00	3,500.00	33,035.00	(20,000.00) (33,035.00)	
		<u></u>				
Total Exp	enditures	16,396.47	80,288.33	247,413.20	(170,624.87)	

Cape St. Claire Improvement Association, Inc. Profit & Loss - SCBD March 31, 2020 - Final

		March Actual	YTD Actual	Annual Budget	Variance Over(Under)	% of Budget
Ordinary li	ncome/Expense					
Incom	e					
S	CBD/Fees	140,030.00	407,030.00	438,710.00	-31,680.00	93
In	terest Income	0.00	0.00	20.00	-20.00	(
R	ollover from FY18	0.00	0.00	11,333.90	-11,333.90	(
Total	ncome	140,030.00	407,030.00	450,063,90	-43,033.90	
Expen	se					
G	eneral and Administrative					
1	Accounting Fees	335.50	3,352.51	5,500.00	-2,147.49	6
2	Audit Expenses	0.00	3,750.00	5,300.00	-1,550.00	7
3	Bank Charges	41.96	207,79	0.00	207.79	
4	Caper Print/Edit/Contract&Postage	0.00	30,000.00	30,000.00	0.00	10
5	Collection Fee-AA County	0.00	0.00	2,000.00	-2,000.00	
6	Contract Labor	0.00	800.00	1,500.00	-700.00	5
7	Clubhouse Custodial Services	0.00	0.00	2,500.00	-2,500.00	1
8	Insurance	0.00	17,600.00	17,600.00	0.00	10
9	Legal Services	429.80	10,000.00	10,000.00	0.00	10
10	Membrshp(Confernce/Training/Dues)	0.00	566.00	1,300.00	-734.00	4
11	Voluntr Apprec(Refreshments/Misc)	0.00	510.03	500.00	10.03	10
12	Events	0.00	1,038.58	1,525.00	-486.42	6
13	Mowing	0.00	7,680.00	14,000.00	-6,320.00	5
14	Office Supplies/Expense	755.76	2,535.09	5,000.00	-2,464.91	5
15	Payroll Expenses & Benefits	1,196.44	17,427.76	22,991.80	-5,564.04	7
16	Permits	0.00	93,99	500.00	-406.01	1
17	Postage	110.00	570.65	2,500.00	-1,929.35	2
18	Printing	0.00	433.22	4,000.00	-3,566.78	1
19	Property Taxes	0.00	3,217.52	4,350.00	-1,132,48	7
20	Repairs/Maintenance	4,627.45	16,427.35	37,500.00	-21,072.65	4
21	Sanitary Services	0.00	5,022.50	8,000.00	-2,977.50	6
22	Sewer	0.00	326.22	500.00	-173.78	6
23	Signage	0.00	0.00	600.00	-600.00	Ū
24	Telecommunications & Internet	0.00	1,211.60	3,700.00	-2,488.40	3
25	Trash Collection	417.76	4,045.29	5,000.00	-954.71	8
26	Utilities	1,058.08	8,385.72	10,000.00	-1,614.28	8
27	Vehicle Fuel & Maintenance	0.00	447.99	2,000.00	-1,552.01	2
28	Wages-Town Manager	6,000.02	57,958.00	58,500.00	-542.00	9
29	Wages-Administrator	0.00	35,352.67	35,360.00	-7.33	10
30	Wages-Asst Administrator	652.50	2,965.54	3,000.00	-34,46	9
31	Wages-Asst Admin (Mtg Spt)	150.00	1,650.00	2,400.00	-750.00	6
32	Wages-Beach Attendant	0.00	13,453,76	13,500,00	-46.24	10
33	Wages-Code Enforcement	0.00	0.00	520.00	-520.00	10
34	Wages-Custodial Services	77.00	1,485.00	2,080.00	-595.00	7
35	Wages-Groundskeeper	910.63	13,501.59	15,500.00	-1,998.41	8
36	Wages-Security Patrol	1,232.00	19,129.01	46,000.00	-26,870.99	4:
37	Website/Technology	428.74	3,725.37	6,100.00	-2,374.63	6
Тс	otal General and Administrative	18,423.64	284,870.75	381,326.80	-96,456.05	
Ca	apital Expenditures					
	Beaches & Parks Improvements	1,095.01	1,095.01	12,500.00	-11,404.99	:
	Clubhouse Improvements	7,104.36	8,636.10	15,000.00	-6,363.90	58
	Shoreline Erosion Restoration	297.88	41,297.88	41,000.00	297.88	10
To	otal Capital Expenditures	8,497.25	51,028.99	68,500.00	-17,471.01	
Total E	Expenditures	26,920,89	335,899.74	449,826.80	-113,927.06	
	ss)	113,109.11	71,130.26	237.10	70,893.16	

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BALANCE SHEET

As of March 31, 2020

ASSETS	TOTAL
Current Assets	
Bank Accounts	
Checking Accounts	70.064.01
General Checking - BB&T	78,264.31
Payroll Checking - BB&T	1,044.32
Total Checking Accounts	79,308.63
Money Market Accounts	
Maintenance MM - BB&T	157,958.55
Piers MM - BB&T	146,754.00
Total Money Market Accounts	304,712.55
Petty Cash	
Maintenance	250.00
Total Petty Cash	250.00
Total Bank Accounts	\$384,271.18
Accounts Receivable	
Accounts Receivable	1,605.33
Total Accounts Receivable	\$1,605.33
Other Current Assets	
Due From Cape St. Claire	14,863.10
Due From SCBD	-14,266.51
Undeposited Funds	1,807.37
Total Other Current Assets	\$2,403.96
Total Current Assets	\$388,280.47
Fixed Assets	
Maintenance	0.00
Accumulated Depreciation	-64,181.58
Equipment	25,570.51
Furniture & Fixtures	2,000.00
Improvements	4,707.00
Land	105,027.20
Paving/Walls	35,607.28
Total Maintenance	108,730.41
Membership	
Accumulated Depreciation	-123,702.00
Buildings	145,853.43
Furniture & Fixtures	1,482.84
Total Membership	23,634.27
Piers	
Accumulated Depreciation	-168,424.00
Buildings & Piers	220,307.64
Total Piers	51,883.64

BALANCE SHEET

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As of March 31, 2020

	ΤΟΤΑ
Total Fixed Assets	\$184,248.3
TOTAL ASSETS	\$572,528.7
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
A/P - State Income Tax	53.0
Grants	236.0
Payroll Liabilities	-1,689.6
Prepaid Advertising	1,147.1
Prepaid Maintenance Fees	685.0
Security Deposit Clubhouse	3,800.0
Total Other Current Liabilities	\$4,231.4
Total Current Liabilities	\$4,231.4
Total Liabilities	\$4,231.4
Equity	
Net Assets	
Net Assets-Piers & Maintenance	
Net Assets-Maintenance	280,614.2
Net Assets-Piers	168,038.8
Total Net Assets-Piers & Maintenance	448,653.0
Total Net Assets	448,653.0
Net Assets-Comm. Defense Fund	12,543.7
Net Assets-Old Clubhouse	11,500.2
Retained Earnings	-18,134.4
Net Income	113,734.6
Total Equity	\$568,297.3
TOTAL LIABILITIES AND EQUITY	\$572,528.7

SCBD - Cape St. Claire Improvement Association

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BALANCE SHEET

As of March 31, 2020

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Cash Held by the County	54.9
Checking Accounts	
SCBD Checking - BB&T	231,961.3
Total Checking Accounts	231,961.3
Money Market Accounts	-20.98
SCBD MM - BB&T	621.55
Total Money Market Accounts	600.61
Total Bank Accounts	\$232,616.93
Accounts Receivable	
Accounts Receivable	607.50
Total Accounts Receivable	\$607.50
Other Current Assets	
Due from Cape St. Claire	-40.00
Total Other Current Assets	\$ -40.00
Total Current Assets	\$233,184.43
TOTAL ASSETS	\$233,184.43
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Due to Cape St. Claire	0.20
Total Other Current Liabilities	\$0.20
Total Current Liabilities	\$0.20
Total Liabilities	\$0.20
Equity	
Net Assets-SCBD	170,531.03
Retained Earnings	-8,477.00
Net Income	71,130.26
Total Equity	\$233,184.23
TOTAL LIABILITIES AND EQUITY	\$233,184.43

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Cape St. Claire Improvement Association, Inc. Profit & Loss - Piers April 30, 2020 - Final

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		April	YTD	Annual	Variance	
		Actual	Actual	Budget	Over(Under)	% of Budge
Ordinary	ncome/Expense					
Incom	10					
Ir	nterest Income	2.33	15.43	0.00	1.59	
L	ate Fees	0.00	0.00	100.00	(100.00)	0
N	liscellaneous Income	0.00	200.00	100.00	100.00	200
P	iers - Capital Replacement Assessment	0.00	0.00	13,035.00	(13,035.00)	01
P	iers - Waitlist Fee	0.00	1,400.00	1,500.00	(100.00)	93
R	tentals/ Slips	3,765.00	96,593.00	99,040.00	(2,447.00)	98
Total	income	3,767.33	98,208.43	113,775.00	(15,580.41)	
Exper	150					
•	eneral and Administrative					
1	Accounting Fees	95.70	861.30	1,500.00	(638.70)	57
2	Audit Expenses	0.00	0.00	1,500.00	(1,500.00)	C
3	Front Foot Assessment	0.00	1,170.00	1,700.00	(530.00)	69
4	Insurance	0.00	3,472.50	7,200.00	(3,727,50)	48
5	Legal Services	0.00	0.00	3,000.00	(3,000.00)	0
6	Membrshp(Confernce/Training/Dues)	0.00	0.00	150.00	(150.00)	C
7	Voluntr Apprec(Refreshments/Misc)	0.00	0.00	500.00	(500.00)	C
8	Office Supplies/Expense	0.00	0.00	500.00	(500.00)	C
9	Payroll Expenses & Benefits	158.91	519.47	2,600.00	(2.080.53)	20
10	Permits	575.00	575.00	250.00	325.00	230
11	Postage	0.00	333.15	500.00	(166.85)	67
12	Printing	0.00	0.00	100.00	(100.00)	C
13	Property Taxes	0.00	1,611.38	1,900.00	(288.62)	85
14	Repairs/Maintenance	72,71	4,079,14	15,590.00	(11,510.86)	26
15	Sanitary Services	0.00	0.00	250.00	(250.00)	C
16	Sewer	0.00	0.00	250.00	(250.00)	C
17	Signage	0.00	0.00	1,000.00	(1,000.00)	C
18	Telecommunications & Internet	634.15	6,941.80	8,000.00	(1,058.20)	87
19	Trash Collection	0.00	0.00	250.00	(250.00)	C
20	Utilities	941.81	9,823.19	14,000.00	(4,176.81)	70
21	Wages-Town Manager	0.00	0.00	5,000.00	(5,000.00)	0
22	Wages-Administrator	297.00	297.00	5,000.00	(4,703.00)	6
23	Wages-Asst. Administrator	630.00	2,645.00	6,000.00	(3,355.00)	44
24	Wages-Handyman	913.13	3,086.13	3,500.00	(413.87)	88
25	Wages-Pumpout Attendant	0.00	0.00	500.00	(500.00)	0
26	Web Site	0.00	151.20	0.00	151.20	
т	otal General and Administrative	4,318.41	35,566.26	80,740.00	(45,173.74)	44
с	apital Expenditures					
	Piers Replacement/Repair	0.00	0.00	13,035.00	(13,035.00)	0
	Pier Improvements	0.00	0.00	20,000.00	(20,000.00)	0
Т	otal Capital Expenditures	0.00	0.00	33,035.00	(33,035.00)	
Total	Expenditures	4,318.41	35,566.26	113,775.00	(78,208.74)	
	oss)	(551.08)	62,642.17	0.00	62,628.33	

Cape St. Claire Improvement Association, Inc. Profit & Loss - Maintenance, Caper, Clubhouse April 30, 2020 - Final

		April	YTD	Annual	Variance	
		Actual	Actual	Budget	Over(Under)	% of Budge
Ordinary I	ncome/Expense					
Incom	10					
С	aper Advertising	1,345.00	27,838.00	40,000.00	(12,162.00)	70
В	LOA Contribution	2,500.00	2,500.00	5,079.00	(2,579.00)	49
С	SSC Contribution	0.00	0.00	3,052.00	(3,052.00)	0
M	laintenance Fees	680.00	22,809.00	25,000.00	(2,191.00)	91
н	OA Packets	600.00	8,850.00	10,500.00	(1,650.00)	84
In	iterest Income	2.44	24.66	100.00	(75.34)	25
L	ate Fees	625.00	3,435.00	5,500.00	(2,065.00)	62
M	liscellaneous Income	50.00	3,075.20	4,000.00	(924.80)	7
С	lubhouse - Rental Income	85.00	35,407.50	38,500.00	(3,092.50)	93
S	tickers	80.00	1,610.00	2,000.00	(390.00)	8
	Income	5,967.44	105,549.36	133,731.00	(28,181.64)	
Exper	ise					
G	eneral and Administrative					
1	Accounting Fees	118.80	1,069.20	2,000.00	(930.80)	5
2	Audit Expenses	0.00	0.00	1,500.00	(1,500.00)	
3	Bank Charges	0.00	255,50	\$0.00	205.50	51
4	Caper Print/Edit/Contract&Postage	3,959.05	8,054.37	20,000.00	(11,945.63)	4
5	Clubhouse Custodial Svcs	1,609.08	14,556.51	11,500.00	3,056.51	12
6	Insurance	(3,061.00)	7,998.82	11,000.00	(3,001.18)	7
7	Legal Services	1,761.20	2,601.77	2,000.00	601,77	13
8	Membrshp(Confernce/Training/Dues)	0.00	0.00	650.00	(650.00)	
9	Voluntr Apprec (Refreshments/Misc)	0.00	167,18	100.00	67.18	16
10	Events	0.00	0,00	500.00	(500.00)	
11	Mowing	0.00	0.00	1,000.00	(1,000.00)	
12 13	Office Supplies/Expense	0.00	626.07 2.018.39	1,500.00	(873.93)	4.
13	Payroll Expenses & Benefits Permits	1,196.19 0,00	2,010.39	6,648.20 500.00	(4,629.81) (500.00)	3
15	Postage	0.00	910.00	1,000.00	(90.00)	9
16	Printing	0.00	2,729.41	2,000.00	729.41	13
17	Property Taxes	0.00	0.00	100.00	(100.00)	
18	Repairs/Maintenance	182.11	2,909.51	12,500.00	(9,590,49)	2
19	Sanitary Services	0.00	0.00	1,000.00	(1,000.00)	
20	Signage	0.00	0.00	500.00	(500.00)	
21 22	Telecommunications & Internet Utilities	42.40 28.15	424.30	350.00	74.30	12
23	Wages-Town Manager	6,000.02	361.30 6,000.02	200.00 14,500.00	161.30 (8,499.98)	18 4
24	Wages-Administrator	3,660.56	9,556,69	9,560.00	(3.31)	10
25	Wages-Asst. Administrator	87.75	87,75	2,500.00	(2,412.25)	10
26	Wages-Beach Attendants	0.00	798.00	13,000.00	(12,202.00)	
27	Wages-Code Enforcement	0.00	0.00	2,080.00	(2,080.00)	
28	Wages-Groundskeeper	0.00	0.00	9,500.00	(9,500.00)	
29	Vehicle Fuel & Maintenance	0.00	0.00	2,000.00	(2,000.00)	
30	Website/Technology	0.00	0.00	3,900.00	(3,900.00)	
Te	otal General and Administrative	15,584.31	61,124.79	133,638.20	(72,513.41)	
С	apital Expenditures					
	Clubhouse Improvements	0.00	0.00	0.00	0.00	
	Beaches and Park Improvements	0.00	3,500.00	0.00	0.00	
Т	otal Capital Expenditures	0.00	3,500.00	0.00	0.00	
Total I	Expenditures	15,584.31	64,624.79	133,638.20	(72,513.41)	

Cape St. Claire Improvement Association, Inc. Profit Loss - Piers & Maintenance April 30, 2020 - Final

		April Actual	YTD Actual	Annuai Budget	Variance Over(Under)	% of Budg
Ordinary I	ncome/Expense					
Incom	ie -					
c	aper Advertising	1,345.00	27,838.00	40,000.00	(12,162.00)	70
8	LOA Contribution	2,500.00	2,500.00	5,079.00	(2,579.00)	49
С	SSC Contribution	0.00	0.00	3,052.00	(3,052.00)	(
	laintenance Fees	660.00	22,809.00	25,000.00	(2,191.00)	91
	OA Packets	600.00	8,850.00	10,500.00	(1,650.00)	84
	nterest Income	4.77	40.09	100.00	(59.91)	41
-	ate Fees liscellaneous Income	625.00 50.00	3,435.00 3,275.20	5,600.00 4,100.00	(2,165.00) (824.80)	8
	lubhouse - Rental Income	85.00	35,407.50	38,500.00	(3,092.50)	9
	entals/ Slips	3,765.00	96,593.00	99,040.00	(2,447.00)	9
	iers - Capital Assessment	0.00	0.00	13,035.00	(13,035.00)	5
	lers - Wait List Fee	0.00	1,400.00	1,500.00	(100.00)	9
	tickers	80.00	1,610.00	2,000.00	(390.00)	8
	Income	9,734.77	203,757.79	247,506.00	(43,748.21)	Ū
Exper		-1			,	
	eneral and Administrative					
1	Accounting Fees	214.50	1,930.50	3,500.00	(1,569.50)	5
2	Audit Expenses	0.00	0.00	3,000.00	(3,000.00)	
3	Bank Charges	0.00	255.50	50.00	205.50	51
4	Caper/Print/Contract&Postage	3,959.05	8,054.37	20,000.00	(11,945.63)	4
5	Clubhouse Custodial Svcs	1,609.08	14,556.51	11,500.00	3,056.51	12
6 7	Front Foot Assessment	0.00	1,170.00	1,700.00	(530.00)	6
8	Insurance	(3,061.00) 1,761.20	11,471.32 2,601.77	18,200.00 5,000.00	(6,728.68) (2,398.23)	6
9	Legal Services Membrshp(Confernce/Training/Dues)	0.00	2,001,77	800.00	(800.00)	
10	Voluntr Apprec (Refreshments/Misc)	0.00	167.18	600.00	(432.82)	2
11	Events	0.00	0.00	500.00	(500.00)	-
12	Mowing	0.00	0.00	1,000.00	(1,000.00)	
13	Office Supplies/Expense	0.00	626.07	2,000.00	(1,373.93)	3
14	Payroll Expenses & Benefits	1,355.10	2,537.86	9,248.20	(6,710.34)	2
15	Permits	575.00	575.00	750.00	(175.00)	7
16	Postage	0.00	1,243.15	1,500.00	(256.85)	8
17	Printing	0,00	2,729.41	2,100.00	629.41	13
18	Property Taxes	0.00	1,611.38	2,000.00	(388.62)	8
19 20	Repairs/Maintenance Sanitary Services	254.82 0.00	6,988.65 0.00	28,090.00 1,250.00	(21,101.35)	2
21	Sewer	0.00	0.00	250.00	(1,250.00) (250.00)	
22	Signage	0.00	0.00	1,500.00	(1,500.00)	
23	Telecommunications & Internet	676.55	7,366.10	8,350.00	(983,90)	8
24	Trash Collection	0.00	0.00	250.00	(250.00)	
25	Utilities	969.96	10,184.49	14,200.00	(4,015.51)	7
26	Vehicle Fuel & Maintenance	0.00	0.00	2,000,00	(2,000.00)	
27	Wages-Town Manager	6,000.02	6,000.02	19,500.00	(13,499.98)	3
28	Wages-Administrator	3,957.56	9,853,69	14,560.00	(4,706.31)	6
29 30	Wages-Asst. Administrator Wages-Beach Attendant	717.75 0.00	2,732.75 798.00	8,500.00 13,000.00	(5,767.25) (12,202.00)	3
31	Wages-Code Enforcement	0.00	0.00	2.080.00	(2,080.00)	
32	Wages-Groundskeeper	0.00	0.00	9,500.00	(9,500.00)	
33	Wages-Handyman	913.13	3,086.13	3,500.00	(413.87)	8
34	Wages-Pumpout Attendant	0.00	0.00	500.00	(500.00)	
35	Website/Technology	0.00	151.20	3,900.00	(3,748.80)	
Т	otal General and Administrative	19,902.72	96,691.05	214,378.20	(117,687.15)	
-						
C	apital Expenditures	0.00	0 500 00	0.00	0.00	
	Beaches and Park Improvements	0.00	3,500.00	0.00	0.00	
	Clubhouse Improvements	0.00 0.00	0.00 0.00	0.00 13,035.00	0.00 (13,035.00)	
	Piers Replacement Project Piers Improvements	0.00	0.00	20,000.00	(20,000.00)	
-	otal Capital Expenditures	0.00	3,500.00	33,035.00		
I	oral Gapital Experiorures	0.00	3,500.00	33,030,00	(33,035.00)	
	Constant Marian	10 002 72	100,191.05	247 412 20	/150 722 15)	
Total	Expenditures	19,902.72	100,191,00	247,413.20	(150,722.15)	

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Cape St. Claire Improvement Association, Inc. Profit Loss - SCBD April 30, 2020 - Final

		April Actual	YTD Actual	Annual Budget	Variance Over(Under)	% of Budget
	come/Expense					
Incom						
	CBD/Fees	0.00	407,030.00	438,710.00	-31,680.00	93
	terest Income	0.00	0.00	20.00	-20.00	(
Re	bllover from FY18	0.00	0.00	11,333.90	-11,333.90	(
Total I	ncome	0.00	407,030.00	450,063.90	-43,033.90	
Expen	\$0					
Go	eneral and Administrative					
1	Accounting Fees	335.50	3,688.01	5,500.00	-1,811.99	6
2	Audit Expenses	0.00	3,750.00	5,300.00	-1,550.00	7
3	Bank Charges	20.98	207.79	0.00	207.79	
4	Caper Print/Edit/Contract&Postage	0.00	30,000.00	30,000.00	0.00	10
5	Collection Fee-AA County	0.00	0.00	2,000.00	-2,000.00	
6	Contract Labor	0.00	800.00	1,500.00	-700.00	5
7	Clubhouse Custodial Services	0.00	0.00	2,500.00	-2,500.00	
8	Insurance	0.00	17,600.00	17,600.00	0.00	10
9	Legal Services	0.00	10,000.00	10,000.00	0.00	10
10	Membrshp(Confernce/Training/Dues)	0.00	566.00	1,300.00	-734.00	4
11	Voluntr Apprec (Refreshments/Misc)	0.00	510.03	500.00	10.03	10
12	Events	0.00	1,038.58	1,525.00	-486.42	6
13	Mowing	1,920.00	9,600.00	14,000.00	-4,400.00	6
14	Office Supplies/Expense	291.62	2,826.71	5,000.00	-2,173.29	5
15	Payroll Expenses & Benefits	345.93	17,773.69	22,991.80	-5,218.11	7
16	Permits	0.00	93.99	500,00	-406.01	1
17	Postage	1,101.80	1,672.45	2,500.00	-827.55	6
18	Printing	0.00	433.22	4,000.00	-3,566,78	1
19	Property Taxes	0.00	3,217.52	4,350.00	-1,132.48	7
20	Repairs/Maintenance	951.16	17,378.51	37,500.00	-20,121.49	4
21	Sanitary Services	0,00	5,022.50	8,000.00	-2,977.50	6
22	Sewer	106.71	432.93	500,00	-67.07	8
23	Signage	0.00	0.00	600.00	-600.00	
24	Telecommunications & Internet	119.74	1,331.34	3,700.00	-2,368.66	3
25	Trash Collection	417.76	4,463.05	5,000.00	-536.95	8
26	Utilities	683.55	9,069.27	10,000.00	-930.73	9
27	Vehicle Fuel & Maintenance	830.04	1,278.03	2,000.00	-721.97	. 6
28	Wagos-Town Manager	0.00	57,958.00	58,500.00	-542.00	9
29	Wages-Administrator	0.00	35,352.67	35,360.00	-7.33	10
30	Wages-Asst Administrator	0.00	2,965.54	3,000.00	-34.46	9
31	Wages-Asst Admin (Mtg Spt)	150.00	1,800.00	2,400.00	-600.00	7
32	Wages-Beach Attendant	0.00	13,453.76	13,500.00	-46.24	10
33	Wages-Code Enforcement	0.00	0.00	520.00	-520.00	
34	Wages-Custodial Services	0.00	1,485.00	2,080.00	-595.00	7
35	Wages-Groundskeeper	1,010.50	14,512.09	15,500.00	-987.91	9
36	Wages-Security Patrol	2,926.00	22,055.01	46,000.00	-23,944.99	4
	•••		the second s		the second s	6
	Website/Technology tal General and Administrative	70.00 11,281.29	3,795.37 296,131.06	6,100.00 381,326.80	-2,304.63 -85,195.74	
00	Beaches & Parks Improvements	10,800.00	11,895.01	12,500.00	-604.99	ş
	Clubhouse Improvements	0.00	8,636.10	15,000.00	-6,363.90	5
	Shoreline Erosion Restoration	0.00	41,297.88	41,000.00	-0,303.90 297.88	10
Το	tal Capital Expenditures	10,800.00	61,828.99	68,500.00	-6,671.01	10
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Total E	xpenditures	22,081.29	357,960.05	449,826.80	-91,866.75	

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BALANCE SHEET

As of April 30, 2020

ASSETS	TOTAL
Current Assets	
Bank Accounts	
General Checking - BB&T	66,658.3
Payroll Checking - BB&T	1,227.6
Total Checking Accounts	67,886.0
Money Market Accounts	
Maintenance MM - BB&T	147,374.2
Piers MM - BB&T	157,878.0
Total Money Market Accounts	305,252.20
Petty Cash	
Maintenance	250.0
Total Petty Cash	250.0
Total Bank Accounts	\$373,388.23
Accounts Receivable	
Accounts Receivable	1,605.33
Total Accounts Receivable	\$1,605.33
Other Current Assets	
Due From Cape St. Claire	14,863.10
Due From SCBD	-14,266.5
Undeposited Funds	2,022.33
Total Other Current Assets	\$2,618.96
Total Current Assets	\$377,612.52
Fixed Assets	
Maintenance	0.00
Accumulated Depreciation	-64,181.50
Equipment	25,570.5
Furniture & Fixtures	2,000.00
Improvements	4,707.00
Land	105,027.20
Paving/Walls	35,607.28
Total Maintenance	108,730.41
Membership	
Accumulated Depreciation	-123,702.00
Buildings	145,853.43
Furniture & Fixtures	1,482.84
Total Membership	23,634.27

BALANCE SHEET

As of April 30, 2020

	TOTAL
Piers	
Accumulated Depreciation	-168,424.00
Buildings & Piers	220,307.64
Total Piers	51,883.64
Total Fixed Assets	\$184,248.32
TOTAL ASSETS	\$561,860.84
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liablities	
A/P - State Income Tax	53.00
Grants	236.00
Payroll Liabilities	-1,689.69
Prepaid Advertising	1,147.12
Prepaid Maintenance Fees	685.00
Security Deposit Clubhouse	3,300.01
Total Other Current Liabilities	\$3,731.44
Total Current Liabilities	\$3,731.44
Total Liabilities	\$3,731.44
Equity	
Net Assets	
Net Assets-Piers & Maintenance	
Net Assets-Maintenance	280,614.21
Net Assets-Plers	168,038.88
Total Net Assets-Piers & Maintenance	448,653.09
Total Net Assets	448,653.09
Net Assets-Comm. Defense Fund	12,543.76
Net Assets-Old Clubhouse	11,500.24
Retained Earnings	-18,134.43
Net Income	103,566.74
Total Equity	\$558,129.40
TOTAL LIABILITIES AND EQUITY	\$561,860.84

SCBD - Cape St. Claire Improvement Association

BALANCE SHEET

As of April 30, 2020

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Cash Held by the County	54.9
Checking Accounts	
SCBD Checking - BB&T	209,901.03
Total Checking Accounts	209,901.03
Money Market Accounts	
SCBD MM - BB&T	600.61
Total Money Market Accounts	600.61
Total Bank Accounts	\$210,556.62
Accounts Receivable	
Accounts Receivable	607.50
Total Accounts Receivable	\$607.50
Other Current Assets	
Due from Cape St. Claire	-40.00
Total Other Current Assets	\$ ~40.00
Total Current Assets	\$211,124.12
TOTAL ASSETS	\$211,124.12
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities Due to Cape St. Claire	0.20
Total Other Current Liabilities	\$0.20
Total Current Liabilities	\$0.20
Total Liabilities	\$0.20
Equity	
Net Assets-SCBD	170,531.03
Retained Earnings	-8,477.06
Net Income	49,069.95
Total Equity	\$211,123.92
TOTAL LIABILITIES AND EQUITY	\$211,124.12

Cape St. Claire Improvement Association, Inc. Profit & Loss - Piers May 31, 2020 - Final

		May	YTD	Annual	Variance	
		Actual	Actual	Budget	Over(Under)	% of Budge
	ncome/Expense					
Incon						
Ir	nterest Income	1.32	16.75	0.00	1.59	
L	ate Fees	0.00	0.00	100.00	(100.00)	0
	liscellaneous Income	.0.00	200.00	100.00	100.00	200
	iers - Capital Replacement Assessment	0.00	0.00	13,035.00	(13,035.00)	0
	iers - Waitlist Fee	300.00	1,700.00	1,500.00	200.00	113
	lentals/ Slips	2,425.00	99,103.00	99,040.00	63.00	100
Total	Income	2,726.32	101,019.75	113,775.00	(12,770.41)	
Exper	150					
G	eneral and Administrative					
1	Accounting Fees	95.70	957.00	1,500.00	(543.00)	64
2	Audit Expenses	0.00	0.00	1,500.00	(1,500.00)	0
3	Front Foot Assessment	0.00	1,170.00	1,700.00	(530.00)	69
4	Insurance	0.00	3,472.50	7,200.00	(3,727.50)	48
5	Legal Services	0.00	0.00	3,000.00	(3,000.00)	C
6	Membrshp(Confernce/Training/Dues)	0.00	0.00	150.00	(150.00)	0
7	Voluntr Apprec(Refreshments/Misc)	0.00	0.00	500.00	(500.00)	C
8	Office Supplies/Expense	0.00	0.00	500.00	(500.00)	C
9	Payroll Expenses & Benefits	486.23	1,005.70	2,600.00	(1,594.30)	39
10	Permits	0.00	575.00	250.00	325.00	230
11	Postage	0.00	333.15	500.00	(166.85)	67
12	Printing	0.00	0.00	100.00	(100.00)	0
13	Property Taxes	0.00	1,611.38	1,900.00	(288.62)	85
14	Repairs/Maintenance	1,182.57	5,261.71	15,590.00	(10,328.29)	34
15	Sanitary Services	0.00	0.00	250.00	(250.00)	0
16	Sewer	0.00	0.00	250.00	(250.00)	C
17	Signage	0.00	0.00	1,000.00	(1,000.00)	0
18	Telecommunications & internet	33.86	6,975.66	8,000.00	(1,024.34)	87
19	Trash Collection	0.00	0.00	250.00	(250.00)	0
20	Utilities	0.00	9,823.19	14,000.00	(4,176.81)	70
21	Wages-Town Manager	0.00	0.00	5,000.00	(5,000.00)	0
22	Wages-Administrator	3,969.94	4,266.94	5,000.00	(733.06)	85
23	Wages-Asst. Administrator	381.50	3,026.50	6,000.00	(2,973.50)	50
24	Wages-Handyman	298.19	3,384.32	3,500.00	(115.68)	97
25	Wages-Pumpout Attendant	0.00	0.00	500.00	(500.00)	0
26	Web Site	0.00	151.20	0.00	151.20	
T	otal General and Administrative	6,447.99	42,014.25	80,740.00	(38,725.75)	52
с	apital Expenditures					
	Piers Replacement/Repair	0.00	0.00	13,035.00	(13,035.00)	0
	Pier Improvements	0.00	0.00	20,000.00	(20,000.00)	0'
Т	otal Capital Expenditures	0.00	0.00	33,035.00	(33,035.00)	0
Total	Expenditures	6,447.99	42,014.25	113,775.00	(71,760.75)	
	ss)	(3,721.67)	59,005.50	0.00	58,990.34	

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Cape St. Claire Improvement Association, Inc. Profit & Loss - Maintenance, Caper, Clubhouse May 31, 2020 - Final

		May Actual	YTD Actual	Annual Budget	Variance Over(Under)	% of Budge
Ordinary l	ncome/Expense	Actual	Actual	Budger	over(onder)	// of Budge
Incom	•					
	aper Advertising	1,010.00	28,848.00	40,000.00	(11,152.00)	72
	LOA Contribution	0.00	20,540.00	5,079.00	,	49
					(2,579.00)	
	SSC Contribution	0.00	0.00	3,052.00	(3,052.00)	0
	aintenance Fees	854.99	23,663.99	25,000.00	(1,336.01)	95
	OA Packets	1,200.00	10,050.00	10,500.00	(450.00)	96
	iterest Income	1.00	25.66	100.00	(74.34)	26
	ate Fees	760.01	4,195.01	5,500.00	(1,304.99)	70
	iscellaneous Income	300.00	3,375.20	4,000.00	(624.80)	84
	lubhouse - Rental Income	0.00	35,322.50	38,500.00	(3,177.50)	93
S	tickers	170.00	1,780.00	2,000.00	(220.00)	8
Total	Income	4,296.00	109,760.36	133,731.00	(23,970.64)	
Exper	ise					
	eneral and Administrative					
1	Accounting Fees	118.80	1,188.00	2,000.00	(812.00)	5
2	Audit Expenses	0,00	0.00	1,500.00	(1,500.00)	
3	Bank Charges	0.00	255.50	50.00	205.50	51
4	Caper Print/Edit/Contract&Postage	3,650.59	11,704.96	20,000.00	(8,295.04)	5
5	Clubhouse Custodial Svcs	1,609.08	16,165.59	11,500.00	4,665.59	14
6	Insurance	2,762.00	10,760.82	11,000.00	(239.18)	9
7 8	Legal Services	26,754.93	29,356.70	2,000.00	27,356.70	146
o 9	Membrshp(Confernce/Training/Dues) Voluntr Apprec(Refreshments/Misc)	0.00 0.00	0.00	650.00	(650.00)	
9 10	Events	0.00	167.18 0,00	100.00 500.00	67.18 (500.00)	16
11	Mowing	0.00	0.00	1,000.00	(1,000.00)	
12	Office Supplies/Expense	0.00	626.07	1,500.00	(873.93)	4
13	Payroll Expenses & Benefits	1,316.15	3,334.54	6,648.20	(3,313.66)	5
14	Permits	0.00	0.00	500.00	(500.00)	-
15	Postage	0.00	910.00	1,000.00	(90.00)	g
16	Printing	0.00	2,729.41	2,000.00	729.41	13
17	Property Taxes	0.00	0.00	100.00	(100.00)	
18	Repairs/Maintenance	387.00	3,296.51	12,500.00	(9,203.49)	2
19	Sanitary Services	0.00	0.00	1,000.00	(1,000.00)	
20	Signage	0.00	0.00	500.00	(500.00)	10
21 22	Telecommunications & Internet	42.04 0.00	466.34 361.30	350.00 200.00	116.34 161.30	13
23	Wages-Town Manager	6,000.02	12,000.04	14,500.00	(2,499.96)	8
24	Wages-Administrator	0.00	9,556.69	9,560.00	(2,403.00)	10
25	Wages-Asst. Administrator	0.00	87.75	2,500.00	(2,412.25)	
26	Wages-Beach Attendants	481.00	1,279.00	13,000.00	(11,721.00)	1
27	Wages-Code Enforcement	0.00	0.00	2,080.00	(2,080.00)	
28	Wages-Groundskeeper	985.19	985.19	9,500.00	(8,514.81)	1
29	Vehicle Fuel & Maintenance	0.00	0.00	2,000.00	(2,000.00)	
30	Website/Technology	0.00	0.00	3,900.00	(3,900.00)	
Т	otal General and Administrative	44,106.80	105,231.59	133,638.20	(28,406.61)	
с	apital Expenditures					
	Clubhouse Improvements	0.00	0.00	0.00	0.00	
	Beaches and Park Improvements	0.00	3,500.00	0.00	0.00	
т	otal Capital Expenditures	0.00	3,500.00	0.00	0.00	
Total	Expenditures	44,106.80	108,731.59	133,638.20	(28,406.61)	

Cape St. Claire Improvement Association, Inc. Profit Loss - Piers & Maintenance May 31, 2020 - Final

		May	YTD	Annual	Variance	
والمعمداء		Actual	Actual	Budget	Over(Under)	% of Budge
Incom	ncome/Expense					
	aper Advertising	1,010.00	28,848.00	40,000.00	(11,152.00)	72
	LOA Contribution	0.00	2,500.00	5,079.00	(2,579.00)	49
C	SSC Contribution	0.00	0.00	3,052.00	(3,052.00)	0
M	aintenance Fees	854.99	23,663.99	25,000.00	(1,336.01)	95
	OA Packets	1,200.00	10,050.00	10,500.00	(450.00)	96
	iterest Income	2.32	42.41	100.00	(57.59)	42
	ate Fees	760.01	4,195.01	5,600.00	(1,404.99)	7
	liscellaneous Income lubhouse - Rental Income	300.00 0.00	3,575.20	4,100.00	(524.80)	8
	entals/ Slips	2,425.00	35,407.50 99,018.00	38,500.00 99,040.00	(3,092.50) (22.00)	9. 10
	iers - Capital Assessment	0.00	0.00	13,035.00	(13,035.00)	10
	iers - Wait List Fee	300.00	1,700.00	1,500.00	200.00	11
S	tickers	170.00	1,780.00	2,000.00	(220.00)	8
Total I	ncome	7,022.32	210,780.11	247,506.00	(36,725.89)	
Expen	se					
	eneral and Administrative					
1	Accounting Fees	214.50	2,145.00	3,500.00	(1,355.00)	6
2	Audit Expanses	0.00	0.00	3,000.00	(3,000.00)	
3	Bank Charges	0.00	255.50	50.00	205.50	51
4	Caper/Print/Contract&Postage	3,650.59	11,704.96	20,000.00	(8,295.04)	5
5	Clubhouse Custodial Svcs	1,609.08	16,165.59	11,500.00	4,665.59	14
6 7	Front Foot Assessment	0.00	1,170.00	1,700.00	(530.00)	6
8	Legal Services	2,762.00	14,233.32	18,200.00	(3,966.68)	7
9	Membrshp(Confernce/Training/Dues)	26,754.93 0.00	29,356.70 0.00	5,000.00 800.00	24,356.70	58
10	Voluntr Apprec(Refreshments/Misc)	0.00	167.18	600,00	(800.00) (432.82)	2
11	Events	0.00	0.00	500,00	(500.00)	-
12	Mowing	0.00	0.00	1,000.00	(1,000.00)	
13	Office Supplies/Expense	0.00	626.07	2,000.00	(1,373.93)	3
14	Payroll Expenses & Benefits	1,802.38	4,340.24	9,248.20	(4,907.96)	4
15 16	Permits	0.00	575.00	750.00	(175.00)	7
17	Postage Printing	0.00	1,243.15	1,500.00	(256.85)	8
18	Property Taxes	0.00	2,729.41 1,611.38	2,100.00 2,000.00	629.41 (388.62)	13 8
19	Repairs/Maintenance	1,569.57	8,558.22	28,090.00	(19,531.78)	3
20	Sanitary Services	0.00	0.00	1,250.00	(1,250.00)	J
21	Sewer	0.00	0.00	250.00	(250.00)	
22	Signage	0.00	0.00	1,500.00	(1,500.00)	
23	Telecommunications & Internet	75.90	7,442.00	8,350.00	(908.00)	8
24 25	Trash Collection Utilities	0.00	0.00	250.00	(250.00)	
25	Vehicle Fuel & Maintenance	0.00	10,184.49	14,200.00	(4,015.51)	7
27	Wages-Town Manager	0.00 6,000.02	0.00 12,000.04	2,000.00 19,500.00	(2,000.00)	6
28	Wages-Administrator	3,989.94	13.823.63	14,560.00	(7,499.96) (736.37)	9
29	Wages-Asst. Administrator	381.50	3,114.25	8,500.00	(5,385.75)	3
30	Wages-Beach Attendant	481.00	1,279.00	13,000.00	(11,721.00)	1
31	Wages-Code Enforcement	0,00	0.00	2,080.00	(2,080.00)	
32 33	Wages-Groundskeeper Wages-Handyman	985.19	985,19	9,500.00	(8,514.81)	1
34	Wages-Pumpout Attendant	298.19 0.00	3,384.32 0.00	3,500.00 500.00	(115.68)	9
35	Website/Technology	0.00	151.20	3,900.00	(500.00) (3,748.80)	
	otal General and Administrative	50,554.79	147,245.84	214,378.20	(67,132.36)	
Ca	apital Expenditures					
	Beaches and Park Improvements	0.00	3,500.00	0.00	0.00	
	Clubhouse improvements	0.00	0.00	0.00	0.00	
	Piers Replacement Project	0.00	0.00	13,035.00	(13,035.00)	
	Piers Improvements	0.00	0.00	20,000.00	(20,000.00)	
Te.	otal Capital Expenditures	0.00	3,500.00	33,035.00	(33,035.00)	
	Expenditures	50,554.79	150,745.84	247,413.20	(100,167.36)	

Net

Cape St. Claire Improvement Association, Inc. Profit Loss - SCBD May 31, 2020 - Final

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	•	May Actual	YTD Actual	Annual Budget	Variance Over(Under)	% of Budget
Ordinary In	come/Expense	· · · · · · · · · · · · · · · · · · ·				
Income	9					
SC	BD/Fees	0.00	407,030.00	438,710.00	~31,680.00	9
Int	terest Income	0.00	0,00	20.00	-20.00	1
Ro	bliover from FY18	0.00	0.00	11,333.90	-11,333.90	
Total I	ncome	0.00	407,030.00	450,063.90	-43,033.90	
Expens	se					
•	eneral and Administrative					
1	Accounting Fees	335,50	4,023.51	5,500.00	-1,476,49	7
2	Audit Expenses	0.00	3,750.00	5,300.00	-1,550.00	7
3	Bank Charges	20.98	228,77	0.00	228.77	
4	Caper Print/Edit/Contract&Postage	0.00	30,000.00	30,000.00	0.00	10
5	Collection Fee-AA County	0,00	0.00	2,000.00	-2,000.00	
6	Contract Labor	0,00	800.00	1,500.00	-700.00	5
7	Clubhouse Custodial Services	0.00	0.00	2,500.00	-2,500.00	c c
8	Insurance	0.00	17,600.00	17,600.00	0.00	1(
° 9		0.00	•		0.00	1(
	Legal Services	0.00	10,000.00	10,000.00	-734.00	
10	Membrshp(Confernce/Training/Dues)		566.00	1,300.00		4
11	Voluntr Apprec(Refreshments/Misc)	0.00	510.03	500.00	10.03	10
12	Events	0.00	1,038.58	1,525.00	-486.42	6
13	Mowing	1,920.00	11,520.00	14,000.00	-2,480.00	ł
14	Office Supplies/Expense	194.87	3,021.58	5,000.00	-1,978.42	6
15	Payroll Expenses & Benefits	268,06	17,896.26	22,991.80	-5,095.54	
16	Permits	0.00	93.99	500.00	~406.01	
17	Postage	0.00	1,672.45	2,500.00	-827.55	
18	Printing	0.00	433.22	4,000.00	-3,566,78	
19	Property Taxes	0.00	3,217.52	4,350.00	-1,132.48	
20	Repairs/Maintenance	1,103.47	18,481.98	37,500.00	-19,018.02	
21	Sanitary Services	465.00	5,487.50	8,000.00	-2,512.50	(
22	Sewer	0.00	432.93	500.00	-67.07	4
23	Signage	0.00	0.00	600.00	-600.00	
24	Telecommunications & Internet	118.72	1,450.06	3,700.00	-2,249.94	:
25	Trash Collection	417.76	4,880.81	5,000.00	-119.19	
26	Utilities	0.00	9,069.27	10,000.00	-930.73	
20 27	Vehicle Fuel & Maintenance	0.00				1
27			1,278.03	2,000.00	-721.97	
	Wages-Town Manager	0.00	57,958.00	58,500.00	-542.00	
29	Wages-Administrator	0.00	35,352.67	35,360.00	-7.33	1
30	Wages-Asst Administrator	0.00	2,965.54	3,000.00	-34.46	
31	Wages-Asst Admin (Mtg Spt)	150.00	1,950.00	2,400.00	-450.00	
32	Wages-Beach Attendant	44.00	13,497.76	13,500.00	-2.24	1
33	Wages-Code Enforcement	0.00	0.00	520.00	-520.00	
34	Wages-Custodial Services	0.00	1,485.00	2,080.00	-595.00	
35	Wages-Groundskeeper	968.20	15,480.29	15,500.00	-1 9.71	1
36	Wages-Security Patrol	2,002.00	24,057.01	46,000.00	-21,942.99	:
37	Website/Technology	362.21	4,157.58	6,100.00	-1,942.42	1
To	otal General and Administrative	8,370.77	304,356.34	381,326.80	-76,970.46	
<u> </u>	apital Expenditures					
	Beaches & Parks Improvements	0.00	11,895.01	12,500.00	-604.99	
	Clubhouse Improvements	0.00	8,636.10	12,500.00	-6,363.90	
	-					
	Shoreline Erosion Restoration	0.00	41,082.13	41,000.00	82.13	1
То	otal Capital Expenditures	0.00	61,613.24	68,500.00	-6,886.76	
Total i	Expenditures	8,370.77	365,969.58	449,826.80	-83,857.22	

BALANCE SHEET As of May 31, 2020

	TOTAL
ISSETS	
Current Assets	
Bank Accounts	
Checking Accounts	
General Checking - BB&T	67,658.31
Payroll Checking - BB&T	1,547.79
Total Checking Accounts	69,206.10
Money Market Accounts	
Maintenance MM - BB&T	105,358-40
Piers MM - BB&T	154,646-36
Total Money Market Accounts	260,004.76
Petty Cash	
Maintenance	250.00
Total Petty Cash	.250.00
Tetal Bank Accounts	\$329,460.86
Accounts Receivable	
Accounts Receivable	1,705.33
Tetal Accounts Receivable	\$1,705.33
Other Current Assets	
Due From SCBD	-105.29
Undeposited Funds	1,487.37
Total Other Current Assets	\$1,382.08
Total Current Assets	\$332,548.27

BALANCE SHEET

	TOTAL
Fixed Assets	
Maintenance	0.00
Accumulated Depreciation	-64,181.58
Equipment	25,570.51
Furniture & Fixtures	2,000.00
Improvements	4,707.00
Land	105,027.20
Paving/Walls	35,607.28
Total Maintenance	168,730.41
Membership	
Accumulated Depreciation	-123,702.00
Buildings	145,853.43
Furniture & Fixtures	1,482.84
Total Membership	23,634.27
Piers	
Accumulated Depreciation	-168,424.00
Buildings & Piers	220,307.64
Tetal Piers	-51,883.64
Total Fixed Assets	\$184,248.32
OTAL ASSETS	\$516,796.59

BALANCE SHEET

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
A/P - State Income Tax	53.00
Grants	236.00
Payroll Liabilities	-2,071.47
Prepaid Advertising	1,147.12
Prepaid Maintenance Fees	685.00
Security Deposit Clubhouse	2,050.01
Tetal Other Current Liabilities	\$2,099.66
Total Current Liabilities	\$2,099.66
Total Liabilities	\$2,099.66
Equity	
Net Assets	
Net Assets-Piers & Maintenance	
Net Assets-Maintenance	280,614.21
Net Assets-Piers	168,038.88
Total Net Assets-Piers & Maintenance	448,653.09
Total Net Assets	448,653.09
Net Assets-Comm. Defense Fund	12,543.76
Net Assets-Old Clubhouse	11,500.24
Retained Earnings	-18,034.43
Net Income	60,034.27
Total Equity	\$514,696.93
TOTAL LIABILITIES AND EQUITY	\$516,796.59

SCBD - Cape St. Claire Improvement Association

BALANCE SHEET

	TOTA
ASSETS	
Current Assets	
Bank Accounts	
Cash Held by the County	54.9
Checking Accounts	
BB&T Checking -7627	215.7
SCBD Checking - BB&T	201,551.2
Total Checking Accounts	201,766.9
Money Market Accounts	
SCBD MM - BB&T	579.6
Total Money Market Accounts	-579.6
Petty Cash	
SCBD	0.0
Total Petty Cash	6.6
Total Bank Accounts	\$262,401.6
Accounts Receivable	
Accounts Receivable	607.5
Total Accounts Receivable	\$607.
Other Current Assets	
*Undeposited Funds	0.0
Due from Cape St. Claire	0.0
Total Other Current Assets	\$0.6
Total Current Assets	\$203,009.1
Other Assets	
WIP - Shoreline Erosion Restoration	132,172.5
Total Other Assets	\$132,172.5
IOTAL ASSETS	\$335,181.6

SCBD - Cape St. Claire Improvement Association

BALANCE SHEET

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	0.00
Total Accounts Payable	\$0.06
Other Current Liabilities	
Due to Cape St. Claire	-105.29
Payroll Liabilities	
SCBD	0.00
Total Payroll Liabilities	0.00
SCBD Rainy Day Fund	0.00
Total Other Current Liabilities	\$-105.29
Total Current Ltabilities	\$-105.29
Long-Term Liabilities	
N/P - BB&T	132,172.50
Total Long-Term Liabilities	\$132,172.50
Tetal Liabilities	\$132,067.21
Equity	
Net Assets-SCBD	170,531.03
Net Assets-Caper	0.00
Net Assets-Clubhouse	0.00
Net Assets-Regular	0.00
Total Net Assets-SCBD	170,531.03
Retained Earnings	-8,477.06
Net Income	41,060.42
Total Equity	\$203,114.39
TOTAL LIABILITIES AND EQUITY	\$335,181,60

Cape St. Claire Improvement Association, Inc. Profit & Loss - Piers June 30, 2020 - Final

		June	YTD	Annual	Variance	
		Actual	Actual	Budget	Over(Under)	% of Budge
Ordinary In	ncome/Expense					
Incom	e					
In	terest Income	14.59	31.34	0.00	1.59	
La	ate Fees	0.00	0.00	100.00	(100.00)	C
М	iscellaneous Income	0.00	200.00	100.00	100.00	200
Pi	ers - Capital Replacement Assessment	0.00	0.00	13,035.00	(13,035.00)	(
Pi	iers - Waitlist Fee	200.00	1,900.00	1,500.00	400.00	12
Re	entals/ Slips	2,350.00	101,453.00	99,040.00	2,413.00	10
Total I	ncome	2,564.59	103,584.34	113,775.00	(10,220.41)	
Expen	Se					
G	eneral and Administrative					
1	Accounting Fees	191.40	1,148.40	1,500.00	(351.60)	7
2	Audit Expenses	0.00	0.00	1,500.00	(1,500.00)	
3	Front Foot Assessment	0.00	1,170.00	1,700.00	(530.00)	6
4	Insurance	0.00	3,472.50	7,200.00	(3,727.50)	4
5	Legal Services	518.45	518.45	3,000.00	(2,481.55)	1
6	Membrshp(Confernce/Training/Dues)	0.00	0.00	150.00	(150.00)	
7	Voluntr Apprec(Refreshments/Misc)	0.00	0.00	500.00	(500.00)	
8	Office Supplies/Expense	0.00	0.00	500.00	(500.00)	
9	Payroll Expenses & Benefits	1,210.13	2,215.83	2,600.00	(384.17)	8
10	Permits	0.00	575.00	250.00	325.00	23
11	Postage	0.00	333,15	500.00	(166.85)	6
12	Printing	0.00	0.00	100.00	(100.00)	
13	Property Taxes	0.00	1,611.38	1,900.00	(288.62)	8
14	Repairs/Maintenance	5,128.78	10,390.49	15,590.00	(5,199.51)	6
15	Sanitary Services	0.00	0.00	250.00	(250.00)	
16	Sewer	0.00	0.00	250.00	(250.00)	
17	Signage	0.00	0.00	1,000.00	(1,000.00)	
18	Telecommunications & Internet	1,267.76	8,243.42	8,000.00	243.42	10
19	Trash Collection	298.57	298.57	250.00	48.57	11
20	Utilities	995.78	10,818.97	14,000.00	(3,181.03)	7
21	Wages-Town Manager	5,000.00	5,000.00	5,000.00	0.00	10
22	Wages-Administrator	355.13	4,622.07	5,000.00	(377.93)	9
23	Wages-Asst. Administrator	434.00	3,460.50	6,000.00	(2,539.50)	5
24	Wages-Handyman	320.25	3,704.57	3,500.00	204.57	10
25	Wages-Pumpout Attendant	0.00	0.00	500.00	(500.00)	
26	Web Site	0.00	151.20	0.00	151.20	
T	otal General and Administrative	15,720.25	57,734.50	80,740.00	(23,005.50)	7
С	apital Expenditures					
	Piers Replacement/Repair	0.00	0.00	13,035.00	(13,035.00)	
	Pier Improvements	0.00	0.00	20,000.00	(20,000.00)	
T	otal Capital Expenditures	0.00	0.00	33,035.00	(33,035.00)	
Total	Expenditures	15,720.25	57,734.50	113,775.00	(56,040.50)	
	oss)	(13,155.66)	45,849.84	0.00	45,820.09	

Cape St. Claire Improvement Association, Inc. Profit & Loss - Maintenance, Caper, Clubhouse June 30, 2020 - Final

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		June	YTD	Annual	Variance	N - (D -)
.		Actual	Actual	Budget	Over(Under)	% of Budge
	ncome/Expense					
Incom						
	aper Advertising	4,265.00	33,113.00	40,000.00	(6,887.00)	83
В	LOA Contribution	0.00	2,500.00	5,079.00	(2,579.00)	49
с	SSC Contribution	1,250.00	1,250.00	3,052.00	(1,802.00)	41
M	aintenance Fees	1,210.00	24,873.99	25,000.00	(126.01)	99
н	OA Packets	1,800.00	11,850.00	10,500.00	1,350.00	113
tr	iterest Income	9.24	34.90	100.00	(65.10)	35
L	ate Fees	1,075.00	5,270.01	5,500.00	(229.99)	96
N	liscellaneous Income	225.00	3,600.20	4,000.00	(399.80)	90
с	lubhouse - Rental Income	(680.00)	34,642.50	38,500.00	(3,857.50)	90
s	tickers	180.00	1,960.00	2,000.00	(40.00)	98
	Income	9,334.24	119,094.60	133,731.00	(14,636.40)	
Exper	150					
	eneral and Administrative					
1	Accounting Fees	237,60	1,425.60	2,000.00	(574,40)	7
2	Audit Expenses	0.00	0.00	1,500.00	(1,500.00)	(
3	Bank Charges	0.00	255.50	50.00	205.50	51
4	Caper Print/Edit/Contract&Postage	3,650.50	15,355,46	20,000.00	(4,644.54)	7
5	Clubhouse Custodial Svcs	1,609.08	17,774.67	11,500.00	6,274.67	15
6	Insurance	2,252.00	13,012.82	11,000.00	2,012.82	11
7	Legal Services	5,904.14	35,260.84	2,000.00	33,260.84	176
8	Membrshp(Confernce/Training/Dues)	0.00	0.00	650.00	(650.00)	
9	Voluntr Apprec(Refreshments/Misc)	15.03	182.21	100.00	82.21	18:
10	Events	0.00	0.00	500.00	(500.00)	•
11 12	Mowing	0.00	00.0	1,000.00	(1,000.00)	
12	Office Supplies/Expense Payroll Expenses & Benefits	0.00 2,675.88	626.07	1,500.00	(873.93)	4:
14	Permits	2,075.88	6,010.42 0.00	6,648.20 500.00	(637.78)	9(
15	Postage	0.00	910.00	1,000.00	(500.00)	9
16	Printing	0.00	2,729,41	2,000.00	(90.00) 729.41	13
17	Property Taxes	0.00	0.00	100.00	(100.00)	10
18	Repairs/Maintenance	279.00	3,575.51	12,500.00	(8,924.49)	2
19	Sanitary Services	0.00	0.00	1,000.00	(1,000.00)	_
20	Sewer	106.71	106.71	0.00	106.71	
21	Signage	0.00	0.00	500.00	(500.00)	
22	Telecommunications & Internet	84.12	550.46	350.00	200.46	15
23 24	Utilities Wages-Town Manager	44.34 3,458.03	405.64 15,458.07	200.00 14,500.00	205.64 958.07	20: 10
25	Wages-Administrator	(1,148.81)	8,407.88	9,560.00	(1,152.12)	8
26	Wages-Asst. Administrator	185.25	273.00	2,500.00	(2,227.00)	1
27	Wages-Beach Attendants	5,103.00	6,382.00	13,000.00	(6,618.00)	49
28	Wages-Code Enforcement	0.00	0.00	2,080.00	(2,080.00)	(
29	Wages-Groundskeeper	1,261.38	2,246.57	9,500.00	(7,253.43)	24
30	Vehicle Fuel & Maintenance	0.00	0.00	2,000.00	(2,000.00)	(
31	Website/Technology	0.00	0.00	3,900.00	(3,900.00)	(
Т	otal General and Administrative	25,717.25	130,948.84	133,638.20	(2,689.36)	
с	apital Expenditures					
	Clubhouse Improvements	0.00	0.00	0.00	0.00	
	Beaches and Park Improvements	0.00	3,500.00	0.00	0.00	
Т	otal Capital Expenditures	0.00	3,500.00	0.00	0.00	
Total	Expenditures	25,717.25	134,448.84	133,638.20	(2,689.36)	

Cape St. Claire Improvement Association, Inc. Profit Loss - Piers & Maintenance June 30, 2020 - Final

			VED	A	Westerne	
		June Actual	YTD Actual	Annual Budget	Variance Over(Under)	% of Budg
Ordinary Inc	come/Expense					
Income						
Cap	per Advertising	4,265.00	33,113.00	40,000.00	(6,887.00)	83
	OA Contribution	0.00	2,500.00	5,079.00	(2,579.00)	49
CS	SC Contribution	1,250.00	1,250.00	3,052.00	(1,802.00)	41
Mai	intenance Fees	1,210.00	24,873.99	25,000.00	(126.01)	99
HO	A Packets	1,800.00	11,850.00	10,500.00	1,350.00	11:
Inte	erest Income	23.83	66.24	100.00	(33.76)	6
	e Fees	1,075.00	5,270.01	5,600.00	(329.99)	9
	cellaneous Income	225,00	3,800.20	4,100.00	(299.80)	9
	bhouse - Rental Income	(680.00)	34,642.50	38,500.00	(3,857.50)	9
	ntals/ Slips	2,350.00	101,453.00	99,040.00	2,413.00	10
	rs - Capital Assessment	0.00	0.00	13,035.00	(13,035.00)	10
	rs - Wait List Fee	200.00	1,900.00	1,500.00	400.00	12
Total In	ckers	180.00	1,960.00 222,678.94	2,000.00	(40.00)	
		11,030.05	222,070.94	247,300.00	(24,027.00)	
Expens	e neral and Administrative					
1	Accounting Fees	429.00	2,574.00	3,500.00	(926.00)	7
2	Audit Expenses	429,00	0.00	3,000.00	(3,000.00)	'
3	Bank Charges	0.00	255.50	50.00	205.50	51
4	Caper/Print/Contract&Postage	3,650.50	15.355.46	20,000.00	(4,644.54)	7
5	Clubhouse Custodial Svcs	1,609.08	17,774.67	11,500.00	6,274.67	15
6	Front Foot Assessment	0.00	1,170.00	1,700.00	(530.00)	e
7	Insurance	2,252.00	16,485.32	18,200.00	(1,714.68)	S
8	Legal Services	6,422.59	35,779.29	5,000.00	30,779.29	71
9	Membrshp(Confernce/Training/Dues)	0.00	0.00	800.00	(800.00)	
10	Voluntr Apprec (Refreshments/Misc)	15.03	182.21	600.00	(417.79)	3
11	Events	0.00	0.00	500.00	(500.00)	
12	Mowing	0.00	0.00	1,000.00	(1,000.00)	3
13 14	Office Supplies/Expense Payroll Expenses & Benefits	0.00 3,886.01	626.07 8,226.25	2,000.00 9,248.20	(1,373.93) (1,021.95)	8
15	Permits	0.00	575.00	750.00	(175.00)	7
16	Postage	0.00	1,243.15	1,500.00	(256.85)	
17	Printing	0.00	2,729.41	2,100.00	629.41	13
18	Property Taxes	0.00	1,611.38	2,000.00	(388.62)	8
19	Repairs/Maintenance	5,407.78	13,966.00	28,090.00	(14,124.00)	5
20	Sanitary Services	0.00	0.00	1,250.00	(1,250.00)	
21	Sewer	106.71	106.71	250.00	(143.29)	4
22	Signage	0.00	0.00	1,500.00	(1,500.00)	
23	Telecommunications & Internet	1,351.88	8,793.88	8,350.00	443.88	10
24	Trash Collection	298.57	298.57	250.00	48.57	11
25	Utilities	1,040.12	11,224.61	14,200.00	(2,975.39)	7
26 27	Vehicle Fuel & Maintenance Wages-Town Manager	0.00	0.00 20,458.07	2,000.00 19,500.00	(2,000.00) 958.07	10
28	Wages-Jown Manager Wages-Administrator	8,458.03 (793.68)	13,029.95	14,560.00	(1,530.05)	8
29	Wages-Asst. Administrator	619.25	3,733.50	8,500.00	(4,766.50)	4
30	Wages-Beach Attendant	5,103.00	6,382.00	13,000.00	(6,618.00)	4
31	Wages-Code Enforcement	0.00	0.00	2,080.00	(2,080.00)	
32	Wages-Groundskeeper	1,261.38	2,246.57	9,500.00	(7,253.43)	2
33	Wages-Handyman	320.25	3,704.57	3,500.00	204.57	10
34	Wages-Pumpout Attendant	0.00	0.00	500.00	(500.00)	
35	Website/Technology	0.00	151.20	3,900.00	(3,748.80)	
lot	al General and Administrative	41,437.50	188,683.34	214,378.20	(25,694.86)	
Cap	pital Expenditures					
	Beaches and Park Improvements	0.00	3,500,00	0.00	0.00	
	Clubhouse Improvements	0.00	0.00	0.00	0.00	
	Piers Replacement Project	0.00	0.00	13,035.00	(13,035.00)	
	Piers Improvements	0.00	0.00	20,000.00	(20,000.00)	
Tot	al Capital Expenditures	0.00	3,500.00	33,035.00	(33,035.00)	
Total E	xpenditures	41,437.50	192,183.34	247,413.20	(58,729.86)	
Income (Los	s)	(29,538.67)	30,495.60	92.80	33,902.80	
	-	(20,000,01)		41.00		

Cape St. Claire Improvement Association, Inc. Profit Loss - SCBD June 30, 2020 - Final

	•	June Actual	YTD Actual	Annual Budget	Variance Over(Under)	% of Budget
Ordinary Incom	e/Expense					
Income						
SCBD/	Fees	29,997.91	437,027.91	438,710.00	-1,682.09	10
Interes	t Income	0.00	0.00	20.00	-20.00	(
Rollov	er from FY18	0.00	0.00	11,333.90	-11,333.90	1
Total Incom	•	29,997.91	437,027.91	450,063,90	-13,035.99	
		20,007.01	101,021.01	100,000,00	10,000.00	
Expense	al and Administrative					
	counting Fees	671.00	4,694.51	5,500.00	-805,49	8
	idit Expenses	0.00	3,750.00	5,300.00	-1,550.00	7
	ink Charges	56.97	285.74	0.00	285.74	,
	per Print/Edit/Contract&Postage	0.00	30,000,00	30,000.00	0.00	10
		2,000.00	2,000.00	2,000.00	0.00	10
	ollection Fee-AA County	0.00	2,000.00		-700.00	5
	ontract Labor			1,500.00		
	ubhouse Custodial Services	0.00	0.00	2,500.00	-2,500.00	(0
	surance	0.00	17,600.00	17,600.00	0.00	10
	gal Services	0.00	10,000.00	10,000.00	0.00	10
10 Me	embrshp(Confernce/Training/Dues)	5.00	571.00	1,300.00	-729.00	4
11 Vo	oluntr Apprec (Refreshments/Misc)	-10.03	500.00	500.00	0.00	10
12 Ev	rents	0.00	1,038.58	1,525.00	-486.42	6
13 Mo	owing	2,400.00	13,920.00	14,000.00	-80.00	9
14 Of	fice Supplies/Expense	143.63	3,165.21	5,000.00	-1,834.79	6
15 Pa	yroll Expenses & Benefits	3,299.29	21,195.55	22,991.80	-1,796.25	9
16 Pe	ermits	75.00	168.99	500.00	-331.01	3
17 Pc	ostage	0.00	1,672.45	2,500.00	-827,55	6
18 Pr	inting	238.04	671.26	4,000.00	-3,328.74	1
	operty Taxes	0.00	3,217.52	4,350.00	-1,132,48	7
	pairs/Maintenance	1,552.97	20,034.95	37,500.00	-17,465.05	5
	initary Services	1,556.70	7,044.20	8,000.00	-955.80	8
	wer	0.00	432.93	500.00	-67.07	8
	gnage	0.00	0.00	600.00	-600.00	
	lecommunications & Internet	237.57	1,687.63	3,700.00	-2,012.37	4
	ash Collection	119.19	5,000.00	5,000.00	0.00	10
	ilities	1,146.60	10,215.87	10,000.00	215.87	10
	hicle Fuel & Maintenance	68.09	1,346.12	2,000.00	-653.88	6
	ages-Town Manager	542.00	58,500.00	58,500.00	0.00	10
		0.00			-7,33	10
	ages-Administrator		35,352.67	35,360.00		g
	ages-Asst Administrator	0.00	2,965.54	3,000.00	-34.46	8
	ages-Asst Admin (Mtg Spt)	150.00	2,100.00	2,400.00	-300.00	
	ages-Beach Attendant	0.00	13,497.76	13,500.00	-2.24	10
	ages-Code Enforcement	0.00	0.00	520.00	-520.00	7
	ages-Custodial Services	0.00	1,485.00	2,080.00	-595.00	
	ages-Groundskeeper	0.00	15,480.29	15,500.00	-19.71	10
	ages-Security Patrol	-690.01	23,367.00	46,000.00	-22,633.00	6
	ebsite/Technology	544.14	4,701.72	6,100.00	-1,398.28	7
Total	Seneral and Administrative	14,106.15	318,462.49	381,326.80	-62,864.31	
Capita	l Expenditures					
	eaches & Parks Improvements	0.00	11,895.01	12,500.00	-604.99	9
	ubhouse Improvements	0.00	8,636.10	15,000.00	-6,363.90	5
	oreline Erosion Restoration	295.38	41,377.51	41,000.00	377.51	10
			61,908.62	68,500.00	-6,591.38	
	Capital Expenditures	295.38				
Total Expe	nditures	14,401.53	380,371.11	449,826.80	-69,455.69	
ncome (Loss)		15,596.38	56,656.80	237.10	56,419.70	

BALANCE SHEET

As of June 30, 2020

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Checking Accounts	
General Checking - BB&T	61,200.82
Payroll Checking - BB&T	12,741.19
Total Checking Accounts	73,942.91
Money Market Accounts	
Maintenance MM - BB&T	91,488.12
Piers MM - BB&T	130,242.07
Piers Capital Improvement - BB&T	13,035.00
Total Piers MM - BB&T	143,277.07
Total Money Market Accounts	234,765.19
Petty Cash	
Maintenance	250.00
Total Petty Cash	.250.00
Total Bank Accounts	\$308,957.20
Accounts Receivable	
Accounts Receivable	1,705.33
Total Accounts Receivable	\$1,705.33
Other Current Assets	
Due From SCBD	-10,550.30
Undeposited Funds	1,347.37
Total Other Current Assets	\$-9,202.93
Total Current Assets	\$301,459.60

BALANCE SHEET

As of June 30, 2020

	TOTAL
Fixed Assets	
Maintenance	0.00
Accumulated Depreciation	-64,181.58
Equipment	25,570.51
Furniture & Fixtures	2,000.00
Improvements	4,707.00
Land	105,027.20
Paving/Walls	35,607.28
Total Maintenance	108,730.41
Membership	
Accumulated Depreciation	-123,702.00
Buildings	145,853.43
Furniture & Fixtures	1,482.84
Tetal_Membershîp	23,634.27
Piers	
Accumulated Depreciation	-168,424.00
Buildings & Piers	220,307.64
Total Piers	-51,883.64
Total Fixed Assets	\$184,248.32
OTAL ASSETS	\$485,707.92

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BALANCE SHEET

As of June 30, 2020

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
A/P - State Income Tax	53.00
Grants	236.00
Payroll Liabilities	-2,071.47
Prepaid Advertising	1,147.12
Prepaid Maintenance Fees	685.00
Security Deposit Clubhouse	500.01
Total Other Current Liabilities	\$549.66
Tetal Current Liabilities	\$549.66
Total Liabilities	\$549.66
Equity	
Net Assets	
Net Assets-Piers & Maintenance	
Net Assets-Maintenance	280,614.21
Net Assets-Piers	168,038.88
Total Not Assots-Piers & Maintenance	448,653.09
Total Net.Assets	448,653.09
Net Assets-Comm. Defense Fund	12,543.76
Net Assets-Old Clubhouse	11,500.24
Retained Earnings	-18,034.43
Net Income	30,495.60
Total Equity	\$485,158.26
TOTAL LIABILITIES AND EQUITY	\$485,707.92

SCBD - Cape St. Claire Improvement Association

BALANCE SHEET

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As of June 30, 2020

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Cash Held by the County	22,473.89
Checking Accounts	
BB&T Checking -7627	2,679.75
SCBD Checking - BB&T	182,399.34
Total Checking Accounts	185,079.09
Total Bank Accounts	\$207,552.98
Accounts Receivable	
Accounts Receivable	607.50
Tetal Accounts Receivable	\$607.50
Total Current Assets	\$208,160.48
Other Assets	
WIP - Shoreline Erosion Restoration	132,172.50
Total Other Assets	\$132,172.50
TOTAL ASSETS	\$340,332.98
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Due to Cape St. Claire	-10,550.29
Tetal Other Current Liabilities	\$-10,550.29
Total Current Liabilities	\$-10,550.29
Long-Term Liabilities	
N/P - BB&T	132,172.50
Total Long-Term Liabilities	\$132,172.50
Total Liabilities	\$121,622.21
Equity	
Net Assets-SCBD	162,053.97
Retained Earnings	0.00
Net Income	56,656.80
Total Equity	\$218,710.77
TOTAL LIABILITIES AND EQUITY	\$340,332.98

Cape St. Claire Improvement Association, Inc. Profit & Loss - Piers July 31, 2020 - Final

		July	YTD	Annual	Variance	
		Actual	Actual	Budget	Over(Under)	% of Budg
	ncome/Expense					
Incom	e					
In	terest Income	24.81	24.81	0.00	24.81	
La	ate Fees	0.00	0.00	100.00	(100.00)	1
M	iscellaneous Income	0.00	0.00	200.00	(200.00)	
Pi	ers - Capital Replacement Assessment	0.00	0.00	13,035.00	(13,035.00)	
Pi	iers - Waitlist Fee	700.00	700.00	1,500.00	(800.00)	4
R	entals/ Slips	1,145.00	1,145.00	99,040.00	(97,895.00)	
Total I	ncome	1,869.81	1,869.81	113,875.00	(112,005.19)	
Expen	se					
G	eneral and Administrative					
1	Accounting Fees	95.70	95.70	1,500.00	(1,404.30)	
2	Audit Expenses	0.00	0.00	1,500.00	(1,500.00)	
3	Front Foot Assessment	0.00	0.00	1,170.00	(1,170.00)	
4	Insurance	0.00	0.00	8,000.00	(8,000.00)	
5	Legal Services	137.60	137.60	3,000.00	(2,862.40)	
6	Membrshp(Confernce/Training/Dues)	0.00	0.00	150.00	(150.00)	
7	Voluntr Apprec(Refreshments/Misc)	0.00	0.00	500.00	(500.00)	
8	Office Supplies/Expense	0.00	0.00	500.00	(500.00)	
9	Payroll Expenses & Benefits	45,99	45.99	2,236.00	(2,190.01)	
10	Permits	0.00	0.00	250.00	(250.00)	
11	Postage	0.00	0.00	500.00	(500.00)	
12	Printing	0.00	0.00	100.00	(100.00)	
13	Property Taxes	0.00	0.00	1,900.00	(1,900.00)	
14	Repairs/Maintenance	192.46	192.46	17,724.00	(17,531.54)	
15	Sanitary Services	0.00	0.00	250.00	(250.00)	
16	Sewer	0.00	0.00	250.00	(250.00)	
17	Signage	0.00	0.00	1,000.00	(1,000.00)	
18	Telecommunications & Internet	634.45	634,45	8,000.00	(7,365.55)	
19	Trash Collection	0.00	0.00	250.00	(250.00)	
20	Utilities	600.01	600.01	14,000.00	(13,399.99)	
21	Wages-Town Manager	0.00	0.00	5,100.00	(5,100.00)	
22	Wages-Administrator	0.00	0.00	5,100.00	(5,100.00)	
23	Wages-Asst. Administrator	323.38	323.38	3,000.00	(2,676.62)	1
24	Wages-Handyman	234.01	234.01	4,000.00	(3,765.99)	
25	Wage/Salary Annual Defined Criteria Bonus	0.00	0.00	860.00	(860.00)	
Т	otal General and Administrative	2,263.60	2,263.60	80,840.00	(78,576.40)	
C	apital Expenditures					
	Piers Replacement/Repair	0.00	0.00	13,035.00	(13,035.00)	
	Pier Improvements	0.00	0.00	20,000.00	(20,000.00)	
Т	otal Capital Expenditures	0.00	0.00	33,035.00	(33,035.00)	
Total E	Expenditures	2,263.60	2,263.60	113,875.00	(111,611.40)	
	uss)					

Cape St. Claire Improvement Association, Inc. Profit & Loss - Maintenance, Caper, Clubhouse July 31, 2020 - Final

		July	YTD	Annual	Variance	W of Dud
Ordinand		Actual	Actual	Budget	Over(Under)	% of Budge
	ncome/Expense					
Incom		7 075 00	7 075 00	40.000.00	(00 705 00)	1.01
	aper Advertising	7,275.00	7,275.00	40,000.00	(32,725.00)	18
	LOA Contribution	0.00	0.00	5,079.00	(5,079.00)	0
-	SSC Contribution	0.00	0.00	3,052.00	(3,052.00)	0'
	laintenance Fees	571.66	571.66	25,000.00	(24,428.34)	2
-	IOA Packets	600.00	600.00	10,500.00	(9,900.00)	6
	iterest Income	16.29	16.29	100.00	(83,71)	16
Ĺ	ate Fees	540.00	540.00	5,500.00	(4,960.00)	10
N	liscellaneous Income	75.00	75.00	4,100.00	(4,025.00)	2
C	lubhouse - Rental Income	0.00	0.00	42,000.00	(42,000.00)	C
S	tickers	150.00	150.00	2,000.00	(1,850.00)	. 8
Total	Income	9,227.95	9,227.95	137,331.00	(128,103.05)	
Expei	ıse					
G	eneral and Administrative					
1	Accounting Fees	118.80	118.80	2,000.00	(1,881.20)	e
2	Audit Expenses	0.00	0.00	1,500.00	(1,500.00)	(
3	Bank Charges	0.00	0.00	50.00	(50.00)	(
4	Caper Print/Edit/Contract&Postage	0.00	0.00	20,600.00	(20,600.00)	(
5	Clubhouse Custodial Svcs	1,609.08	1,609.08	14,000.00	(12,390,92)	1
6	Insurance	0.00	0.00	13,000.00	(13,000.00)	
7	Legal Services	0.00	0,00	2,000.00	(2,000.00)	(
8	Membrshp(Confernce/Training/Dues)	0.00	0.00	650.00	(650.00)	
9	Voluntr Apprec(Refreshments/Misc)	0.00	0.00	100.00	(100.00)	(
10 11	Events	0,00 0.00	0.00 0.00	500.00 1,000.00	(500.00) (1,000.00)	1
12	Mowing Office Supplies/Expense	0.00	0.00	1,500.00	(1,500.00)	(
13	Payroll Expenses & Benefits	0.00	0.00	6,765.36	(6,765.36)	(
14	Permits	0.00	0.00	500.00	(500.00)	,
15	Postage	0.00	0.00	1,500.00	(1,500.00)	
16	Printing	0.00	0.00	2,000.00	(2,000.00)	
17	Property Taxes	0.00	0.00	100.00	(100.00)	(
18	Repairs/Maintenance	72.00	72.00	12,500.00	(12,428.00)	
19	Sanitary Services	0.00	0.00	1,000.00	(1,000.00)	1
20	Signage	0.00	0.00	500.00	(500.00)	
21 22	Telecommunications & Internet Utilities	42.76 26.21	42,76 26,21	350.00 200.00	(307.24) (173.79)	1
22	Wages-Town Manager	0.00	0.00	14,790.00	(14,790.00)	(
23	Wages-Administrator	0.00	0.00	9,751.20	(9,751.20)	(
25	Wages-Asst. Administrator	0.00	0.00	2,500.00	(2,500.00)	(
26	Wages-Beach Attendants	0.00	0.00	13,000.00	(13,000.00)	(
27	Wages-Groundskeeper	0.00	0.00	12,000.00	(12,000.00)	(
28	Wage/Salary Annual Defined Criteria Bonus	0.00	0.00	2,602.06	(2,602.06)	(
	otal General and Administrative	1,868.85	1,868.85	136,958.62	(135,089.77)	
c	capital Expenditures					
	Clubhouse Improvements	0.00	0.00	372.38	(372.38)	
	Beaches and Park Improvements	0.00	0,00	0.00	0.00	
т	otal Capital Expenditures	0.00	0.00	372.38	(372.38)	
lotal	Expenditures	1,868.85	1,868.85	137,331.00	(135,462.15)	
ncome (L	oss)	7,359.10	7,359.10	0.00	7,359.10	:

Cape St. Claire Improvement Association, Inc. Profit Loss - Piers & Maintenance July 31, 2020 - Final

		July	YTD	Annual	Variance	
		Actual	Actual	Budget	Over(Under)	% of Budget
Ordinary	Income/Expense					
Incon	ne					
	Caper Advertising	7,275.00	7,275.00	40,000.00	(32,725.00)	18%
	SLOA Contribution	0.00	0.00	5,079.00	(5,079.00)	0%
	CSSC Contribution	0.00 571.66	0.00 571.66	3,052.00	(3,052.00)	0% 2%
	/laintenance Fees IOA Packets	600.00	600.00	25,000.00 10,500.00	(24,428.34) (9,900.00)	2% 6%
	nterest Income	41.10	41.10	100.00	(58.90)	41%
	ate Fees	540.00	540.00	5,600.00	(5,060.00)	10%
ñ	liscellaneous Income	75.00	75.00	4,300.00	(4,225.00)	2%
	Clubhouse - Rental Income	0.00	0.00	42,000.00	(42,000.00)	0%
	Rentals/ Slips	1,145.00	1,145.00	99,040.00	(97,895.00)	1%
	Piers - Capital Assessment Piers - Wait List Fee	0.00 700.00	0.00 700.00	13,035.00 1,500.00	(13,035.00) (800.00)	0% 47%
	Stickers	150.00	150.00	2,000.00	(1,850.00)	
	Income	11,097.76	11,097,76	251,206.00	(240,108.24)	0,0
Expe		1,001,10	11,001.10	201,200,00	(240,100,24)	
	Seneral and Administrative					
1	Accounting Fees	214,50	214,50	3,500.00	(3,285.50)	6%
2	Audit Expenses	0.00	0.00	3,000.00	(3,000.00)	0%
3	Bank Charges	0.00	0.00	50.00	(50.00)	0%
4	Caper/Print/Contract&Postage	0.00	0.00	20,600.00	(20,600.00)	0%
5	Clubhouse Custodial Svcs	1,609.08	1,609.08	14,000.00	(12,390.92)	11%
6 7	Front Foot Assessment Insurance	0.00 0.00	0.00 0.00	1,170.00	(1,170.00)	0%
8	Legal Services	137.60	137.60	21,000.00 5,000.00	(21,000.00) (4,862.40)	0% 3%
9	Membrshp(Confernce/Training/Dues)	0.00	0.00	800.00	(800.00)	0%
10	Voluntr Apprec(Refreshments/Misc)	0.00	0.00	600.00	(600.00)	0%
11	Events	0.00	0.00	500.00	(500.00)	0%
12	Mowing	0.00	0.00	1,000.00	(1,000.00)	0%
13 14	Office Supplies/Expense Payroll Expenses & Benefits	0.00 45,99	0.00 45,99	2,000.00	(2,000.00)	0%
14	Permits	0.00	45.99	9,001.36 750.00	(8,955.37) (750.00)	1% 0%
16	Postage	0.00	0.00	2,000.00	(2,000.00)	0%
17	Printing	0.00	0.00	2,100.00	(2,100.00)	0%
18	Property Taxes	0.00	0.00	2,000.00	(2,000.00)	0%
19	Repairs/Maintenance	264.46	264.46	30,224.00	(29,959.54)	1%
20 21	Sanitary Services Sewer	0.00 0.00	0.00 0.00	1,250.00 250.00	(1,250.00) (250.00)	0% 0%
22	Signage	0.00	0.00	1,500.00	(1,500.00)	0%
23	Telecommunications & Internet	677.21	677.21	8,350.00	(7,672.79)	8%
24	Trash Collection	0.00	0.00	250.00	(250.00)	0%
25	Utilities	626.22	626.22	14,200.00	(13,573.78)	4%
26 27	Wages-Town Manager Wages-Administrator	0.00 0.00	0.00 0.00	19,890.00 14,851.20	(19,890.00)	0% 0%
28	Wages-Asst. Administrator	323.38	323.38	5,500.00	(14,851.20) (5,176.62)	6%
2 9	Wages-Beach Attendant	0.00	0.00	13,000.00	(13,000.00)	0%
30	Wages-Groundskeeper	0,00	0.00	12,000.00	(12,000.00)	0%
31	Wages-Handyman	234.01	234.01	4,000.00	(3,765.99)	6%
32	Wage/Salary Defined Criteria Bosun	0.00	0.00	3,462.06	(3,462.06)	0%
1	otal General and Administrative	4,132.45	4,132.45	217,798.62	(213,666.17)	
-						
C	apital Expenditures	0.00				
	Beaches and Park Improvements Clubhouse Improvements	0.00 0.00	0.00 0.00	0.00 372,38	0.00 (372.38)	0% 0%
	Piers Replacement Project	0.00	0.00	13,035.00	(13,035.00)	0%
	Piers Improvements	0,00	0.00	20,000.00	(20,000.00)	0%
т	otal Capital Expenditures	0.00	0.00	33,407.38	(33,407.38)	
Total	Expenditures	4,132.45	4,132.45	251,206.00	(247,073.55)	
Income (Le		6,965.31	6,965.31	0.00	6,965.31	
	,	-,	2,000,01	0.00	0,000,01	

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Net

Cape St. Claire Improvement Association, Inc. Profit Loss - SCBD July 31, 2020 - Final

		July Actual	YTD Actual	Annual Budget	Variance Over(Under)	% of Budget
Ordinary In	come/Expense					
incom	e					
S	CBD/Fees	0.00	0.00	450,645.00	-450,645.00	C
in	terest Income	0.00	0.00	20.00	-20.00	C
Re	ollover from FY19	0.00	0.00	18,059.46	-18,059.46	C
Total I	ncome	0.00	0.00	468,724.46	-468,724.46	
Expen	se					
G	eneral and Administrative					
1	Accounting Fees	335,50	335.50	5,500.00	-5,164.50	I
2	Audit Expenses	0.00	0.00	5,300.00	-5,300.00	
4	Caper Print/Edit/Contract&Postage	3,650.50	3,650.50	30,900.00	-27,249.50	1
5	Collection Fee-AA County	0.00	0.00	2,000.00	-2,000.00	
6	Contract Labor	800.00	800.00	1,000.00	-200.00	8
7	Clubhouse Custodial Services	0 ,00	0.00	2,500.00	-2,500.00	
8	Insurance	2,269.00	2,269.00	19,000.00	-16,731.00	1
9	Legal Services	8,457.96	8,457.96	10,000.00	-1,542.04	8
10	Membrshp(Confernce/Training/Dues)	0.00	0.00	1,300.00	-1,300.00	
11	Voluntr Apprec(Refreshments/Misc)	0.00	0.00	500.00	-500.00	
12	Events	0.00	0.00	1,525.00	-1,525.00	
13	Mowing	2,520.00	2,520.00	14,000.00	-11,480.00	1
14	Office Supplies/Expense	70.00	70.00	5,000.00	-4,930.00	
15	Payroll Expenses & Benefits	3,676.16	3,676.16	23,178.84	-19,502.68	1
16	Permits	500.00	500.00	500.00	0.00	10
17	Postage	6.95	6.95	3,500.00	-3,493.05	
18	Printing	36.63	36.63	4,000.00	-3,963.37	
19	Property Taxes	0.00	0.00	4,350.00	-4,350.00	
20	Repairs/Maintenance	2,165.68	2,165.68	31,000.00	-28,834.32	
21	Sanitary Services	1,849.84	1,849.84	8,000.00	-6,150.16	2
22	Sewer	0.00	0,00	500.00	-500.00	
23	Signage	0.00	0.00	600.00	-600.00	
24	Telecommunications & Internet	120.77	120.77	3,700.00	-3,579.23	
25	Trash Collection	417.76	417.76	5,000.00	-4,582,24	
26	Utilities	649.06	649.06	10,000.00	-9,350.94	
27	Vehicle Fuel & Maintenance	26.02	26.02	2,000.00	-1,973.98	
28	Wages-Town Manager	9,120.03	9,120.03	59,670.00	-50,549.97	1
29	Wages-Administrator	5,867.87	5,867.87	36,148.80	-30,280.93	1
30	Wages-Asst Administrator	381.76	381.76	3,000.00	-2,618.24	1
31	Wages-Asst Admin (Mtg Spt)	150.00	150.00	2,400.00	-2,250.00	
32	Wages-Beach Attendant	9,526.82	9,526.82	13,500,00	-3,973,18	7
34	Wages-Custodial Services	0.00	0.00	2,080.00	-2,080.00	
35	Wages-Groundskeeper	1,822.74	1,822.74	15,500.00	-13,677.26	1
36	Wages-Security Patrol	2,926.00	2,926.00	46,000.00	-43,074.00	
37	Wage/Salary Annual Def Criteria Bonus	0.00	0.00	6,614.94	-6,614.94	
38	Website/Technology	0.00	0.00	3,000.00	-3,000.00	
	otal General and Administrative	57,347.05	57,347.05	382,767.58	-325,420,53	
С	apital Expenditures					
	Beaches & Parks Improvements	0.00	0.00	5,400.00	-5,400.00	
	Clubhouse Improvements	0.00	0.00	5,556.88	-5,556.88	
	Shoreline Erosion Restoration	498.95	498.95	75,000.00	-74,501.05	
т	otal Capital Expenditures	498.95	498.95	85,956.88	-85,457.93	
Total	Expenditures	57,846.00	57,846.00	468,724.46	-410,878.46	
Income (Lo		-57,846.00	-57,846.00	0.00	-57,846.00	

BALANCE SHEET

As of July 31, 2020

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Checking Accounts	
General Checking - BB&T	65,384.71
Payroll Checking - BB&T	1,547.79
Total Checking Accounts	66,932,50
Money Market Accounts	
Maintenance MM - BB&T	94,923.33
Piers MM - BB&T	126,661.89
Piers Capital Improvement - BB&T	13,035.00
Total Piers MM-BB&T	139,696.89
Total Money Market Accounts	.234,620.22
Petty Cash	
Maintenance	250.00
Total Petty Cash	250_00
Tetal Bank Accounts	\$301,802.72
Accounts Receivable	
Accounts Receivable	1,705.33
Total Accounts Receivable	\$1,705.33
Other Current Assets	
Due From SCBD	3,729.49
Undeposited Funds	1,187.37
Total Other Current Assets	\$4,916.86
Total Current Assets	\$308,424.91

Cash Basis Thursday, September 10, 2020 02:15 PM GMT-04:00

BALANCE SHEET

As of July 31, 2020

	TOTAL
Fixed Assets	
Maintenance	0.00
Accumulated Depreciation	-64,181.58
Equipment	25,570.51
Furniture & Fixtures	2,000.00
Improvements	4,707.00
Land	105,027.20
Paving/Walls	35,607.28
Total Maintenance	108,730.41
Membership	
Accumulated Depreciation	-123,702.00
Buildings	145,853.43
Furniture & Fixtures	1,482.84
Total Membership	23,634.27
Piers	
Accumulated Depreciation	-168,424.00
Buildings & Piers	220,307.64
Total Piers	-51,883.64
Total Fixed Assets	\$184,248.32
OTALASSETS	\$492,673.23

Cash Basis Thursday, September 10, 2020 02:15 PM GMT-04:00

BALANCE SHEET

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As of July 31, 2020

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
A/P - State Income Tax	53.00
Grants	236.00
Payroll Liabilities	-2.071.47
Prepaid Advertising	1,147.12
Prepaid Maintenance Fees	685.00
Security Deposit Clubhouse	500.01
Total Other Current Liabilities	\$549.66
Total Current Liabilities	\$549.66
Total Liabilities	\$549.66
Equity	
Net Assets	
Net Assets-Piers & Maintenance	
Net Assets-Maintenance	280,614.21
Net Assets-Piers	168,038.88
Total Net Assets-Piers & Maintenance	448,653.09
Total Net Assets	448,653.09
Net Assets-Comm. Defense Fund	12,543.76
Net Assets-Old Clubhouse	11,500.24
Retained Earnings	12,461.17
Nat Income	6,965.31
Total Equity	\$492,123.57
TOTAL LIABILITIES AND EQUITY	\$492,673.23

SCBD - Cape St. Claire Improvement Association

BALANCE SHEET As of July 31, 2020

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Cash Held by the County	22,473.89
Checking Accounts	
BB&T Checking -7627	2,180.80
SCBD Checking - BB&T	139,332.08
Total Checking Accounts	141,512.88
Tetal Bank Accounts	\$163,986.77
Accounts Receivable	
Accounts Receivable	607.50
Total Accounts Receivable	\$607.50
Tetal Current Assets	\$164,594.27
Other Assets	
WIP - Shoreline Erosion Restoration	132,172.50
Total Other Assets	\$132,172.50
TOTAL ASSETS	\$296,766.77
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Due to Cape St. Claire	3,729.50
Total Other Current Liabilities	\$3,729.56
Tetal Current Liabilities	\$3,729.50
Long-Term Liabilities	
N/P - BB&T	132,172.50
Total Long-Team Liabilities	\$132,172.50
Total Liabilities	\$135,902.00
Equity	
Net Assets-SCBD	162,053.97
Retained Earnings	56,656.80
Net Income	-57,846.00
Total Equity	\$160,864.77
TOTAL LIABILITIES AND EQUITY	\$296,766.7

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Engagement Report

Report Generated: 10/:

10/27/2020 08:41PM ED

Webinar ID & Title

Webinar ID	Title	Last Name	First Name
667139091	Cape St. Claire Quarterly Meeting	Tannenbaum	Ari
667139091	Cape St. Claire Quarterly Meeting	Tannenbaum	Ari
667139091	Cape St. Claire Quarterly Meeting	Tannenbaum	Ari
667139091	Cape St. Claire Quarterly Meeting	Moore	Charles and Carol
667139091	Cape St. Claire Quarterly Meeting	Moore	Charles and Carol
667139091	Cape St. Claire Quarterly Meeting	Moore	Charles and Carol
667139091	Cape St. Claire Quarterly Meeting	Moore	Charles and Carol
667139091	Cape St. Claire Quarterly Meeting	Moore	Charles and Carol

667139091 667139091	Cape St. Claire Quarterly Meeting Cape St. Claire Quarterly Meeting	Kime Hester	Jay Julie
	Cape St. Claire Quarterly Meeting	Biondi	Louis & Sharon
	Cape St. Claire Quarterly Meeting	Biondi	Louis & Sharon
	Cape St. Claire Quarterly Meeting	Biondi	Louis & Sharon
	Cape St. Claire Quarterly Meeting	Ross	Mary Alice
	Cape St. Claire Quarterly Meeting	Ross	Mary Alice
	Cape St. Claire Quarterly Meeting	Ross	Mary Alice
	Cape St. Claire Quarterly Meeting	Shipley	Michele
	Cape St. Claire Quarterly Meeting	Shipley	Michele
	Cape St. Claire Quarterly Meeting	Shipley	Michele
	Cape St. Claire Quarterly Meeting	Shipley	Michele
	Cape St. Claire Quarterly Meeting	Shipley	Michele
	Cape St. Claire Quarterly Meeting	Porter Smith	Pamela
	Cape St. Claire Quarterly Meeting	Porter Smith	Pamela
	Cape St. Claire Quarterly Meeting	Porter Smith	Pamela

667139091	Cape St. Claire Quarterly Meeting	Barss	Reg
667139091	Cape St. Claire Quarterly Meeting	Barss	Reg
667139091	Cape St. Claire Quarterly Meeting	Barss	Reg
667139091	Cape St. Claire Quarterly Meeting	Bishop	Robert
667139091	Cape St. Claire Quarterly Meeting	Bishop	Robert
667139091	Cape St. Claire Quarterly Meeting	Bishop	Robert
667139091	Cape St. Claire Quarterly Meeting	Perry	Roxana
667139091	Cape St. Claire Quarterly Meeting	Perry	Roxana
667139091	Cape St. Claire Quarterly Meeting	Perry	Roxana
667139091	Cape St. Claire Quarterly Meeting	Benner	Roy
667139091	Cape St. Claire Quarterly Meeting	Benner	Roy
667139091	Cape St. Claire Quarterly Meeting	Benner	Roy
667139091	Cape St. Claire Quarterly Meeting	Wildberger	Stacey
667139091	Cape St. Claire Quarterly Meeting	Wildberger	Stacey
667139091	Cape St. Claire Quarterly Meeting	Wildberger	Stacey
667139091	Cape St. Claire Quarterly Meeting	Schmidt	Thomas

Thomas	Thomas	Thomas	Vita	Vita	Vita
Myers	Myers	Myers	Chalk	Chaik	Chalk
Cape St. Claire Quarterly Meeting					
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