

Cape St. Claire

IMPROVEMENT ASSOCIATION

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Quarterly Membership Meeting

October 26, 2021

Agenda

President's Remarks

Approval of Minutes

Approval of Financials

Budget FY 2023 Discussion

Break

Old Business

New Business

Comments from the Floor

Adjournment

Quarterly Membership Meeting July 27, 2021

In attendance were: President Jeff Roche, Governors Dawn Myers, Bill Szczytko, Beau Breeden, Mary Lamb, Jerome Zadera, Neil Macindoe, Cheri Fairchild, Lisa Schmidt and Michele Shipley, Town Manager Ryan Anderson, Budget Committee members Michael Buchet and Charlie Moore, John & Anna Arnold, Reg Barss, Becky & Roy Benner, Bob Bishop, Daniel Buswell, Melissa Day, Laura Gray, Jeff Fairchild, John Lawther, Benjamin Nguyen, Philippe Ourisson, Pamela Porter-Smith, Bill Rappoport, Mary Alice Ross, Lise Sanchez, Allison Turner, Stacy Wildberger, Sergei Chernov, Stephen Gindes, Larry Jennings, Jean Macindoe and Jeanne Martin.

President Roche called the online meeting to order at 7:33 pm. He thanked everyone for attending despite closure issues and stated that the last quarterly meeting was only informational as there was not a quorum. He noted that things felt disconnected with avoiding the office, but since last month more meetings with residents are happening in person outside. He explained that as there was no quorum in April, the January minutes need to be approved and the April minutes are not official and need no approval.

FINANCIAL REPORTS The financial reports for November and December of 2020 and January of 2021 were reviewed. A motion to approve was made by Bob Bishop and seconded by Mary Alice Ross. An online poll was taken, and reports were approved. The financial reports for February, March and April 2021 were reviewed. A motion to approve was made by Bob Bishop and seconded by Stacy Wildberger. An online poll was taken, and reports were approved.

MEETING MINUTES The minutes of the January 12, 2021 Annual Meeting were reviewed. A motion to approve was made by Bob Bishop and seconded by Stacy Wildberger. An online poll was taken, and the minutes were approved.

COMMITTEE REPORTS

Town Manager- Town Manager Anderson reported no outstanding vegetation management plans, but we have invoices for work done after a large storm this summer. Engineered wood chips will be replenished at the main beach and Deep Creek playgrounds this week. The 12 current beach attendants are the original one hired in the spring. Attendant scheduling will change as schools reopen. Towing from the parking lots is occurring. Swim buoys were installed in April to mark the designated swim areas in which no watercraft are allowed. One Watershed Steward candidate completed her capstone project planting native species at the Serene Ravine. The other candidate will be removing invasive species at Deep Creek in September or October.

The Maryland Dept of Agriculture Mosquito Program spraying continues Wednesday nights. County water quality control testing at Main Beach and Lake Claire will run through Labor Day. He reminded everyone of the spike in bacteria levels that occur after a hard rain and recommended that all wait 48 hours before going in the water.

Pier meetings are being held outdoors and going well. Slip holder reports have been done since June and have allowed the subleasing of slips not in use by the slip holder. That has increased the waitlist to about 90 people. Pump out service is available by request. It will be scheduled and then advertised to all slip holders. Permits have been received for the replacement of 12-15 pilings and several ledger boards at the large Deep Creek pier. The repairs were planned to occur in fiscal year 21 but the contractor was unable to schedule during that time so they will be in the current fiscal year. Youth Sailing is running from July through mid-August and Lake Claire is busy during the classes. The county dredge program for Deep Creek is still planned. CSCIA was told to submit one of our environmental projects in lieu of the vegetation removal fee. The Lake Claire Site 2 beach project was submitted, and the Maryland Department of the Environment will determine if that is acceptable. The locks on the pier gates at Lake Claire and Little Magothy are failing after three years. A quote has been obtained from a locksmith who would replace the current locks with a 15-year life span.

The clubhouse is operating at full capacity with no COVID cleaning fee. The one-day liquor license process has modified procedures, requiring renters to apply for the license online and then schedule an in-person appointment at the county offices to make payment. The security camera system upgrade at the clubhouse is going well with two more to replace. One is having technical issues.

The Business Lot Owners Association is allowed outdoor dining until November 1 after the state of emergency was lifted July 1. All tent permits and insurance coverage were verified.

Budget meetings have started for FY23. The last SCBD payment for FY21 was received from the county

Zoning inspectors are back at work. Several residents have asked about letters they were sent by the county regarding road repaving. There will be more repaving occurring in the Cape. It is a two-stage process. If there are concerns with loose gravel after the first stage, please be patient and wait for the second stage when the top seal is added. It will be better.

There are 3 of 4 security officer positions filled who cover about 2/3 of the shifts and volunteers cover the remainder. Another officer may be starting in August.

A question was raised about adding additional kayak racks at Deep Creek. Governor Breeden explained the racks are run by Youth Sailing to raise funds. They need permits and permission from CSCIA to build on the properties. CSCIA has reached its limits on impervious surfaces and structures on most properties and must keep open space.

OLD BUSINESS

Governor Breeden announced that Phase One at Site #1 (Main Beach) of the beach restoration project was completed in April with the building of two rock jetties and planting of about 7000 plants. Phase Two is in process. There was the loss of funding and then the reinstatement of funding, along with an additional \$250,000 granted from the state. That allowed for further discussion and construction at Site #2 (Lake Claire) is scheduled for October or November to early December. Permits are in hand and contracts are being finalized. A meeting was held for the residents from the main beach to the inlet to address their concerns with Site #1. BioHabitats and Sustainable Science gave a thorough presentation about the accretion of sand and where problems are occurring. The original plans were reviewed and compared to what was finally approved due to litigation and issues that occurred in 2020. An agreement was reached with all homeowners at the meeting to pursue the original plan of a cobble bar that would be made of small (1-2") cobblestones mixed with sand in a 1-part stone to 2-part sand ratio. It will be spread about 40 feet out into the water from the bulkhead at a 6/1 slope to restore the area and reduce the scouring caused by waves. He is trying to get the plan reapproved in time to use sand that will be dredged from the Little Magothy River in their triannual dredge this fall. The permitting is in progress with the county, Maryland Dept of the Environment and the Army Corps of Engineers. It is hoped that Site #2 and the cobble bar can be done concurrently with the dredge.

The full \$650,000 loan has been used to pay Alliance of the Chesapeake for work that has been completed. There was a \$50,000 grant from Fish and Wildlife Services received by CSCIS, \$100,000 received by Alliance of the Chesapeake and \$298,000 from Chesapeake Bay Trust and Anne Arundel County, and the \$500,000 from the state in matching funds that will hopefully be received in the fall so that contractors can be paid as work is completed.

There were slides in the presentation given to the residents that will be added to our website showing sand accretion at the five areas being measured. Alliance is working closely with the engineers and scientists on the wave analysis to make sure the project is successful.

A question was asked about when the Little Magothy dredging was expected, and Governor Breeden said there is a window from October 15- November 15 in which it must be completed. That is also when the Deep Creek dredge will occur. A question was asked whether any issues are expected that could delay the rest of the beach project. Governor Breeden said that he does not foresee any large issues.

NEW BUSINESS

Governor Lamb reported that the Strawberry Festival will be August 28, 2021. The banner across Cape St Claire Road will go up this week. Many attractions have been secured this year for families including a moon bounce, petting zoo, magician, obstacle course, dunk tank, games, food, drinks, Strawberry kitchen, Chuck E Cheese display, arts & crafts, pedal cars, target shoot, AA Co Library display, a fire prevention tent with AA Co fire department and CSC volunteer fire departments, K-9 dogs and the parade with Berriest Babies, decorated bikes, scout troops, politicians, cars, motorcycles etc.

COMMENTS

Stacy Wildberger reported that Weed Warriors continue weeding at the Serene Ravine on Lake Claire Drive from 5-7 pm on Wednesday evenings and need volunteers. The second Habitat Hero tour will be held on August 21 at 9-11 am and will visit three homes located on Woodland Circle, Swan Drive and Skyview Drive, then end at the Serene Ravine on Lake Claire Drive. The native plant sale will be from 9 am to noon at the field behind the clubhouse on September 25. The plant order was doubled from last year's order that sold out in an hour. There will be Master Gardeners, Watershed Stewards, Chris Pax -native landscape architect, representatives from Adkins Arboretum, Pollinator Pathways, Lights Out Baltimore and Magothy River Association on hand to answer questions. Phil Ourisson added there will be the annual Harvest Bash fundraiser/membership drive at the clubhouse. Visit capeconservationcorps.org for details on the Bash, plant sale, etc.

Governor Breeden mentioned that if any residents have requests that should be considered for the FY23 budget, please contact the budget committee at budget@cscis.org or speak to a Board member.

ADJOURNMENT

President Roche stated that discussions are being held regarding starting meeting in person at the clubhouse. Some type of hybrid meeting to allow those who are not able to attend to stay involved is being considered. A motion to adjourn was made

by Bob Bishop and seconded by Stacy Wildberger and passed. The July 27, 2021 Quarterly Membership meeting was adjourned at 8:15 pm.

Cape St. Claire Improvement Association, Inc.

Profit & Loss - Piers

May 31, 2021 - Final

		May	YTD	Annual	Variance	
		Actual	Actual	Budget	Over(Under)	% of Budget
Ordinary Income/Expense						
Income						
	Interest Income	1.84	39.48	0.00	39.48	
	Late Fees	0.00	210.00	100.00	110.00	210%
	Miscellaneous Income	0.00	200.00	200.00	0.00	100%
	Piers - Capital Replacement Assessment	0.00	0.00	13,035.00	(13,035.00)	0%
	Piers - Waitlist Fee	400.00	3,800.00	1,500.00	2,300.00	253%
	Rentals/ Slips	2,275.00	105,145.00	99,040.00	6,105.00	106%
	Total Income	2,676.84	109,394.48	113,875.00	(4,480.52)	
Expense						
General and Administrative						
1	Accounting Fees	95.70	957.00	1,500.00	(543.00)	64%
2	Audit Expenses	0.00	0.00	1,500.00	(1,500.00)	0%
3	Front Foot Assessment	0.00	1,170.00	1,170.00	0.00	100%
4	Insurance	15.00	3,692.26	8,000.00	(4,307.74)	46%
5	Legal Services	0.00	137.60	3,000.00	(2,862.40)	5%
6	Membrshp(Confernce/Training/Dues)	0.00	0.00	150.00	(150.00)	0%
7	Voluntr Apprec(Refreshments/Misc)	0.00	0.00	500.00	(500.00)	0%
8	Office Supplies/Expense	0.00	0.00	500.00	(500.00)	0%
9	Payroll Expenses & Benefits	591.10	855.28	2,236.00	(1,380.72)	38%
10	Permits	0.00	850.00	250.00	600.00	340%
11	Postage	0.00	279.00	500.00	(221.00)	56%
12	Printing	0.00	64.03	100.00	(35.97)	64%
13	Property Taxes	0.00	1,498.72	1,900.00	(401.28)	79%
14	Repairs/Maintenance	1,164.51	4,970.10	17,724.00	(12,753.90)	28%
15	Sanitary Services	250.00	500.00	250.00	250.00	200%
16	Sewer	0.00	0.00	250.00	(250.00)	0%
17	Signage	0.00	0.00	1,000.00	(1,000.00)	0%
18	Telecommunications & Internet	635.68	6,357.77	8,000.00	(1,642.23)	79%
19	Trash Collection	0.00	0.00	250.00	(250.00)	0%
20	Utilities	878.76	8,325.78	14,000.00	(5,674.22)	59%
21	Wages-Town Manager	0.00	0.00	5,100.00	(5,100.00)	0%
22	Wages-Administrator	1,596.50	1,596.50	5,100.00	(3,503.50)	31%
23	Wages-Asst. Administrator	362.50	2,755.16	3,000.00	(244.84)	92%
24	Wages-Handyman	167.06	796.33	4,000.00	(3,203.67)	20%
25	Wage/Salary Annual Defined Criteria Bonus	0.00	0.00	860.00	(860.00)	0%
26	Web Site	1.18	7.51	0.00	7.51	
	Total General and Administrative	5,757.99	34,813.04	80,840.00	(46,026.96)	43%
Capital Expenditures						
	Piers Replacement/Repair	0.00	0.00	13,035.00	(13,035.00)	0%
	Pier Improvements	0.00	0.00	20,000.00	(20,000.00)	0%
	Total Capital Expenditures	0.00	0.00	33,035.00	(33,035.00)	
	Total Expenditures	5,757.99	34,813.04	113,875.00	(79,061.96)	
	Net Income (Loss)	(3,081.15)	74,581.44	0.00	74,581.44	

Cape St. Claire Improvement Association, Inc.
Profit & Loss - Maintenance, Caper, Clubhouse
May 31, 2021 - Final

	May Actual	YTD Actual	Annual Budget	Variance Over(Under)	% of Budget
Ordinary Income/Expense					
Income					
Caper Advertising	2,590.00	32,663.50	40,000.00	(7,336.50)	82%
BLOA Contribution	0.00	2,500.00	5,079.00	(2,579.00)	49%
CSSC Contribution	0.00	0.00	3,052.00	(3,052.00)	0%
Maintenance Fees	1,245.00	25,079.74	25,000.00	79.74	100%
Grant	0.00	50,000.00	0.00	50,000.00	
HOA Packets	900.00	12,900.00	10,500.00	2,400.00	123%
Interest Income	0.83	27.21	100.00	(72.79)	27%
Late Fees	1,100.00	5,875.02	5,500.00	375.02	107%
Miscellaneous Income	1,275.00	4,706.00	4,100.00	606.00	115%
Clubhouse - Rental Income	660.00	8,679.17	42,000.00	(33,320.83)	21%
Stickers	200.00	1,950.00	2,000.00	(50.00)	98%
Total Income	7,970.83	144,380.64	137,331.00	7,049.64	
Expense					
General and Administrative					
1 Accounting Fees	118.80	1,188.00	2,000.00	(812.00)	59%
2 Audit Expenses	0.00	0.00	1,500.00	(1,500.00)	0%
3 Bank Charges	0.00	0.00	50.00	(50.00)	0%
4 Caper Print/Edit/Contract&Postage	0.00	0.00	20,600.00	(20,600.00)	0%
5 Clubhouse Custodial Svcs	1,821.08	18,865.88	14,000.00	4,865.88	135%
6 Insurance	3,949.01	5,027.19	13,000.00	(7,972.81)	39%
7 Legal Services	569.30	37,536.13	2,000.00	35,536.13	1877%
8 Membrshp(Confernce/Training/Dues)	0.00	0.00	650.00	(650.00)	0%
9 Voluntr Apprec(Refreshments/Misc)	0.00	98.66	100.00	(1.34)	99%
10 Events	0.00	0.00	500.00	(500.00)	0%
11 Mowing	1,520.00	1,520.00	1,000.00	520.00	152%
12 Office Supplies/Expense	0.00	110.00	1,500.00	(1,390.00)	7%
13 Payroll Expenses & Benefits	1,349.00	5,552.04	6,765.36	(1,213.32)	82%
14 Permits	0.00	0.00	500.00	(500.00)	0%
15 Postage	0.00	1,817.00	1,500.00	317.00	121%
16 Printing	0.00	2,000.00	2,000.00	0.00	100%
17 Property Taxes	0.00	0.00	100.00	(100.00)	0%
18 Repairs/Maintenance	72.00	1,373.62	12,500.00	(11,126.38)	11%
19 Sanitary Services	1,257.20	1,845.84	1,000.00	845.84	185%
20 Signage	0.00	0.00	500.00	(500.00)	0%
21 Telecommunications & Internet	44.30	424.89	350.00	74.89	121%
22 Utilities	31.47	386.74	200.00	186.74	193%
23 Wages-Town Manager	6,120.02	14,359.94	14,790.00	(430.06)	97%
24 Wages-Administrator	2,291.76	9,739.95	9,751.20	(11.25)	100%
25 Wages-Asst. Administrator	0.00	0.00	2,500.00	(2,500.00)	0%
26 Wages-Beach Attendants	323.00	6,011.29	13,000.00	(6,988.71)	46%
27 Wages-Groundskeeper	0.00	0.00	12,000.00	(12,000.00)	0%
28 Wage/Salary Annual Defined Criteria Bonus	0.00	0.00	2,602.06	(2,602.06)	0%
Total General and Administrative	19,466.94	107,857.17	136,958.62	(29,101.45)	
Capital Expenditures					
Clubhouse Improvements	0.00	0.00	372.38	(372.38)	
Beaches and Park Improvements	0.00	0.00	0.00	0.00	
Total Capital Expenditures	0.00	0.00	372.38	(372.38)	
Total Expenditures	19,466.94	107,857.17	137,331.00	(29,473.83)	
Net Income (Loss)	(11,496.11)	36,523.47	0.00	36,523.47	

Cape St. Claire Improvement Association, Inc.
Profit Loss - Piers & Maintenance
May 31, 2021 - Final

	May Actual	YTD Actual	Annual Budget	Variance Over(Under)	% of Budget
Ordinary Income/Expense					
Income					
Caper Advertising	2,590.00	32,663.50	40,000.00	(7,336.50)	82%
BLOA Contribution	0.00	2,500.00	5,079.00	(2,579.00)	49%
CSSC Contribution	0.00	0.00	3,052.00	(3,052.00)	0%
Maintenance Fees	1,245.00	25,079.74	25,000.00	79.74	100%
Grant	0.00	50,000.00	0.00	50,000.00	
HOA Packets	900.00	12,900.00	10,500.00	2,400.00	123%
Interest Income	2.67	66.69	100.00	(33.31)	67%
Late Fees	1,100.00	6,085.02	5,600.00	485.02	109%
Miscellaneous Income	1,275.00	4,906.00	4,300.00	606.00	114%
Clubhouse - Rental Income	660.00	8,679.17	42,000.00	(33,320.83)	21%
Rentals/ Slips	2,275.00	105,145.00	99,040.00	6,105.00	106%
Piers - Capital Assessment	0.00	0.00	13,035.00	(13,035.00)	0%
Piers - Wait List Fee	400.00	3,800.00	1,500.00	2,300.00	253%
Stickers	200.00	1,950.00	2,000.00	(50.00)	98%
Total Income	10,647.67	253,775.12	251,206.00	2,569.12	
Expense					
General and Administrative					
1 Accounting Fees	214.50	2,145.00	3,500.00	(1,355.00)	61%
2 Audit Expenses	0.00	0.00	3,000.00	(3,000.00)	0%
3 Bank Charges	0.00	0.00	50.00	(50.00)	0%
4 Caper/Print/Contract&Postage	0.00	0.00	20,600.00	(20,600.00)	0%
5 Clubhouse Custodial Svcs	1,821.08	18,865.88	14,000.00	4,865.88	135%
6 Front Foot Assessment	0.00	1,170.00	1,170.00	0.00	100%
7 Insurance	3,964.01	8,719.45	21,000.00	(12,280.55)	42%
8 Legal Services	569.30	37,673.73	5,000.00	32,673.73	753%
9 Membrshp(Confrence/Training/Dues)	0.00	0.00	800.00	(800.00)	0%
10 Voluntr Apprec(Refreshments/Misc)	0.00	98.66	600.00	(501.34)	16%
11 Events	0.00	0.00	500.00	(500.00)	0%
12 Mowing	1,520.00	1,520.00	1,000.00	520.00	152%
13 Office Supplies/Expense	0.00	110.00	2,000.00	(1,890.00)	6%
14 Payroll Expenses & Benefits	1,940.10	6,407.32	9,001.36	(2,594.04)	71%
15 Permits	0.00	850.00	750.00	100.00	113%
16 Postage	0.00	2,096.00	2,000.00	96.00	105%
17 Printing	0.00	2,064.03	2,100.00	(35.97)	98%
18 Property Taxes	0.00	1,498.72	2,000.00	(501.28)	75%
19 Repairs/Maintenance	1,236.51	6,343.72	30,224.00	(23,880.28)	21%
20 Sanitary Services	1,507.20	2,345.84	1,250.00	1,095.84	188%
21 Sewer	0.00	0.00	250.00	(250.00)	0%
22 Signage	0.00	0.00	1,500.00	(1,500.00)	0%
23 Telecommunications & Internet	679.98	6,782.66	8,350.00	(1,567.34)	81%
24 Trash Collection	0.00	0.00	250.00	(250.00)	0%
25 Utilities	910.23	8,712.52	14,200.00	(5,487.48)	61%
26 Wages-Town Manager	6,120.02	14,359.94	19,890.00	(5,530.06)	72%
27 Wages-Administrator	3,888.26	11,336.45	14,851.20	(3,514.75)	76%
28 Wages-Asst. Administrator	362.50	2,755.16	5,500.00	(2,744.84)	50%
29 Wages-Beach Attendant	323.00	6,011.29	13,000.00	(6,988.71)	46%
30 Wages-Groundskeeper	0.00	0.00	12,000.00	(12,000.00)	0%
31 Wages-Handyman	167.06	796.33	4,000.00	(3,203.67)	20%
32 Wage/Salary Defined Criteria Bosun	0.00	0.00	3,462.06	(3,462.06)	0%
33 Website	1.18	7.51	0.00	7.51	
Total General and Administrative	25,224.93	142,670.21	217,798.62	(75,128.41)	
Capital Expenditures					
Beaches and Park Improvements	0.00	0.00	0.00	0.00	0%
Clubhouse Improvements	0.00	0.00	372.38	(372.38)	0%
Piers Replacement Project	0.00	0.00	13,035.00	(13,035.00)	0%
Piers Improvements	0.00	0.00	20,000.00	(20,000.00)	0%
Total Capital Expenditures	0.00	0.00	33,407.38	(33,407.38)	
Total Expenditures	25,224.93	142,670.21	251,206.00	(108,535.79)	
Net Income (Loss)	(14,577.26)	111,104.91	0.00	111,104.91	

Cape St. Claire Improvement Association, Inc.

Profit Loss - SCBD

May 31, 2021 - Final

	May Actual	YTD Actual	Annual Budget	Variance Over(Under)	% of Budget
Ordinary Income/Expense					
Income					
SCBD/Fees	0.00	440,665.85	450,645.00	-9,979.15	98%
Interest Income	0.00	0.00	20.00	-20.00	0%
Rollover from FY19	0.00	0.00	18,059.46	-18,059.46	0%
Total Income	0.00	440,665.85	468,724.46	-28,058.61	
Expense					
General and Administrative					
1 Accounting Fees	335.50	3,355.00	5,500.00	-2,145.00	61%
2 Audit Expenses	0.00	3,750.00	5,300.00	-1,550.00	71%
3 Bank Charges	0.00	36.00	0.00	36.00	
4 Caper Print/Edit/Contract&Postage	0.00	30,620.54	30,900.00	-279.46	99%
5 Collection Fee-AA County	0.00	0.00	2,000.00	-2,000.00	0%
6 Contract Labor	0.00	800.00	1,000.00	-200.00	80%
7 Clubhouse Custodial Services	0.00	0.00	2,500.00	-2,500.00	0%
8 Insurance	0.00	19,000.00	19,000.00	0.00	100%
9 Legal Services	0.00	10,000.00	10,000.00	0.00	100%
10 Membrshp(Confernce/Training/Dues)	0.00	430.00	1,300.00	-870.00	33%
11 Voluntr Apprec(Refreshments/Misc)	0.00	500.00	500.00	0.00	100%
12 Events	0.00	200.00	1,525.00	-1,325.00	13%
13 Mowing	560.00	14,000.00	14,000.00	0.00	100%
14 Office Supplies/Expense	148.40	3,183.09	5,000.00	-1,816.91	64%
15 Payroll Expenses & Benefits	455.73	22,659.25	23,178.84	-519.59	98%
16 Permits	0.00	500.00	500.00	0.00	100%
17 Postage	55.00	3,358.90	3,500.00	-141.10	96%
18 Printing	0.00	1,417.35	4,000.00	-2,582.65	35%
19 Property Taxes	0.00	3,223.59	4,350.00	-1,126.41	74%
20 Repairs/Maintenance	5,627.82	27,513.84	31,000.00	-3,486.16	89%
21 Sanitary Services	0.00	8,000.00	8,000.00	0.00	100%
22 Sewer	0.00	325.35	500.00	-174.65	65%
23 Signage	0.00	0.00	600.00	-600.00	0%
24 Telecommunications & Internet	125.09	1,224.14	3,700.00	-2,475.86	33%
25 Trash Collection	459.54	4,971.38	5,000.00	-28.62	99%
26 Utilities	748.11	8,174.17	10,000.00	-1,825.83	82%
27 Vehicle Fuel & Maintenance	56.39	115.25	2,000.00	-1,884.75	6%
28 Wages-Town Manager	0.00	59,670.00	59,670.00	0.00	100%
29 Wages-Administrator	0.00	36,136.54	36,148.80	-12.26	100%
30 Wages-Asst Administrator	232.88	2,853.69	3,000.00	-146.31	95%
31 Wages-Asst Admin (Mtg Spt)	450.00	2,250.00	2,400.00	-150.00	94%
32 Wages-Beach Attendant	0.00	13,492.66	13,500.00	-7.34	100%
34 Wages-Custodial Services	0.00	0.00	2,080.00	-2,080.00	0%
35 Wages-Groundskeeper	444.26	8,101.77	15,500.00	-7,398.23	52%
36 Wages-Security Patrol	3,234.00	33,168.50	46,000.00	-12,831.50	72%
37 Wage/Salary Annual Def Criteria Bonus	0.00	0.00	6,614.94	-6,614.94	0%
38 Website/Technology	304.33	2,501.48	3,000.00	-498.52	83%
Total General and Administrative	13,237.05	325,532.49	382,767.58	-57,235.09	
Capital Expenditures					
Beaches & Parks Improvements	0.00	0.00	5,400.00	-5,400.00	0%
Clubhouse Improvements	0.00	2,983.00	5,556.88	-2,573.88	54%
Shoreline Erosion Restoration	2,226.64	54,900.89	75,000.00	-20,099.11	73%
Total Capital Expenditures	2,226.64	57,883.89	85,956.88	-28,072.99	
Total Expenditures	15,463.69	383,416.38	468,724.46	-85,308.08	
Net Income (Loss)	-15,463.69	57,249.47	0.00	57,249.47	

CAPE ST. CLAIRE IMPROVEMENT ASSOC., INC.

Balance Sheet As of May 31, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Checking Accounts	
General Checking - BB&T	76,648.88
Payroll Checking - BB&T	719.15
Total Checking Accounts	77,368.03
Money Market Accounts	
Maintenance MM - BB&T	94,638.29
Piers MM - BB&T	201,620.52
Piers Capital Improvement - BB&T	13,035.00
Total Piers MM - BB&T	214,655.52
Total Money Market Accounts	309,293.81
Petty Cash	
Maintenance	250.00
Total Petty Cash	250.00
Total Bank Accounts	\$386,911.84
Accounts Receivable	
Accounts Receivable	1,410.33
Total Accounts Receivable	\$1,410.33
Other Current Assets	
Due From SCBD	155.80
Undeposited Funds	1,187.37
Total Other Current Assets	\$1,343.17
Total Current Assets	\$389,665.34

CAPE ST. CLAIRE IMPROVEMENT ASSOC., INC.

Balance Sheet As of May 31, 2021

	TOTAL
Fixed Assets	
Maintenance	0.00
Accumulated Depreciation	-64,181.58
Equipment	25,570.51
Furniture & Fixtures	2,000.00
Improvements	4,707.00
Land	105,027.20
Paving/Walls	35,607.28
Total Maintenance	108,730.41
Membership	
Accumulated Depreciation	-123,702.00
Buildings	145,853.43
Furniture & Fixtures	1,482.84
Total Membership	23,634.27
Piers	
Accumulated Depreciation	-168,424.00
Buildings & Piers	220,307.64
Total Piers	51,883.64
Total Fixed Assets	\$184,248.32
Other Assets	
WIP - Shoreline Restoration Project	682,172.50
Total Other Assets	\$682,172.50
TOTAL ASSETS	\$1,256,086.16

CAPE ST. CLAIRE IMPROVEMENT ASSOC., INC.

Balance Sheet
As of May 31, 2021

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
A/P - State Income Tax	53.00
Grants	236.00
Payroll Liabilities	-2,071.47
Prepaid Advertising	1,147.12
Prepaid Maintenance Fees	685.00
Security Deposit Clubhouse	2,895.84
Total Other Current Liabilities	\$2,945.49
Total Current Liabilities	\$2,945.49
Long-Term Liabilities	
N/P - BB&T	657,172.50
Total Long-Term Liabilities	\$657,172.50
Total Liabilities	\$660,117.99
Equity	
Net Assets	
Net Assets-Piers & Maintenance	
Net Assets-Maintenance	280,614.21
Net Assets-Piers	168,038.88
Total Net Assets-Piers & Maintenance	448,653.09
Total Net Assets	448,653.09
Net Assets-Comm. Defense Fund	12,543.76
Net Assets-Old Clubhouse	11,500.24
Retained Earnings	12,166.17
Net Income	111,104.91
Total Equity	\$595,968.17
TOTAL LIABILITIES AND EQUITY	\$1,256,086.16

SCBD - Cape St. Claire Improvement Association

Balance Sheet
As of May 31, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Cash Held by the County	223.89
Checking Accounts	
BB&T Checking -7627	1,242.86
SCBD Checking - BB&T	273,405.99
Total Checking Accounts	274,648.85
Total Bank Accounts	\$274,872.74
Total Current Assets	\$274,872.74
TOTAL ASSETS	\$274,872.74
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Due to Cape St. Claire	-480.00
Total Other Current Liabilities	\$-480.00
Total Current Liabilities	\$-480.00
Total Liabilities	\$-480.00
Equity	
Net Assets-SCBD	161,446.47
Retained Earnings	56,656.80
Net Income	57,249.47
Total Equity	\$275,352.74
TOTAL LIABILITIES AND EQUITY	\$274,872.74

Cape St. Claire Improvement Association, Inc.

Profit & Loss - Piers

June 30, 2021 - Final

	June Actual	YTD Actual	Annual Budget	Variance Over(Under)	% of Budget
Ordinary Income/Expense					
Income					
Interest Income	1.71	41.19	0.00	41.19	
Late Fees	0.00	210.00	100.00	110.00	210%
Miscellaneous Income	0.00	200.00	200.00	0.00	100%
Piers - Capital Replacement Assessment	0.00	0.00	13,035.00	(13,035.00)	0%
Piers - Waitlist Fee	500.00	4,300.00	1,500.00	2,800.00	287%
Rentals/ Slips	1,695.00	106,840.00	99,040.00	7,800.00	108%
Total Income	2,196.71	111,591.19	113,875.00	(2,283.81)	
Expense					
General and Administrative					
1 Accounting Fees	95.70	1,052.70	1,500.00	(447.30)	70%
2 Audit Expenses	0.00	0.00	1,500.00	(1,500.00)	0%
3 Front Foot Assessment	0.00	1,170.00	1,170.00	0.00	100%
4 Insurance	0.00	3,692.26	8,000.00	(4,307.74)	46%
5 Legal Services	0.00	137.60	3,000.00	(2,862.40)	5%
6 Membrshp(Confernce/Training/Dues)	0.00	0.00	150.00	(150.00)	0%
7 Voluntr Apprec(Refreshments/Misc)	0.00	0.00	500.00	(500.00)	0%
8 Office Supplies/Expense	0.00	0.00	500.00	(500.00)	0%
9 Payroll Expenses & Benefits	1,190.54	2,045.82	2,236.00	(190.18)	91%
10 Permits	0.00	850.00	250.00	600.00	340%
11 Postage	0.00	279.00	500.00	(221.00)	56%
12 Printing	0.00	64.03	100.00	(35.97)	64%
13 Property Taxes	0.00	1,498.72	1,900.00	(401.28)	79%
14 Repairs/Maintenance	754.13	5,724.23	17,724.00	(11,999.77)	32%
15 Sanitary Services	0.00	500.00	250.00	250.00	200%
16 Sewer	0.00	0.00	250.00	(250.00)	0%
17 Signage	0.00	0.00	1,000.00	(1,000.00)	0%
18 Telecommunications & Internet	1,270.26	7,628.03	8,000.00	(371.97)	95%
19 Trash Collection	459.54	459.54	250.00	209.54	184%
20 Utilities	1,108.66	9,434.44	14,000.00	(4,565.56)	67%
21 Wages-Town Manager	5,100.00	5,100.00	5,100.00	0.00	100%
22 Wages-Administrator	3,502.00	5,098.50	5,100.00	(1.50)	100%
23 Wages-Asst. Administrator	329.88	3,085.04	3,000.00	85.04	103%
24 Wages-Handyman	311.07	1,107.40	4,000.00	(2,892.60)	28%
25 Wage/Salary Annual Defined Criteria Bonus	552.25	552.25	860.00	(307.75)	64%
26 Web Site	1.89	9.40	0.00	9.40	
Total General and Administrative	14,675.92	49,488.96	80,840.00	(31,351.04)	61%
Capital Expenditures					
Piers Replacement/Repair	0.00	0.00	13,035.00	(13,035.00)	0%
Pier Improvements	0.00	0.00	20,000.00	(20,000.00)	0%
Total Capital Expenditures	0.00	0.00	33,035.00	(33,035.00)	
Total Expenditures	14,675.92	49,488.96	113,875.00	(64,386.04)	
Net Income (Loss)	(12,479.21)	62,102.23	0.00	62,102.23	

Cape St. Claire Improvement Association, Inc.
Profit & Loss - Maintenance, Caper, Clubhouse
June 30, 2021 - Final

	June Actual	YTD Actual	Annual Budget	Variance Over(Under)	% of Budget
Ordinary Income/Expense					
Income					
Caper Advertising	2,498.50	35,162.00	40,000.00	(4,838.00)	88%
BLOA Contribution	0.00	2,500.00	5,079.00	(2,579.00)	49%
CSSC Contribution	0.00	0.00	3,052.00	(3,052.00)	0%
Maintenance Fees	860.00	25,939.74	25,000.00	939.74	104%
Grant	0.00	50,000.00	0.00	50,000.00	
HOA Packets	1,050.00	13,950.00	10,500.00	3,450.00	133%
Interest Income	0.75	27.96	100.00	(72.04)	28%
Late Fees	735.00	6,610.02	5,500.00	1,110.02	120%
Miscellaneous Income	275.00	4,981.00	4,100.00	881.00	121%
Clubhouse - Rental Income	3,135.17	11,814.34	42,000.00	(30,185.66)	28%
Stickers	185.00	2,135.00	2,000.00	135.00	107%
Total Income	8,739.42	153,120.06	137,331.00	15,789.06	
Expense					
General and Administrative					
1 Accounting Fees	118.80	1,306.80	2,000.00	(693.20)	65%
2 Audit Expenses	0.00	0.00	1,500.00	(1,500.00)	0%
3 Bank Charges	0.00	0.00	50.00	(50.00)	0%
4 Caper Print/Edit/Contract&Postage	4,314.89	4,314.89	20,600.00	(16,285.11)	21%
5 Clubhouse Custodial Svcs	2,033.08	20,898.96	14,000.00	6,898.96	149%
6 Insurance	2,134.79	7,161.98	13,000.00	(5,838.02)	55%
7 Legal Services	4,762.70	42,298.83	2,000.00	40,298.83	2115%
8 Membrshp(Confernce/Training/Dues)	0.00	0.00	650.00	(650.00)	0%
9 Voluntr Apprec(Refreshments/Misc)	0.00	98.66	100.00	(1.34)	99%
10 Events	0.00	0.00	500.00	(500.00)	0%
11 Mowing	2,600.00	4,120.00	1,000.00	3,120.00	412%
12 Office Supplies/Expense	0.00	110.00	1,500.00	(1,390.00)	7%
13 Payroll Expenses & Benefits	985.32	6,537.36	6,765.36	(228.00)	97%
14 Permits	25.00	25.00	500.00	(475.00)	5%
15 Postage	0.00	1,817.00	1,500.00	317.00	121%
16 Printing	0.00	2,000.00	2,000.00	0.00	100%
17 Property Taxes	0.00	0.00	100.00	(100.00)	0%
18 Repairs/Maintenance	4,889.05	6,262.67	12,500.00	(6,237.33)	50%
19 Sanitary Services	0.00	1,845.84	1,000.00	845.84	185%
20 Signage	0.00	0.00	500.00	(500.00)	0%
21 Telecommunications & Internet	87.22	512.11	350.00	162.11	146%
22 Utilities	48.32	435.06	200.00	235.06	218%
23 Wages-Town Manager	1,020.02	15,379.96	14,790.00	589.96	104%
24 Wages-Administrator	360.50	10,100.45	9,751.20	349.25	104%
25 Wages-Asst. Administrator	0.00	0.00	2,500.00	(2,500.00)	0%
26 Wages-Beach Attendants	4,243.73	10,255.02	13,000.00	(2,744.98)	79%
27 Wages-Groundskeeper	0.00	0.00	12,000.00	(12,000.00)	0%
28 Wage/Salary Annual Defined Criteria Bonus	0.00	0.00	2,602.06	(2,602.06)	0%
Total General and Administrative	27,623.42	135,480.59	136,958.62	(1,478.03)	
Capital Expenditures					
Clubhouse Improvements	0.00	0.00	372.38	(372.38)	
Beaches and Park Improvements	0.00	0.00	0.00	0.00	
Total Capital Expenditures	0.00	0.00	372.38	(372.38)	
Total Expenditures	27,623.42	135,480.59	137,331.00	(1,850.41)	
Net Income (Loss)	(18,884.00)	17,639.47	0.00	17,639.47	

Cape St. Claire Improvement Association, Inc.
Profit Loss - Piers & Maintenance
June 30, 2021 - Final

	June Actual	YTD Actual	Annual Budget	Variance Over(Under)	% of Budget
Ordinary Income/Expense					
Income					
Caper Advertising	2,498.50	35,162.00	40,000.00	(4,838.00)	88%
BLOA Contribution	0.00	2,500.00	5,079.00	(2,579.00)	49%
CSSC Contribution	0.00	0.00	3,052.00	(3,052.00)	0%
Maintenance Fees	860.00	25,939.74	25,000.00	939.74	104%
Grant	0.00	50,000.00	0.00	50,000.00	
HOA Packets	1,050.00	13,950.00	10,500.00	3,450.00	133%
Interest Income	2.46	69.15	100.00	(30.85)	69%
Late Fees	735.00	6,820.02	5,600.00	1,220.02	122%
Miscellaneous Income	275.00	5,181.00	4,300.00	881.00	120%
Clubhouse - Rental Income	3,135.17	11,814.34	42,000.00	(30,185.66)	28%
Rentals/ Slips	1,695.00	106,840.00	99,040.00	7,800.00	108%
Piers - Capital Assessment	0.00	0.00	13,035.00	(13,035.00)	0%
Piers - Wait List Fee	500.00	4,300.00	1,500.00	2,800.00	287%
Stickers	185.00	2,135.00	2,000.00	135.00	107%
Total Income	10,936.13	264,711.25	251,206.00	13,505.25	
Expense					
General and Administrative					
1 Accounting Fees	214.50	2,359.50	3,500.00	(1,140.50)	67%
2 Audit Expenses	0.00	0.00	3,000.00	(3,000.00)	0%
3 Bank Charges	0.00	0.00	50.00	(50.00)	0%
4 Caper/Print/Contract&Postage	4,314.89	4,314.89	20,600.00	(16,285.11)	21%
5 Clubhouse Custodial Svcs	2,033.08	20,898.96	14,000.00	6,898.96	149%
6 Front Foot Assessment	0.00	1,170.00	1,170.00	0.00	100%
7 Insurance	2,134.79	10,854.24	21,000.00	(10,145.76)	52%
8 Legal Services	4,762.70	42,436.43	5,000.00	37,436.43	849%
9 Membrshp(Confrence/Training/Dues)	0.00	0.00	800.00	(800.00)	0%
10 Voluntr Apprec(Refreshments/Misc)	0.00	98.66	600.00	(501.34)	16%
11 Events	0.00	0.00	500.00	(500.00)	0%
12 Mowing	2,600.00	4,120.00	1,000.00	3,120.00	412%
13 Office Supplies/Expense	0.00	110.00	2,000.00	(1,890.00)	6%
14 Payroll Expenses & Benefits	2,175.86	8,583.18	9,001.36	(418.18)	95%
15 Permits	25.00	875.00	750.00	125.00	117%
16 Postage	0.00	2,096.00	2,000.00	96.00	105%
17 Printing	0.00	2,064.03	2,100.00	(35.97)	98%
18 Property Taxes	0.00	1,498.72	2,000.00	(501.28)	75%
19 Repairs/Maintenance	5,643.18	11,986.90	30,224.00	(18,237.10)	40%
20 Sanitary Services	0.00	2,345.84	1,250.00	1,095.84	188%
21 Sewer	0.00	0.00	250.00	(250.00)	0%
22 Signage	0.00	0.00	1,500.00	(1,500.00)	0%
23 Telecommunications & Internet	1,357.48	8,140.14	8,350.00	(209.86)	97%
24 Trash Collection	459.54	459.54	250.00	209.54	184%
25 Utilities	1,156.98	9,869.50	14,200.00	(4,330.50)	70%
26 Wages-Town Manager	6,120.02	20,479.96	19,890.00	589.96	103%
27 Wages-Administrator	3,862.50	15,198.95	14,851.20	347.75	102%
28 Wages-Asst. Administrator	329.88	3,085.04	5,500.00	(2,414.96)	56%
29 Wages-Beach Attendant	4,243.73	10,255.02	13,000.00	(2,744.98)	79%
30 Wages-Groundskeeper	0.00	0.00	12,000.00	(12,000.00)	0%
31 Wages-Handyman	311.07	1,107.40	4,000.00	(2,892.60)	28%
32 Wage/Salary Defined Criteria Bosun	552.25	552.25	3,462.06	(2,909.81)	16%
33 Website	1.89	9.40	0.00	9.40	
Total General and Administrative	42,299.34	184,969.55	217,798.62	(32,829.07)	
Capital Expenditures					
Beaches and Park Improvements	0.00	0.00	0.00	0.00	0%
Clubhouse Improvements	0.00	0.00	372.38	(372.38)	0%
Piers Replacement Project	0.00	0.00	13,035.00	(13,035.00)	0%
Piers Improvements	0.00	0.00	20,000.00	(20,000.00)	0%
Total Capital Expenditures	0.00	0.00	33,407.38	(33,407.38)	
Total Expenditures	42,299.34	184,969.55	251,206.00	(66,236.45)	
Net Income (Loss)	(31,363.21)	79,741.70	0.00	79,741.70	

Cape St. Claire Improvement Association, Inc.

Profit Loss - SCBD

June 30, 2021 - Final

	June Actual	YTD Actual	Annual Budget	Variance Over(Under)	% of Budget
Ordinary Income/Expense					
Income					
SCBD/Fees	5,223.61	445,889.46	450,645.00	-4,755.54	99%
Interest Income	0.00	0.00	20.00	-20.00	0%
Rollover from FY19	0.00	0.00	18,059.46	-18,059.46	0%
Total Income	5,223.61	445,889.46	468,724.46	-22,835.00	
Expense					
General and Administrative					
1 Accounting Fees	335.50	3,690.50	5,500.00	-1,809.50	67%
2 Audit Expenses	0.00	3,750.00	5,300.00	-1,550.00	71%
3 Bank Charges	-36.00	0.00	0.00	0.00	
4 Caper Print/Edit/Contract&Postage	279.46	30,900.00	30,900.00	0.00	100%
5 Collection Fee-AA County	2,000.00	2,000.00	2,000.00	0.00	100%
6 Contract Labor	0.00	800.00	1,000.00	-200.00	80%
7 Clubhouse Custodial Services	0.00	0.00	2,500.00	-2,500.00	0%
8 Insurance	0.00	19,000.00	19,000.00	0.00	100%
9 Legal Services	0.00	10,000.00	10,000.00	0.00	100%
10 Membrshp(Confrence/Training/Dues)	35.00	465.00	1,300.00	-835.00	36%
11 Voluntr Apprec(Refreshments/Misc)	0.00	500.00	500.00	0.00	100%
12 Events	451.73	651.73	1,525.00	-873.27	43%
13 Mowing	0.00	14,000.00	14,000.00	0.00	100%
14 Office Supplies/Expense	398.64	3,581.73	5,000.00	-1,418.27	72%
15 Payroll Expenses & Benefits	356.81	23,016.06	23,178.84	-162.78	99%
16 Permits	0.00	500.00	500.00	0.00	100%
17 Postage	56.85	3,415.75	3,500.00	-84.25	98%
18 Printing	0.00	1,417.35	4,000.00	-2,582.65	35%
19 Property Taxes	0.00	3,223.59	4,350.00	-1,126.41	74%
20 Repairs/Maintenance	3,478.01	30,991.85	31,000.00	-8.15	100%
21 Sanitary Services	0.00	8,000.00	8,000.00	0.00	100%
22 Sewer	108.45	433.80	500.00	-66.20	87%
23 Signage	0.00	0.00	600.00	-600.00	0%
24 Telecommunications & Internet	246.38	1,470.52	3,700.00	-2,229.48	40%
25 Trash Collection	0.00	4,971.38	5,000.00	-28.62	99%
26 Utilities	1,323.54	9,497.71	10,000.00	-502.29	95%
27 Vehicle Fuel & Maintenance	115.96	231.21	2,000.00	-1,768.79	12%
28 Wages-Town Manager	0.00	59,670.00	59,670.00	0.00	100%
29 Wages-Administrator	0.00	36,136.54	36,148.80	-12.26	100%
30 Wages-Asst Administrator	146.25	2,999.94	3,000.00	-0.06	100%
31 Wages-Asst Admin (Mtg Spt)	0.00	2,250.00	2,400.00	-150.00	94%
32 Wages-Beach Attendant	0.00	13,492.66	13,500.00	-7.34	100%
34 Wages-Custodial Services	0.00	0.00	2,080.00	-2,080.00	0%
35 Wages-Groundskeeper	1,304.75	9,406.52	15,500.00	-6,093.48	61%
36 Wages-Security Patrol	1,963.50	35,132.00	46,000.00	-10,868.00	76%
37 Wage/Salary Annual Def Criteria Bonus	5,507.16	5,507.16	6,614.94	-1,107.78	83%
38 Website/Technology	305.53	2,807.01	3,000.00	-192.99	94%
Total General and Administrative	18,377.52	343,910.01	382,767.58	-38,857.57	
Capital Expenditures					
Beaches & Parks Improvements	0.00	0.00	5,400.00	-5,400.00	0%
Clubhouse Improvements	0.00	2,983.00	5,556.88	-2,573.88	54%
Shoreline Erosion Restoration	2,427.88	57,328.77	75,000.00	-17,671.23	76%
Total Capital Expenditures	2,427.88	60,311.77	85,956.88	-25,645.11	
Total Expenditures	20,805.40	404,221.78	468,724.46	-64,502.68	
Net Income (Loss)	-15,581.79	41,667.68	0.00	41,667.68	

CAPE ST. CLAIRE IMPROVEMENT ASSOC., INC.

Balance Sheet As of June 30, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Checking Accounts	
General Checking - BB&T	60,796.01
Payroll Checking - BB&T	12,634.40
Total Checking Accounts	73,430.41
Money Market Accounts	
Maintenance MM - BB&T	89,033.49
Piers MM - BB&T	177,981.17
Piers Capital Improvement - BB&T	26,070.00
Total Piers MM - BB&T	204,051.17
Total Money Market Accounts	293,084.66
Petty Cash	
Maintenance	250.00
Total Petty Cash	250.00
Total Bank Accounts	\$366,765.07
Accounts Receivable	
Accounts Receivable	1,410.33
Total Accounts Receivable	\$1,410.33
Other Current Assets	
Due From SCBD	-11,670.81
Undeposited Funds	1,187.37
Total Other Current Assets	\$-10,483.44
Total Current Assets	\$357,691.96

CAPE ST. CLAIRE IMPROVEMENT ASSOC., INC.

Balance Sheet
As of June 30, 2021

	TOTAL
Fixed Assets	
Maintenance	0.00
Accumulated Depreciation	-64,181.58
Equipment	25,570.51
Furniture & Fixtures	2,000.00
Improvements	4,707.00
Land	105,027.20
Paving/Walls	35,607.28
Total Maintenance	108,730.41
Membership	
Accumulated Depreciation	-123,702.00
Buildings	145,853.43
Furniture & Fixtures	1,482.84
Total Membership	23,634.27
Piers	
Accumulated Depreciation	-168,424.00
Buildings & Piers	220,307.64
Total Piers	-51,883.64
Total Fixed Assets	\$184,248.32
Other Assets	
WIP - Shoreline Restoration Project	682,172.50
Total Other Assets	\$682,172.50
TOTAL ASSETS	\$1,224,112.78

CAPE ST. CLAIRE IMPROVEMENT ASSOC., INC.

Balance Sheet
As of June 30, 2021

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
A/P - State Income Tax	53.00
Grants	236.00
Payroll Liabilities	-2,071.47
Prepaid Advertising	1,147.12
Prepaid Maintenance Fees	685.00
Security Deposit Clubhouse	2,285.67
Total Other Current Liabilities	\$2,335.32
Total Current Liabilities	\$2,335.32
Long-Term Liabilities	
N/P - BB&T	657,172.50
Total Long-Term Liabilities	\$657,172.50
Total Liabilities	\$659,507.82
Equity	
Net Assets	
Net Assets-Piers & Maintenance	
Net Assets-Maintenance	280,614.21
Net Assets-Piers	168,038.88
Total Net Assets-Piers & Maintenance	448,653.09
Total Net Assets	448,653.09
Net Assets-Comm. Defense Fund	12,543.76
Net Assets-Old Clubhouse	11,500.24
Retained Earnings	12,166.17
Net Income	79,741.70
Total Equity	\$564,604.96
TOTAL LIABILITIES AND EQUITY	\$1,224,112.78

SCBD - Cape St. Claire Improvement Association

Balance Sheet

As of June 30, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Cash Held by the County	223.89
Checking Accounts	
BB&T Checking -7627	1,242.86
SCBD Checking - BB&T	246,236.06
Total Checking Accounts	247,478.92
Money Market Accounts	
SCBD MM - BB&T	0.00
Total Money Market Accounts	0.00
Petty Cash	
SCBD	0.00
Total Petty Cash	0.00
Total Bank Accounts	\$247,702.81
Accounts Receivable	
Accounts Receivable	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
*Undeposited Funds	0.00
Due from Cape St. Claire	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$247,702.81
Other Assets	
WIP - Shoreline Erosion Restoration	0.00
Total Other Assets	\$0.00
TOTAL ASSETS	\$247,702.81

SCBD - Cape St. Claire Improvement Association

Balance Sheet
As of June 30, 2021

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
Due to Cape St. Claire	-12,068.14
Payroll Liabilities	
SCBD	0.00
Total Payroll Liabilities	0.00
SCBD Rainy Day Fund	0.00
Total Other Current Liabilities	\$-12,068.14
Total Current Liabilities	\$-12,068.14
Long-Term Liabilities	
N/P - BB&T	0.00
Total Long-Term Liabilities	\$0.00
Total Liabilities	\$-12,068.14
Equity	
Net Assets-SCBD	161,446.47
Net Assets-Caper	0.00
Net Assets-Clubhouse	0.00
Net Assets-Regular	0.00
Total Net Assets-SCBD	161,446.47
Retained Earnings	56,656.80
Net Income	41,667.68
Total Equity	\$259,770.95
TOTAL LIABILITIES AND EQUITY	\$247,702.81

Cape St. Claire Improvement Association, Inc.

Profit & Loss - Piers

July 31, 2021 - Final

	July Actual	YTD Actual	Annual Budget	Variance Over(Under)	% of Budget
Ordinary Income/Expense					
Income					
Interest Income	1.73	1.73	0.00	1.73	
Late Fees	0.00	0.00	100.00	(100.00)	0%
Miscellaneous Income	0.00	0.00	100.00	(100.00)	0%
Piers - Capital Replacement Assessment	0.00	0.00	13,035.00	(13,035.00)	0%
Piers - Waitlist Fee	200.00	200.00	1,500.00	(1,300.00)	13%
Rentals/ Slips	131.00	131.00	92,595.00	(92,464.00)	0%
Total Income	332.73	332.73	107,330.00	(106,997.27)	
Expense					
General and Administrative					
1 Accounting Fees	95.70	95.70	1,500.00	(1,404.30)	6%
2 Audit Expenses	0.00	0.00	1,000.00	(1,000.00)	0%
3 Front Foot Assessment	0.00	0.00	1,170.00	(1,170.00)	0%
4 Insurance	0.00	0.00	6,000.00	(6,000.00)	0%
5 Legal Services	0.00	0.00	3,000.00	(3,000.00)	0%
6 Membrshp(Confernce/Training/Dues)	0.00	0.00	150.00	(150.00)	0%
7 Voluntr Apprec(Refreshments/Misc)	0.00	0.00	250.00	(250.00)	0%
8 Office Supplies/Expense	0.00	0.00	100.00	(100.00)	0%
9 Payroll Expenses & Benefits	33.65	33.65	2,405.00	(2,371.35)	1%
10 Permits	0.00	0.00	520.00	(520.00)	0%
11 Postage	0.00	0.00	500.00	(500.00)	0%
12 Printing	0.00	0.00	100.00	(100.00)	0%
13 Property Taxes	0.00	0.00	1,900.00	(1,900.00)	0%
14 Repairs/Maintenance	454.01	454.01	15,000.00	(14,545.99)	3%
15 Sanitary Services	0.00	0.00	100.00	(100.00)	0%
16 Sewer	0.00	0.00	100.00	(100.00)	0%
17 Signage	0.00	0.00	500.00	(500.00)	0%
18 Technology/Website	0.00	0.00	150.00	(150.00)	0%
19 Telecommunications & Internet	635.06	635.06	8,500.00	(7,864.94)	7%
20 Trash Collection	0.00	0.00	350.00	(350.00)	0%
21 Utilities	0.00	0.00	12,500.00	(12,500.00)	0%
22 Wages-Town Manager	0.00	0.00	5,250.00	(5,250.00)	0%
23 Wages-Administrator	0.00	0.00	5,250.00	(5,250.00)	0%
24 Wages-Asst. Administrator	321.88	321.88	4,000.00	(3,678.12)	8%
25 Wages-Handyman	0.00	0.00	4,000.00	(4,000.00)	0%
26 Wage/Salary Annual Defined Criteria Bonus	0.00	0.00	925.00	(925.00)	0%
27 Web Site	1.65	1.65	0.00	1.65	#DIV/0!
Total General and Administrative	1,541.95	1,541.95	75,220.00	(73,678.05)	2%
Capital Expenditures					
Piers Replacement/Repair	0.00	0.00	13,035.00	(13,035.00)	0%
Pier Improvements	0.00	0.00	19,075.00	(19,075.00)	0%
Total Capital Expenditures	0.00	0.00	32,110.00	(32,110.00)	
Total Expenditures	1,541.95	1,541.95	107,330.00	(105,788.05)	
Net Income (Loss)	(1,209.22)	(1,209.22)	0.00	(1,209.22)	

Cape St. Claire Improvement Association, Inc.
Profit & Loss - Maintenance, Caper, Clubhouse
July 31, 2021 - Final

	July Actual	YTD Actual	Annual Budget	Variance Over(Under)	% of Budget
Ordinary Income/Expense					
Income					
Caper Advertising	11,202.50	11,202.50	40,000.00	(28,797.50)	28%
BLOA Contribution	0.00	0.00	11,500.00	(11,500.00)	0%
CSSC Contribution	0.00	0.00	2,000.00	(2,000.00)	0%
Maintenance Fees	335.00	335.00	25,000.00	(24,665.00)	1%
HOA Packets	2,090.00	2,090.00	11,000.00	(8,910.00)	19%
Interest Income	0.82	0.82	80.00	(79.18)	1%
Late Fees	370.00	370.00	5,500.00	(5,130.00)	7%
Miscellaneous Income	225.00	225.00	4,750.00	(4,525.00)	5%
Clubhouse - Rental Income	3,040.00	3,040.00	31,000.00	(27,960.00)	10%
Stickers	75.00	75.00	2,000.00	(1,925.00)	4%
Total Income	17,338.32	17,338.32	132,830.00	(115,491.68)	
Expense					
General and Administrative					
1 Accounting Fees	118.80	118.80	2,000.00	(1,881.20)	6%
2 Audit Expenses	0.00	0.00	1,500.00	(1,500.00)	0%
3 Bank Charges	0.00	0.00	50.00	(50.00)	0%
4 Caper Print/Edit/Contract&Postage	0.00	0.00	20,600.00	(20,600.00)	0%
5 Clubhouse Custodial Svcs	1,609.08	1,609.08	15,000.00	(13,390.92)	11%
6 Insurance	335.76	335.76	9,000.00	(8,664.24)	4%
7 Legal Services	0.00	0.00	2,000.00	(2,000.00)	0%
8 Membrshp(Confernce/Training/Dues)	0.00	0.00	650.00	(650.00)	0%
9 Voluntr Apprec(Refreshments/Misc)	100.00	100.00	392.22	(292.22)	25%
10 Events	0.00	0.00	500.00	(500.00)	0%
11 Office Supplies/Expense	106.00	106.00	1,500.00	(1,394.00)	7%
12 Payroll Expenses & Benefits	0.00	0.00	6,179.16	(6,179.16)	0%
13 Permits	0.00	0.00	500.00	(500.00)	0%
14 Postage	0.00	0.00	1,500.00	(1,500.00)	0%
15 Printing	0.00	0.00	2,000.00	(2,000.00)	0%
16 Property Taxes	0.00	0.00	5,000.00	(5,000.00)	0%
17 Repairs/Maintenance	229.00	229.00	12,500.00	(12,271.00)	2%
18 Sanitary Services	0.00	0.00	1,000.00	(1,000.00)	0%
19 Signage	0.00	0.00	500.00	(500.00)	0%
20 Telecommunications & Internet	43.53	43.53	350.00	(306.47)	12%
21 Utilities	0.00	0.00	200.00	(200.00)	0%
22 Wages-Town Manager	0.00	0.00	15,085.80	(15,085.80)	0%
23 Wages-Administrator	0.00	0.00	9,946.22	(9,946.22)	0%
24 Wages-Asst. Administrator	0.00	0.00	2,500.00	(2,500.00)	0%
25 Wages-Beach Attendants	0.00	0.00	10,000.00	(10,000.00)	0%
26 Wages-Groundskeeper	0.00	0.00	10,000.00	(10,000.00)	0%
27 Wage/Salary Annual Defined Criteria Bonus	0.00	0.00	2,376.60	(2,376.60)	0%
Total General and Administrative	2,542.17	2,542.17	132,830.00	(130,287.83)	
Capital Expenditures					
Clubhouse Improvements	0.00	0.00	0.00	0.00	
Beaches and Park Improvements	0.00	0.00	0.00	0.00	
Total Capital Expenditures	0.00	0.00	0.00	0.00	
Total Expenditures	2,542.17	2,542.17	132,830.00	(130,287.83)	
Net Income (Loss)	14,796.15	14,796.15	0.00	14,796.15	

Cape St. Claire Improvement Association, Inc.
Profit Loss - Piers & Maintenance
July 31, 2021 - Final

	July Actual	YTD Actual	Annual Budget	Variance Over(Under)	% of Budget
Ordinary Income/Expense					
Income					
Caper Advertising	11,202.50	11,202.50	40,000.00	(28,797.50)	28%
BLOA Contribution	0.00	0.00	11,500.00	(11,500.00)	0%
CSSC Contribution	0.00	0.00	2,000.00	(2,000.00)	0%
Maintenance Fees	335.00	335.00	25,000.00	(24,665.00)	1%
HOA Packets	2,090.00	2,090.00	11,000.00	(8,910.00)	19%
Interest Income	2.55	2.55	80.00	(77.45)	3%
Late Fees	370.00	370.00	5,600.00	(5,230.00)	7%
Miscellaneous Income	225.00	225.00	4,850.00	(4,625.00)	5%
Clubhouse - Rental Income	3,040.00	3,040.00	31,000.00	(27,960.00)	10%
Rentals/ Slips	131.00	131.00	92,595.00	(92,464.00)	0%
Piers - Capital Assessment	0.00	0.00	13,035.00	(13,035.00)	0%
Piers - Wait List Fee	200.00	200.00	1,500.00	(1,300.00)	13%
Stickers	75.00	75.00	2,000.00	(1,925.00)	4%
Total Income	17,671.05	17,671.05	240,160.00	(222,488.95)	
Expense					
General and Administrative					
1 Accounting Fees	214.50	214.50	3,500.00	(3,285.50)	6%
2 Audit Expenses	0.00	0.00	2,500.00	(2,500.00)	0%
3 Bank Charges	0.00	0.00	50.00	(50.00)	0%
4 Caper/Print/Contract&Postage	0.00	0.00	20,600.00	(20,600.00)	0%
5 Clubhouse Custodial Svcs	1,609.08	1,609.08	15,000.00	(13,390.92)	11%
6 Front Foot Assessment	0.00	0.00	1,170.00	(1,170.00)	0%
7 Insurance	335.76	335.76	15,000.00	(14,664.24)	2%
8 Legal Services	0.00	0.00	5,000.00	(5,000.00)	0%
9 Membrshp(Confrence/Training/Dues)	0.00	0.00	800.00	(800.00)	0%
10 Voluntr Apprec(Refreshments/Misc)	100.00	100.00	642.22	(542.22)	16%
11 Events	0.00	0.00	500.00	(500.00)	0%
13 Office Supplies/Expense	106.00	106.00	1,600.00	(1,494.00)	7%
14 Payroll Expenses & Benefits	33.65	33.65	8,584.16	(8,550.51)	0%
15 Permits	0.00	0.00	1,020.00	(1,020.00)	0%
16 Postage	0.00	0.00	2,000.00	(2,000.00)	0%
17 Printing	0.00	0.00	2,100.00	(2,100.00)	0%
18 Property Taxes	0.00	0.00	6,900.00	(6,900.00)	0%
19 Repairs/Maintenance	683.01	683.01	27,500.00	(26,816.99)	2%
20 Sanitary Services	0.00	0.00	1,100.00	(1,100.00)	0%
21 Sewer	0.00	0.00	100.00	(100.00)	0%
22 Signage	0.00	0.00	1,000.00	(1,000.00)	0%
23 Technology/Website	1.65	1.65	150.00	(148.35)	1%
2 Telecommunications & Internet	678.59	678.59	8,850.00	(8,171.41)	8%
25 Trash Collection	0.00	0.00	350.00	(350.00)	0%
26 Utilities	0.00	0.00	12,700.00	(12,700.00)	0%
27 Wages-Town Manager	0.00	0.00	20,335.80	(20,335.80)	0%
28 Wages-Administrator	0.00	0.00	15,196.22	(15,196.22)	0%
29 Wages-Asst. Administrator	321.88	321.88	6,500.00	(6,178.12)	5%
30 Wages-Beach Attendant	0.00	0.00	10,000.00	(10,000.00)	0%
31 Wages-Groundskeeper	0.00	0.00	10,000.00	(10,000.00)	0%
32 Wages-Handyman	0.00	0.00	4,000.00	(4,000.00)	0%
33 Wage/Salary Defined Criteria Bosun	0.00	0.00	3,301.60	(3,301.60)	0%
Total General and Administrative	4,084.12	4,084.12	208,050.00	(203,965.88)	
Capital Expenditures					
Beaches and Park Improvements	0.00	0.00	0.00	0.00	0%
Clubhouse Improvements	0.00	0.00	0.00	0.00	0%
Piers Replacement Project	0.00	0.00	13,035.00	(13,035.00)	0%
Piers Improvements	0.00	0.00	19,075.00	(19,075.00)	0%
Total Capital Expenditures	0.00	0.00	32,110.00	(32,110.00)	
Total Expenditures	4,084.12	4,084.12	240,160.00	(236,075.88)	
Net Income (Loss)	13,586.93	13,586.93	0.00	13,586.93	

Cape St. Claire Improvement Association, Inc.

Profit Loss - SCBD

July 31, 2021 - Final

	July Actual	YTD Actual	Annual Budget	Variance Over(Under)	% of Budget
Ordinary Income/Expense					
Income					
SCBD/Fees	0.00	0.00	450,060.00	-450,060.00	0%
Interest Income	0.00	0.00	20.00	-20.00	0%
Rollover from FY20	0.00	0.00	56,419.70	-56,419.70	0%
Total Income	0.00	0.00	506,499.70	-506,499.70	
Expense					
General and Administrative					
1 Accounting Fees	335.50	335.50	5,500.00	-5,164.50	6%
2 Audit Expenses	0.00	0.00	5,300.00	-5,300.00	0%
Bank Charges	0.00	0.00	150.00	-150.00	0%
4 Caper Print/Edit/Contract&Postage	3,930.59	3,930.59	30,900.00	-26,969.41	13%
5 Collection Fee-AA County	0.00	0.00	2,000.00	-2,000.00	0%
6 Contract Labor	400.00	400.00	1,000.00	-600.00	40%
7 Clubhouse Custodial Services	0.00	0.00	5,000.00	-5,000.00	0%
8 Insurance	1,960.00	1,960.00	25,000.00	-23,040.00	8%
9 Legal Services	4,200.32	4,200.32	10,000.00	-5,799.68	42%
10 Membrshp(Confernce/Training/Dues)	0.00	0.00	1,300.00	-1,300.00	0%
11 Voluntr Apprec(Refreshments/Misc)	0.00	0.00	528.20	-528.20	0%
12 Events	0.00	0.00	1,525.00	-1,525.00	0%
13 Mowing	2,600.00	2,600.00	16,500.00	-13,900.00	16%
14 Office Supplies/Expense	374.54	374.54	5,000.00	-4,625.46	7%
15 Payroll Expenses & Benefits	4,077.73	4,077.73	19,454.73	-15,377.00	21%
16 Permits	0.00	0.00	500.00	-500.00	0%
17 Postage	0.00	0.00	3,500.00	-3,500.00	0%
18 Printing	0.00	0.00	4,000.00	-4,000.00	0%
19 Property Taxes	0.00	0.00	4,350.00	-4,350.00	0%
20 Repairs/Maintenance	2,130.41	2,130.41	31,000.00	-28,869.59	7%
21 Sanitary Services	3,134.40	3,134.40	8,000.00	-4,865.60	39%
22 Sewer	0.00	0.00	500.00	-500.00	0%
23 Signage	0.00	0.00	600.00	-600.00	0%
24 Telecommunications & Internet	122.93	122.93	3,700.00	-3,577.07	3%
25 Trash Collection	459.54	459.54	6,000.00	-5,540.46	8%
26 Utilities	15.11	15.11	10,000.00	-9,984.89	0%
27 Vehicle Fuel & Maintenance	0.00	0.00	2,900.00	-2,900.00	0%
28 Wages-Town Manager	9,363.63	9,363.63	61,611.00	-52,247.37	15%
29 Wages-Administrator	6,520.63	6,520.63	42,208.78	-35,688.15	15%
30 Wages-Asst Administrator	353.50	353.50	3,000.00	-2,646.50	12%
31 Wages-Asst Admin (Mtg Spt)	450.00	450.00	2,400.00	-1,950.00	19%
32 Wages-Beach Attendant	8,395.95	8,395.95	16,500.00	-8,104.05	51%
34 Wages-Custodial Services	0.00	0.00	2,080.00	-2,080.00	0%
35 Wages-Groundskeeper	2,110.39	2,110.39	15,000.00	-12,889.61	14%
36 Wages-Security Patrol	4,081.00	4,081.00	44,352.00	-40,271.00	9%
37 Wage/Salary Annual Def Criteria Bonus	0.00	0.00	7,139.99	-7,139.99	0%
38 Website/Technology	0.00	0.00	3,000.00	-3,000.00	0%
Total General and Administrative	55,016.17	55,016.17	401,499.70	-346,483.53	
Capital Expenditures					
Clubhouse Improvements	0.00	0.00	30,000.00	-30,000.00	0%
Shoreline Erosion Restoration	2,314.73	2,314.73	75,000.00	-72,685.27	3%
Total Capital Expenditures	2,314.73	2,314.73	105,000.00	-102,685.27	
Total Expenditures	57,330.90	57,330.90	506,499.70	-449,168.80	
Net Income (Loss)	-57,330.90	-57,330.90	0.00	-57,330.90	

CAPE ST. CLAIRE IMPROVEMENT ASSOC., INC.

Balance Sheet
As of July 31, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Checking Accounts	
General Checking - BB&T	60,626.93
Payroll Checking - BB&T	487.69
Total Checking Accounts	61,114.62
Money Market Accounts	
Maintenance MM - BB&T	105,879.90
Piers MM - BB&T	176,870.08
Piers Capital Improvement - BB&T	26,070.00
Total Piers MM - BB&T	202,940.08
Total Money Market Accounts	308,819.98
Petty Cash	
Maintenance	250.00
Total Petty Cash	250.00
Total Bank Accounts	\$370,184.60
Accounts Receivable	
Accounts Receivable	1,410.33
Total Accounts Receivable	\$1,410.33
Other Current Assets	
Undeposited Funds	2,057.37
Total Other Current Assets	\$2,057.37
Total Current Assets	\$373,652.30

CAPE ST. CLAIRE IMPROVEMENT ASSOC., INC.

Balance Sheet As of July 31, 2021

	TOTAL
Fixed Assets	
Maintenance	0.00
Accumulated Depreciation	-64,181.58
Equipment	25,570.51
Furniture & Fixtures	2,000.00
Improvements	4,707.00
Land	105,027.20
Paving/Walls	35,607.28
Total Maintenance	108,730.41
Membership	
Accumulated Depreciation	-123,702.00
Buildings	145,853.43
Furniture & Fixtures	1,482.84
Total Membership	23,634.27
Piers	
Accumulated Depreciation	-168,424.00
Buildings & Piers	220,307.64
Total Piers	-51,883.64
Total Fixed Assets	\$184,248.32
Other Assets	
WIP - Shoreline Restoration Project	682,172.50
Total Other Assets	\$682,172.50
TOTAL ASSETS	\$1,240,073.12

CAPE ST. CLAIRE IMPROVEMENT ASSOC., INC.

Balance Sheet As of July 31, 2021

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
A/P - State Income Tax	53.00
Grants	236.00
Payroll Liabilities	-2,071.47
Prepaid Advertising	1,147.12
Prepaid Maintenance Fees	685.00
Security Deposit Clubhouse	4,128.69
Total Other Current Liabilities	\$4,178.34
Total Current Liabilities	\$4,178.34
Long-Term Liabilities	
N/P - BB&T	657,172.50
Total Long-Term Liabilities	\$657,172.50
Total Liabilities	\$661,350.84
Equity	
Net Assets	
Net Assets-Piers & Maintenance	
Net Assets-Maintenance	280,614.21
Net Assets-Piers	168,038.88
Total Net Assets-Piers & Maintenance	448,653.09
Total Net Assets	448,653.09
Net Assets-Comm. Defense Fund	12,543.76
Net Assets-Old Clubhouse	11,500.24
Retained Earnings	92,438.26
Net Income	13,586.93
Total Equity	\$578,722.28
TOTAL LIABILITIES AND EQUITY	\$1,240,073.12

SCBD - Cape St. Claire Improvement Association

Balance Sheet

As of July 31, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Cash Held by the County	4,083.64
Checking Accounts	
BB&T Checking -7627	13,328.13
SCBD Checking - BB&T	188,888.03
Total Checking Accounts	202,216.16
Total Bank Accounts	\$206,299.80
Other Current Assets	
Due from Cape St. Claire	11,469.11
Total Other Current Assets	\$11,469.11
Total Current Assets	\$217,768.91
TOTAL ASSETS	\$217,768.91
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Due to Cape St. Claire	11,469.11
Total Other Current Liabilities	\$11,469.11
Total Current Liabilities	\$11,469.11
Total Liabilities	\$11,469.11
Equity	
Net Assets-SCBD	218,103.27
Retained Earnings	45,527.43
Net Income	-57,330.90
Total Equity	\$206,299.80
TOTAL LIABILITIES AND EQUITY	\$217,768.91

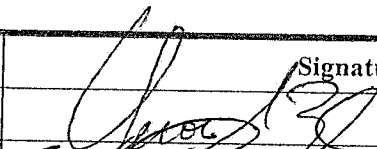
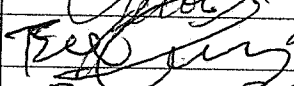
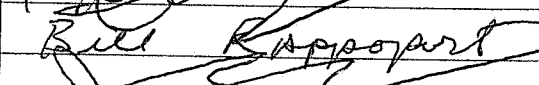
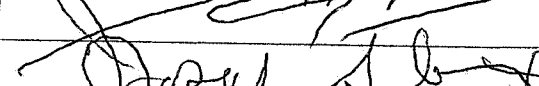
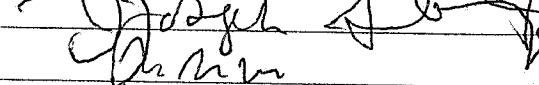
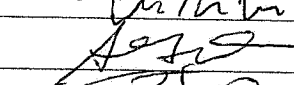
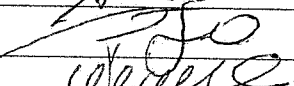
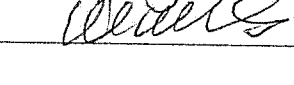

Cape St. Claire Improvement Association, Inc.

Membership Meeting

Meeting Date: 10/26/2021

MEMBERS: SIGN-UP SHEET

Property Owners

	Printed Name	Signature
1.	Jerome Zadera	
2.	Bill Szczutko	
3.	BILL RAPPOPORT	
4.	MARY LAMB	
5.	Joe Slayton	
6.	Neil Mainor	
7.	Sandra Durisson	
8.	Philippe Durisson	
9.	William SCHMEIDER	
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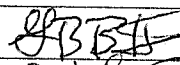
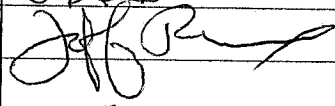
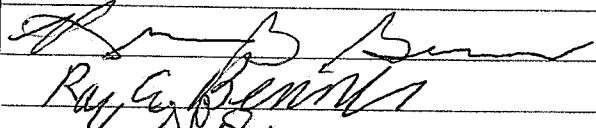
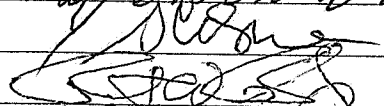
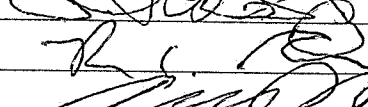
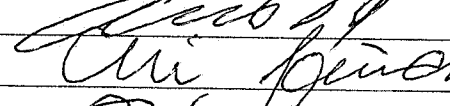
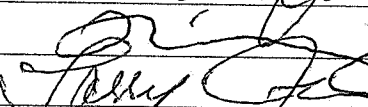
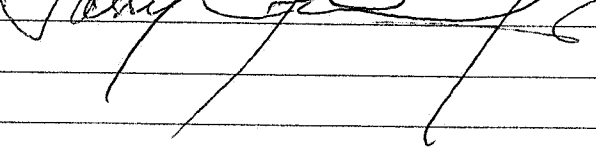
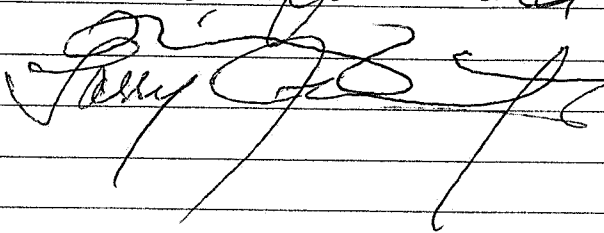
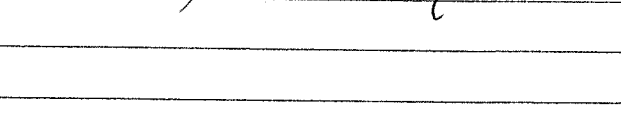
Cape St. Claire Improvement Association, Inc.

Membership Meeting

Meeting Date: 10/26/2021

MEMBERS: SIGN-UP SHEET

Property Owners

	Printed Name	Signature
1.	George Breiden	
2.	JEFF ROCHE	
3.	George Breiden	
4.	George Breiden	
5.	Roy E Benner	
6.	Suzanne Cosme	
7.	ROBERT BISHOP	
8.	Ryan Anderson	
9.	Albert Todd	
10.	Cheri Fairchild	
11.	Michele Shipley	
12.	Larry Jennings	
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